

To: Northern Sierra Air Quality Management District Board of Directors
From: Gretchen Bennitt, Air Pollution Control Officer
Date: June 25, 2018

Agenda Item: IV.C

Agenda Description: Agreement between the California Air Resources Board and District to administer AB617 funds

Issues:

In response to the adoption of AB617, the California Air Resources Board (CARB) developed the Community Air Protection Program (CAPP). The focus is to reduce exposure in most impacted communities, provide funding, new requirements for sources, with a focus on toxic air contaminants in sources. Many of the communities that are in the process of being identified are in large urban areas.

Since the counties with Northern Sierra Air District were not identified as a "Toxic Community" by EnviroScreen (a modeling and screening tool), the Air District only received a maximum amount of \$20,183 to utilize the funding for certain identified items. The Air District has received approval to utilize the funds for providing alternatives to the burning of yard waste in the Portola Nonattainment Area.

The email correspondence between Gretchen Bennitt and Andrea Jaurez of CARB specifies and approves the use of the funding – "to enhance an alternative to the open burning of green waste. Specifically, we are considering contributing to a green waste curb side pick up program. We are also considering contributing to the transport of green waste to a green waste processing facility".

Requested Action:

1. Approve Resolution # 2018-03 which authorizes the APCO to sign the agreement.

ROLL CALL VOTE REQUESTED

Attachments:

1. Agreement Between CARB and NSAQMD to accept AB617 funding to contribute to an alternative to the burning of green waste.
2. Resolution # 2018-03
3. Email correspondence between Gretchen Bennitt (NSAQMD) and CARB.

March 1, 2018

MAR - 3 2018

Ms. Gretchen Bennett
Air Pollution Control Officer
Northern Sierra Air Quality Management District
200 Litton Drive, Suite 320
Grass Valley, California 95945

Dear Ms. Bennett:

I am pleased to inform you that Northern Sierra Air Quality Management District has been approved for a grant under the Community Air Protection Program for Fiscal Year 2017-2018 from funding provided by Assembly Bill 109 (Ting, Chapter 249, Budget Act of 2017). This grant award is for related expenses necessary for implementation of Assembly Bill 617 (C. Garcia, Chapter 136, Statutes of 2017). The grant award amount is consistent with the allocation approved by the California Air Pollution Control Officers Association (CAPCOA) Board on October 26, 2017. Enclosed for your consideration is the Grant Agreement, including:

- ◆ Three copies of the Grant Agreement cover sheet, which indicates your grant amount and any applicable Special Terms and Conditions;
- ◆ One copy of Exhibit A, Grant Provisions for Fiscal Year 2017-2018 Community Air Protection Program grants;
- ◆ One copy of Exhibit B, General Terms and Conditions for Fiscal Year 2017-2018 Community Air Protection Program grants;
- ◆ One copy of the Grant Disbursement Request Form; and
- ◆ One copy of the Advance Payment Request Form.

To accept your grant award, please add authorized signature, and the date to all copies of the cover sheet. Please retain the Grant Provisions (Exhibit A) and General Terms and Conditions (Exhibit B) for District's reference. Please ***return all cover sheets, along with a Board Resolution or minute order accepting the funds as soon as possible but not later than June 30, 2018, to:***

Ms. Bronwyn Mednick
California Air Resources Board
Office of Community Air Protection
P.O. Box 2815
Sacramento, California 95812

Ms. Gretchen Bennett
March 1, 2018
Page 2

If the cover sheets and Board Resolution (or minute order) are not received by June 30, 2018, the California Air Resources Board will work with CAPCOA to reallocate these funds prior to June 30, 2019.

Please note that the Federal Employer Identification Number (FEIN) has been included in the cover sheet based on information in our records. Please confirm it is correct, and notify Ms. Laura Zaremba-Schmidt if a change is needed.

After final signature by the California Air Resources Board, one copy of the cover sheet will be returned to you. Upon receiving the final signed cover sheet, you may request funds by using the Grant Disbursement Request Form. If initially requesting an advanced payment, please use the Advance Payment Request Form.

Thank you for participating in the Community Air Protection Program and for your commitment to clean air. If you have any questions, or need additional copies of the forms, please contact Ms. Laura Zaremba-Schmidt at (626) 459-4394 or via email at laura.zschmidt@arb.ca.gov.

Sincerely,



Heather Arias
Branch Chief
Community Planning Branch
Office of Community Air Protection

Enclosures

cc: Laura Zaremba-Schmidt
Air Resources Engineer
Office of Community Air Protection

GRANT AGREEMENT COVER SHEET

NAME OF GRANT PROGRAM Community Air Protection Program		GRANT NUMBER G17-CAPP-21
GRANTEE NAME Northern Sierra Air Quality Management District		
TAXPAYER'S FEDERAL EMPLOYER IDENTIFICATION NUMBER 68-0124279	TOTAL GRANT AMOUNT NOT TO EXCEED \$20,183.00	
FISCAL GRANT TERM FROM: March 1, 2018	TO: April 1, 2021	
PROJECT PERFORMANCE PERIOD OF GRANT AGREEMENT FROM: March 1, 2018	TO: September 28, 2021	

This legally binding Grant Agreement, including this cover sheet, Exhibit A, and Exhibit B, attached hereto and incorporated by reference herein, is made and executed between the State of California, Air Resources Board (CARB) and Northern Sierra Air Quality Management District (the "Grantee").

Total Community Air Protection Program Implementation Funds:

Special Terms and Conditions (if Applicable): Grant is contingent on CARB receipt by June 30, 2018 of Board Resolution or minute order authorizing the district to accept the funding and signed cover sheet.

Exhibit A – Grant Provisions


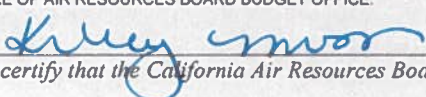

Exhibit A, Attachment 1 – Air District Advance Payment Request Form

Exhibit A, Attachment 2 – Community Air Protection Program Grant Disbursement Request Form

Exhibit B – General Terms and Conditions

This Agreement is of no force or effect until signed by both parties. Grantee shall not commence performance until it receives written approval from CARB.

The undersigned certify under penalty of perjury that they are duly authorized to bind the parties to this Grant Agreement.

California Air Resources Board		GRANTEE'S NAME (PRINT OR TYPE) Northern Sierra Air Quality Management District		
SIGNATURE OF CARB'S AUTHORIZED SIGNATORY:		SIGNATURE OF GRANTEE (AS AUTHORIZED IN RESOLUTION, LETTER OF COMMITMENT, OR LETTER OF DESIGNATION) 		
TITLE Administrative Services Division Chief, CARB	DATE	TITLE Air Pollution Control Officer	DATE 6-25-18	
		GRANTEE'S ADDRESS (INCLUDE STREET, CITY, STATE AND ZIP CODE) 200 Litton Drive, Suite 320, Grass Valley, California 95945		
CERTIFICATION OF FUNDING				
AMOUNT ENCUMBERED BY THIS AGREEMENT \$20,183.00	FISCAL YEAR/PROGRAM 2017-18 / 3530		FUND TITLE <i>Air Pollution Control Fund</i>	
PRIOR AMOUNT ENCUMBERED FOR THIS AGREEMENT \$0	(OPTIONAL USE)			
TOTAL AMOUNT ENCUMBERED TO DATE \$0	ITEM 3900-101-0115	CHAPTER 249	STATUTE 2017	FISCAL YEAR 17/18
OBJECT OF EXPENDITURE 1500-702-59501				
<i>I hereby certify that the California Air Resources Board Budget Office acknowledges that budgeted funds are available for the period and purpose of the expenditure stated above.</i>				
SIGNATURE OF AIR RESOURCES BOARD BUDGET OFFICE: 			DATE 3/1/18	
<i>I hereby certify that the California Air Resources Board Legal Office has reviewed this Grant Agreement.</i>				
SIGNATURE OF CALIFORNIA AIR RESOURCES BOARD LEGAL OFFICE: 			DATE 3/1/18	

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GRANT NUMBER
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**California Air Resources Board (CARB)
Community Air Protection Program
GRANT AGREEMENT
Fiscal Year 2017-2018**

Grant Provisions:

1. **Community Air Protection Program:** This Grant Award provides funding to implement the Community Air Protection Program consistent with the goals of Assembly Bill 617 (Chapter 136, Statutes of 2017). Funds for implementation pursuant to Assembly Bill 617 may support selecting locations and deploying community air monitoring systems, deploying fence-line monitoring, developing an expedited schedule for requiring best available retrofit control technology, and developing Community Emissions Reduction Programs which includes efforts to improve community capacity to participate in the process, determining the proportional contribution of sources to air pollution exposure, developing rules, staff support, collecting data and reporting and other related tasks.
2. **Reporting:**
 - A. **Annual Reports:** Grantee must submit annual reports to CARB beginning one year after full grant execution and continue annually through the end of the grant term, or until all funds have been liquidated. Reports may be submitted electronically to CARB Community Air Protection Program Liaison, Ms. Andrea Juarez, at andrea.juarez@arb.ca.gov or Program designee, and at a minimum, must include:
 - i. Report number, title, name of Grantee, date of submission, and grant number;
 - ii. Report costs associated with specific tasks (for example, identifying location for monitoring, deploying monitoring systems-community, fence-line, reporting emissions, developing a community emissions reduction program, establishing best available retrofit control technology requirement, adopting an expedited schedule for the implementation of best available retrofit control technology, community meeting or other Community Air Protection implementation effort).
 - iii. Report how grant is being utilized to meet the goals of Assembly Bill 617. If applicable, include emission reductions being achieved.
 - iv. Summary of work completed and in progress since the last progress report;
 - v. Grant funds remaining and expended; and
 - vi. Expenditure summary showing all Community Air Protection Program Implementation Funds for which reimbursement is being requested.
 - B. **Final Report:** Grantee must submit a Final Report to CARB by April 1, 2021 or upon request for disbursement of all remaining funds, whichever is earlier. At a minimum, the Final Report must include all required information contained in the annual report, as well as an accounting summary of funds expended and a summary of how the goals of the program have been achieved.

3. Program Funding:

A. Advance Payment:

- i. Consistent with the Legislature's direction to expeditiously disburse grants, CARB is providing advance payments of grant awards in a timely manner to support project initiation and implementation with a focus on mitigating the constraints of modest reserves and potential cash flow problems. Recognizing that appropriate safeguards are needed to ensure grant monies are used responsibly, CARB has developed the grant conditions described below to establish control procedures for advance payments.
- ii. Should advance payment be needed for Community Air Protection Program grants, the following grant protections shall apply:

The grantee must complete and submit to CARB for review and approval, an Air District Advance Pay Form, along with each grant disbursement that is requesting advance payment. The Air District Advance Pay Form is attached as Exhibit A, Attachment 1.

1. The advance payment is appropriate for the effective implementation of grants to local air districts. CARB may provide an advance of the direct project costs of the grant, if the program has moderate reserves and potential cash flow issues. Advance payments will not exceed the grantees interim cash needs.
2. The grantee assumes legal and financial risk of the advance payment.
3. Grantee shall place funds advanced under this section in an interest-bearing account. Grantee shall track interest accrued on the advance payment. Interest earned on the advance payment shall only be used for eligible grant-related expenses as outlined in the Grant Provisions, Exhibit A or will be returned to CARB.
4. Grantee shall report to CARB the value of any unused balance of the advance payment and interest earned and submit quarterly fiscal accounting reports consistent with Section 2 Reporting of this Grant Agreement.
5. This Grant Agreement contains the terms and conditions under which advance payment may be received.

Grantee shall remit to CARB any unused portion of the advance payment and interest earned within 90 days following the end date of this Grant Agreement, June 30, 2021 or the reversion date of the appropriation, whichever comes first.

B. Grant Disbursements:

- i. CARB will release any disbursements from the total Grant award after the Grantee submits the following to CARB:
 1. A fully executed Grant Agreement; and
 2. Grant Disbursement Request Form attached as Exhibit A, Attachment 2 (Form OCAP/CPB 11/17). The Grantee must

Exhibit A

include an attachment to this form that documents expenditures for the implementation of the Community Air Protection Program. At a minimum, the attachment must provide information on expenditures, such costs include, selecting locations and deploying community air monitoring systems, deploying fence-line monitoring, developing an expedited schedule for best available control technology and best available retrofit control technology considering the highest priority locations, and developing Community Emissions Reduction Programs which includes but is not limited to developing rules, hiring staff, collecting data and reporting.

3. The Grantee must mail completed Grant Disbursement Requests to the CARB Community Air Protection Program Liaison, Ms. Andrea Juarez, or Program designee. Correspondence regarding this grant agreement shall be directed to:

Ms. Andrea Juarez
California Air Resources Board
Office of Community Air Protection
9480 Telstar Avenue, Number 4
El Monte, California 91731

Grant payments are subject to CARB's approval of Annual Reports.

- ii. No reimbursement will be made for expenses that, in the judgment of the Chief of the Office of Community Air Protection or designee, are not reasonable or do not comply with the Grant Agreement.
- iii. Any disbursement will take into consideration whether an advance payment had been received.

C. **Earned Interest, Returned and Recaptured funds:** "Earned interest" means any interest generated from Program funds provided to the Grantee and held in an interest-bearing account. The Grantee shall reinvest all earned interest on Community Air Protection Program Implementation Funds into the program. "Returned funds" or "Recaptured funds" are funds provided under this Grant Award that are expended by the Grantee but subsequently returned to the Grantee either voluntarily or through enforcement action. All such funds must be reinvested in the implementation of the Community Air Protection Program.

- i. Such funds must be reported to CARB.
- ii. The Grantee must maintain accounting records (e.g. general ledger) that tracks interest earned and expended on program, as follows:
 1. The calculation of interest must be based on an average daily balance or some other reasonable and demonstrable method;
 2. The methodology for tracking earned interest must ensure that it is separately identifiable from interest earned program funds;

Exhibit A

3. The methodology for calculating earned interest must be consistent with how it is calculated for the Grantee's other fiscal programs; and
 - iii. Such funds must be fully liquidated or returned to CARB by completion of the program or by June 30, 2021, whichever comes first. Grantee shall report all such funds to CARB annually until complete liquidation or return of funds or June 30, 2021, whichever comes first.
 - iv. Documentation of expenditure made on those funds or returned to CARB must be:
 1. Retained for a minimum of three years after it is generated; and
 2. Provided to CARB in Annual Reports and Final Report.
4. **Grant Amendment:** Grantee recognizes that CARB continues to implement AB 617, including through the development of a Statewide Strategy and Monitoring Plan. Grantee agrees that grant funds may not be used for purposes or activities contrary to the Statewide Strategy or Monitoring Plan. Grantee agrees that this grant agreement may be amended, upon mutual agreement of the parties, to reflect any additional terms needed to ensure consistency with the Statewide Strategy or Monitoring Plan.

Exhibit A, Attachment 1



Mary D. Nichols, Chair
 Matthew Rodriguez, CalEPA Secretary
 Edmund G. Brown Jr., Governor

Air District Advance Payment Request Form

Air District:		Date:
Contact Name:		Phone:
Email Address:		Program:
Advance Amount Requested		\$

Please check box if small District.

All Districts Certify:

- The District shall have no outstanding material financial audit findings related to any of the Funds eligible for Advance Payment.
- The District shall not provide advance payment to any other entity.
- All unused funds shall revert back to the state if not liquidated within the timeline specified in the grant agreement.

Large Districts must complete the additional information below and provide accompanying documents:

- A Spending Plan shall be submitted to CARB for review of Advance Payment moneys requested. The Spending Plan includes:
 - o The District fund balance for all state grant programs
 - o The District approved list of projects and entities
 - o Project schedules, milestones and timelines
 - o Any and all other information requested by CARB
- The District shall report to CARB material changes to the Spending Plan within 30 days

I hereby certify that I am the duly appointed, qualified, and acting officer of the herein named California Air District and that the information provided is in all respects true and correct.

Air District/Grantee Requester (Signature):	Date:
Printed Name:	Title:
CARB Approver (Signature):	Date:
Printed Name:	Title:

Exhibit A, Attachment 2

STATE OF CALIFORNIA
 California Environmental Protection Agency
 CALIFORNIA AIR RESOURCES BOARD
 OCAP/CPR(1/1/17)

Office of Community Air Protection
 COMMUNITY AIR PROTECTION PROGRAM
 GRANT DISBURSEMENT REQUEST FORM

General Information			
Grantee Name		Grant Number	
Contact Person		Amendment #	
Mailing Address		Fiscal Year	
Phone Number		Disbursement #	
		FAX Number	
Disbursement Request			
Grant Amount		Total Previous Disbursement	
Program Funds		This Request	
Total		Remaining Balance	

Documentation attached for disbursement justification: _____ Attachments: _____

I certify under penalty of perjury that the information contained in this Grant Disbursement Request Form and all attachments is correct and complete and is in accordance with the Grant Agreement. In addition, I hereby authorize the California Air Resources Board to make any inquiries to confirm this information.

Authorized Official

Print Name	Title
Signature	Date

FOR STATE USE ONLY Date Request Received by CARB: _____ Date to Accounting: _____ Date to SCO: _____

CARB Project Liaison Approval

Print Name	Signature	Date
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Grant Manager Approval

Print Name	Signature	Date
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Financial Operations Branch Approval

Print Name	Signature	Date
Total Disbursement:		Fund: _____
		PCA: _____

General Terms and Conditions:

1. **Amendment:** No amendment or variation of the terms of this Grant Agreement shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or agreement not incorporated in the Grant Agreement is binding on any of the parties.
2. **Assignment:** This Grant Agreement is not assignable by the Grantee, either in whole or in part, without the consent of CARB.
3. **Audit:** Grantee agrees that CARB, the Department of General Services, Department of Finance, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Grant and all State funds received. Grantee agrees to maintain such records for possible audit for a minimum of three (3) years after the term of this Grant is completed, unless a longer period of records retention is stipulated. Grantee agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, Grantee agrees to include similar right of the State to audit records and interview staff in any Grant related to performance of this Agreement.
4. **Availability of funds:** CARB's obligations under this Grant Agreement are contingent upon the availability of funds. In the event funds are not available, the State shall have no liability to pay any funds whatsoever to the Grantee or to furnish any other considerations under this Grant Agreement.
5. **Compliance with law, regulations, etc.:** The Grantee agrees that it will, at all times, comply with and require its contractors and subcontractors to comply with all applicable federal and State laws, rules, guidelines, regulations, and requirements.
6. **Computer software:** The Grantee certifies that it has appropriate systems and controls in place to ensure that State funds will not be used in the performance of this Grant Agreement for the acquisition, operation or maintenance of computer software in violation of copyright laws.
7. **Confidentiality:** No record which has been designated as confidential by CARB shall be disclosed by the Grantee. If CARB opts to maintain the confidentiality of a document, and the entity requesting the records seeks a judicial ruling challenging that determination, CARB will defend the action at its own expense, including any requirement to pay attorney fees and court costs.
8. **Conflict of interest:** The Grantee certifies that it is in compliance with applicable State and/or federal conflict of interest laws.
9. **Disputes:** The Grantee shall continue with the responsibilities under this Grant Agreement during any dispute. Grantee staff or management may work in good faith with CARB staff or management to resolve any disagreements or conflicts arising from implementation of this Grant Agreement. However, any disagreements that cannot be resolved at the management level within 30 days of when the issue is first raised with CARB staff shall be subject to resolution by the CARB Executive Officer, or his designated representative. Nothing contained in this paragraph is intended to limit any of the rights or remedies that the parties may have under law.
10. **Environmental justice:** In the performance of this Grant Agreement, the Grantee shall conduct its programs, policies, and activities that substantially affect human health or the environment in a manner that ensures the fair treatment of people of all races, cultures, and income levels, including minority populations and low-income populations of the

Exhibit B

State.

11. **Fiscal management systems and accounting standards:** The Grantee agrees that, at a minimum, its fiscal control and accounting procedures will be sufficient to permit tracing of grant funds to a level of expenditure adequate to establish that such funds have not been used in violation of State law or this Grant Agreement.
12. **Force majeure:** Neither CARB nor the Grantee shall be liable for or deemed to be in default for any delay or failure in performance under this Grant Agreement or interruption of services resulting, directly or indirectly, from acts of God, enemy or hostile governmental action, civil commotion, strikes, lockouts, labor disputes, fire or other casualty, etc.
13. **Governing law and venue:** This grant is governed by and shall be interpreted in accordance with the laws of the State of California. CARB and the Grantee hereby agree that any action arising out of this Grant Agreement shall be filed and maintained in the Superior Court in and for the County of Sacramento, California, or in the United States District Court in and for the Eastern District of California. The Grantee hereby waives any existing sovereign immunity for the purposes of this Grant Agreement.
14. **Grantee's responsibility for work:** The Grantee shall be responsible for work and for persons or entities engaged in work, including, but not limited to, contractors, subcontractors, suppliers, and providers of services. The Grantee shall be responsible for any and all disputes arising out of its contracts for work funded by this Grant Agreement, including but not limited to payment disputes with contractors, subcontractors, and providers of services. The State will not mediate disputes between the Grantee and any other entity concerning responsibility for performance of work.
15. **Indemnification:** The Grantee agrees to indemnify, defend and hold harmless the State and the Board and its officers, employees, agents, representatives, and successors-in-interest against any and all liability, loss, and expense, including reasonable attorneys' fees, from any and all claims for injury or damages arising out of the performance by the Grantee, and out of the operation of equipment that is purchased with funds from this Grant Award.
16. **Independent contractor:** The Grantee, and its agents and employees, if any, in the performance of this Grant Agreement, shall act in an independent capacity and not as officers, employees or agents of CARB.
17. **Nondiscrimination:** During the performance of this Grant Agreement, the Grantee and its contractors shall not unlawfully discriminate against, harass, or allow harassment against any employee or applicant for employment because of sex, race, religious creed, color, national origin, ancestry, physical disability (including HIV and AIDS), mental disability, sexual orientation, medical condition, marital status, age (over 40) or allow denial of family-care leave, medical-care leave, or pregnancy-disability leave. The Grantee and its contractors shall ensure that the evaluation and treatment of their employees and applicants for employment are free of such discrimination and harassment. The Grantee and its contractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code section 12990 (a)-(f) et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, title 2, section 7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code section 12990 (a)-(f), set forth in Chapter 5 of Division 4 of title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. The Grantee and its contractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

Exhibit B

18. **No third party rights:** The parties to this Grant Agreement do not create rights in, or grant remedies to, any third party as a beneficiary of this Grant Agreement, or of any duty, covenant, obligation or undertaking established herein.
19. **Personally Identifiable Information:** Information or data, including, but not limited to, records that personally identify an individual or individuals are confidential in accordance with California Civil Code sections 1798, et seq. and other relevant State or Federal statutes and regulations. The Grantee must safeguard all such information or data which comes into their possession under this agreement in perpetuity, and must not release or publish any such information, data, or financing assistance records.
20. **Prevailing wages and labor compliance:** If applicable, the Grantee agrees to be bound by all the provisions of State Labor Code Section 1771 regarding prevailing wages. If applicable, the Grantee shall monitor all agreements subject to reimbursement from this Grant Agreement to ensure that the prevailing wage provisions of State Labor Code Section 1771 are being met.
21. **Professionals:** For programs involving installation or construction services, the Grantee agrees that only licensed professionals will be used to perform services under this Grant Agreement where such services are called for and licensed professionals are required for those services under State law.
22. **Severability:** If a court of competent jurisdiction holds any provision of this Grant Agreement to be illegal, unenforceable or invalid in whole or in part for any reason, the validity and enforceability of the remaining provisions, or portions of those provisions, will not be affected.
23. **Term:** This Grant Award shall be effective upon full execution of this Grant Agreement and shall continue in full force and effect until all conditions of the Grant Agreement have been met. This award is conditional based on CARB receipt and approval of a fully executed Grant Agreement accepting Community Air Protection Funds for Fiscal Year 2017-2018 by June 30, 2018.
24. **Termination:** CARB may terminate this Grant Agreement by written notice at any time prior to completion this Grant Award, upon violation by the Grantee of any material provision after such violation has been called to the attention of the Grantee and after failure of the Grantee to bring itself into compliance with the provisions of this Grant Agreement.
25. **Timeliness:** Time is of the essence in this Grant Agreement. The Grantee shall proceed with and complete expenditure of funds to implement the Community Air Protection Program in an expeditious manner.
26. **Waiver of Rights:** Any waiver of rights with respect to a default or other matter arising under the Grant Agreement at any time by either party shall not be considered a waiver of rights with respect to any other default or matter. Any rights and remedies of the State provided for in this Grant Agreement are in addition to any other rights and remedies provided by law.
27. **Disbursement Deadline:** The Fiscal Year 2017-2018 Community Air Protection Program Funds specified in this Grant Agreement must be encumbered or expended by June 30, 2019. Grant disbursement requests must be submitted by the Grantee to CARB no later than April 1, 2021 to ensure adequate time for processing prior to the end of the fiscal year. The Community Air Protection Program Fund Grant Disbursement Request Form and Advanced Payment form are incorporated as part of this grant agreement.

Exhibit B

28. **Liquidation and Return of Funds:** Funds not liquidated by June 30, 2021 must be returned by September 28, 2021. Expenditure of project funds granted may not be reduced due to any loss incurred in an uninsured bank or investment account.

**NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
RESOLUTION #2018-03**

In the Matter of Accepting Funding Provided Under the Community Air Protection Program for Fiscal Year 2017-2018 provided by Assembly Bill 109.

Whereas, Assembly Bill 109 provides funding for the Community Air Protection Program; and

Whereas, Assembly Bill 109 approved the Cap-and-Trade Expenditure Plan which appropriated approximately \$1.6 billion in discretionary funds; and

Whereas, the Northern Sierra Air Quality Management District has been approved by the California Air Resources Board (CARB) for a grant under the Community Air Protection Program; and

Whereas, the grant award is for expenses necessary for implementation of Assembly Bill 617; and

Whereas, the grant award amount (\$20,183) is consistent with the allocation approved by the California Air Pollution Control Officers Association (CAPCOA) Board on October 26, 2017 and

Whereas, the District is accepting \$20,183 of funds under the Community Air Protection Program for Fiscal Year 2017-2018.

Whereas, CARB requires a Board resolution authorizing the District to sign the Grant Agreement and accept funding; and

NOW, THEREFORE, BE IT RESOLVED, by the Northern Sierra Air Quality Management District Board as follows:

1. The Board authorizes the Executive Officer to sign the Community Air Protection Grant Agreement with CARB to execute all other necessary documents to implement and carry out the purposes of this resolution.
2. The Board does hereby approve the acceptance of the \$20,183 of funds under the Community Air Protection Program for Fiscal Year 2017-2018 in accordance with the terms and conditions of the Grant Agreement.
3. The Board hereby authorizes the Executive Officer to accept any unallocated and awarded funds to the District under the Community Air Protection Program Grant Agreement.

On a motion by Supervisor _____, and seconded by Supervisor _____, the foregoing resolution was approved and adopted by the Board of Directors of the Northern Sierra Air Quality Management District at a regular meeting held on June 25, 2018, by the following roll call vote:

Ayes:
Noes:
Absent:
Abstaining:

Approve: _____
Chair of Board

Attest: _____
Clerk of the Board/APCO

Phone: 626.450.6158

Email: andrea.juarez@arb.ca.gov

Please consider the environment before printing this e-mail.

ATTORNEY-CLIENT PRIVILEGED: This communication with its contents and any attachments may contain confidential and/or legally privileged information. It is solely for the use of the intended recipient(s). Unauthorized interception, review, use or disclosure is prohibited and may violate applicable laws including the Electronic Communications Privacy Act. If you are not the intended recipient, please contact the sender and destroy all copies.

From: Gretchen Bennett <nsaqmd.gretchen@gmail.com>
Sent: Wednesday, April 4, 2018 9:14 AM
To: Juarez, Andrea@ARB <andrea.juarez@arb.ca.gov>
Subject: Fwd: Automatic reply: Use of AB 617

[Quoted text hidden]

Gretchen Bennett <nsaqmd.gretchen@gmail.com>
To: "Juarez, Andrea@ARB" <andrea.juarez@arb.ca.gov>

Mon, Apr 9, 2018 at 11:11 AM

yikes...I did not attach my email to Laura. Sorry.

We have no nominations for AB617 communities. However, we have a federal PM2.5 Nonattainment area in Plumas County - Portola. The open burning of green waste (leaves and pine needles) is a contributor to the area's PM emissions. We are considering using some of our AB617 funds to enhance an alternative to the open burning of green waste. Specifically, we are considering contributing to a green waste curb side pick up program. We are also considering contributing to the transport of green waste to a green waste processing facility. We will be able to quantify the green waste material and emissions reduced for the annual report. Can you please let me know if this is an appropriate use of the funds?

Thank you. If you would like to talk to me directly, my phone number is 530 274-9360 X j102.

thanks!

[Quoted text hidden]

--

Gretchen Bennett
Executive Director
Northern Sierra Air Quality Management District

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(530) 274-9360

Juarez, Andrea@ARB <andrea.juarez@arb.ca.gov>
To: Gretchen Bennitt <nsaqmd.gretchen@gmail.com>
Cc: "Zaremba-Schmidt, Laura @ARB" <laura.zschmidt@arb.ca.gov>

Mon, Apr 9, 2018 at 12:36 PM

Gretchen,

Will this green waste curbside pickup program be in a disadvantaged community?

Andrea Juarez | California Air Resources Board | 626.450.6158

From: Gretchen Bennitt <nsaqmd.gretchen@gmail.com>
Sent: Monday, April 9, 2018 11:11 AM
To: Juarez, Andrea@ARB <andrea.juarez@arb.ca.gov>
Subject: Re: Automatic reply: Use of AB 617

[Quoted text hidden]

Gretchen Bennitt <nsaqmd.gretchen@gmail.com>
To: "Juarez, Andrea@ARB" <andrea.juarez@arb.ca.gov>

Mon, Apr 9, 2018 at 12:59 PM

not as defined by enviroscreen. But, Portola is a federal nonattainment area. Does that help?

I guess I would need to know what you define as a disadvantaged community?

[Quoted text hidden]

Juarez, Andrea@ARB <andrea.juarez@arb.ca.gov>
To: Gretchen Bennitt <nsaqmd.gretchen@gmail.com>

Mon, Apr 9, 2018 at 1:17 PM

Let me look into this further...I will get back to you soon.

Andrea Juarez | California Air Resources Board | 626.450.6158

From: Gretchen Bennitt <nsaqmd.gretchen@gmail.com>
Sent: Monday, April 9, 2018 1:00 PM

[Quoted text hidden]

[Quoted text hidden]

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Juarez, Andrea@ARB <andrea.juarez@arb.ca.gov>
To: Gretchen Bennitt <nsaqmd.gretchen@gmail.com>

Thu, Apr 12, 2018 at 2:36 PM

Hi Gretchen,

Can you please confirm that your proposed green waste curbside pickup program would be considered a mitigation measure to reduce the exposure associated with ongoing emissions currently in your district?

Thank you,

Andrea Juarez | California Air Resources Board | 626.450.6158

From: Gretchen Bennitt <nsaqmd.gretchen@gmail.com>
Sent: Monday, April 9, 2018 1:00 PM

[Quoted text hidden]

[Quoted text hidden]

Gretchen Bennitt <nsaqmd.gretchen@gmail.com>
To: "Juarez, Andrea@ARB" <andrea.juarez@arb.ca.gov>

Fri, Apr 13, 2018 at 7:36 AM

We have ongoing emissions of pm2.5 from the open burning of green waste. However, open burning only takes place during the permissive burn season - November through June.

[Quoted text hidden]



image001.png
10K

Juarez, Andrea@ARB <andrea.juarez@arb.ca.gov>
To: Gretchen Bennitt <nsaqmd.gretchen@gmail.com>

Fri, Apr 13, 2018 at 12:42 PM

Gretchen,

You can use AB 617 implementation funds for your project.

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**NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
RESOLUTION #2018-03**

In the Matter of Accepting Funding Provided Under the Community Air Protection Program for Fiscal Year 2017-2018 provided by Assembly Bill 109.

Whereas, Assembly Bill 109 provides funding for the Community Air Protection Program; and

Whereas, Assembly Bill 109 approved the Cap-and-Trade Expenditure Plan which appropriated approximately \$1.6 billion in discretionary funds; and

Whereas, the Northern Sierra Air Quality Management District has been approved by the California Air Resources Board (CARB) for a grant under the Community Air Protection Program; and

Whereas, the grant award is for expenses necessary for implementation of Assembly Bill 617; and

Whereas, the grant award amount (\$20,183) is consistent with the allocation approved by the California Air Pollution Control Officers Association (CAPCOA) Board on October 26, 2017 and

Whereas, the District is accepting \$20,183 of funds under the Community Air Protection Program for Fiscal Year 2017-2018.

Whereas, CARB requires a Board resolution authorizing the Air Pollution Control Officer (APCO) to sign the Grant Agreement and accept funding; and

NOW, THEREFORE, BE IT RESOLVED, by the Northern Sierra Air Quality Management District Board as follows:

1. The Board authorizes the APCO to sign the Community Air Protection Grant Agreement with CARB to execute all other necessary documents to implement and carry out the purposes of this resolution.
2. The Board does hereby approve the acceptance of the \$20,183 of funds under the Community Air Protection Program for Fiscal Year 2017-2018 in accordance with the terms and conditions of the Grant Agreement.
3. The Board hereby authorizes the APCO to accept any unallocated and awarded funds to the District under the Community Air Protection Program Grant Agreement.

On a motion by Supervisor _____, and seconded by Supervisor _____, the foregoing resolution was approved and adopted by the Board of Directors of the Northern Sierra Air Quality Management District at a regular meeting held on June 25, 2018, by the following roll call vote:

Ayes:
Noes:
Absent:
Abstaining:

Approve: _____
Chair of Board

Attest: _____
Clerk of the Board/APCO

To: Northern Sierra Air Quality Management District Board of Directors
From: Gretchen Bennett, Air Pollution Control Officer
Date: June 25, 2018

Agenda Item: IV.D

Agenda Description: Ratify the Agreement between the California Air Resources Board and the District for additional Carl Moyer funding of \$61,755.53 as administered by the CAPCOA Rural Assistance Program (RAP).

Issues: Some rural air districts have opted out of administering a Carl Moyer program and have transferred their Carl Moyer funds to CAPCOA (California Air Pollution Control Officers Association) to administer to the rural air districts in a competitive Carl Moyer grant process. This year, Northern Sierra submitted 8 projects to the RAP program. One of the projects was approved and awarded \$61,755.35. Chair Sanchez authorized that the Executive Director sign the agreement, the District is recommending that the final contract be ratified. This gives the Board the opportunity to see the final wording of the document and give approval. The Board needs to ratify the final attached document through a roll call vote.

Requested Action: Approve and Ratify the Rural Assistance Program (RAP) funding agreement between Northern Sierra Air Quality Management District and California Air Resources Board.

ROLL CALL VOTE REQUESTED

Attachments:

1. Signed Agreements for RAP Year 19/20

Northern Sierra
Air Quality
Management District



Gretchen Bennett, Executive Director

DISTRICT HEADQUARTERS
200 Lilton Drive, Suite 320
Grass Valley, CA 95945
(530) 274-9360 / FAX: (530) 274-7546
www.myairdistrict.com

NORTHERN FIELD OFFICE
257 E. Sierra, Unit E
Mailing Address: P.O. Box 2227
Portola, CA 96122
(530) 832-0102 / FAX: (530) 832-0101
julie@myairdistrict.com

8 May 2018

Ms. Sybil Britton
California Air Resources Board
MSCD – Carl Moyer Program
P.O. Box 2815
Sacramento, CA 95814

Re: Signed Agreements for RAP Year 19/20

Dear Ms. Britton:

Enclosed please find two copies of signed agreements for RAP Year 19/20.
Also enclosed is the District's Disbursement request.

I would also like to verify that the FEIN is correct.

Sincerely,



Gretchen Bennett, Executive Director
Northern Sierra Air Quality Management District

Enclosures

GRANT AGREEMENT COVER SHEET

NAME OF GRANT PROGRAM		GRANT NUMBER G17-M059
Carl Moyer Memorial Air Quality Standards Attainment Program - Rural Assistance Program Year 20		
GRANTEE NAME Northern Sierra Air Quality Management District		
TAXPAYER'S FEDERAL EMPLOYER IDENTIFICATION NUMBER 68-0124279	TOTAL GRANT AMOUNT NOT TO EXCEED \$61,755.53	
FISCAL GRANT TERM FROM: May 15, 2018	TO: April 30, 2020	
PROJECT PERFORMANCE PERIOD OF GRANT AGREEMENT FROM: May 15, 2018	TO: December 31, 2022	

This legally binding Grant Agreement, including this cover sheet and Exhibit A, attached hereto and incorporated by reference herein, is made and executed between the State of California, Air Resources Board (CARB) and the Northern Sierra Air Quality Management District (Grantee).

Project Funds: \$55,088.86
 Administration Funds: \$6,666.67
 Total Grant Award: \$61,755.53

Exhibit A - General Terms and Conditions

This Agreement is of no force or effect until signed by both parties. Grantee shall not commence performance until it receives written approval from CARB.

The undersigned parties certify under penalty of perjury that they are duly authorized to bind the parties to this Grant Agreement.

California Air Resources Board		GRANTEE'S NAME (PRINT OR TYPE) Northern Sierra Air Quality Management District		
SIGNATURE OF CARB'S AUTHORIZED SIGNATORY:		SIGNATURE OF GRANTEE (AS AUTHORIZED IN RESOLUTION, LETTER OF COMMITMENT, OR LETTER OF DESIGNATION) <i>Stephan Bennett</i>		
TITLE Administrative Services Branch Chief, CARB	DATE	TITLE APCO	DATE 5-8-18	
		GRANTEE'S ADDRESS (INCLUDE STREET, CITY, STATE AND ZIP CODE) 200 Litton Drive, Suite 320, Grass Valley CA 95945		
CERTIFICATION OF FUNDING				
AMOUNT ENCUMBERED BY THIS AGREEMENT \$61,755.53	FISCAL YEAR/PROGRAM 2017-18 / 3515 (Subvention)		FUND TITLE Air Pollution Control Fund	
PRIOR AMOUNT ENCUMBERED FOR THIS AGREEMENT \$0.00	(OPTIONAL USE)			
TOTAL AMOUNT ENCUMBERED TO DATE \$61,755.53	ITEM 3900-101-0115	CHAPTER 14	STATUTE 2017	FISCAL YEAR 2017-18
OBJECT OF EXPENDITURE 6100-702-88101				
<i>I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.</i>				
SIGNATURE OF AIR RESOURCES BOARD BUDGET OFFICE: <i>Shirley M...</i>			DATE 5/4/18	
<i>I hereby certify that the California Air Resources Board Legal Office has reviewed this Grant Agreement.</i>				
SIGNATURE OF CALIFORNIA AIR RESOURCES BOARD LEGAL OFFICE: <i>D...</i>			DATE 5/7/18	

GRANT AGREEMENT COVER SHEET

NAME OF GRANT PROGRAM		GRANT NUMBER
Carl Moyer Memorial Air Quality Standards Attainment Program - Rural Assistance Program Year 20		G17-M059
GRANTEE NAME		
Northern Sierra Air Quality Management District		
TAXPAYER'S FEDERAL EMPLOYER IDENTIFICATION NUMBER	TOTAL GRANT AMOUNT NOT TO EXCEED	
68-0124279	\$61,755.53	
FISCAL GRANT TERM		
FROM: May 15, 2018	TO: April 30, 2020	
PROJECT PERFORMANCE PERIOD OF GRANT AGREEMENT		
FROM: May 15, 2018	TO: December 31, 2022	

This legally binding Grant Agreement, including this cover sheet and Exhibit A, attached hereto and incorporated by reference herein, is made and executed between the State of California, Air Resources Board (CARB) and the Northern Sierra Air Quality Management District (Grantee).

Project Funds: \$55,088.86
 Administration Funds: \$6,666.67
 Total Grant Award: \$61,755.53

Exhibit A - General Terms and Conditions

This Agreement is of no force or effect until signed by both parties. Grantee shall not commence performance until it receives written approval from CARB.

The undersigned parties certify under penalty of perjury that they are duly authorized to bind the parties to this Grant Agreement.

California Air Resources Board		GRANTEE'S NAME (PRINT OR TYPE)		
SIGNATURE OF CARB'S AUTHORIZED SIGNATORY:		Northern Sierra Air Quality Management District		
TITLE		SIGNATURE OF GRANTEE (AS AUTHORIZED IN RESOLUTION, LETTER OF COMMITMENT, OR LETTER OF DESIGNATION)		
Administrative Services Branch Chief, CARB	DATE	Stretcher Bennett		DATE
		APCO		5-8-18
		GRANTEE'S ADDRESS (INCLUDE STREET, CITY, STATE AND ZIP CODE)		
		200 Litton Drive, Suite 320, Grass Valley CA 95945		
CERTIFICATION OF FUNDING				
AMOUNT ENCUMBERED BY THIS AGREEMENT	FISCAL YEAR/PROGRAM		FUND TITLE	
\$61,755.53	2017-18 / 3515 (Subvention)		Air Pollution Control Fund	
PRIOR AMOUNT ENCUMBERED FOR THIS AGREEMENT	(OPTIONAL USE)			
\$0.00				
TOTAL AMOUNT ENCUMBERED TO DATE	ITEM	CHAPTER	STATUTE	FISCAL YEAR
\$61,755.53	3900-101-0115	14	2017	2017-18
	OBJECT OF EXPENDITURE			
	6100-702-88101			
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.				
SIGNATURE OF AIR RESOURCES BOARD BUDGET OFFICE:			DATE	
D. L. ...			5/4/18	
I hereby certify that the California Air Resources Board Legal Office has reviewed this Grant Agreement.				
SIGNATURE OF CALIFORNIA AIR RESOURCES BOARD LEGAL OFFICE:			DATE	
D. L. ...			5/7/18	

Carl Moyer Program Grant Disbursement Request Form

Please check box to indicate grant category:

- Regular Moyer
 Community Air Protection Moyer

Fill out sections A, B, C & D

- Multidistrict/State Reserve
 RAP

Fill out sections A & D

A. Amount of Funds Requested for this Disbursement		
1. Air District: Northern Sierra Air Quality Management District		
2. Grant Number: G17-M059	3. Moyer Funds Year: 20	4. Fiscal Year: 2017-18
5. Disbursement request. Check all that apply <input checked="" type="checkbox"/> Initial or 1st <input type="checkbox"/> 2nd <input type="checkbox"/> 3rd <input type="checkbox"/> 4th <input type="checkbox"/> 5th <input type="checkbox"/> 6th <input type="checkbox"/> Final		
6. <input checked="" type="checkbox"/> An up-to-date Policies and Procedures manual for the District's Carl Moyer Program is maintained at the District's office.		
7. Project Funds	Amount Requested:	
	\$ 55,088.86	
8. Administration Funds	\$ 6,666.67	
9. Total Funds Requested	\$ 61,755.53	
Make Warrant Payable to District: <u>Northern Sierra Air Quality Management District</u>		
Contact Person: <u>Gretchen Bennitt</u>		
Address Number & Street: <u>200 Litton Drive, Suite 320</u>		
City, State, and Zip Code: <u>Grass Valley, CA 95945</u>		

B. Complete for Initial Disbursement
The District has met all stipulations listed on the District's Carl Moyer Program Grant Agreement. The total amount requested above (A.9) reflects:
Please check box a, b, or c:
a. <input type="checkbox"/> My district's entire allocation of \$200,000 (for minimum allocation districts only).
b. <input type="checkbox"/> Administration funds (A.8), and project funds (A.7) up to 10 percent of my District's project funds or \$200,000, whichever is greater.
c. <input type="checkbox"/> Administration funds (A.8) and project funds (A.7) exceeding 10 percent of my District's project funds or \$200,000. In this case the District has met the following requirements:
<ul style="list-style-type: none"> i. The most recent Yearly Report has been submitted to California Air Resources Board (CARB). Grant disbursement approval will be subject to CARB's determination that the Yearly Report indicates expenditure milestones have been met, or if necessary, unexpended funds have been returned to CARB. ii. The project funds requested (A.7) are less than or equal to the funds needed for projects that are under executed contract, approved by the district governing board, or under staff review for eligibility and funding consistent with Moyer Guidelines and the grant agreement. A list of these projects and funding amounts is attached.

Carl Moyer Program Grant Disbursement Request Form

C. Complete for Subsequent Disbursements (only for requests after initial disbursement)

- The District has met all stipulations listed on the District's Carl Moyer Program Grant Agreement and the following requirements:
- i. The most recent Yearly Report has been submitted to CARB. Grant disbursement approval will be subject to CARB's determination that the Yearly Report indicates expenditure milestones have been met, or if necessary, unexpended funds have been returned to CARB.
 - ii. The project funds requested (A.7) are less than or equal to the funds needed for projects that are under executed contract, approved by the district governing board, or under staff review for eligibility and funding consistent with Moyer Guidelines and the grant agreement. A list of these projects and funding amounts is attached.

D. Certification

I certify to the best of my knowledge and belief that the information in this Grant Disbursement Request Form is correct, complete, and in accordance with the Terms and Conditions of the Grant Agreement. Funds received from this disbursement will be expended on projects fully approved per my District's Policies and Procedures manual. I hereby authorize CARB to make any inquiries to confirm this information.

Gretchen Bennett

Signature of Authorized Program Official
 (Air Pollution Control Officer, Executive Officer, or equivalent)

Name: *Gretchen Bennett*

Title: *APCO*

Date: *5-8-18*

To be Completed by CARB Department

Date Request Received by CARB

CARB Liaison Approval:

Print Name

Signature

Date

CARB Grant Manager Approval:

Print Name

Signature

Date

CARB Financial Operations Branch:

Print Name

Signature

Date

Date to SCO