

**Northern Sierra Air Quality Management District
Governing Board of Directors
Agenda
Regular Meeting**

**Monday
February 26, 2024
1:00 PM**

**Dwight Ceresola, Chair
Plumas County Supervisor, District One**

**Tom McGowan, Vice-Chair
Plumas County Supervisor, District Three**

**Hardy Bullock
Nevada County Supervisor, District Five**

**Ed Scofield
Nevada County Supervisor, District Two**

**Paul Roen
Sierra County Supervisor, District Three**

**Lee Adams
Sierra County Supervisor, District One**

**Alternates:
Susan Hoek, Nevada County Supervisor, District Four
Lila Heuer, Sierra County Supervisor, District Two
Jeff Engel, Plumas County Supervisor, District Five**

**Northern Sierra Air Quality Management District
Julie Hunter, Air Pollution Control Officer**

**Grass Valley Office
200 Litton Drive, Ste 320
Grass Valley, CA 95945
(530) 274-9360**

**Portola Office
257 E. Sierra, Unit E.
Portola, CA 96122
(530) 832-0102**

**NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
BOARD OF DIRECTORS REGULAR MEETING**

February 26, 2024

1:00 P.M.

This meeting will be held by videoconference/telephone at the following locations:

**(Site A) VIDEOCONFERENCE/TELEPHONE CONFERENCE
Northern Sierra Air Quality Management District (Headquarters)
200 Litton Drive, Conference Room 316
Grass Valley, California**

**(Site B) VIDEOCONFERENCE/TELEPHONE CONFERENCE
Northern Sierra Air Quality Management District (Northern Office)
257 E. Sierra Street, Unit E
Portola, California**

**(Site C) VIDEOCONFERENCE/TELEPHONE CONFERENCE
Plumas County Public Works
1834 E Main St
Quincy, California**

**(Site D) VIDEOCONFERENCE/TELEPHONE CONFERENCE
Nevada County Supervisor Office
10183 Truckee Airport Road
Truckee, California**

**(Site E) VIDEOCONFERENCE/TELEPHONE CONFERENCE
Grand Galvez Resort
2024 Seawall Boulevard
Galveston, Texas**

All items on the agenda may be acted upon by the Board of Directors. No action will be taken nor discussion held at the meeting on business not appearing on the posted agenda.

I. Standing Orders:

A. Call to Order

B. Roll call and determination of quorum.

C. Public Comment: For items **NOT** appearing on the agenda and within the jurisdiction of the Board. The public may comment on Agenda items as they are discussed.

II. Approval and/or Modifications to Agenda

III. Consent Calendar These Items Are Expected to Be Routine and Noncontroversial. They Will Be Acted on By the Board at One Time Without Discussion. Any Board Member, Staff Member, or Interested Party May Request That an Item Be Removed From the Consent Calendar for Discussion.

- A. Approval of regular meeting minutes – January 22, 2024
- B. Payment Details by Vendor Board Report – January 2024
- IV. Administrative Report (Action/Discussion Items)**
 - A. Financial Audit Ending June 30, 2023
 - B. Financial Monthly Report for January 2024
 - C. Form 700 for Mountain Counties Air Basin Control Council (BCC) and Technical Advisory Council (TAC)
- V. Director’s Report (Informational Only)**
 - A. Update on Rule 318
 - B. Update on new PM2.5 National Ambient Air Quality Standard (NAAQS)
 - C. Discussion of COLA for District Staff and APCO for FY 24-25
- VI. Concerns of Board** - The Board may at this time bring up matters it wishes to discuss at the next Board Meeting, as long as no discussions are conducted and no actions are taken, in compliance with the Brown Act.
- VII. Schedule next Meeting** – Video/Phone Conference March 25, 2024 @ 1:00 PM
- VIII. Adjournment**

PERSONS DESIRING TO ADDRESS THE BOARD

Meetings of the Board of Directors shall be conducted by the Chairperson in a manner consistent with the policies of the District. The latest edition of Robert's Rules of Order, Revised shall also be used as a general guideline for meeting protocol. District policies shall prevail whenever they are in conflict with Robert's Rules of Order, Revised.

All Board meetings shall commence at the time stated on the agenda and shall be guided by same.

PUBLIC COMMENT:

Provisions for permitting any individual or group to address the Board concerning any item on the agenda of a special meeting, or to address the Board at a regular meeting on any subject that lies within the jurisdiction of the Board of Directors, shall be as follows:

Three (3) minutes may be allotted to each speaker and a maximum of fifteen (15) minutes to each subject matter.

No boisterous conduct shall be permitted at any Board meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the Chairperson, of that person's privilege of address.

No oral presentation shall include charges or complaints against any District employee, regardless of whether or not the employee is identified in the presentation by name or by another reference which tends to identify. All charges or complaints against employees shall be submitted to the Board of Directors under provisions contained in District Policy 1030.

Willful disruption of any of the meetings of the Board of Directors shall not be permitted. If the Chairperson finds that there is in fact willful disruption of any meeting of the Board, he/she may order the room cleared and subsequently conduct the Board's business without the audience present. In such an event, only matters appearing on the agenda may be considered in such a session.

After clearing the room, the Chairperson may permit those persons who, in his/her opinion, were not responsible for the willful disruption to re-enter the meeting room.

Duly accredited representatives of the news media, whom the Chairperson finds not to have participated in the disruption, shall be admitted to the remainder of the meeting.

Members of the public are given the opportunity to address the Board of Directors directly at each teleconference location.

POSTING AGENDA:

This agenda was posted at least 72 hours prior to the regular meeting at the following locations: Eric Rood Government Center in Nevada City, The Plumas County Courthouse in Quincy, the Litton Building in Grass Valley, Northern Air District office in Portola, the Plumas County Board of Supervisors Chambers in Quincy, Sierra County Courthouse Square in Downieville. **The agenda and board packet are available on-line prior to the Board Meeting at www.myairdistrict.com**

To:Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: February 26, 2024

Agenda Item: II

Agenda Description: Approval and/or Modifications to Agenda

Requested Action: Discuss any modifications to agenda, approve agenda with a roll call vote.

ROLL CALL VOTE REQUESTED

To:Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: February 26, 2024

Agenda Item: III.A

Agenda Description: Approval of January 22, 2024 Board Minutes

Requested Action: Approve Minutes

ROLL CALL VOTE REQUESTED

Attachments:

January 22, 2024 Board Minutes

DISTRICT HEADQUARTERS
200 Litton Drive, Suite 320
Mailing Address:
Grass Valley, CA 95945
(530) 274-9360 / FAX: (530) 274-7546
email: office@myairdistrict.com or www.myairdistrict.com

NORTHERN FIELD OFFICE
257 E. Sierra, Unit E
Mailing Address: P.O. Box 2227
Portola, CA 96122
(530) 832-0102 / FAX: (530) 832-0101

MINUTES

**NORTHERN SIERRA AIR QUALITY MANAGEMENT
DISTRICT BOARD OF DIRECTORS MEETING**

January 22, 2024

1:00 P.M.

This meeting will be held by videoconference/telephone at the following locations:

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**(Site A) VIDEOCONFERENCE/TELEPHONE CONFERENCE
Northern Sierra Air Quality Management District
(Headquarters) 200 Litton Drive, Conference Room 316
Grass Valley, California**

**(Site B) VIDEOCONFERENCE/TELEPHONE CONFERENCE
Northern Sierra Air Quality Management District (Northern
Office) 257 E. Sierra Street, Unit E
Portola, California**

**(Site C) VIDEOCONFERENCE/TELEPHONE CONFERENCE
Sierra County
Courthouse 100
Courthouse Square
Downieville California**

**(Site D) VIDEOCONFERENCE/TELEPHONE CONFERENCE
Nevada County Supervisor
Office 10183 Truckee Airport
Road Truckee, California**

Standing Orders:

A. Call to Order.

Chair Roen called the meeting to order at 1:01 P.M.

B. Roll Call and Determination of Quorum.

A quorum was confirmed. With the following Board members being present: Supervisor Roen, Chair, Supervisor Adams, Vice-Chair, Supervisor Bullock, Supervisor Ceresola.

Supervisor McCowan abstained.

Supervisor Scofield was absent.

Also, present; Julie Hunter, Interim APCO, Melissa Klundby, APCS II, Dawn Lunsford, Clerk of the Board, and Mikki Brown, Federal Targeted Airshed Grant Specialist

C. Public Comment:

For Items NOT Appearing on the Agenda and Within the Jurisdiction of the Board. The Public May Comment on Agenda Items As They Are Discussed. Both Teleconference Sites are Allowed an Opportunity for Public Comment.

Chair Roen called for public comment for items not appearing on the agenda. There was no public comment.

II. Election of Chair and Vice- Chair FY 2024

Chair Roen made a motion to approve Supervisor Ceresola for Chair and Supervisor McGowan for Vice Chair. Supervisor Bullock seconded the motion. The motion was approved unanimously by those in attendance, following a roll call vote. Supervisor Roen handed over the meeting to Chair Ceresola.

III. Approval and/or modification to the agenda

Supervisor Roen made a motion to approve the Agenda. Supervisor Bullock seconded the motion. The motion was approved unanimously by those in attendance, following a roll call vote.

IV. Consent Calendar

Supervisor Roen made a motion to approve the consent calendar. Supervisor Bullock seconded the motion. The motion was approved unanimously by those in attendance, following a roll call vote.

V. Administrative Report (Action/Discussion Items)

A. Review and Approve 2nd Quarter Report for December 2023

Supervisor Bullock offered to help with internal controls if needed by the District. Chair Ceresola asked the Board members if they had any concerns with Supervisor Bullock helping. No Board member had any concerns.

Supervisor Roen made a motion to approve the Financial Quarterly Report for December 2023. Supervisor Bullock second the motion. The motion was approved unanimously by those in attendance, following a roll call vote.

B. Review and Approve Personnel Policy 2165.10- Rate of Compensation

Julie explained that the current Personnel Policies 2165.2.10 for Per Diem Allowance is outdated and does not reflect the current travel rates. Julie proposed the staff utilize the U.S. General Services Administration rates for Per Diem during District travel.

Supervisor Roen made a motion to approve revise the Rate of Compensation to U.S. General Services Administration rates for Per Diem during District travel. Supervisor Adams second the motion. The motion was approved unanimously by those in attendance, following a roll call vote.

C. Review and Approve Policy 3020.30 Revision

Julie explained based on the current Policy 3020.30, the APCO is required to “review and approve each invoice prior to authorizing payment”. This involved signing each invoice, whereas the batch warrant that itemizes each invoice is reviewed, approved and signed prior to authorizing payment. This item is brought to the Board to revise Policy 3020.30 to: not sign every invoice but to review and approve all batch warrants associated with all invoices prior to authorizing payment”. This process will streamline the approval of invoices.

Supervisor Adams made a motion to approve Policy 3020.30 Revision. Supervisor Roen second the motion. The motion was approved unanimously by those in attendance, following a roll call vote.

VI. Director's Report (Informational Only)

A. Proposed Revision of Rule 318-American Valley Burning Restrictions

Julie explained to history, due to the current hazardous fuel loads in the American Valley, the District has had several requests to burn in the No Burn Zone and in the Seasonal Burn Zone outside the seasonal restrictions to reduce these hazards.

Currently, the Rule states that outside the No Burn Zone (Burning Restricted Zone), “Agricultural” burns shall be required year-round. Agricultural burns are defined as:

- 1. Open outdoor fires used in agricultural operations in the growing of crops or raising of fowl or animals, or open outdoor fires used in forest management, range improvement, or the improvement of land for wildlife and game habitat, or disease or pest prevention.*
- 2. Open outdoor fires used in the operation or maintenance of a system for the delivery of water for the purposes specified in subdivision*
- 3. Open outdoor fires used in wildland vegetation management burning. Wildland vegetation management burning is the use of prescribed burning conducted by a public*

agency, or through a cooperative agreement or contract involving a public agency, to burn land predominantly covered with chaparral, trees, grass, or standing brush.

Therefore, “agricultural” burns outside of the No Burn Zone are allowed year-round according to the definition and Rule 318. However, the fuel loading in the No Burn Zone has become hazardous and potentially dangerous. This item is for discussion with the Board to propose revising Rule 318 to:

“All open burning of yard waste and debris or other rubbish shall be banned in that portion of the American Valley known as Quincy and East Quincy, which is a portion of the Quincy Fire Protection District, described more particularly in Exhibit A, attached to this resolution, and depicted in the map attached to this resolution as Exhibit B, unless approved by the APCO”

Chair Roen opened it up to the Public to speak.

Board deemed appropriate for the revision of Rule 318 and place Public Notice for a Public Hearing for February 19, 2024

VII. Staff Reports/Program Updates (Informational Only)

Julies noted that at the last board meeting the board was informed that the staff reports will be on a quarterly basis starting in January 2024

A. Monitoring Network Update

Melissa Klundby gave an update on the monitoring program, including upgrading monitoring sites with the new IT company, installing new cameras for security and the new equipment that will be installed at the Portola site.

B. Planning Program Update

Suzie Tarnay provided an update on the Planning Program. This included the number of plans reviewed in each county, projects that will require additional standards and the progress of the State Implementation Plan.

C. Permitting Program Update

Tasha Colman joined and was introduced to the board. Ms. Colman reported on the Permitting Program giving an overview of the Stationary Sources, Stationary Engines, Vapor Recovery and Burn Permits the District issues.

D. Compliance/Enforcement Program Update

Julie Hunter gave an update on the Compliance/Enforcement Program, including the number of complaints responded to and the number of Stationary Source facilities inspected.

E. Targeted Airshed Grant Update

Mikki Brown gave an update on TAG. This update included the hiring of a TAG Assistant, and a part-time Enforcement Coordinator and the funds remaining in the 2015, 2018 and 2020 grants.

VIII. Concerns of the Board

There were no concerns of the Board raised or discussed.

IX. Schedule next Meeting -

Chair Ceresola reported that the next meeting was scheduled for February 26 , 2024.

X. Adjournment

The meeting was adjourned at 1:41 P.M.

To: Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: February 26, 2024

Agenda Item: III.B

Agenda Description: Payment Details by Vendor Board Report – January 2024

Summary: Vendor Reports are available for the Board and Public to review

Requested Action: Review and Approve Vendor reports from January 2024

ROLL CALL VOTE REQUESTED

Attachments:

Payment Details by Vendor Board Report – January 2024

Northern Sierra Air Quality Management District Payment details by Vendor Board Report January 2024

Type	Date	Num	Memo	Account	Amount
Abigail Birnbryer					
Bill Pmt -Check	01/11/2024	V983189	Social Media Posts TAG ...	20-1000 · Cash, Restrict...	-900.00
Total Abigail Birnbryer					-900.00
Adecco					
Bill Pmt -Check	01/11/2024	266791	10-5318	20-1000 · Cash, Restrict...	-2,206.29
Bill Pmt -Check	01/25/2024	267317	10-5318	20-1000 · Cash, Restrict...	-1,393.12
Total Adecco					-3,599.41
ADP Fees					
Bill Pmt -Check	01/05/2024	54584	Processing charges	10-1003 · Cash, Bank Pa...	-57.94
Bill Pmt -Check	01/12/2024	679623	processing charges	10-1003 · Cash, Bank Pa...	-49.80
Bill Pmt -Check	01/19/2024	2007049	Processing charges	10-1003 · Cash, Bank Pa...	-56.36
Bill Pmt -Check	01/26/2024	79570	processing charges	10-1003 · Cash, Bank Pa...	-38.72
Bill Pmt -Check	01/26/2024	672149	W2 Processing charges	10-1003 · Cash, Bank Pa...	-137.40
Total ADP Fees					-340.22
All Season Heating & Air					
Bill Pmt -Check	01/11/2024	V983193	WRP 2023-22 Anderson	20-1000 · Cash, Restrict...	-5,000.00
Total All Season Heating & Air					-5,000.00
All Star Chimney, Eli Marchus					
Bill Pmt -Check	01/11/2024	V983148		20-1000 · Cash, Restrict...	-380.00
Total All Star Chimney, Eli Marchus					-380.00
Asquith Business Service					
Bill Pmt -Check	01/11/2024	V983136	2 hours TAG 2015	10-1000 · Cash, Operati...	-797.50
Bill Pmt -Check	01/25/2024	V983545	2 hours TAG 2015	10-1000 · Cash, Operati...	-426.25
Total Asquith Business Service					-1,223.75
AT&T CALNET 3					
Bill Pmt -Check	01/11/2024	266862		10-1000 · Cash, Operati...	-29.27
Bill Pmt -Check	01/25/2024	267389		10-1000 · Cash, Operati...	-26.83
Bill Pmt -Check	01/25/2024	267390		10-1000 · Cash, Operati...	-56.95
Bill Pmt -Check	01/25/2024	267391		10-1000 · Cash, Operati...	-47.29
Total AT&T CALNET 3					-160.34
B of A					
Bill Pmt -Check	01/11/2024	V983071	PPE 1/5/2024	10-1000 · Cash, Operati...	-15,070.19
Bill Pmt -Check	01/25/2024	V983465		10-1000 · Cash, Operati...	-16,217.65
Total B of A					-31,287.84

Northern Sierra Air Quality Management District Payment details by Vendor Board Report January 2024

Type	Date	Num	Memo	Account	Amount
CALPERS (Health)					
Bill Pmt -Check	01/25/2024	913133	Feb 2024	10-1000 · Cash, Operati...	-8,800.43
Total CALPERS (Health)					-8,800.43
CALPERS (Retirement)					
Bill Pmt -Check	01/11/2024	913097	PPE 1/5/24	10-1000 · Cash, Operati...	-2,714.12
Bill Pmt -Check	01/11/2024	913096	Monthly ER Classic UAL ...	10-1000 · Cash, Operati...	-9,899.83
Bill Pmt -Check	01/11/2024	913099	PPE1/25/24	10-1000 · Cash, Operati...	-436.52
Bill Pmt -Check	01/25/2024	913132	PPE 1/19/24	10-1000 · Cash, Operati...	-2,970.11
Total CALPERS (Retirement)					-16,020.58
CALPERS 457 PLAN					
Bill Pmt -Check	01/11/2024	913098	PPE1/25/24	10-1000 · Cash, Operati...	-1,030.96
Bill Pmt -Check	01/25/2024	913133	PPE1/19/24	10-1000 · Cash, Operati...	-1,030.96
Total CALPERS 457 PLAN					-2,061.92
CAPO Building Specialties					
Bill Pmt -Check	01/25/2024	V983567	WRP-2023-0010 Brooks	20-1000 · Cash, Restrict...	-5,000.00
Total CAPO Building Specialties					-5,000.00
Clientworks, Inc.					
Bill Pmt -Check	01/11/2024	V983095	Nov 2023 charges	10-1000 · Cash, Operati...	-1,522.50
Total Clientworks, Inc.					-1,522.50
dangtrancorbitt LLC					
Bill Pmt -Check	01/11/2024	266889	Art Direction outreach co...	20-1000 · Cash, Restrict...	-1,000.00
Total dangtrancorbitt LLC					-1,000.00
English Mountain Ranch					
Bill Pmt -Check	01/11/2024	V983084		10-1000 · Cash, Operati...	-4,815.67
Total English Mountain Ranch					-4,815.67
Hahn, J. aka Wolf Creek Wood Stoves					
Bill Pmt -Check	01/25/2024	V983533		20-1000 · Cash, Restrict...	-8,500.00
Total Hahn, J. aka Wolf Creek Wood Stoves					-8,500.00
Heat Tech Ind. LLC					
Bill Pmt -Check	01/25/2024	V983548	WRP-2023-0020 Tenney	20-1000 · Cash, Restrict...	-5,000.00
Total Heat Tech Ind. LLC					-5,000.00

Northern Sierra Air Quality Management District Payment details by Vendor Board Report January 2024

Type	Date	Num	Memo	Account	Amount
Heat Transfer Systems					
Bill Pmt -Check	01/11/2024	V983200		20-1000 · Cash, Restrict...	-13,500.00
Total Heat Transfer Systems					-13,500.00
Inc. Senior Citizens of Sierra County					
Bill Pmt -Check	01/25/2024	267359	Q4 CY2023, AB2023-04 f...	20-1000 · Cash, Restrict...	-1,514.00
Total Inc. Senior Citizens of Sierra County					-1,514.00
Intermountain Disposal, Inc. Vendor					
Bill Pmt -Check	01/11/2024	266854		10-1000 · Cash, Operati...	-33.03
Bill Pmt -Check	01/11/2024	266855	metal hauling TAG 2018	20-1000 · Cash, Restrict...	-165.00
Total Intermountain Disposal, Inc. Vendor					-198.03
James Merzon					
Bill Pmt -Check	01/11/2024	V983170	Feb. 2024 Rent	10-1000 · Cash, Operati...	-555.00
Total James Merzon					-555.00
Melissa Klundby					
Bill Pmt -Check	01/11/2024	V983147		10-1000 · Cash, Operati...	-213.18
Bill Pmt -Check	01/25/2024	V983557		10-1000 · Cash, Operati...	-104.94
Total Melissa Klundby					-318.12
Met One Instruments, Inc.					
Bill Pmt -Check	01/11/2024	266799	ARP funds, Portola Carb...	10-1000 · Cash, Operati...	-20,797.00
Total Met One Instruments, Inc.					-20,797.00
Mortimore Creative					
Bill Pmt -Check	01/25/2024	267419	Phase 1 2024 Campaign	20-1000 · Cash, Restrict...	-2,000.00
Total Mortimore Creative					-2,000.00
Quincy Hot Spot					
Bill Pmt -Check	01/11/2024	266828		20-1000 · Cash, Restrict...	-14,500.00
Bill Pmt -Check	01/25/2024	267341		20-1000 · Cash, Restrict...	-11,463.27
Total Quincy Hot Spot					-25,963.27
SDRMA Special Dist Risk Mgmt Authority					
Bill Pmt -Check	01/25/2024	V983432	2023 Ford Ranger added	10-1000 · Cash, Operati...	-1,876.41
Total SDRMA Special Dist Risk Mgmt Authority					-1,876.41

Northern Sierra Air Quality Management District Payment details by Vendor Board Report January 2024

Type	Date	Num	Memo	Account	Amount
Sierra Timberline					
Bill Pmt -Check	01/25/2024	V983487		20-1000 · Cash, Restrict...	-10,000.00
Total Sierra Timberline					-10,000.00
Sonoma Technology					
Bill Pmt -Check	01/25/2024	V983594	portola burn curtailment f...	20-1000 · Cash, Restrict...	-5,732.90
Total Sonoma Technology					-5,732.90
US Bank					
Bill Pmt -Check	01/18/2024	266947		10-1000 · Cash, Operati...	-5,994.54
Bill Pmt -Check	01/18/2024	266947		20-1000 · Cash, Restrict...	-6,028.02
Total US Bank					-12,022.56
Wizix Technology Group					
Bill Pmt -Check	01/11/2024	266876	Ricoh IMC3000	10-1000 · Cash, Operati...	-115.76
Bill Pmt -Check	01/25/2024	267408	Savin C4540	10-1000 · Cash, Operati...	-39.98
Total Wizix Technology Group					-155.74
TOTAL					-190,245.69

To: Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: February 26, 2024

Agenda Item: IV.A

Agenda Description: Financial Audit Ending June 30, 2023

Summary: The annual audit for FY 2022-2023 was completed by Singleton Auman PC.

Clay Singleton will make a short presentation to the Board to recap the results of the audit and answer any questions from the Board.

Requested Action:

1. Approve the District's Financial Audit for the Fiscal Year Ending on June 30, 2023.

ROLL CALL VOTE REQUESTED

Attachments:

1. Northern Sierra Air Quality Management District Audit Report June 30, 2023

To: Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: February 26, 2024

Agenda Item: IV.B

Agenda Description: Financial Monthly Report for January 2024

Summary:

As discussed at the last Board meeting, the financial reports will be brought to the Board monthly. The January 2024 monthly financial report is available for review and discussion.

Requested Action:

Review and approve the January 2024 monthly financial report.

ROLL CALL VOTE REQUESTED

Attachments:

1. Balance Sheet as of January 31, 2024
2. Profit and Loss Operating through January 31, 2024
3. Profit and Loss Restricted through January 31, 2024

Northern Sierra Air Quality Management District

Balance Sheet

02/20/24

As of January 31, 2024

Accrual Basis

	Jan 31, 24
ASSETS	
Current Assets	
Checking/Savings	
10-1000 · Cash, Operating General Fund	782,524.72
10-1003 · Cash, Bank Payroll Operating	292,475.78
10-1004 · Cash, GovPay Operating	133,806.91
10-1400 · Burn Box Petty Cash - GV	80.14
10-1401 · Portola Cash Box	6.59
20-1000 · Cash, Restricted Fund	2,332,174.48
Total Checking/Savings	3,541,068.62
Accounts Receivable	
10-1301 · Retires Health Premium Share	338.86
Total Accounts Receivable	338.86
Other Current Assets	
10-1302 · Office Lease Security Lease Dep	1,214.00
Total Other Current Assets	1,214.00
Total Current Assets	3,542,621.48
Fixed Assets	
10-1700 · Capital Asset, Net of Deprciat	
10-1701 · Equipment (GASB)	380,390.00
10-1702 · Vehicles (GASB)	116,998.00
10-1703 · Office Equipment Furniture	73,455.00
10-1710 · Accumulated Deprecation Total	
10-1711 · Accum Depr Field Equip	-267,168.00
10-1712 · Accum Depr Equip Vehicles	-77,096.00
10-1713 · Accumulated Depr Office Equip	-55,109.00
Total 10-1710 · Accumulated Deprecation Total	-399,373.00
Total 10-1700 · Capital Asset, Net of Deprciat	171,470.00
Total Fixed Assets	171,470.00
Other Assets	
10-1650 · Deferred Outflows of Resources	
10-1651 · Deferred Recognition of Contrib	240,033.00
Total 10-1650 · Deferred Outflows of Resources	240,033.00
Total Other Assets	240,033.00
TOTAL ASSETS	3,954,124.48
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
10-2300 · Other Current Liability Operati	
10-2305 · Deferred Compensation Payables	812.60
10-2310 · Employee Part Health I	2,537.38
10-2313 · PERS Survivor Benefits	11.16
10-2317 · PEPPA Employee Deduction	2,802.20
Total 10-2300 · Other Current Liability Operati	6,163.34
Total Other Current Liabilities	6,163.34
Total Current Liabilities	6,163.34
Long Term Liabilities	
10-2328 · Noncurrent Liabilities	
10-2329 · Compensated Absences	57,097.00
10-2330 · Net OPEB (Other than EE Benefit	928,149.00
10-2331 · Net Pension Liability	662,905.00

10:03 AM

02/20/24

Accrual Basis

Northern Sierra Air Quality Management District

Balance Sheet

As of January 31, 2024

	<u>Jan 31, 24</u>
Total 10-2328 · Noncurrent Liabilities	1,648,151.00
10-2500 · Deferred Inflows of Resources	
10-2501 · Deferred Recognition of Pensio	<u>611,511.00</u>
Total 10-2500 · Deferred Inflows of Resources	<u>611,511.00</u>
Total Long Term Liabilities	<u>2,259,662.00</u>
Total Liabilities	<u>2,265,825.34</u>
Equity	
10-3900 · Retained Earnings - Operating	-257,096.78
10-3907 · Public Education Program	-193.30
10-3920 · Invested in Capital Assets	171,470.00
20-3900 · Restricted Equity	218,330.48
Net Income	<u>1,555,788.74</u>
Total Equity	<u>1,688,299.14</u>
TOTAL LIABILITIES & EQUITY	<u><u>3,954,124.48</u></u>

Northern Sierra Air Quality Management District
Profit & Loss OPERATING Budget vs. Actual
July 2023 through January 2024

	Jul '23 - Jan 24	Budget	% of Budget
Ordinary Income/Expense			
Income			
10-4000 · Operating Income			
10-4002 · Fees, Permit to Operate	16,892.38	38,000.00	44.5%
10-4004 · Fees, Vapor Recovery	24,140.70	21,000.00	115.0%
10-4005 · Fees, Variance Application	0.00	1,000.00	0.0%
10-4006 · Fees, Source Test	0.00	2,250.00	0.0%
10-4007 · Fees, Prescribed Burning	12,585.81	20,000.00	62.9%
10-4008 · Fees, Woodstove Inspections	1,049.64	2,000.00	52.5%
10-4010 · Fees, Title V	11,333.66	35,000.00	32.4%
10-4013 · Fire Dept Response Fee	0.00	500.00	0.0%
10-4100 · Penalties, Permitted Source	3,150.00	10,000.00	31.5%
10-4101 · Penalties, Open Burning	0.00	2,500.00	0.0%
10-4200 · Intergovernmental Revenue Total			
10-4201 · Gov Fund, State Subvention	118,790.50	115,000.00	103.3%
10-4202 · Gov Fund, Subvention Supplement	0.00	3,500.00	0.0%
10-4203 · Gov Fund, County Contributions	63,772.50	62,669.00	101.8%
10-4204 · Gov Fund EPA 103 PM2.5 Monitori	76,855.00	57,000.00	134.8%
10-4206 · Gov Funding AB2766 Operating	134,269.37	335,000.00	40.1%
10-4207 · Gov Funding PERP Pass-Thru	26,279.27	25,000.00	105.1%
10-4208 · Gov Funding AB923 Operating	861.83	2,800.00	30.8%
10-4209 · Gov EPA Target 2015 , Admin Fee			
10-4214 · EPA Target 2015 Burnwise Coordi	1,882.98	0.00	100.0%
10-4209 · Gov EPA Target 2015 , Admin Fee - Other	11,650.67	0.00	100.0%
Total 10-4209 · Gov EPA Target 2015 , Admin Fee	13,533.65	0.00	100.0%
10-4210 · Gov EPA Target 2018, Admin Fee			
10-4227 · TAG 2018 Burnwise Salary	1,604.02	0.00	100.0%
10-4210 · Gov EPA Target 2018, Admin Fee - Other	13,049.11	75,000.00	17.4%
Total 10-4210 · Gov EPA Target 2018, Admin Fee	14,653.13	75,000.00	19.5%
10-4211 · Gov, AB 197 G21-EIDG-20	0.00	8,600.00	0.0%
10-4212 · Rx Fire Grant Monnitoring			
10-4232 · PrescribeBurn Report Monito Adm	0.00	1,000.00	0.0%
10-4212 · Rx Fire Grant Monnitoring - Other	0.00	1,000.00	0.0%
Total 10-4212 · Rx Fire Grant Monnitoring	0.00	2,000.00	0.0%
10-4213 · Rx Fire Staff Grant	0.00	75,000.00	0.0%
10-4215 · Carl Moyer Admin Fee	0.00	25,000.00	0.0%
10-4220 · Woodsmoke Reduction Prog-Admin	28,704.38		
10-4222 · Farmer Prgm, Pooled Share Admin	67,518.97		
10-4225 · Gov EPA Target 2020, Admin Fee	1,220.45		
Total 10-4200 · Intergovernmental Revenue Total	546,459.05	786,569.00	69.5%
10-4300 · Other Income			
10-4303 · Other Income, Copies	0.00	0.00	0.0%
10-4304 · Other Income, Miscellaneous	15.00	100.00	15.0%
Total 10-4300 · Other Income	15.00	100.00	15.0%
10-4310 · Interest Earned - Operating			
10-4311 · Interest Earned from Restricted	7,969.23		
10-4310 · Interest Earned - Operating - Other	10,696.93	35,000.00	30.6%
Total 10-4310 · Interest Earned - Operating	18,666.16	35,000.00	53.3%
Total 10-4000 · Operating Income	634,292.40	953,919.00	66.5%

Northern Sierra Air Quality Management District
Profit & Loss OPERATING Budget vs. Actual
July 2023 through January 2024

	Jul '23 - Jan 24	Budget	% of Budget
Total Income	634,292.40	953,919.00	66.5%
Gross Profit	634,292.40	953,919.00	66.5%
Expense			
10-5994 · Total All Operating Expenses			
10-5990 · Total Salary & Benefits			
10-5001 · Salaries			
10-5002 · Permanent Salaries	371,062.13	551,552.00	67.3%
10-5006 · Overtime Pay	0.00	1,000.00	0.0%
10-5007 · TexMed (in lieu of Health Insur	3,323.03	3,840.00	86.5%
10-5008 · Vehicle Allowance	1,125.00		
10-5001 · Salaries - Other	7,826.64		
Total 10-5001 · Salaries	383,336.80	556,392.00	68.9%
10-5010 · Employee Benefits			
10-5011 · Medicare/FICA	5,472.44	9,505.00	57.6%
10-5014 · CA State Unemployem	727.77	1,120.00	65.0%
10-5015 · Workers' Comp Insurance	5,533.85	6,114.00	90.5%
10-5016 · PERS Health Care District	7,240.88	0.00	100.0%
10-5017 · PERS Retirees Health Plan	18,792.80	29,280.00	64.2%
10-5018 · PERS Health Active Employee	30,276.87	84,600.00	35.8%
10-5019 · Dental/Vision Care	4,516.11	12,500.00	36.1%
10-5020 · PERS - ER Classic Share			
10-5021 · PERS ER- Paid Member Contributi	4,054.55		
10-5023 · PERS PEPRA -ER Contribution	21,528.96		
10-5020 · PERS - ER Classic Share - Other	1,124.18	58,988.00	1.9%
Total 10-5020 · PERS - ER Classic Share	26,707.69	58,988.00	45.3%
10-5022 · PERS Classic and PEPRA UAL	73,659.36	118,798.00	62.0%
10-5027 · 457 (b) Plan ER Contribution	1,176.65		
Total 10-5010 · Employee Benefits	174,104.42	320,905.00	54.3%
Total 10-5990 · Total Salary & Benefits	557,441.22	877,297.00	63.5%
10-5991 · Operating Expense			
10-5200 · Office			
10-5202 · Office Supplies	7,291.37	10,000.00	72.9%
10-5204 · Postage/Shipping	240.94	800.00	30.1%
10-5207 · Non-Cap - Office Equipment	7,803.80	3,400.00	229.5%
10-5259 · Legal Notices, Publi	0.00	2,000.00	0.0%
10-5301 · Information Technology	19,044.12	35,000.00	54.4%
10-5390 · Miscellaneous Exp	(0.10)	1,000.00	(0.0)%
Total 10-5200 · Office	34,380.13	52,200.00	65.9%
10-5215 · Air & Ozone Monitoring			
10-5201 · PM2.5 Expenditure	4,867.50	12,000.00	40.6%
10-5206 · Ozone Monitoring	91.50	4,000.00	2.3%
10-5208 · Non-Cap - Field Equipment	18,873.24		
Total 10-5215 · Air & Ozone Monitoring	23,832.24	16,000.00	149.0%
10-5225 · Dues & Subscription			
10-5203 · References, Subscrip	192.96	300.00	64.3%
10-5205 · Memberships	5,546.00	5,500.00	100.8%
Total 10-5225 · Dues & Subscription	5,738.96	5,800.00	98.9%

Northern Sierra Air Quality Management District
Profit & Loss OPERATING Budget vs. Actual
July 2023 through January 2024

	Jul '23 - Jan 24	Budget	% of Budget
10-5250 · Rents & Utilities			
10-5253 · Rent, Grass Valley	22,832.00	35,259.00	64.8%
10-5254 · Rent, Portola	4,440.00	7,145.00	62.1%
10-5255 · Utilities, Grass Valley	1,444.75	3,000.00	48.2%
10-5256 · Utilities, Portola	908.38	2,700.00	33.6%
10-5257 · Rent PM2.5 Grass Valley	13,552.00	20,915.00	64.8%
Total 10-5250 · Rents & Utilities	43,177.13	69,019.00	62.6%
10-5251 · Communications	10,152.74	17,500.00	58.0%
10-5258 · Liability Insurance	18,100.31	12,000.00	150.8%
10-5300 · Professional Fees			
10-5311 · Professional Serv - Legal	1,619.28	3,000.00	54.0%
10-5313 · Prof Services Accounting			
10-5318 · EPA Target GR Acct & Office Ser	13,517.20		
10-5320 · EPA TAG 2018 Admin Hours	2,544.91		
10-5313 · Prof Services Accounting - Other	13,996.60	30,000.00	46.7%
Total 10-5313 · Prof Services Accounting	30,058.71	30,000.00	100.2%
10-5314 · Profes Serv - Financial Auditor	18,200.00	18,500.00	98.4%
10-5315 · Profes Services Board	2,000.00	3,500.00	57.1%
10-5319 · Human Resources	10,503.75	15,000.00	70.0%
Total 10-5300 · Professional Fees	62,381.74	70,000.00	89.1%
10-5325 · Repair & Maintenances			
10-5303 · Maintenance Office	1,489.05	1,500.00	99.3%
10-5305 · Maintenance Vehicles	2,198.89	4,000.00	55.0%
Total 10-5325 · Repair & Maintenances	3,687.94	5,500.00	67.1%
10-5350 · Travel & Conference			
10-5351 · Training/Tuition/Conferences	1,779.39	3,000.00	59.3%
10-5352 · Travel	3,239.76	8,000.00	40.5%
10-5353 · Gasoline	3,083.71	7,000.00	44.1%
10-5354 · Private Car Mileage	412.29	2,000.00	20.6%
10-5350 · Travel & Conference - Other	2,291.98		
Total 10-5350 · Travel & Conference	10,807.13	20,000.00	54.0%
Total 10-5991 · Operating Expense	212,258.32	268,019.00	79.2%
10-5992 · Pass-thru Funds			
10-5402 · Alternate Commute Program	0.00	750.00	0.0%
10-5404 · ABR AB2588	0.00	1,400.00	0.0%
10-5405 · Public Education Program	131.60	10,000.00	1.3%
10-5406 · Fire Dept Res Reimbu	0.00	1,500.00	0.0%
Total 10-5992 · Pass-thru Funds	131.60	13,650.00	1.0%
10-5993 · Fixed Asset Purchases Summary			
10-5601 · Fixed Assets Office	0.00	5,000.00	0.0%
10-5602 · Fixed Assets Field	20,797.00	5,000.00	415.9%
10-5603 · Fixed Assets Vehicles	45,661.80	50,000.00	91.3%
Total 10-5993 · Fixed Asset Purchases Summary	66,458.80	60,000.00	110.8%
Total 10-5994 · Total All Operating Expenses	836,289.94	1,218,966.00	68.6%
Total Expense	836,289.94	1,218,966.00	68.6%
Net Ordinary Income	(201,997.54)	(265,047.00)	76.2%

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Accrual Basis

Northern Sierra Air Quality Management District
Profit & Loss OPERATING Budget vs. Actual
July 2023 through January 2024

	<u>Jul '23 - Jan 24</u>	<u>Budget</u>	<u>% of Budget</u>
Net Income	<u>(201,997.54)</u>	<u>(265,047.00)</u>	<u>76.2%</u>

Northern Sierra Air Quality Management District
Profit & Loss RESTRICTED Budget vs. Actual
July 2022 through January 2024

	Jul '22 - Jan 24	Budget	% of Budget
Ordinary Income/Expense			
Income			
20-4999 · Total Restricted Revenue			
20-4500 · AB 2766 (all counties)			
20-4502 · AB2766 Nevada County			
20-4702 · AB2766 Nevada PY Unspent funds	514,921.68		
20-4502 · AB2766 Nevada County - Other	231,865.02		
Total 20-4502 · AB2766 Nevada County	746,786.70		
20-4503 · AB2766 Plumas County			
20-4703 · AB2766 Plumas PY Unspent funds	183,828.91		
20-4503 · AB2766 Plumas County - Other	54,409.65		
Total 20-4503 · AB2766 Plumas County	238,238.56		
20-4504 · AB2766 Sierra County			
20-4704 · AB2766 Sierra PY Unspent funds	-4,707.97		
20-4504 · AB2766 Sierra County - Other	6,263.89		
Total 20-4504 · AB2766 Sierra County	1,555.92		
20-4500 · AB 2766 (all counties) - Other	0.00	437,636.00	0.0%
Total 20-4500 · AB 2766 (all counties)	986,581.18	437,636.00	225.4%
20-4505 · AB 923 Current Year			
20-4705 · AB923 PY Unspent	376,497.90	402,295.00	93.6%
20-4505 · AB 923 Current Year - Other	72,516.02	90,000.00	80.6%
Total 20-4505 · AB 923 Current Year	449,013.92	492,295.00	91.2%
20-4518 · Carl Moyer Total Available			
20-4519 · Carl Moyer Interest	14,372.13	7,700.00	186.7%
20-4520 · Carl Moyer Program	350,000.00	525,000.00	66.7%
20-4718 · Carl Moyer - PY Unspent	251,328.71	254,759.00	98.7%
Total 20-4518 · Carl Moyer Total Available	615,700.84	787,459.00	78.2%
20-4529 · EPA Target Grant 2015 -Portola			
20-4729 · EPA TAG 2015 Prior Year Balance	-24,341.75		
20-4529 · EPA Target Grant 2015 -Portola - Other	495,046.73	482,535.00	102.6%
Total 20-4529 · EPA Target Grant 2015 -Portola	470,704.98	482,535.00	97.5%
20-4535 · Woodsmoke Reduction Program			
20-4536 · Interest-Woodsmoke Reduce Prog	917.83	500.00	183.6%
20-4735 · WRP Prior Yr Unspent Funds	64,463.23	34,860.00	184.9%
20-4535 · Woodsmoke Reduction Program - Ot...	0.00	130,000.00	0.0%
Total 20-4535 · Woodsmoke Reduction Program	65,381.06	165,360.00	39.5%
20-4538 · AB617-Implementation CAPP			
20-4539 · AB617 -Impementation Interest	0.00	0.00	0.0%
Total 20-4538 · AB617-Implementation CAPP	0.00	0.00	0.0%
20-4540 · EPA Target Grant 2018			
20-4740 · EPA TAG 2018 Prior Year Balance	-27,783.90		
20-4540 · EPA Target Grant 2018 - Other	788,631.94	804,380.00	98.0%
Total 20-4540 · EPA Target Grant 2018	760,848.04	804,380.00	94.6%

Northern Sierra Air Quality Management District
Profit & Loss RESTRICTED Budget vs. Actual
July 2022 through January 2024

	Jul '22 - Jan 24	Budget	% of Budget
20-4541 · Nox Reduction Measure Rev			
20-4546 · Nox NRM Earned Interest	611.01		
20-4741 · Nox Reduction PY Unspent Funds	19,078.61	19,350.00	98.6%
Total 20-4541 · Nox Reduction Measure Rev	19,689.62	19,350.00	101.8%
20-4542 · Farmers, Pooled Share Program			
20-4547 · Farmers Earned Interest	6,366.46		
20-4742 · Farmer, Pooled PY Unspent Funds	5,625.60	0.00	100.0%
20-4542 · Farmers, Pooled Share Program - Other	1,608,648.52	1,586,671.00	101.4%
Total 20-4542 · Farmers, Pooled Share Program	1,620,640.58	1,586,671.00	102.1%
20-4544 · AB617 Incentive Grant			
20-4545 · AB617 Incentive Grant Interest	2,302.37		
20-4744 · AB617 Incentive PY Unspent Fund	71,890.33	73,000.00	98.5%
Total 20-4544 · AB617 Incentive Grant	74,192.70	73,000.00	101.6%
20-4587 · EPA Target Grant 2020			
20-4787 · EPA TAG 2020 Prior Year Balance	-9,000.00	39,256.00	-22.9%
20-4587 · EPA Target Grant 2020 - Other	96,243.84	92,000.00	104.6%
Total 20-4587 · EPA Target Grant 2020	87,243.84	131,256.00	66.5%
20-4600 · Interest Earned - Restricted	0.00	0.00	0.0%
Total 20-4999 · Total Restricted Revenue	5,149,996.76	4,979,942.00	103.4%
Total Income	5,149,996.76	4,979,942.00	103.4%
Gross Profit	5,149,996.76	4,979,942.00	103.4%
Expense			
20-5400 · Grantees Summary Only			
20-5401 · AB2766 Restricted Total			
20-5402 · AB2766 - Nevada County	129,635.00	295,129.00	43.9%
20-5403 · AB2766 - Plumas County			
20-5440 · 2015-08 Portola PM Nonattainmen	7,563.12	0.00	100.0%
20-5442 · 2016-08 Portola MOU- AB2766	0.00	0.00	0.0%
20-5490 · EPA 2018 Plumas Matching Funds	39,580.35		
20-5491 · TAG2020 Grant Match	5,838.83	0.00	100.0%
20-5403 · AB2766 - Plumas County - Other	34,116.00	0.00	100.0%
Total 20-5403 · AB2766 - Plumas County	87,098.30	0.00	100.0%
20-5404 · AB2766 - Sierra County	8,704.00	5,828.00	149.3%
20-5401 · AB2766 Restricted Total - Other	0.00	216,636.00	0.0%
Total 20-5401 · AB2766 Restricted Total	225,437.30	517,593.00	43.6%
20-5406 · Carl Moyer - Restricted			
20-5475 · Carl Moyer Program FY23	53,328.95	0.00	100.0%
20-5478 · Carl Moyer FY24	42,658.52		
20-5406 · Carl Moyer - Restricted - Other	0.00	505,666.00	0.0%
Total 20-5406 · Carl Moyer - Restricted	95,987.47	505,666.00	19.0%
20-5409 · AB 923 Restricted	0.00	859,847.00	0.0%
20-5410 · EPA Target Grant 2015	459,681.52	560,474.00	82.0%

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Accrual Basis

Northern Sierra Air Quality Management District
Profit & Loss RESTRICTED Budget vs. Actual
July 2022 through January 2024

	<u>Jul '22 - Jan 24</u>	<u>Budget</u>	<u>% of Budget</u>
20-5414 · Woodsmoke Reduction Program	65,000.00	228,997.00	28.4%
20-5415 · AB617-Implementation	0.00	16,704.00	0.0%
20-5416 · Farmers Pooled Shared Program	903,537.05	1,586,671.00	56.9%
20-5417 · Nox Reduction Measure Exp	0.00	72,725.00	0.0%
20-5485 · EPA Target Grant 2018	973,046.47	804,380.00	121.0%
20-5486 · AB617 Incentive Grant Expense	0.00	144,639.00	0.0%
20-5487 · EPA Target Grant 2020	143,497.29	131,315.00	109.3%
Total 20-5400 · Grantees Summary Only	<u>2,866,187.10</u>	<u>5,429,011.00</u>	<u>52.8%</u>
Total Expense	<u>2,866,187.10</u>	<u>5,429,011.00</u>	<u>52.8%</u>
Net Ordinary Income	<u>2,283,809.66</u>	<u>-449,069.00</u>	<u>-508.6%</u>
Net Income	<u><u>2,283,809.66</u></u>	<u><u>-449,069.00</u></u>	<u><u>-508.6%</u></u>

To:Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: February 26, 2024

Agenda Item: IV.C

Agenda Description: Form 700 for Mountain Counties Air Basin Control Council (BCC) and Technical Advisory Council (TAC)

Summary:

Form 700 filing purposes, verification of the appointed Mountain Counties BCC elected representative or alternate and TAC member (APCO)

Requested Action:

Review and Approve Mountain Counties Air Basin Members List

ROLL CALL VOTE REQUESTED

Attachments:

Mountain Counties Air Basin Members List - 2024

**Mountain Counties Air Basin
Members list - 2024**

Air District	Name	Email (for Form 700 filing)
Amador Air District		
BCC Member	Brian Oneto	boneto@amadorgov.org
Alternate BCC Member	Jeff Brown	jeffbrown@amadorgov.org
TAC Member	Herminia Perry	hperry@amadorgov.org
Calaveras Air District		
BCC Member	Martin Huberty	mhuberty@co.calaveras.ca.us
Alternate BCC Member	Amanda Folendorf	afolendorf@co.calaveras.ca.us
TAC Member	Lisa Medina	lmedina@co.calaveras.ca.us
TAC Designee	Michelle Turner	
El Dorado County AQMD		
BCC Member	Lori Parlin	bosfour@edcgov.us
Alternate BCC Member	George Turnboo	bostwo@edcgov.us
TAC Member	Dave Johnston	davejohnston@edcgov.us
Mariposa County APCD		
BCC Member	Miles Menetrey	mmenetrey@mariposacounty.org
Alternate BCC Member	Wayne Forsythe	wforsthe@mariposacounty.org
TAC Member	Kerri Gibbons	kgibbons@mariposacounty.org
Northern Sierra AQMD		
BCC Member	Lee Adams	supervisor1@sierracounty.ca.gov
Alternate BCC Member	Susan Hoek	sue.hoek@nevadacountyca.gov
TAC Member	Julie Hunter	julieh@myairdistrict.com
Placer County APCD		
BCC Member	Jim Holmes	jholmes@placer.ca.gov
Alternate BCC Member	Caroline McCully	caroline.mccully@colfax-ca.gov
TAC Member	Erik White	ecwhite@placer.ca.gov
TAC Member (Designee)	Adam Baughman	abaughman@placer.ca.gov
Tuolumne APCD		
BCC Member	Jaron Brandon	jbrandon@co.tuolumne.ca.us
Alternate BCC Member	David Goldemberg	dgoldemberg@co.tuolumne.ca.us
TAC Member	Kelle Schroeder	kschroeder@co.tuolumne.ca.us

To:Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: February 26, 2024

Agenda Item: V.A

Agenda Description: Update on Rule 318

Summary:

Per the last Board meeting, we discussed revising Rule 318 – American Valley Burning Restrictions. After receiving public comment on the revision in support of the revision, it has been decided to take this revision to a Public Workshop. The workshop will be held on March 15, 2024, at the Plumas County Library with the Public Hearing to take place March 25, 2024 at the Board Meeting. The notification has been placed on the NSAQMD website, The Union, and The Plumas Sun. All comments from the workshop as well as comments received via email will be included in the proposed rule revision at the Public Hearing.

The definition of agricultural burns leaves much interpretation to this “seasonal” rule:

Rule 300 General Definitions

A. Agricultural Burning

- 1. Open outdoor fires used in agricultural operations in the growing of crops or raising of fowl or animals, or open outdoor fires used in forest management, range improvement, or the improvement of land for wildlife and game habitat, or disease or pest prevention.*
- 2. Open outdoor fires used in the operation or maintenance of a system for the delivery of water for the purposes specified in subdivision (1).*
- 3. Open outdoor fires used in wildland vegetation management burning. **Wildland vegetation management burning is the use of prescribed burning conducted by a public agency, or through a cooperative agreement or contract involving a public agency, to burn land predominantly covered with chaparral, trees, grass, or standing brush.***

Rule revision options:

1. Rescind Rule 318
 - a. Rescinding the rule could alleviate issues in the future due to the revision of any upcoming rules based on the new NAAQS standard.
2. Revise the No Burning Area to “unless approved by APCO” and remove the word “agriculture” from the rule to allow burning.

Requested Action:

Discuss options of the revision of Rule 318 for presentation at the Public Workshop.

Attachments:

1. Proposed revised Rule 318

Rule 318 **American Valley Burning Restrictions**

All open burning of yard waste and debris or other rubbish shall be banned in that portion of the American Valley known as Quincy and East Quincy, which is a portion of the Quincy Fire Protection District, described more particularly in Exhibit A, attached to this resolution, and depicted in the map attached to this resolution as Exhibit B, ~~unless approved by the APCO.~~

In the remainder of that portion of the American Valley that is within the Quincy Fire Protection District,

- A. All open burning shall be banned from November 15 to March 15 of each year, except that there shall be at least 15 days of such burning allowed in the fall. If there is not 15 days of such open burning between the lifting of a burn ban related to fire risk by area agencies that issue burn permits and the air quality burn ban starting November 15th, then the burn season shall be extended as necessary to achieve 15 days of such burning. Such burning during this extension shall be permitted only in accordance with all existing regulations and shall be restricted to the hours of 10:00 AM to 4:00 PM, or as determined by the APCO.
- B. ~~BAgricultural~~ burning shall be allowed year-round, when conducted in accordance with all existing regulations. If a burn season is extended for residential burning per item 3.A., above, then burn hours for agricultural burning shall be restricted to the hours of 10:00 AM to 4:00 PM, or as determined by the APCO; and
- C. From March 16 through November 14 all burning shall be permitted according to all existing regulations.

318.1 American Valley Definition

American Valley means all land within the boundaries of the Quincy Fire Protection District, and as amended in the Plumas County Ordinance #90-742 ~~(amended to Section 8-13.01 - Definitions).~~

318.2 Requirements

- A. Burning shall be allowed only on the premises where the material originated.
- B. Rule 312 - Burn Permit Requirements
- C. Rule 313 - Burn Days
- D. Rule 314 - Minimum drying times
- E. Rule 315 - Burning Management

To:Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: February 26, 2024

Agenda Item: V.B

Agenda Description: Update on new PM_{2.5} National Ambient Air Quality Standard (NAAQS)

Summary:

EPA announced on February 7, 2024 to strengthen the Annual PM_{2.5} NAAQS from 12.0 µg/m³ to 9.0 µg/m³. The Clean Air Scientific Advisory Committee (CASAC) provided a recommendation after considering the updated science and public health data that has been researched and analyzed since the Annual PM_{2.5} NAAQS was revised last in 2012 (15.0 µg/m³ to 12.0 µg/m³). This also changes the Air Quality Index Good to Moderate breakpoint meaning overall more Moderate days. They also changed the breakpoints for Unhealthy, Very Unhealthy, and Hazardous so chances for more of those days too. For more information, go here: <https://www.epa.gov/pm-pollution/final-reconsideration-national-ambient-air-quality-standards-particulate-matter-pm>.

Preliminary data shows Plumas County as nonattainment, with the highest Design Value being 17µg/m³.

Attachments:

None, informational only

To:Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: February 26, 2024

Agenda Item: V.C

Agenda Description: Discussion of COLA for District Staff and APCO for FY 2024-25

Summary:

The Executive Director is currently researching an appropriate COLA for FY 2024-25, and plans to present this to the Board of Directors in a future meeting for consideration and approval. The previously negotiated COLAs for APCO and Staff ended in FY 2023-2024.

The Executive Director has made changes to the District for cost savings, including, streamlining air quality monitoring, changing IT companies, and reducing the rent for the Grass Valley office by consolidating space. Additionally, staff and APCO health care premiums increased.

In order to present accurate and relevant information to the Board to make a decision, the Director is compiling the following information:

- 1.Comparable salaries and benefits in nearby Air Districts, which includes
 - Health Benefits
 - PERS
 - Extraneous Benefits
- 2.Develop a 10 year strategy to demonstrate how the budget is sustainable, which includes
 - Identify and list all revenue and expense changes
 - Assume employees retire and are replaced
 - Include OPEB as an annual expense into an irrevocable fund balance
- 3.Health/OPEB

Requested Action: Direction from Board