

NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT

Headquarters

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Northern Field Office

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NORTHERN SIERRA
AIR QUALITY MANAGEMENT DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING

MONDAY

June 25, 2018

1:00 p.m.

IN PERSON MEETING in Portola

**NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
BOARD OF DIRECTORS REGULAR MEETING**

June 25, 2018

1:00 p.m.

This meeting will be held at the following locations

Northern Sierra Air Quality Management District (Northern Office)

257 E. Sierra Street, Unit E

Portola, California

All items on the agenda may be acted upon by the Board of Directors. No action will be taken nor discussion held at the meeting on business not appearing on the posted agenda.

I. Standing Orders:

Call to Order.

Roll call and determination of quorum.

II. Public Comment: For items **NOT** appearing on the agenda and within the jurisdiction of the Board. The public may comment on Agenda items as they are discussed.

III. Consent Calendar These Items Are Expected to Be Routine and Noncontroversial. They Will Be Acted on By the Board at One Time Without Discussion. Any Board Member, Staff Member, or Interested Party May Request That an Item Be Removed From the Consent Calendar for Discussion.

A. Approval of regular meeting minutes – April 23, 2018

IV. Administrative Report

A. Approval of the Term Renewal of Hearing Board Members; Tina Venable, Fred Hock and Tim Corkins

B. Public Hearing for District's FY 2018-2019 Capital and Operating Budget

C. Agreement between the California Air Resources Board and District to administer AB617 funds (\$20,183).

D. Ratify the Agreement between the California Air Resources Board and the District for additional Carl Moyer funding of \$61,755.53 as administered by the CAPCOA Rural Assistance Program (RAP).

E. Ratify the Agreement between the California Air Resources Board and District to administer NOx Remediation Measure grant (\$35,106)

F. Resolution # 2018-04, authorizing staff to approve claims for payment prior to submittal to the Nevada County Auditor's office.

G. Ratify the Agreement between the California Air Resources Board and District for AB 197 funding (\$18,267)

V. Director's Report

- A. Status on Portola PM2.5 Nonattainment Area
- B. Woodsmoke Reduction Program
- C. Status of Carl Moyer Grant Applicants
- D. Support SB1260 – relating to Fire Prevention and Protection
- E. Support Senate Cap and Trade Plan Providing \$20 million in incentive funding for woodstove changeout program.
- F. AB 2336 – Opposition letter from Air District
- G. Carl Moyer Grant Agreement Between Northern Sierra Air District and Diamond Truss, Inc. (Action Item)

VI. Closed Session Item – Pursuant to Government Code § 54956.9(d)(1), General Counsel is requesting a closed session to discuss the existing litigation case entitled *A.K. v. Northern Sierra Air Quality Management District*, WCAB No. ADJ10873431.

VII. Concerns of Board - The Board may at this time bring up matters it wishes to discuss at the next Board Meeting, as long as no discussions are conducted and no actions are taken, in compliance with the Brown Act.

VIII. Schedule next Meeting – August 27, 2018 – Videoconference/Telephone

IX. Adjournment

PERSONS DESIRING TO ADDRESS THE BOARD

Meetings of the Board of Directors shall be conducted by the Chairperson in a manner consistent with the policies of the District. The latest edition of Robert's Rules of Order, Revised shall also be used as a general guideline for meeting protocol. District policies shall prevail whenever they are in conflict with Robert's Rules of Order, Revised.

All Board meetings shall commence at the time stated on the agenda and shall be guided by same.

PUBLIC COMMENT:

Provisions for permitting any individual or group to address the Board concerning any item on the agenda of a special meeting, or to address the Board at a regular meeting on any subject that lies within the jurisdiction of the Board of Directors, shall be as follows:

Three (3) minutes may be allotted to each speaker and a maximum of fifteen (15) minutes to each subject matter;

No boisterous conduct shall be permitted at any Board meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the Chairperson, of that person's privilege of address.

No oral presentation shall include charges or complaints against any District employee, regardless of whether or not the employee is identified in the presentation by name or by another reference which tends to identify. All charges or complaints against employees shall be submitted to the Board of Directors under provisions contained in District Policy 1030.

Willful disruption of any of the meetings of the Board of Directors shall not be permitted. If the Chairperson finds that there is in fact willful disruption of any meeting of the Board, he/she may order the room cleared and subsequently conduct the Board's business without the audience present. In such an event, only matters appearing on the agenda may be considered in such a session.

After clearing the room, the Chairperson may permit those persons who, in his/her opinion, were not responsible for the willful disruption to re-enter the meeting room.

Duly accredited representatives of the news media, whom the Chairperson finds not to have participated in the disruption, shall be admitted to the remainder of the meeting.

Members of the public are given the opportunity to address the Board of Directors directly at each teleconference location.

POSTING AGENDA:

This agenda was posted at least 72 hours prior to the regular meeting at the following locations: Eric Rood Government Center in Nevada City, The Plumas County Courthouse in Quincy, the Litton Building in Grass Valley, the Plumas County Board of Supervisors Chambers in Quincy, Sierra County Courthouse Square in Downieville. **The agenda and board packet are available on-line prior to the Board Meeting at www.myairdistrict.com**

To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennitt, Air Pollution Control Officer

Date: June 25, 2018

Agenda Item: III.A

Agenda Description: Approval of regular meeting minutes – April 23, 2018

Issues:

The Minutes are attached for Board review/comment/approval.

Requested Action:

1. Approval of Regular meeting minutes from April 23, 2018

DISTRICT HEADQUARTERS

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MINUTES

NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT

BOARD OF DIRECTORS REGULAR MEETING

April 23, 2018

1:00 p.m.

(Site A) VIDEOCONFERENCE/TELEPHONE CONFERENCE

Northern Sierra Air Quality Management District (Headquarters)

200 Litton Drive, Conference Room 316

Grass Valley, California

AND

(Site B) VIDEOCONFERENCE/TELEPHONE CONFERENCE

Northern Sierra Air Quality Management District (Northern Office)

257 E. Sierra Street, Unit E

Portola, California

And

(Site C) TELEPHONE CONFERENCE

10879A Donner Pass Road, CONFERENCE ROOM

Truckee, California

Members Present:

Supervisor Roen

Supervisor Huebner

Supervisor Sanchez

Supervisor Thrall

Supervisor Scofield

Supervisor Anderson (via telephone conference)

Members Absent:

none

I.

Standing Orders:

Call to Order. Roll Call and Determination of Quorum.

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Chair Sanchez called the meeting to order at 1:00 P.M. A quorum was confirmed. Gretchen Bennitt, APCO; Julie Ruiz, APCSII were also in attendance.

II. Public Comment: For Items NOT Appearing on the Agenda and Within the Jurisdiction of the Board. The Public May Comment on Agenda Items As They Are Discussed. Both Teleconference Sites are Allowed an Opportunity for Public Comment.

Chair Sanchez called for public comment at all sites. There was no public comment at any site.

III. Consent Calendar These Items Are Expected to Be Routine and Noncontroversial. They Will Be Acted on By the Board at One Time Without Discussion. Any Board Member, Staff Member, or Interested Party May Request That an Item Be Removed From the Consent Calendar for Discussion.

A. Approval of regular meeting minutes – March 26, 2018

There was a motion to approve the consent calendar with this modification to the date by Supervisor Roen. Supervisor Thrall seconded the motion. The motion was unanimously approved upon a roll call vote.

IV. Administrative Report

A. Third Quarter Financial Reports FY2017/2018

Ms. Bennitt discussed the Restricted and Operating reports as of March 31, 2018. Supervisor Scofield made a motion to approve the third quarter financial reports. Supervisor Huebner seconded the motion. The motion was unanimously approved upon a roll call vote.

Item IV.B. was postponed until the financial auditor, Clay Singleton made contact with the Board meeting through the phone line.

C. Proposal from Clay Singleton, CPA to Conduct the Audit of Northern Sierra Air Quality Management District for the fiscal year ending June 30, 2018.

Supervisor Anderson made a motion to extend the contract for Singleton Aumann for one more year and authorize the Executive Director to sign the contract. Supervisor Thrall seconded the motion. The motion was unanimously approved upon a roll call vote.

D. Wood Stove Program Workplan for Northern Sierra Air Quality Management District

Sam Longmire, APCSIII entered the meeting at 1:10. Sam discussed the Woodsmoke Reduction Program for the District and answered many questions from the Board.

Supervisor Roen made a motion to adopt the program. Supervisor Huebner seconded the motion. The motion was unanimously approved upon a roll call vote.

E. Woodstove Changeout Agreement with CAPCOA

Supervisor Roen made a motion to adopt the contract and authorize the Chair and Executive Director to sign the agreement. Supervisor Thrall seconded the motion. The motion was unanimously approved upon a roll call vote.

F. Approval of Northern Sierra Air Quality Management District's AB 2766 DMV Surcharge Program RFP for 2018-2019 Grant Cycle

Supervisor Huebner made a motion to adopt the RFP. Supervisor Thrall seconded the motion. The motion was unanimously approved upon a roll call vote.

G. Carl Moyer Agreement with California Air Resources Board for Year 20

Supervisor Roen made a motion to authorize the Executive Director to sign the agreement. Supervisor Huebner seconded the motion. The motion was unanimously approved upon a roll call vote.

V. Director's Report

A. Status on Portola PM2.5 Nonattainment Area

Ms. Bennitt and Chair Sanchez updated the Board on the visit from the California Air Resources Board. Julie Ruiz discussed the wood stove change out program.

B. Green Waste Alternatives in Plumas and Sierra Counties

Ms. Bennitt discussed that the Board requested a discussion on possible funding sources to subsidize the transport of green waste to the Loyalton facility. Ms. Bennitt discussed she had just received approval from the California Air Resources Board that approximately \$20,000 of AB617 funding could be utilized to augment a green waste program within the Portola nonattainment area. She said she would be bringing a contract to the next Board meeting. Julie Ruiz distributed an informational sheet to the Board on options for green waste removal in Sierra and Plumas Counties.

C. Proposed meeting with Assemblymember Dahle

Ms. Bennitt discussed that she is currently working with the new Executive Director of Modoc County to meet with Assemblymember Dahle. She included a draft outline of talking points. No date for the meeting has been set.

ITEM IV.B Financial Audit Ending June 30, 2017

Since the District's financial auditor did not call in, Ms. Bennitt discussed the findings of the audit with the Board. She discussed that for the first time, all of the findings in this year's audit have been addressed.

Supervisor Huebner made a motion to approve the financial audit. Supervisor Scofield seconded the motion. The motion was unanimously approved upon a roll call vote.

VII. Concerns of Board - The Board may at this time bring up matters it wishes to discuss at the next Board Meeting, as long as no discussions are conducted and no actions are taken, in compliance with the Brown Act.

VIII. Schedule next Meeting – May 21, 2018 – Videoconference/Telephone

IX. Adjournment

The meeting was adjourned at 2:20 P.M.