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NORTHERN SIERRA

AIR QUALITY MANAGEMENT DISTRICT

BOARD OF DIRECTORS

REGULAR BOARD MEETING

MONDAY

January 23, 2017

**NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
BOARD OF DIRECTORS REGULAR MEETING**

January 23, 2017

1:00 p.m.

This meeting will be held by video/teleconference at the following locations:

- 1. 200 Litton Drive, Suite 316, Grass Valley, CA 95945**
- 2. 257 E. Sierra Street, Unit E, Portola, CA 96122**

And by teleconference at the following locations:

- 3. 10879A Donner Pass Road, Conference Room, Truckee, CA**
- 4. 100 Courthouse Square, Sierra County Board of Supervisors Chambers,
Downieville, CA 95935**
- 5. 274 Watson Rd., Chester, CA 96020**

All Video/Teleconference locations are open to members of the public. Members of the public may address the Board of Directors directly at each video/teleconference location.

Meeting locations are accessible to people with disabilities. Anyone requiring reasonable accommodation to participate in the meeting should contact the Northern Sierra Air Quality Management District's Headquarters by calling (530) 274-9360 at least three days prior to the meeting. TTY/Speech-to-Speech users may dial 7-1-1 for the California Relay Service

The agenda and all supporting documents are available for review during regular business hours at the Northern Sierra Air Quality Management District's Headquarters, 200 Litton Drive, Suite 320, Grass Valley, CA 95945. This agenda and supporting documents may be obtained on the Northern Sierra Air Quality Management Air District's website at <http://www.myairdistrict.com>.

All items on the agenda may be acted upon by the Board of Directors. No action will be taken nor discussion held at the meeting on business not appearing on the posted agenda.

I. Standing Orders:

Call to Order.
Roll Call and Determination of Quorum.

II. Public Comment: For Items **NOT** Appearing on the Agenda and Within the Jurisdiction of the Board. The Public May Comment on Agenda Items As They Are Discussed.

III. Administrative Report

- A. Election of Chair and Vice-Chair for 2017
- B. Appreciation to Departing Board member, Terry Swofford
- C. Approval of Regular Meeting Minutes – October 24, 2016
- D. Calendar for 2017
- E. Financial Audit for Fiscal Year Ending June 2016
- F. Proposal from Clay Singleton, CPA to Conduct the Audit of Northern Sierra Air Quality Management District for the fiscal years ending June 30, 2017, 2018 and 2019.
- G. Quarterly Budget Report – for FY 2016/2017 (second quarter)
- H. Public Hearing for Consideration to Adopt the Portola Fine Particulate Matter (PM2.5) Attainment Plan
- I. Authorization for Signing Nevada County Auditor Controller's Warrant Request Signatures for 2017

IV. Director's Report

- A. Cap and Trade Funding for Replacing Rural Woodstoves
- B. District Accomplishments - 2016
- C. The State of California Department of Justice Office of the Attorney General and the Fair Political Practices Commission Ethics Training
- D. Conflict of Interest Forms (FPPC) DUE MARCH 15th

V. Closed Session

- A. **Closed Session Item** - Pursuant to Government Code § 54957(b)(1), the Board of Supervisors will hold a closed session to consider the employment and evaluation of performance of Business Manager.
- B. **Closed Session Item** - Performance Evaluation of the Air Pollution Control Officer, Gretchen Bennitt (Government Code Section 54957).

VI. Concerns of Board - The Board may at this time bring up matters it wishes to discuss at the next Board Meeting, as long as no discussions are conducted and no actions are taken, in compliance with the Brown Act.

VII. Schedule next Meeting – February 27, 2017 via video and/or teleconference

VIII. Adjournment**PERSONS DESIRING TO ADDRESS THE BOARD**

Meetings of the Board of Directors shall be conducted by the Chairperson in a manner consistent with the policies of the District. The latest edition of Robert's Rules of Order, Revised shall also be used as a general guideline for meeting protocol. District policies shall prevail whenever they are in conflict with Robert's Rules of Order, Revised.

All Board meetings shall commence at the time stated on the agenda and shall be guided by same.

PUBLIC COMMENT:

Provisions for permitting any individual or group to address the Board concerning any item on the agenda of a special meeting, or to address the Board at a regular meeting on any subject that lies within the jurisdiction of the Board of Directors, shall be as follows:

Three (3) minutes may be allotted to each speaker and a maximum of fifteen (15) minutes to each subject matter;

No boisterous conduct shall be permitted at any Board meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the Chairperson, of that person's privilege of address.

No oral presentation shall include charges or complaints against any District employee, regardless of whether or not the employee is identified in the presentation by name or by another reference which tends to identify. All charges or complaints against employees shall be submitted to the Board of Directors under provisions contained in District Policy 1030.

Willful disruption of any of the meetings of the Board of Directors shall not be permitted. If the Chairperson finds that there is in fact willful disruption of any meeting of the Board, he/she may order the room cleared and subsequently conduct the Board's business without the audience present. In such an event, only matters appearing on the agenda may be considered in such a session.

After clearing the room, the Chairperson may permit those persons who, in his/her opinion, were not responsible for the willful disruption to re-enter the meeting room.

Duly accredited representatives of the news media, whom the Chairperson finds not to have participated in the disruption, shall be admitted to the remainder of the meeting.

Members of the public are given the opportunity to address the Board of Directors directly at each teleconference location.

POSTING AGENDA:

This agenda was posted at least 72 hours prior to the regular meeting at the following locations: Eric Rood Government Center in Nevada City, The Plumas County Courthouse in Quincy, the Litton Building in Grass Valley, Sierra County Courthouse Square in Downieville, and 257 E. Sierra Street, Unit E, Portola.

Additionally, the Agenda was posted at the Teleconference Locations:

- 1. 10879A Donner Pass Road, Conference Room, Truckee, CA**
- 2. 100 Courthouse Square, Sierra County Board of Supervisors Chambers, Downieville, CA 95935**
- 3. 274 Watson Rd., Chester, CA 96020**

The agenda and board packet are available on-line prior to the Board Meeting at www.myairdistrict.com

To: Northern Sierra Air Quality Management District Board of Directors
From: Gretchen Bennett, Air Pollution Control Officer
Date: January 23, 2017

Agenda Item: III.A

Agenda Description: Election of Chair and Vice-Chair for 2017

Issues: In accordance with District Policy # 4040, the Board Chair and Vice Chair rotate from county to county on an annual basis. The Board Chair and Vice Chair are from the same county. It is Sierra County's turn.

Requested Action:

Nominate and Elect the Chair and Vice Chair

ROLL CALL VOTE REQUESTED

To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennett, Air Pollution Control Officer

Date: January 23, 2017

Agenda Item: III.B

Agenda Description: Appreciation to Departing Board Member, Plumas County Supervisor Terry Swofford

Issues: Supervisor Swofford has been an active and proactive member of the Air District Board for 8 years. The Staff and Board would like to express their sincere appreciation for his dedication to the Air District's Mission – Preserving the Air Quality in Plumas, Sierra and Nevada Counties.

Requested Action: None, informational only

Attachments: Certificate Of Appreciation to be presented to Supervisor Swofford at meeting

To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennitt, Air Pollution Control Officer

Date: January 23, 2017

Agenda Item: III.C

Issues:

The meeting minutes from the last Board of Director's meetings is attached.

Requested Action:

1. Approval of Regular meeting minutes from October 24, 2016

ROLL CALL VOTE REQUESTED

Attachments:

1. Draft meeting minutes from October 24, 2016

DISTRICT HEADQUARTERS

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MINUTES

**NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
BOARD OF DIRECTORS REGULAR MEETING**

October 24, 2016

1:00 p.m.

(Site A) VIDEOCONFERENCE/TELEPHONE CONFERENCE

Northern Sierra Air Quality Management District (Headquarters)

200 Litton Drive, Conference Room 316

Grass Valley, California

AND

(Site B) VIDEOCONFERENCE/TELEPHONE CONFERENCE

Northern Sierra Air Quality Management District (Northern Office)

257 E. Sierra Street, Unit E

Portola, California

Members Present:

**Supervisor Thrall
Supervisor Swofford
Supervisor Huebner
Supervisor Scofield
Supervisor Anderson
Supervisor Roen**

Members Absent:

I. Standing Orders:

Call to Order. Roll Call and Determination of Quorum.

Chairman Anderson called the meeting to order at 1:00 P.M. A quorum was confirmed. Julie Ruiz, Air Pollution Control Specialist II; Allison King, Business Manager/Clerk of the Board and Gretchen Bennett, APCO were also in attendance.

II. Public Comment: For Items NOT Appearing on the Agenda and Within the Jurisdiction of the Board. The Public May Comment on Agenda Items As They Are Discussed. Both Teleconference Sites are Allowed an Opportunity for Public Comment.

Chairman Anderson called for public comment at all sites. There was no public comment at any site.

III. Consent Calendar

A. Approval of regular meeting minutes – June 27, 2016

B. Approval of the Term Renewal of Hearing Board member: Greg Margason

Supervisor Huebner made a motion to approve the Consent Calendar agenda items III.A. and III.B. Supervisor Scofield seconded the motion. The motion was unanimously approved upon a roll call vote. Supervisor Huebner requested that Supervisor Adams be added to the Members attending the meeting. Supervisor Huebner made a motion to approve the regular meeting minutes – June 27, 2016 as amended for agenda item III.A. Supervisor Thrall seconded the motion. The motion was unanimously approved upon a roll call vote.

IV. Administrative Report

A. Discussion and Adoption of the AB2766 DMV Surcharge Proposals for 2016/2017.

The District received the project proposals presented in the attachments. Project proponents were requested to attend today's meeting to respond to any questions from the Board.

Supervisor Scofield made a motion to approve

The Nevada County AB2766 Portion to go to:

1. Nevada County Library - \$20,600 for e-books,
2. Town of Truckee - \$60,787 for transit service,
3. Superior Court of California - \$40,000 for a Telephonic Appearance System,
4. Hansen Bros. Enterprises - \$35,700 for replacement filters,
5. Tahoe Truckee Unified School District - \$38,844 for new DPFs.

The Sierra County AB2655 Portion to go to:

Incorporated Senior Citizens of Sierra County - \$5,670 for the Senior Vanpool Services Program.

Supervisor Huebner seconded the motion. The motion was unanimously approved upon a roll call vote.

Nevada County IGS and Facilities Management and Nevada County Dept. of Public Works were not awarded any AB 2766 Funding from the District.

A total of \$195,931 of Nevada County AB 2766 Funding was awarded and a total of \$5,670 of Sierra County AB 2766 Funding was awarded.

B. End of Year Report for FY 2015/2016

Ms. Bennitt presented a report on both restricted and operating budgets for the period ending June 30, 2016.

Supervisor Huebner made a motion to approve the Year-End Report for FY15/16. Supervisor Swofford seconded the motion. The motion was unanimously approved upon a roll call vote.

C. Carl Moyer Status Report

Ms. Bennitt presented an update on the Carl Moyer program.

D. Ratification of Signed Carl Moyer Contracts – Grant Agreement between Northern Sierra Air Quality Management District and Don Wallace of Wallace Ranches

Don Wallace applied for the Carl Moyer Grant in August. Since the August Board meeting was cancelled and Policy No. 4040.40 (attached) gives the Chair the legal authority to bind the District to all contracts/agreements, Chair Anderson signed the agreement in August. This allowed Don Wallace to move forward on purchasing the tractor.

Although signatures were obtained from all the parties, Air District requested that the final contract be ratified. Supervisor Roen made a motion to approve and ratify the agreement between the Northern Sierra Air Quality Management District and Don Wallace of Wallace Ranches. Supervisor Huebner seconded the motion. The motion was unanimously approved upon a roll call vote.

E. Certified Public Accountant Support

This agenda item was pulled from the agenda by the Board and will be re-agendized after the District's Audit.

v. Director's Report

A. Update on Portola Federal PM2.5 Nonattainment Area

Ms. Bennitt and Ms. Ruiz updated the Board on the status of the Nonattainment Area.

B. Support letter for Plumas County Fire Safe Council

Ms Bennitt presented a letter that supports the Plumas County Fire Safe Council's application for chipping grant from the State Responsibility Area Fire Prevention Fund.

C. Tree Mortality

Ms. Bennitt discussed that Nevada County declared a local emergency due to extreme tree mortality, and directed a certified copy of the resolution be forwarded to the Governor of California with a request he proclaim the County of Nevada to be in a state of emergency. Nevada County followed up with forming a tree mortality working group and Sam Longmire has been placed on the regulations and public outreach subcommittees.

She also discussed that a central issue, and one which directly affects air quality is the disposal of dead and dying trees. There are a variety of methods and tools; chipping/grinding, open burning, air curtain incinerators, biomass facilities.

Concerning air curtain incinerators, the EPA has stated that air curtain incinerators require federal Title V permits, which could be cumbersome. Because of this, CAPCOA (California Air Pollution Control Officers Association), CARB, OES and the Governor's office are working on a streamlined permit process.

- VI. Concerns of Board - The Board may at this time bring up matters it wishes to discuss at the next Board Meeting, as long as no discussions are conducted and no actions are taken, in compliance with the Brown Act.**
Chairman Anderson called for any concerns of the Board at all sites. There were no concerns at any site.
- VII. Schedule next Meeting – November 28, 2016 via video and/or teleconference**
- VIII. Adjournment.**
The meeting was adjourned at 2:36 p.m.

To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennett, Air Pollution Control Officer

Date: January 23, 2017

Agenda Item: III.D

Agenda Description: Proposed Calendar for 2017

Issues: The schedule for 2017 is being presented for review, discussion and adoption. The Board meeting in July will be cancelled unless a need arises.

Requested Action:

1. Discuss and approve the calendar

ROLL CALL VOTE REQUESTED

Attachments:

1. Board Meeting Schedule for 2017

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AIR QUALITY BOARD OF DIRECTORS
MEETING SCHEDULE FOR 2017

The Northern Sierra Air Quality Management District Board of Directors meetings are scheduled on the fourth Monday of every month at 1:00 P.M. on the date and places listed below:

<u>DATE</u>	<u>LOCATION</u>
January 23	NON-Video Conference – Portola
February 27	Video Conference – Grass Valley and Portola
March 27	Video Conference – Grass Valley and Portola
April 24	Video Conference – Grass Valley and Portola
May 22	Video Conference – Grass Valley and Portola
June 26	NON-Video Conference – To Be Determined
*July 24	Video Conference – Grass Valley and Portola
August 28	Video Conference – Grass Valley and Portola
September 25	Video Conference – Nevada City and Portola
October 23	Video Conference – Grass Valley and Portola
November 27	Video Conference – Grass Valley and Portola
**December 25	Video Conference – Grass Valley and Portola

* The July 24, 2016 meeting will be cancelled unless an urgent need arises.

** The December 25, 2016 meeting will be cancelled due to the Holiday.

VIDEO CONFERENCE LOCATIONS

Grass Valley: Northern Sierra Air Quality Management District Headquarters, Room 316, 200 Litton Drive, Grass Valley, CA 95955

Portola: Northern Sierra Air Quality Management District Northern Field Office, 257 E. Sierra, Unit E, Portola, CA 96122

NON-VIDEO CONFERENCE LOCATION (check date for specific location)

Grass Valley: Northern Sierra Air Quality Management District Headquarters, Room 316, 200 Litton Drive, Grass Valley, CA 95955

Portola: Northern Sierra Air Quality Management District Northern Field Office, 257 E. Sierra, Unit E, Portola, CA 96122

Updated 12/28/16

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To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennitt, Air Pollution Control Officer

Date: January 23, 2017

Agenda Item: III.E

Agenda Description: Financial Audit for Fiscal Year Ending June 2016

Issues:

The annual audit for FY 2015-2016 was completed by Singleton Auman PC.

Clay Singleton will make a short presentation to the Board to recap the results of the audit and answer any questions from the Board.

Requested Action:

1. Approve the District's Financial Audit for the Fiscal Year Ending on June 30, 2016.

ROLL CALL VOTE REQUESTED

Attachments:

1. Northern Sierra Air Quality Management District Audit Report June 30, 2016

**NORTHERN SIERRA AIR QUALITY
MANAGEMENT DISTRICT**

**AUDIT REPORT
JUNE 30, 2016**

**NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
AUDITED FINANCIAL STATEMENTS
JUNE 30, 2016**

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FINANCIAL SECTION

Independent Auditors' Report

Board of Directors
Northern Sierra Air Quality Management District
Grass Valley , CA

We have audited the accompanying financial statements of the governmental activities and the major funds of the Northern Sierra Air Quality Management District (District) as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

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We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major funds of Northern Sierra Air Quality Management District as of June 30, 2016, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, budgetary comparison information, the schedule of Proportionate Share of the Net Pension Liability and the schedule of District Contributions identified in the table of contents be presented to supplement the basic financial statements. Such information, although not a basic part of the financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated November 14, 2016, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Singleton Auman PC', with a stylized flourish at the end.

SingletonAuman PC
Susanville, CA
November 14, 2016

NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
Management's Discussion and Analysis (MD&A)
June 30, 2016

INTRODUCTION

Our discussion and analysis of Northern Sierra Air Quality Management District's (District) financial performance provides an overview of the District's financial activities for the fiscal year ended June 30, 2016. It should be read in conjunction with the District's financial statements (including notes and supplementary information), which follow this section.

The District's discussion and analysis is designed to (a) assist the reader in focusing on significant financial issues, (b) provide an overview of the District's financial activity, (c) identify changes in the District's financial position (its ability to address the next and subsequent year challenges), (d) identify any material deviations from the financial plan (the approved budget), and (e) identify individual fund issues or concerns.

Overview of District's Financial Activity

The District's mission is to preserve air quality and protect the public health and welfare in Nevada, Plumas and Sierra Counties. The District does this through programs implemented with the assistance of federal, state and local contributions. A major portion of the District's yearly annual revenue is through state subvention.

Pursuant to the joint powers agreement and amendments signed by the chairperson of each member county Board of Supervisors, the District receives funding from each of the Counties it serves. Each year, the District's Board of Directors adopts one method of calculating the current year's contribution. Methods are based on historical contributions, county populations, need, and inflation. Additional revenue comes from the following sources:

- State Subvention Funds
- AB 2766 DMV Surcharge Fees
- AB 923 DMV Surcharge Fees
- Stationary Source Fees
- Hearing Board Fees
- Open Burning Fees
- Woodstove Inspection Fees
- Fines Levied for Rule Infractions
- Interest on Reserves
- Subscriptions & Copies
- Contract with EPA to Monitor PM2.5
- Carl Moyer Program (grant pass-through only)
- TIMBER (Truck Improvement Modernization Emission Reduction)
- EPA's 2015 Target Grant (for the Plumas PM2.5 Nonattainment Area)
- H&S Settlement with EPA

Assembly Bill 2766 (1991) Vehicle Registration Fee funds make up a significant portion of District revenue, however, these funds may be used solely to reduce air pollution from motor vehicles and for related planning, monitoring, enforcement, and technical studies necessary for the implementation of the California Clean Air Act of 1988. The District collects \$4 per vehicle registration in Nevada County and Plumas County and \$2 registration in Sierra County.

The District receives revenues from the State which are restricted - funds which can only be used for exclusive purposes allocated by the Board and state requirements. Examples of continuing restricted funds are the pass-through grant programs of Board-approved AB2766 projects and Carl Moyer Heavy-Duty Diesel program. The District administers the expenditure of these monies (restricted expenditures) for worthy air pollution projects within the District's jurisdiction. All monies restricted for external grants only are placed in an account (Restricted Budget) separate from the District's Internal Operating Budget.

Carl Moyer Program pass-through funds come from ARB at a different cycle than the District's Fiscal Year of July 1, and are to be used throughout a three year time period. During FY 15/16, the District disbursed \$175,007.

The External AB2766 grant cycle lags behind the fiscal year by 3 months, running from October 1st to September 30th. AB 2766 funding is encumbered in June (for previously approved grants) for use after June 30th. Typically, about half of originally allocated funds are used in these final months. During the first 3 months of the AB 2766 grant cycle, the opposite is true. As grantees gear up and since grant payments are reimbursement-based there is a lag of several months before payments are made to grantees. This irregular, unpredictable cash flow produces confusion to those trying to evaluate the District's reserves and can lead to overly optimistic estimations of the financial health of the District's reserves. In order to make this process easier to understand, the District places the granted portion of AB2766 funds in a separate account (Restricted Account) from the Operating Account. The AB 2766 projects must go through a competitive process and be approved by the District's Board of Directors. During FY 15/16, the District disbursed \$258,978.

TIMBER (Truck Improvement Modernization Emission Reduction Program)

The Carl Moyer Truck Improvement/Modernization Benefitting Emission Reductions (TIMBER) Program provides a streamlined approach for replacing older, high-polluting heavy-duty log trucks earlier than required. The TIMBER program helps reduce some of the costs associated with replacing a log truck with a new (not used) log truck. The District disbursed \$0 during FY 15/16.

EPA's 2015 Target Grant (for the Plumas PM2.5 Nonattainment Area)

The District received a \$2.48 million grant from the 2015 Targeted Air Shed Grant for a wood stove change-out program. The grant is intended to improve air quality in areas of the U.S. with the highest levels of pollution. Although the grant was awarded during 2015/2016, the District did not begin the administration of the program until Fiscal Year 2016/2017.

H&S Settlement with EPA

The District also received a \$400,000 settlement fee from the company – H&S Performance (H&S). Pursuant to a December 17, 2015 Consent Agreement and Final Order between H&S and the U.S. EPA, H&S agreed to fund the replacement, retrofit, or upgrade at least 400 inefficient wood-burning appliances and to spend at least \$400,000 on such a program. The

District was allowed a 10% administration fee, or \$40,000, leaving \$360,000 for woodstove changeouts in the PM2.5 nonattainment area.

Financial Highlights – Operating Budget

The operating fund reported an excess of revenues over expenditures this year of \$39,714. During the year, the District's non-grant expenses were \$773,719, while revenue for the unrestricted fund was \$813,433.

Operating Budget Revenue

Revenues were less than expected (\$143,832 overall).

1. The District estimated that \$58,000 would be received in revenue for administrative funds for running the EPA target grant. EPA did not approve the final workplan until April 2016, and would not receive the first disbursement until after June 2016. No administrative funding for the EPA target grant was received during FY 2015/2016.
2. The District receives \$52,000 annually from the EPA for monitoring purposes. This was received during the end of FY14/15 in June 2015, which left a zero revenue for FY 16/17.
3. EPA Special 103 Grant - the \$20,500 expected for a special EPA 103 grant was also received during FY 14/15 in June 2015.
4. Although the District estimated \$37,000 for penalties for permitted sources and open burning, no penalties were assessed.
5. The District estimated \$10,000 in revenue from selling assets. The District intended to sell both the old Toyota Truck and the Toyota Yaris and purchase one new truck. The Yaris was sold during FY 15/16 for \$5,000 and the Truck was recently sold during FY 16/17 for \$3,000.

Operating Budget Expenditures

Expenditures were less than expected (\$69,521 overall).

1. The District estimated \$40,000 from H&S Mitigation Administrative, none was expended. This was not administered until after the end of FY 15/16.
2. \$10,000 was expected to be spent from the District's operating account, Portola PM2.5 Nonattainment Area Mitigation Fund. However, only \$1,236 was spent. This is because the District was successful in obtaining federal funds for a wood stove changeout program and did not need to utilize operating funds in the future.

During FY 15-16, approximately 73% of expenditures (566,637) were utilized for Salaries and Benefits. During FY 16-17 the District expects \$564,688 (74% of total expenditures) of expenditures for Salaries and Benefits.

Financial Highlights - Restricted Budget

Restricted Expenditures

The Air District administers quite a few grant programs. During FY 15/16, a total of \$446,586 was disbursed through the following grant programs;

1. AB2766 DMV Surcharge (\$258,978 disbursed)
2. Carl Moyer Heavy Duty Diesel (\$175,007 disbursed)

3. H&S Mitigation (Portola wood stove changeout) (\$12,600 disbursed)

The restricted fund reported an excess of revenues over expenditures this year of \$434,329. During the year, the District's restricted revenue was \$880,915 while expenditures for the restricted fund were \$446,586. Remaining unspent revenue will be utilized for encumbered projects next fiscal year.

Restricted Revenue

Total revenue for FY 15/16 was \$880,915. This revenue is from five government grant programs; AB2766, AB 923, Carl Moyer, TIMBER and the Woodstove Changeout. Additionally, the District was awarded a settlement from H&S of \$360,000 to utilize for woodstove changeouts in the PM2.5 nonattainment area.

FINANCIAL HIGHLIGHTS

- Total net position was \$261,095 at June 30, 2016. This was an increase of \$149,613 over the prior year.
- Overall revenues were \$1,425,211, which were more than expenses of \$1,275,598 by \$149,613.
- The General Fund reported a fund balance this year of \$646,478.
- The Restricted Fund reported a fund balance this year of \$565,250.

OVERVIEW OF FINANCIAL STATEMENTS

This annual report consists of three parts – management's discussion and analysis (this section), the basic financial statements, and required supplementary information. The three sections together provide a comprehensive overview of the District. The basic financial statements are comprised of two kinds of statements that present financial information from different perspectives:

- **Government-wide financial statements**, which comprise the first two statements, provide both short-term and long-term information about the entity's overall financial position.
- **Fund financial statements** focus on reporting the individual parts of the District operations in more detail. The fund financial statements comprise the remaining statements.
 - **Governmental funds** statements tell how general government services were financed in the short term as well as what remains for future spending.
 - **Fiduciary fund** statements provide information about the financial relationships in which the District acts solely as a trustee or agent for the benefit of others, to whom the resources belong.

The financial statements also include notes that explain some of the information in the statements and provide more detailed data. The basic financial statements are followed by a section of required supplementary information that further explains and supports the financial statements. A comparison of the district's budget for the year is included.

Government-Wide Statements

The government-wide statements report information about the District as a whole using accounting methods similar to those used by private-sector companies. The statement of net position includes all of the government's assets and liabilities. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two government-wide statements report the District's net position and how it has changed. Net position, the difference between assets and liabilities, is one way to measure the District's financial health or position.

- Over time, increases or decreases in the District's net position is an indicator of whether its financial health is improving or deteriorating, respectively.
- To assess the overall health of the District, one needs to consider additional nonfinancial factors such as changes in the tax base, and changes in program funding by the Federal and State governments, and the condition of the District's facilities.

The government-wide financial statements of the District include governmental activities. Most of the District's basic services are included here, such air monitoring.

Fund Financial Statements

The fund financial statements provide more detailed information about the District's most significant funds-not the District as a whole. Funds are accounting devices that the District uses to keep track of specific sources of funding and spending for particular programs. Some funds are required to be established by state law and by bond covenants. The Board of Directors establishes other funds to control and manage money for particular purposes or to show that the District is meeting legal responsibilities for using certain revenues. The District has one kind of funds:

- Governmental funds - Most of the District's basic services are included in governmental funds, which generally focus on (1) how cash and other financial assets that can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental funds statements provide a detailed short-term view that helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs. Because this information does not encompass the additional long-term focus of the government-wide statements, we provide additional information at the bottom of the government funds statements that explains the relationship (or differences) between them.

FINANCIAL ANALYSIS OF THE ENTITY AS A WHOLE

Net Position

The District's combined net position was \$261,095 at June 30, 2016. See Table 1.

**Table 1:
Net Position**

	Governmental Activities		Total Percentage
	2016	2015	Change 2016-2015
Assets			
Cash	\$ 1,862,217	\$ 1,394,607	33.53%
Accounts Receivable	75,780	17,411	335.24%
Prepaid Expenses	17,411	-	100.00%
Capital Assets, Net of Accumulated Depreciation	131,684	101,124	30.22%
Total Assets	2,087,092	1,513,142	37.93%
Deferred Outflows			
Pension Plan Contributions	65,959	77,441	100.00%
Liabilities			
Accounts Payable	21,689	6,575	229.87%
Unearned Revenue	721,991	370,951	94.63%
Long-Term Debt	1,172,748	1,060,673	10.57%
Total Liabilities	1,916,428	1,438,199	33.25%
Deferred Inflows			
Pension Plan Income	(24,472)	40,902	100.00%
Net Position			
Net Investment In Capital Assets	131,684	101,124	30.22%
Restricted	565,250	502,445	12.50%
Unrestricted	(435,839)	(492,087)	-11.43%
TOTAL NET POSITION	\$ 261,095	\$ 111,482	134.20%

Changes in Net Position

The District's total revenues were \$1,425,211. A majority of the revenue comes from Federal and State aid for specific programs (88%) of total revenues.

The total cost of all programs and services was \$1,275,598. This reflects a decrease of \$261,552 in expenditures from the prior year.

**Table 2:
Changes in Net Position**

	Governmental Activities		Total Percentage
	2016	2015	Change 2016-2015
Revenues			
Permits & Fees	\$ 160,301	\$ 128,391	24.85%
Government Funding	1,242,295	1,318,839	-5.80%
Interest Income	11,828	10,113	16.96%
Other Income	10,787	12,970	-16.83%
TOTAL REVENUES	1,425,211	1,470,313	-3.07%
Expenses:			
Air Quality Management	1,275,598	1,530,347	-16.65%
TOTAL EXPENSES	1,275,598	1,530,347	-16.65%
INCREASE/(DECREASE) IN NET POSITION	\$ 149,613	\$ (60,034)	-349.21%

Governmental Activities

Table 3 presents the cost of each of the District's functions as well as each function's net cost (total cost less fees generated by the activities and intergovernmental aid). The net cost reflects what was funded by charges for services, operating grants and capital grants and contributions.

The total cost of all governmental activities this year was \$1,275,598.

**Table 3
Net Cost of Governmental Activities**

	Total Cost of Services		Net Cost of Services	
	2016	2015	2016	2015
Air Quality Management	\$ 1,275,598	\$ 1,537,150	\$ 137,785	\$ (76,950)
TOTAL	\$ 1,275,598	\$ 1,537,150	\$ 137,785	\$ (76,950)

FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS

The overall financial performance of the District as a whole is reflected in its governmental funds as well. As the District completed the year, its governmental funds reported a combined fund balance of \$1,211,728 which is above last year's ending fund balance of \$1,035,686.

General Fund Budgetary Highlights

Before each year the District budgets for that years operations. The Districts' budget was revised during the year. A schedule of the District's original and final budget amounts compared with actual revenues and expenses is provided in the supplemental section of the audited financial report.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

At June 30, 2016, the District had invested \$131,684 in a broad range of capital assets, including furniture, equipment and vehicles. See Table 4. During the year the District invested an additional technical equipment and building fixtures.

Table 4
Capital Assets

	Governmental Activities		Total Percentage
	2016	2015	Change 2016-2015
Furniture	\$ 101,975	\$ 101,975	0.00%
Equipment	252,312	196,497	28.41%
Vehicles	109,159	109,159	0.00%
Construction in Process		1,194	100.00%
Totals at Historical Cost	463,446	408,825	13.36%
Total Accumulated Depreciation	(331,762)	(307,701)	7.82%
NET CAPITAL ASSETS	\$ 131,684	\$ 101,124	30.22%

The District does not expect any capital expenditures for the 2017 fiscal year.

Long-Term Debt

At year end, the District had \$1,172,748 in debt, consisting of compensated absences, other post-employment benefits and net pension liability as shown in Table 5. More detailed information about the District's debt is presented in the notes to the financial statements.

**Table 5
Long-Term Debt**

	Governmental Activities		Total Percentage
	2016	2015	Change 2016-2015
Compensated Absences	\$ 52,936	\$ 59,364	-10.83%
Other-Post Employment Benefits	368,540	317,210	16.18%
Net Pension Liability	751,272	684,099	100.00%
TOTAL LONG-TERM DEBT	\$ 1,172,748	\$ 1,060,673	10.57%

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

At the time these financial statements were prepared and audited, the District was aware of several circumstances that could affect its future financial health:

- The uncertainty of state funding can have a profound impact on the financial health of the District. Although no changes are currently anticipated, the state government could implement mid-year budget cuts and further cash deferrals.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, parents, participants, investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have questions about this report, or need additional financial information, contact:

Gretchen Bennett, Air Pollution Control Officer
Northern Sierra Air Quality Management District
PO Box 2509
Grass Valley, CA 95945
530-274-9360

NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
STATEMENT OF NET POSITION
JUNE 30, 2016

	<u>Governmental Activities</u>
Assets	
Cash on Hand and in Banks	\$ 42,876
Cash in County Treasury	1,819,341
Accounts Receivable	75,780
Prepaid Expenses	17,411
Capital Assets:	
Furniture, Equipment, Vehicles, Net	131,684
Total assets	<u>2,087,092</u>
Deferred Outflows of Resources	
Deferred Recognition of Contributions to Pension Plan	<u>65,959</u>
Liabilities	
Accounts Payable	21,689
Unearned Revenue	721,991
Noncurrent Liabilities	
Due within one year	52,936
Due within more than one year	368,540
Net Pension Liability	751,272
Total liabilities	<u>1,916,428</u>
Deferred Inflows of Resources	
Deferred Recognition of Pension Plan Earnings	<u>(24,472)</u>
Net Position	
Net Investment in Capital Assets	131,684
Restricted	565,250
Unrestricted	(435,839)
Total Net Position	<u>\$ 261,095</u>

The accompanying notes are an integral part of this statement.

**NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2016**

Governmental Activities	Expenses	Charges for Services	Program Revenues Operating Grants and Contributions	Net (Expense) Revenue and Changes in Net Position Total Governmental Activities
Air Quality Management	\$ 1,275,598	\$ 160,301	\$ 1,253,082	\$ 137,785
Total Governmental Activities	\$ 1,275,598	\$ 160,301	\$ 1,253,082	\$ 137,785
General Revenues:				
Interest				11,828
Total General Revenue				11,828
Change in net position				149,613
Net position beginning				111,482
Net position ending				\$ 261,095

The accompanying notes are an integral part of this statement.

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**NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
BALANCE SHEET
JUNE 30, 2016**

	<u>General Fund</u>	<u>Restricted Fund</u>	<u>Total</u>
Assets			
Cash on Hand and in Banks	\$ 42,876	\$ -	\$ 42,876
Cash in County Treasury	588,893	1,230,448	1,819,341
Accounts receivable		75,780	75,780
Prepaid Expenses	17,411	-	17,411
	<u>649,180</u>	<u>1,306,228</u>	<u>1,955,408</u>
Total Assets	\$ 649,180	\$ 1,306,228	\$ 1,955,408
Liabilities and Fund Balance			
Liabilities:			
Accounts Payable	\$ 2,702	\$ 18,987	\$ 21,689
Unearned Revenue	-	721,991	721,991
Total Liabilities	<u>2,702</u>	<u>740,978</u>	<u>743,680</u>
Fund Balance:			
Restricted	223,776	565,250	789,026
Committed	279,000	-	279,000
Unassigned	143,702	-	143,702
Total Fund Balance	<u>646,478</u>	<u>565,250</u>	<u>1,211,728</u>
Total Liabilities and Fund Balance	\$ 649,180	\$ 1,306,228	\$ 1,955,408

The accompanying notes are an integral part of this statement.

**NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO
THE STATEMENT OF NET POSITION
JUNE 30, 2016**

Total Fund Balances - Governmental Funds \$ 1,211,728

Amounts reported for governmental activities in the Statement of Net Position are different because:

Capital assets used in governmental activities are not reported in the funds	131,684
Payables for compensated absences which are not due in the current period are not reported in the funds	(52,936)
Payables for capital assets used in governmental activities are not reported in the funds	
Deferred Outflows of resources in governmental activities are reported as expenditures in the funds	65,959
Deferred Inflows of resources in governmental activities are not reported in the funds	24,472
Payables for Pension Benefits which are not due in the current period are not reported in the funds	(751,272)
Payables for Other Post-Employment Benefits which are not due in the current period are not reported in the funds.	<u>(368,540)</u>

Total Net Position - Governmental Activities \$ 261,095

**NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
STATEMENT OF REVENUE, EXPENDITURES,
AND CHANGES IN FUND BALANCE
FOR THE YEAR ENDED JUNE 30, 2016**

	General Fund	Restricted Fund	Total
Revenue:			
Permits & Fees	\$ 160,301	\$ -	\$ 160,301
Intergovernmental Revenue	716,585	525,710	1,242,295
Interest Income	4,158	7,670	11,828
Other Income	9,592	-	9,592
Total Revenue	890,636	533,380	1,424,016
Expenditures:			
Air Quality Management			
Salaries	380,773	-	380,773
Benefits	186,459	-	186,459
H & S Mitigation	-	17,100	17,100
AB 2776 Grants	-	239,310	239,310
Carl Moyer Diesel	-	176,389	176,389
Timber Program	-	774	774
AB 923 Grants	-	804	804
EPA Target Grant - Wood St.	-	36,166	36,166
Professional Fees	33,756	-	33,756
Communications	30,751	-	30,751
Travel	6,352	-	6,352
Office	7,431	-	7,431
Rent and Utilities	38,493	-	38,493
Repairs and Maintenance	1,647	-	1,647
Dues and Subscriptions	2,876	-	2,876
Insurance	8,013	-	8,013
Capital Outlay	72,740	-	72,740
Miscellaneous	8,107	33	8,140
Total Expenditures	777,398	470,576	1,247,974
Revenue Over (Under) Expenditures	113,238	62,804	176,042
Fund Balance, July 1	533,240	502,446	1,035,686
Fund Balance, June 30	<u>\$ 646,478</u>	<u>\$ 565,250</u>	<u>\$ 1,211,728</u>

The accompanying notes are an integral part of this statement.

**NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
RECONCILIATION OF THE STATEMENT OF REVENUE AND EXPENDITURES
TO THE STATEMENT OF ACTIVITIES
JUNE 30, 2016**

Net Changes in fund balances - total governmental funds	\$ 176,042
Amounts reported for governmental activities in the Statement of Activities ("SOA") are different because:	
The depreciation of capital assets used in governmental activities is not reported in the funds.	(24,061)
Compensated absences are reported as the amount earned in the SOA but as the amount paid in the funds.	6,428
Other Post-Employment Benefits are reported as the amount earned in the SOA but as the amount paid in the funds.	(51,330)
Capital Outlays are not reported as expenses in the SOA	55,815
Pension Expenditures used in governmental activities are not reported in the funds	(13,281)
Changes in net position of governmental activities - statement of activities	\$ 149,613

**NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Northern Sierra Air Quality Management District (District) was founded on November 20, 1986 by an agreement between Nevada, Plumas and Sierra Counties and their corresponding Air Pollution Control Districts under provisions of Chapter 3 Part 3 Division 26 of the California Health and Safety Code. The District is responsible for attaining and maintaining the federal and state ambient air quality standards, and is therefore engaged in activities such as air monitoring, planning, enforcement, permitting, public education, and complaint investigation. Substantial funding for the District is from County established surcharges on vehicle registrations. These monies are collected by the California Department of Motor Vehicles and subsequently remitted to the District. Other sources of revenues include state subvention funding and fees from various permits, fines, and County general fund contributions. Over 50% of the District's revenue originates from or passes through departments of the State of California.

The District accounts for its financial transactions in accordance with accounting principles generally accepted in the United States of America (GAAP) as prescribed by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants (AICPA).

1. Reporting Entity

The District's combined financial statements include the accounts of all its operations. The District evaluated whether any other entity should be included in these financial statements. The criteria for including organizations as component units within the District's reporting entity, as set forth in GASB Statement No. 14 "The Financial Reporting Entity" and GASB Statement No. 39 "Determining Whether Certain Organizations Are Component Units," include whether:

- The organization is legally separate (can sue and be sued in its name)
- The District holds the corporate powers of the organization
- The District appoints a voting majority of the organization's board
- The District is able to impose its will on the organization
- The organization has the potential to impose a financial benefit/burden on the District
- There is fiscal dependency by the organization on the District
- The economic resources received or held by the separate organization are entirely or almost entirely for the direct benefit of the primary government
- The primary government is entitled to, or has the ability to otherwise access, a majority of the economic resources received or held by the separate organization
- The economic resources received or held by an individual organization that the specific primary government is entitled to, or has the ability to otherwise access, are significant to that primary government

Based on these criteria, the District has no component units. Additionally, the District is not a component unit of any other reporting entity as defined by the GASB Statement.

NORTHERN SEIRRA AIR QUALITY MANAGEMENT DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016

2. Basis of Presentation, Basis of Accounting

a. Basis of Presentation

Government-wide Statements: The statement of net position and the statement of activities include the financial activities of the overall government, except for fiduciary activities. Eliminations have been made to minimize the double-counting of internal activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange transactions.

The statement of activities presents a comparison between direct expenses and program revenues for each function of the District's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. The District does not allocate indirect expenses in the statement of activities. Program revenues include (a) fees, fines, and charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Fund Financial Statements: The fund financial statements provide information about the District's funds, with separate statements presented for each fund category. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column. All remaining governmental funds are aggregated and reported as non-major funds.

The District reports the following major governmental funds:

General Fund: This is the District's primary operating fund. It accounts for all financial resources of the district except those required to be accounted for in another fund.

Restricted Fund: This is the program fund of the District. It represents resources restricted to support of District air quality improvement and monitoring grants funded by AB 2766, Carl Moyer, Wood Stove Replacement Project, EPA PM2.5 Grant , and other government funding programs.

b. Measurement Focus, Basis of Accounting

Government-wide Financial Statements: These financial statements are reported using the economic resources measurement focus. They are reported using the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Nonexchange transactions, in which the District gives (or receives) value without directly receiving (or giving) equal value in exchange, include county assessments, grants, entitlements, and

**NORTHERN SEIRRA AIR QUALITY MANAGEMENT DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016**

donations. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Governmental Fund Financial Statements: Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The District considers all revenues reported in the governmental funds to be available if the revenues are collected within sixty days after year-end. Investment earnings are recorded as earned, since they are both measurable and available. Revenue from permits is not considered measurable until they are received and are recognized as revenue at that time because the renewal amount is based partially on actual emissions for the preceding period. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. General capital assets acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

When the District incurs an expense for which both restricted and unrestricted resources may be used, it is the District's policy to use restricted resources first, then unrestricted resources.

3. Assets, Liabilities, and Equity

a. Deposits & Investments

Cash is composed of the following amounts as of June 30, 2016:

	<u>Restricted</u>	<u>Unrestricted</u>	<u>Total</u>
Cash on hand and in banks	\$ -	\$ 42,876	\$ 42,876
Cash in Nevada County Treasury	1,230,448	588,893	1,819,341
Total Cash and Investments	<u>\$ 1,230,448</u>	<u>\$ 631,769</u>	<u>\$ 1,862,217</u>

Cash balances held in banks are insured to \$250,000 by the Federal Depository Insurance Corporation. All cash held by the financial institutions is fully insured or collateralized.

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**NORTHERN SEIRRA AIR QUALITY MANAGEMENT DISTRICT
 NOTES TO FINANCIAL STATEMENTS
 JUNE 30, 2016**

Nearly all cash at June 30, 2016 is pooled for investment purposes and held by Nevada County. Interest is apportioned quarterly to the District based on the average daily balances on deposit with the County of Nevada. The Nevada County Treasury is an external investment pool for the District and the District is considered an involuntary participant. The investments made by the Treasurer are regulated by the California Government Code and by the County's investment policy, however, the County's investment pool is not rated by a nationally recognized rating agency. By limiting its investments to the Nevada County Treasurers' investment pool, managed in accordance with the California Government Code, the District minimizes its exposure to custodial credit risk, concentration of credit risk, interest rate risk, and foreign currency risk.

Cash deposits are reported at carrying value which reasonably estimates fair value.

b. Capital Assets

Purchased or constricted capital assets are reported at cost or estimated historical cost. Donated fixed assets are recorded at their estimated fair value at the date of the donation. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized. A capitalization threshold of \$1,000 is used.

Capital assets are being depreciated using the straight-line method over the following estimated useful lives:

<u>Asset Class</u>	<u>Estimated Useful Lives</u>
Vehicles	5
Office Equipment	7
Field Equipment	5-7

Gain or loss is recognized when assets are retired from service or are otherwise disposed.

c. Receivable and Payable Balances

The District believes that sufficient detail of receivable and payable balances is provided in the financial statements to avoid the obscuring of significant components by aggregation. Therefore, no disclosure is provided which disaggregates those balances.

There are no significant receivables which are not scheduled for collection within one year of year end.

**NORTHERN SEIRRA AIR QUALITY MANAGEMENT DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016**

d. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. Currently, the District has only one item that qualify for reporting in this category, deferred amounts from District pension contributions.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The District has only one type of item that qualifies for reporting in this category, unavailable amounts from the District portion of PERS pension earnings.

e. Compensated Absences

Accrued compensated absences for accumulated unpaid leave that is payable to employees upon termination include 100% of all employees' vacation time and compensated time off earned. In addition, 35% of sick time earned for employees who have been employed by the district for five years are also included. In accordance with GASB 34, this liability is accrued in the Government-Wide financial statements by not on the Governmental Fund financial statements. The current portion of the liabilities is recognized in the General Fund at year end.

f. Budgetary Accounting

The District adopts its budget by July 1st of each year. Supplemental appropriations are adopted throughout the year as necessary.

g. Use of Estimates

The preparation of financial statements in conformity with Accounting Principles Generally Accepted in the United States of America requires the use of management's estimates. Actual results could differ from those estimates.

**NORTHERN SEIRRA AIR QUALITY MANAGEMENT DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016**

h. Components of Net Position

For Government-Wide Financial Statements, equity is classified in three components as follows:

Net Investment in Capital Assets consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of debt borrowings that are attributable to the acquisition, construction, or improvement of those assets.

Restricted Net Position consists of net assets with restrictions placed on the use either by external groups such as contributors, grantors or regulations of other governments, or law through constitutional provisions or enabling legislation.

Unrestricted Net Position consists of all other net assets that do not meet the definition of "restricted" or "net investment in capital assets."

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as they are needed.

The District can assign balances for specific future uses; however, these assignments are not disclosed on the Statement of Net Position.

i. Equity Classifications

Fund balances of the governmental funds are classified as follows:

Nonspendable Fund Balance – represents amounts that cannot be spend because they are either not in spendable form (such as inventory or prepaid insurance) or legally required to remain intact (such as notes receivable or principal of a permanent fund).

Restricted Fund Balance – represents amounts that are constrained by external parties, constitutional provisions or enabling legislation.

Committed Fund Balance – represents amounts that can only be used for a specific purpose because of a formal action by the District's governing board. Committed amounts cannot be used for any other purpose unless the governing board removes those constraints by taking the same type of formal action. Committed fund balance amounts may be used for other purposes with appropriate due process by the governing board. Committed fund balance amounts differ from restricted balances in that the constraints on their use do not come from outside parties, constitutional provisions, or enabling legislation.

**NORTHERN SEIRRA AIR QUALITY MANAGEMENT DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016**

Assigned Fund Balance – represents amounts which the District intends to use for a specific purpose, but that do not meet the criteria to be classified as restricted or committed. Intent may be stipulated by the governing board or body to which the governing board delegates the authority. Specific amounts that are not restricted or committed in a special revenue, capital projects, debts service or permanent fund are assigned for purposes in accordance with the nature of their fund type or the fund’s primary purpose. Assignments within the general fund conveys that the intended use of those amounts is for a specific purpose that is narrower than the general purposes of the District.

Unassigned Fund Balance – represents amounts which are unconstrained in that they may be spent for any purpose. Only the general fund reports a positive unassigned fund balance. Other governmental funds might report a negative balance in this classification because of overspending for specific purposes for which amounts had been restricted, committed or assigned.

k. Subsequent Event Evaluation

Management has evaluated subsequent events through November 14, 2016, the date the financial statements were available to be issued.

NOTE 2 – COMPLIANCE AND ACCOUNTABILITY

1. Finance-Related Legal and Contractual Provisions

In accordance with GASB Statement No. 38, "Certain Financial Statement Note Disclosures," violations of finance-related legal and contractual provisions, if any, are reported below, along with actions taken to address such violations:

<u>Violation</u>	<u>Action Taken</u>
None reported	Not applicable

2. Deficit Fund Net Assets of Individual Funds

Following are funds having deficit fund net assets at year end, if any, along with remarks which address such deficits

<u>Fund Name</u>	<u>Deficit Amount</u>	<u>Remarks</u>
None	n/a	n/a

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**NORTHERN SEIRRA AIR QUALITY MANAGEMENT DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016**

NOTE 3 – CAPITAL ASSETS

A summary of changes in fixed assets follows:

	Balance <u>06/30/15</u>	<u>Additions</u>	<u>Dispositions</u>	Balance <u>06/30/16</u>
Furniture	\$ 101,975	\$ -		\$ 101,975
Equipment	196,497	55,816		252,312
Vehicles	109,159	-	-	109,159
Construction in Process	1,194		1,194	-
	<u>408,825</u>	<u>55,816</u>	<u>1,194</u>	<u>463,446</u>
Accumulated Depreciation	<u>(307,701)</u>	<u>(24,061)</u>		<u>(331,762)</u>
Property, Plant and Equipment, Net	<u>\$ 101,124</u>	<u>\$ 31,755</u>	<u>\$ 1,194</u>	<u>\$ 131,684</u>

Depreciation was charged to functions as follows:

Air Quality Management	<u>\$24,061</u>
Total	<u>\$24,061</u>

NOTE 4 – LEASES

Operating Leases

The District is committed under a non-cancelable operating leases for office buildings (in the General Fund). Future minimum operating lease commitments are as follows:

<u>Year ending June 30,</u>	
2017	5,400
2018	<u>2,700</u>
Total	<u>\$ 8,100</u>

Rent expenditures were \$32,040 for the fiscal year ended June 30, 2016.

**NORTHERN SEIRRA AIR QUALITY MANAGEMENT DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016**

NOTE 5 – LONG TERM DEBT

Long Term Debt is summarized as follows:

	<u>Balance</u> <u>06/30/15</u>	<u>Increases</u>	<u>Decreases</u>	<u>Balance</u> <u>06/30/16</u>
Other Post Employment Benefits	\$ 317,210	\$ 51,330	-	\$ 368,540
Compensated Absences	59,364		6,428	52,936
Net Pension Liability	684,099	67,173		751,272
Total Debt Payable	<u>\$ 1,060,673</u>	<u>\$ 118,503</u>	<u>\$ 6,428</u>	<u>1,172,748</u>
Less Current Portion				<u>(52,936)</u>
Long Term Portion of Debt Payable				<u>\$ 1,119,812</u>

NOTE 6 – EXCESS OF EXPENSES OVER APPROPRIATIONS

General Fund:

Salaries	<u>\$ 11,684</u>
Professional Fees	<u>\$ 5,676</u>
Communications	<u>\$ 5,751</u>
Rent and Utilities	<u>\$ 4,453</u>

Salaries exceeded budget due to a 2% Board-approved COLA and a 10% increase for one staff member due to a promotion.

Professional Fees exceeded budget due to payment for two separate mid-year reviews to the internal auditor.

Communications exceeded budget due to unplanned expenditures for website improvements.

Rent and Utilities exceeded budget due to an extra payment at year end.

**NORTHERN SEIRRA AIR QUALITY MANAGEMENT DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016**

NOTE 7 – COMMITMENTS AND CONTINGENCIES

Litigation

The District is not currently involved in litigation. In the opinion of management and legal council, the disposition of all litigation pending will not have a material effect on the financial statements.

State and Federal Allowances, Awards, and Grants

The District has received state and federal funds for specific purposes that are subject to review and audit by the grantor agencies. Although such audits could generate expenditure disallowances under terms of the grants, it is believed that any required reimbursement will not be material.

NOTE 8 – RISK MANAGEMENT AND LITIGATION

The District is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees and customers; and natural disasters. The District has managed these risks by obtaining coverage from commercial insurance companies as well as providing employee education and prevention programs. All risk management activities are accounted for in the General Fund. Expenses and claims are recognized when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. In determining claims, events that might create claims, but for which none have been reported are considered.

The District's attorney estimates that the amount of actual or potential claims against the District as of June 30, 2016 will not materially affect the financial condition of the District. Therefore, the funds contain no provision for estimated claims. Information relating to an analysis of claims activities for the year was not available.

NOTE 9 – PENSION PLAN

Plan Description

The District, as the employer, participates in the cost-sharing, multiple-employer defined benefit pension plan administered by the California Public employees' Retirement System (CalPERS). The plan provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members, and beneficiaries. A full description of the pension plan benefit provisions, and assumptions for funding purposes can be obtained in Appendix B of the June 30, 2013 CalPERS actuarial evaluation report available at <https://www.calpers.ca.gov/page/forms-publications>.

NORTHERN SEIRRA AIR QUALITY MANAGEMENT DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016

Contributions

The contribution requirements of the Plan are established by Section 20814(c) of the California Public Employees' Retirement Law, which requires that employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. For the measurement period ended June 30, 2016 the active employee contribution rate was 7% of annual pay, and the District's contribution rate was 9.353%. Contributions to the pension plan from the District were \$84,594 for the year ended June 30, 2016, \$36,392 of those contributions were made by employees.

Pension Liabilities, Pension Expense, and Deferred Outflows and Inflows of Resources Related to Pensions

At June 30, 2016, the District reported a net pension liability of \$751,272 for its proportionate share of the total net pension liability. The net pension liability was measured as of June 30, 2015, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2015. The District's proportion of the net pension liability was based on the District's contributions received by the pension plan relative to the total contributions received by the pension plan for all participating employers as of June 30, 2015. Based upon this information, the District's proportion was .02431%.

For the year ended June 30, 2016, the District recognized pension expense of \$44,686. At June 30, 2015, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

**NORTHERN SEIRRA AIR QUALITY MANAGEMENT DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016**

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between Expected and Actual Experience	\$ 3,903	\$ -
Changes of Assumptions	-	(36,928)
Net Difference between Projected and Actual Earnings on Pension Plan Investments	-	(18,512)
Differences between Actual and Proportionate Share of Contributions	17,684	
Adjustment due to Differences in Proportions		(43,489)
District Contributions Subsequent to the Measurement Date	53,411	
Total	<u>\$ 74,998</u>	<u>\$ (98,929)</u>

\$53,411 reported as deferred outflows of resources related to pensions resulting from District contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2017. Any other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Measurement Period Ended June 30,	<u>Deferred Outflows/(Inflows) of resources</u>
2016	(33,918)
2017	(34,563)
2018	(32,524)
2019	23,663
Total	<u>\$ (77,342)</u>

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**NORTHERN SEIRRA AIR QUALITY MANAGEMENT DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016**

Actuarial Assumptions

The total pension liability was determined by an actuarial valuation as of June 30, 2015, using the following actuarial assumptions, applied to all prior periods included in the measurement:

Discount Rate:	7.65%
Inflation:	2.75%
Salary Increases:	Varies by Entry Age and Service
Investment Rate of Return:	7.50% net of Pension Plan Investment and Administrative Expenses
Mortality Rate Table:	Derived using CalPERS Membership Data for all Funds
Post Retirement Benefit Increase	Contract COLA up to 2.75% until Purchasing Power Protection Allowance Floor on Purchasing Power applies, 2.75% thereafter

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. The table below reflects long-term expected real rates of return by asset class. The rate of return was calculated using the capital marked assumptions applied to determine the discount rate and asset allocation. These geometric rates of return are net of administrative expenses.

Asset Class	New Strategic Allocation	Real Return Years 1-10 ¹	Real Return years 11 + ²
Global Equity	47.00%	5.25%	5.71%
Global Fixed Income	19.00	0.99	2.43
Inflation Sensitive	6.00	0.45	3.36
Private Equity	12.00	6.83	6.95
Real Estate	11.00	4.50	5.13
Infrastructure and Forestland	3.00	4.50	5.09
Liquidity	2.00	(0.55)	(1.05)

¹An expected inflation of 2.5% used for this period

²An expected inflation of 3.0% used for this period

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**NORTHERN SEIRRA AIR QUALITY MANAGEMENT DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016**

Discount Rate

The discount rate used to measure the total pension liability was 7.65%. To determine whether the municipal bond rate should be used in the calculation of a discount rate for each plan, CalPERS stress tested plans that would most likely result in a discount rate that would be different from the actuarially assumed discount rate. Based on the testing, none of the tested plans run out of assets. Therefore, the current 7.65% discount rate is adequate and the use of the municipal bond rate calculation is not necessary. The long term expected discount rate of 7.65% is applied to all plans in the Public Employees Retirement Fund. The stress test results are presented in a detailed report called "GASB Crossover Testing Report" that can be obtained at the CalPERS' website under the GASB 68 section.

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability/(asset) of the Plan as of the measurement date using the discount rate of 7.50%, as well as what the net pension liability/(asset) would be if it were calculated using a discount rate that is 1 percentage-point lower (6.50%) or 1 percentage point higher (8.50%) than the current rate:

	Discount Rate - 1% (6.65%)	Current Discount Rate (7.65%)	Discount Rate + 1% (8.65%)
Plan's Net Pension Liability/(Asset)	\$ 1,259,936	\$ 751,272	\$ 331,311

Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available in the separately issued financial report of CalPERS which can be located at <https://www.calpers.ca.gov/page/forms-publications>.

NOTE 10 – POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS

The District provides certain postretirement healthcare benefits, as established by board policy, to eligible employees through a single-employer plan governed by the Public Employees' medical & Hospital Care Act (PEMHCA) and administered by the District. Employees are eligible for this benefits after attaining the age of 55 with at least 10 years of service to the District. Benefits are provided by CalPERS in exchange for premiums paid by the District. The plan does not issue a stand alone report.

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**NORTHERN SEIRRA AIR QUALITY MANAGEMENT DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016**

At the time the valuation, the District had three retirees.

The District pays health insurance premiums on behalf of pre-Medicare retirees at a rate of 100% of the cost.

All contracts with District employees will be renegotiated periodically in the future, thus costs and benefits are subject to change. Benefits and contribution requirements for the OPEB plan are established by various labor agreements.

Funding Policy

The District currently pays for post employment healthcare benefits on a pay-as-you-go basis. The District has not set aside any funds to accumulate assets for future retiree obligations. Due to the requirements of GASB No. 45, assets intended to fund future obligations are not considered to offset the unfunded benefit obligation until the assets are transferred to an irrevocable trust designed to pay for future OPEB obligations.

Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefits costs between the employer and plan members to that point. The methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations. Significant actuarial methods and assumptions are as follows:

Plan Type	Single Employer
Actuarial Valuation Date	07/01/2015
Amortized Cost Method	Entry Age Normal Cost
Amortization Method	Level Percent of Pay
Remaining Amortization Period	25 Years
Actuarial Assumptions:	
Discount Rate	4.00%
Projected Salary Increases	5.00%
Healthcare Inflation Rate	0.00%

**NORTHERN SEIRRA AIR QUALITY MANAGEMENT DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016**

Annual OPEB cost and Net OPEB Obligations

The following table shows the District's annual OPEB cost for the year, the amount actually contributed to the plan, and changes in the District's net OPEB obligation:

<u>Description</u>	<u>June 30, 2016</u>
Normal Cost (service cost for one year)	\$ 24,463
Amortization of Unfunded Actuarial Accrued Liability	47,663
Interest on Normal Cost and Amortization	<u>-</u>
Annual Required Contribution (ARC)	72,126
Interest on Net OPEB Obligation	-
Adjustment to Annual Required Contribution	<u>-</u>
Annual OPEB Cost (expense)	72,126
Contribution toward the OPEB Cost	<u>(20,796)</u>
Increase (Decrease) in Net OPEB Obligation	51,330
Net OPEB Obligation, Beginning of the Year	317,210
Net OPEB Obligation, End of the Year	<u><u>\$ 368,540</u></u>

Funding Status and Funding Progress

The required schedule of funding progress presents multi-year trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liability for benefits.

Actuarial Valuation Date	Value of Assets (a)	Liability (AAL) (b)	AAL (UAAL) b - a	Funded Ratio a/b	Covered Payroll (c)	of Covered Payroll ((b - a)/c)
6/30/2014	-	759,351	759,351	0%	397,593	191.0%
6/30/2015	-	759,351	759,351	0%	347,076	218.8%
6/30/2016		824,195	824,195	0%	404,096	204.0%

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events in the future. Examples include assumptions about future employment and termination, mortality, and healthcare cost trends. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future.

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**NORTHERN SEIRRA AIR QUALITY MANAGEMENT DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016**

NOTE 11 – COMMITTED FUND BALANCE

As of June 30, 2016, the District through action by its board of Directors has internally committed portions of the unrestricted fund balance as follows:

Detail of Committed Fund Balance	
Other Post-Employment Benefits	\$ 50,000
Equipment Replacements / Depreciation	60,000
Leave Liability	74,000
Air Monitoring Program	80,000
Public Education Program	5,000
Pollution Reduction Incentive Program	10,000
Total	\$ 279,000

NOTE 12 – RELATED PARTY TRANSACTIONS

The District’s Board is made up of members of the Board of Supervisors of Nevada, Plumas, and Sierra Counties. During the fiscal year ended June 30, 2015, Nevada County contributed \$47,406, Plumas County contributed \$9,603, and Sierra County contributed \$1,555 to support the District’s operations.

NOTE 13 – JOINT POWERS AGREEMENT

The District participates in one joint venture under joint powers agreements (JPA’s) with the Special District Risk Management Authority (SDRMA), a public entity risk pool established to provide health, liability, property, and workers’ compensation insurance to its members. The boards control the operations of the JPA’s including the selection of management and approval of the operating budget, independent of any influence by the member districts beyond their representation on the boards.

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**REQUIRED SUPPLEMENTARY
INFORMATION**

**NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
GENERAL FUND BUDGETARY COMPARISON SCHEDULE
FOR THE YEAR ENDED JUNE 30, 2016**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with</u>
	<u>Original Budget</u>	<u>Final Budget</u>		<u>Final Budget</u>
Revenue:				
Permits & Fees	\$ 169,000	\$ 169,000	\$ 160,301	\$ (8,699)
Intergovernmental Revenue	649,665	735,665	716,585	(19,080)
Interest Income	3,500	3,500	4,158	658
Other Income	10,100	10,100	9,592	(508)
Total Revenue	<u>832,265</u>	<u>918,265</u>	<u>890,636</u>	<u>(27,629)</u>
Expenditures:				
Air Quality Management				
Salaries	369,089	369,089	380,773	(11,684)
Benefits	171,290	238,434	186,459	51,975
Air Monitoring	10,000		-	-
Professional Fees	28,080	28,080	33,756	(5,676)
Communications	25,000	25,000	30,751	(5,751)
Travel	10,500	10,500	6,352	4,148
Office	5,000	11,500	7,431	4,069
Rent and Utilities	34,040	34,040	38,493	(4,453)
Repairs and Maintenance	3,500	3,500	1,647	1,853
Dues and Subscriptions	3,450	3,450	2,876	574
Insurance	10,000	10,000	8,013	1,987
Capital Outlay	34,500	79,000	72,740	6,260
Miscellaneous	17,220	17,220	8,107	9,113
Total Expenditures	<u>721,669</u>	<u>829,813</u>	<u>777,398</u>	<u>52,415</u>
Revenue Over (Under) Expenditures	<u>\$ 110,596</u>	<u>\$ 88,452</u>	113,238	<u>\$ (80,044)</u>
Fund Balance, July 1			<u>533,240</u>	
Fund Balance, June 30			<u>\$ 646,478</u>	

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**NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
RESTRICTED FUND BUDGETARY COMPARISON SCHEDULE
FOR THE YEAR ENDED JUNE 30, 2016**

	Budgeted Amounts		Actual	Variance with Final Budget Positive / (Negative)
	Original Budget	Final Budget		
Revenue:				
Intergovernmental Revenue	\$ 590,923	\$ 590,923	\$ 525,710	\$ (65,213)
Interest Income	5,909	5,909	7,670	1,761
Total Revenue	<u>596,832</u>	<u>596,832</u>	<u>533,380</u>	<u>(63,452)</u>
Expenditures:				
Air Quality Management				
H & S Mitigation			17,100	(17,100)
AB 2776 Grants	439,742	439,742	239,310	200,432
Carl Moyer Diesel	249,469	249,469	176,389	73,080
Timber Program	316,694	316,694	774	315,920
AB 923	69,740	69,740	804	68,936
EPA Target Grant- Woodstove			36,166	(36,166)
Miscellaneous	5,500	5,500	33	5,467
Total Expenditures	<u>1,081,145</u>	<u>1,081,145</u>	<u>470,576</u>	<u>610,569</u>
Revenue Over (Under) Expenditures	<u>\$ (484,313)</u>	<u>\$ (484,313)</u>	62,804	<u>\$ (674,021)</u>
Fund Balance, July 1			<u>502,446</u>	
Fund Balance, June 30			<u>\$ 565,250</u>	

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**SCHEDULE OF THE NORTHERN SIERRA AIR QUALITY MANAGMENT'S
PROPORTIONATE SHARE OF THE NET PENSION LIABILITY
CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM**

	<u>June 30, 2015</u>	<u>June 30, 2014</u>
District's Proportion of the Net Pension Liability/(Asset)	0.024315%	0.01162%
Districts Proportionate Share of the Net Pension Liability/(Asset)	\$ 751,272	\$ 722,829
District's Covered-Employee Payroll	\$ 369,089	\$ 396,315
District's Proportionate Share of the Net Pension Liability/(Asset) as a Percentage of its Covered-Employee Payroll	203.55%	182.39%
Plan's Proportionate Share of the Fiduciary Net Position as a Percentage of the Plan's total Net Pension Liability	78.00%	76.79%
Plan's Proportionate Share of Aggregate Employer Contributions	\$ 77,441	\$ 64,684

Notes to Schedule:

Only the two fiscal years are presented because 10-year data is not yet available.

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**NORTHERN SIERRA AIR QUALITY MANAGEMENT'S
SCHEDULE OF DISTRICT CONTRIBUTIONS
CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM**

	<u>Fiscal Year 2014-15</u>	<u>Fiscal Year 2013-14</u>
Actuarially Determined Contribution	\$ 60,900	\$ 65,837
Contributions in Relation to the Actuarially Determined Contribution	<u>(84,594)</u>	<u>\$ (77,441)</u>
Contribution Deficiency (Excess)	<u>\$ (23,694)</u>	<u>\$ (11,604)</u>
Covered Employee Payroll	\$ 369,089	\$ 396,315
Contributions as a Percentage of Covered-Employee Payroll	22.92%	19.54%

Notes to Schedule:

Only the two fiscal years are presented because 10-year data is not yet available.

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**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING
STANDARDS***

Board of Directors
Northern Sierra Air Quality Management District
Grass Valley CA, 95945

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities and the major funds of the Northern Sierra Air Quality Management District as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the District's basic financial statements and have issued our report thereon dated November 14, 2016.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control

Our consideration of internal control was for the limited purpose described in the proceeding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings and questioned costs, we identified certain deficiencies in internal controls that we consider to be material weaknesses and significant deficiencies.

A deficiency in internal control exists when the design of operation of control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiencies described in the accompanying schedule of findings and questioned costs to be material weaknesses. See finding 2016-1.

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A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies described in the accompany schedule of findings and questioned costs to be significant deficiencies. See finding 2016-2.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

District's Response to Findings

The District's response to the finding identified in our audit is described in the accompanying schedule of findings and questioned costs. The District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of the Report

This purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully Submitted,



SingletonAuman PC
Susanville, CA
November 14, 2016

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**NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
COMBINED SCHEDULE OF FINDINGS AND RESPONSES
JUNE 30, 2016**

EXECUTIVE SUMMARY

The Northern Sierra Air Quality Management District (District) was founded on November 20, 1986 by an agreement between Nevada, Plumas and Sierra Counties and their corresponding Air Pollution Control Districts under provisions of Chapter 3 Part 3 Division 26 of the California Health and Safety Code. The District is responsible for attaining and maintaining the federal and state ambient air quality standards, and is therefore engaged in activities such as air monitoring, planning, enforcement, permitting, public education, and complaint investigation.

The quality of the District's internal controls is highly dependent upon involvement in the day to day operations by the District employees. Also, due to the limited number of employees of the District, there is an inability to segregate the custody of and accountability for District assets in the manner generally required for model systems of internal accounting controls. A summary of the auditors' results follows:

1. **Type of Auditors' Report on Financial Statements:** Unmodified
2. **Internal Control Findings:** 1 Material Weakness, 1 Significant Deficiency
3. **Material Noncompliance Noted:** None.

**NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
COMBINED SCHEDULE OF FINDINGS AND QUESTIONED COSTS
JUNE 30, 2016**

**YELLOW BOOK SECTION
Internal Control – Material Weakness**

Finding 2016-1: Financial Statement Preparation

Criteria upon which audit finding is based (Legal Citation):

In accordance with Statement on Auditing Standards No. 122 (SAS 122), the District is responsible for preparing complete and accurate financial statements, footnote disclosures, and management's discussion and analysis in accordance with Generally Accepted Accounting Principles (GAAP).

Finding (Condition):

The District does not have policies and procedures in place to ensure that complete and accurate financial statements, footnote disclosures, and management's discussion and analysis are prepared in accordance with GAAP prior to the annual audit. Management relies heavily upon the auditor to recommend footnote disclosures for the financial statements and to prepare adjusting journal entries for approval in order to report financial information in accordance with GAAP.

Amount of Questioned Cost, How Computed and Prevalence:

None

Effect:

There is a risk that a material financial statement misstatement may exist and not be prevented or detected by the District's system of internal control.

Cause:

This condition has always existed at the District, and is being reported in accordance with SAS 122.

Recommendation:

We strongly recommend that the District hire a professional in governmental accounting on an ongoing basis, to assist in the preparation of accounting records that are accurate and in accordance with Governmental GAAP.

District's Response:

The Executive Director has recommended to the Board of Director's to hire a part-time accountant on an ongoing basis. The Board will consider this at the next Board of Director's meeting. Additionally, the Executive Director has been working with Singleton Auman to ascertain specific professional requirements needed for the hiring of the recommended governmental accounting official.

YELLOW BOOK SECTION
Internal Control – Significant Deficiency

Finding 2016-2: Lack of Segregation of Duties

Criteria upon which audit finding is based (Legal Citation):

Yellow Book paragraphs 5.11 – 5.15 and Appendix I, SAS No. 122.

Finding (Condition):

An inadequate segregation of duties exists.

Amount of Questioned Cost, How Computed and Prevalence:

None.

Effect:

The Northern Sierra Air Quality Management District has exposure to risk of financial statement misstatement and the potential risk for fraud.

Cause:

Due to the number of personnel assigned to duties that involve access to the general ledger and other accounting records and who also have custody of and responsibility for handling cash and other assets, an inadequate segregation of duties exists.

Recommendation:

We recommend that the Northern Sierra Air Quality Management District hire a professional that is proficient in Governmental Accounting to review transactions, bank reconciliations and journals. This individual should report to the board and might serve in a Treasurer capacity and be a check signer.

The control system should be designed so that one person cannot do any two of the following:

- 1) Record transactions to the general ledger
- 2) Have custody of cash (sign checks).
- 3) Authorize transactions.

District's Response:

The Executive Director has recommended to the Board of Director's to hire a part-time accountant on an ongoing basis. The Board will consider this at the next Board of Director's meeting. Additionally, the Executive Director has been working with Singleton Auman to ascertain specific professional requirements needed for the hiring of the recommended governmental accounting official. Additionally, the hired professional will be requested to report to the Board, be a check signer and allow that no one person shall do any two of the following:

1. Record transactions to the general ledger
2. Have custody of cash
3. Authorize transactions

**NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS
(FINDINGS FROM THE JUNE 30, 2015 AUDIT REPORT)
JUNE 30, 2016**

Finding 2015-1

Due to the number of personnel assigned to duties that involve access to the general ledger and other accounting records and who also have custody of and responsibility for handling cash and other assets, an inadequate segregation of duties exists.

Status

Partially implemented. See current year finding 2016-2

Finding 2015-2

The District does not have policies and procedures in place to ensure that complete and accurate financial statements, and footnote disclosures prepared in accordance with GAAP prior to the annual audit. Management relies upon the auditor to recommend footnote disclosures for the financial statements and to prepare adjusting journal entries for approval in order to report financial information in accordance with GAAP.

Status

Ongoing. See current year finding 2016-1

**NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
CORRECTIVE ACTION PLAN
JUNE 30, 2016**

Person Monitoring Corrective Action Plan

Gretchen Bennett, Air Pollution Control Officer

Finding 2016-1: Financial Statement Preparation

Finding (Condition)

The District does not have policies and procedures in place to ensure that complete and accurate financial statements, footnote disclosures, and management's discussion and analysis are prepared in accordance with GAAP prior to the annual audit. Management relies heavily upon the auditor to recommend footnote disclosures for the financial statements and to prepare adjusting journal entries for approval in order to report financial information in accordance with GAAP.

Corrective Action Planned

SingletonAuman recommended that the Air District hire a professional in governmental accounting on an ongoing basis, to assist in the preparation of accounting records that are accurate and in accordance with Governmental GAAP.

The Executive Director has recommended to the Board of Director's to hire a part-time accountant on an ongoing basis. The Board will consider this at the next Board of Director's meeting. Additionally, the Executive Director has been working with SingletonAuman to ascertain specific professional requirements needed for the hiring of the recommended governmental accounting official.

Expected Completion Date

Ongoing.

Finding 2016-2: Lack of Segregation of Duties

Finding (Condition)

Due to the number of employees an inadequate segregation of duties exists.

Corrective Action Planned

Singleton uman recommended that the Air District hire a professional in governmental accounting to review transactions, bank reconciliations, and journals.

The Executive Director has recommended to the Board of Director's to hire a part-time accountant on an ongoing basis. The Board will consider this at the next Board of Director's meeting. Additionally, the Executive Director has been working with Singleton Auman to ascertain specific professional requirements needed for the hiring of the recommended governmental accounting official.

Expected Completion Date

Ongoing.

To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennitt, Air Pollution Control Officer

Date: January 23, 2017

Agenda Item: III.F

Agenda Description: Proposal from Clay Singleton, CPA to Conduct the Audit of Northern Sierra Air Quality Management District for the fiscal years ending June 30, 2017, 2018 and 2019.

Issues:

SingletonAumanPC's three year contract has expired. In the past, the District has taken one of two choices upon an expiration of a contract;

1. Extend the contract of financial auditors for an additional three years, when warranted.
2. Release a Request for Proposal for a new auditor every three years.

In the past few RFP releases, with increased auditing requirements, the District has found a limited number of agencies willing to take on the auditing job for our small district. Because of the increased audit requirements, costs have also increased significantly.

Clay Singleton has expressed a desire to perform financial audits for the next three years.

Clay has provided a letter to the Board discussing the benefits of retaining an existing auditor (attached). He has also provided a letter (attached) discussing the reasons for his proposed yearly rate increases.

Clay has provided his proposal to conduct the District's financial audit for the next three years (attached).

Requested Action:

1. Determine whether the Contract for SingletonAumanPC be extended for another three years
2. If contract is extended, approve SingletonAumanPC's proposal and authorize the Executive Director to sign a contract with SingletonAumanPC.

ROLL CALL VOTE REQUESTED

Attachments:

1. December 4, 2016 letter from Clay Singleton to Northern Sierra Air Distrit Board of Directors Re: Benefits to retaining existing auditors

2. December 4, 2016 letter from Clay Singleton to Northern Sierra Board Of Directors
3. Proposal from SingletonAumanPC to conduct financial audit for next three years (to be distributed at Board Meeting).

December 4, 2016

Benefits to retaining existing auditors

The question of how often to rotate Audit Firms is a subject that governing boards wrestle with often. At the risk of sounding self-promoting, it has been my experience as an auditor for the last 15 years that auditors are more effective when they are NOT performing new engagements. Here are my thoughts...

As auditing becomes more regulated, many Firms are choosing to leave the business. As a result, there is great demand for auditors. As an Audit Partner I know that we can pick up additional jobs easily, but we can be most effective performing audits for Organizations that we are already familiar with. It has been my experience that it takes at least a year, if not 2 years, to become familiar with a client & the complexities of their business. So when auditors are rotated every 3 years, for example, much of that time is spent just getting to know the client.

When an audit Firm has the opportunity to work for a client for a number of years, they become very familiar with the client & their operations. As a result, we are able to see trends in the client's business, understand the industry better, and perform a more effective audit. When there is turnover at the client's office, we are able to see when the direction of the client is turning negative & can warn the Board.

One of the counterarguments to retaining auditors is the concern that auditors lose their "fresh perspective". Our Firm is very sensitive to this possibility. To help maintain a fresh perspective we rotate our auditors frequently. For example, we make sure that audit staff teams performing the fieldwork change from year-to-year. We plan fieldwork so that no one auditor performs work in the same area, year-after-year. As we work on the audit we talk about the areas we are testing with each other to ensure that all important information & perspectives are being exchanged. And yet, because we are the same Audit Firm taking care of the Organization, we are able to see whether or not the "big picture" of the Organization is remaining consistent.

Unfortunately, our Firm has come across fraud in at least 4 different Organizations in the last several years. I have found it interesting that in all four instances, the fraud was occurring when the Organizations were constantly rotating auditors, who, in turn, were constantly trying to get to know the clients.

Lastly, our Firm performs audits for clients that we have taken care of for many years. The average term of a client remaining with our Firm is in excess of 15 years. Over time we see key personnel change within these Organizations, and it is our privilege to be available to the new key employees to assist in the transition & be able to alert the Board if management is sending the Organization the wrong direction.

Thank you for your time!

Clay Singleton

Clay Singleton, CPA, Shareholder

SingletonAuman PC

December 4, 2016

Northern Sierra Air Quality Management District
200 Litton Drive, Suite 320
Grass Valley, CA 95945

Dear Management and Board of Directors,

Over the last number of years it has been a pleasure to serve as your auditing Firm, and we hope to continue to provide our services to your District for many years to come.

However, in the interest of being complete candid with you, our Firm has determined that we must make increases in our audit fees and hourly rates in order to retain the professionals that we employ. If we are unable to train and retain good professionals, our quality of service to you will deteriorate. In fact, in recent years we have lost several key professionals. Following is a list of dynamics that have occurred to cause us to come to this decision:

1. We want to provide wages and benefits that are somewhat competitive with the wages and benefits of our clients who are working at the same job level.
2. We focused on keeping our Fees reasonable throughout the recession. Now that the State of California has become more financially consistent, a fee increase is less likely to be as problematic.
3. The increased cost of providing healthcare, the requirement to be covered by health insurance, and the cost of providing comparable benefits to those of our clients has increased our costs.
4. The increased California minimum wage has put pressure on employers to increase their wages accordingly.
5. Audit testing and reporting has become more time consuming and complex as a result of various pronouncements, increased regulatory oversight and Reviews of our work.

We truly hope you understand that we have not made this decision lightly. We desire to continue to have a relationship with you that you would describe as genuine quality service.

Please feel free to call me if you have any questions.

Sincerely,

Clay Singleton

Clay Singleton, CPA

Shareholder

To: Northern Sierra Air Quality Management District Board of Directors
From: Gretchen Bennett, Air Pollution Control Officer
Date: January 23, 2017

Agenda Item: III.G

Agenda Description: Quarterly Budget Report – for FY 2016/2017 (second quarter)

Issues:

The Budget Reports for End of December 2016 are available for the Board's review and questions.

The Restricted, Operating Reports as of December 31, 2016 are enclosed for the Board's information and questions.

Also included is the District's Balance Sheet as of December 31, 2016 for the Board's information and questions.

Requested Action:

Approve December 2016 Budget Reports

ROLL CALL VOTE REQUESTED

Attachments:

1. Northern Sierra Air Quality Management District Balance Sheet by Class, December 31, 2016
2. Fund Source – 6771 (Restricted Budget – Historical Summary)
3. Northern Sierra AQMD Restricted Fund Report, FY 16-17, December 31, 2016
4. Northern Sierra Air Quality Management District Operating Budget, FY 16-17 – Qtr 2, 12/31/16

Northern Sierra Air Quality Management District

Balance Sheet by Class

December 31, 2016

	Operating	2013-01 (Nevada County)
ASSETS		
Current Assets		
Checking/Savings		
101-100-00 Cash, Gen Funds	540,870.81	0.00
101-200-00 Cash, Res Funds	0.00	-1,772.56
103-100-00 Cash, Bank Payroll,	83,862.62	0.00
104-100-00 Cash, Bank GovPay	18,864.73	0.00
Total Checking/Savings	643,598.16	-1,772.56
Other Current Assets		
130-100-00 Receivable Gen	83,353.43	0.00
130-200-00 Receivable Res	0.00	0.00
150-100-00 Prepaid Expenses Gen	17,411.00	0.00
1499 - Undeposited Funds	591.94	0.00
Total Other Current Assets	101,356.37	0.00
Total Current Assets	744,954.53	-1,772.56
Fixed Assets		
170-100-00 Fixed Asset		
170-100-10 Equipment (GASB)	182,630.04	0.00
170-100-20 Vehicles (GASB)	81,861.00	0.00
170-100-30 Office Equip Furnitu	106,173.19	0.00
170-100-40 Acc Depr Field Equip	-147,558.00	0.00
170-100-50 Acc Equip Vehicles (-89,447.00	0.00
170-100-60 Acc Dep Office Equip	-72,129.00	0.00
Total 170-100-00 Fixed Asset	61,530.23	0.00
Total Fixed Assets	61,530.23	0.00
TOTAL ASSETS	806,484.76	-1,772.56
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 - Payables (Operating Only)	2,024.45	0.00
Total Accounts Payable	2,024.45	0.00
Other Current Liabilities		
201-100-00 Accounts Payable Gen	6,320.81	0.00
203-100-00 Compensated Absence	30,669.00	0.00
222-100-00 Deferred Compensatio	680.00	0.00
280-100-00 Other Post Emp. Ben.	223,007.00	0.00
Total Other Current Liabilities	260,676.81	0.00
Total Current Liabilities	262,701.26	0.00
Total Liabilities	262,701.26	0.00
Equity		
309-100-00 Invested in Capital	61,530.23	0.00
3900 - Retained Earnings	473,185.59	-1,772.56
Net Income	4,067.68	0.00
Total Equity	538,783.50	-1,772.56
TOTAL LIABILITIES & EQUITY	801,484.76	-1,772.56
UNBALANCED CLASSES	5,000.00	0.00

Northern Sierra Air Quality Management District

Balance Sheet by Class

December 31, 2016

	AB 2011-02 Hansen Bros (Nevada County)	AB 2011-05 NC IGS (Nevada County)
ASSETS		
Current Assets		
Checking/Savings		
101-100-00 Cash, Gen Funds	0.00	0.00
101-200-00 Cash, Res Funds	4,118.06	4,440.32
103-100-00 Cash, Bank Payroll,	0.00	0.00
104-100-00 Cash, Bank GovPay	0.00	0.00
Total Checking/Savings	4,118.06	4,440.32
Other Current Assets		
130-100-00 Receivable Gen	0.00	0.00
130-200-00 Receivable Res	0.00	0.00
150-100-00 Prepaid Expenses Gen	0.00	0.00
1499 - Undeposited Funds	0.00	0.00
Total Other Current Assets	0.00	0.00
Total Current Assets	4,118.06	4,440.32
Fixed Assets		
170-100-00 Fixed Asset		
170-100-10 Equipment (GASB)	0.00	0.00
170-100-20 Vehicles (GASB)	0.00	0.00
170-100-30 Office Equip Furnitu	0.00	0.00
170-100-40 Acc Depr Field Equip	0.00	0.00
170-100-50 Acc Equip Vehicles (0.00	0.00
170-100-60 Acc Dep Office Equip	0.00	0.00
Total 170-100-00 Fixed Asset	0.00	0.00
Total Fixed Assets	0.00	0.00
TOTAL ASSETS	4,118.06	4,440.32
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 - Payables (Operating Only)	0.00	0.00
Total Accounts Payable	0.00	0.00
Other Current Liabilities		
201-100-00 Accounts Payable Gen	0.00	0.00
203-100-00 Compensated Absence	0.00	0.00
222-100-00 Deferred Compensatio	0.00	0.00
280-100-00 Other Post Emp. Ben.	0.00	0.00
Total Other Current Liabilities	0.00	0.00
Total Current Liabilities	0.00	0.00
Total Liabilities	0.00	0.00
Equity		
309-100-00 Invested in Capital	0.00	0.00
3900 - Retained Earnings	4,118.06	4,440.32
Net Income	0.00	0.00
Total Equity	4,118.06	4,440.32
TOTAL LIABILITIES & EQUITY	4,118.06	4,440.32
UNBALANCED CLASSES	0.00	0.00

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Northern Sierra Air Quality Management District

Balance Sheet by Class

December 31, 2016

	AB 2013-02 Fire Safe Council (Nevada County)	AB 2013-03 Hansen Bros (Nevada County)
ASSETS		
Current Assets		
Checking/Savings		
101-100-00 Cash, Gen Funds	0.00	0.00
101-200-00 Cash, Res Funds	0.00	0.00
103-100-00 Cash, Bank Payroll,	0.00	0.00
104-100-00 Cash, Bank GovPay	0.00	0.00
Total Checking/Savings	0.00	0.00
Other Current Assets		
130-100-00 Receivable Gen	0.00	0.00
130-200-00 Receivable Res	0.00	0.00
150-100-00 Prepaid Expenses Gen	0.00	0.00
1499 - Undeposited Funds	0.00	0.00
Total Other Current Assets	0.00	0.00
Total Current Assets	0.00	0.00
Fixed Assets		
170-100-00 Fixed Asset		
170-100-10 Equipment (GASB)	0.00	0.00
170-100-20 Vehicles (GASB)	0.00	0.00
170-100-30 Office Equip Furnitu	0.00	0.00
170-100-40 Acc Depr Field Equip	0.00	0.00
170-100-50 Acc Equip Vehicles (0.00	0.00
170-100-60 Acc Dep Office Equip	0.00	0.00
Total 170-100-00 Fixed Asset	0.00	0.00
Total Fixed Assets	0.00	0.00
TOTAL ASSETS	0.00	0.00
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 - Payables (Operating Only)	0.00	0.00
Total Accounts Payable	0.00	0.00
Other Current Liabilities		
201-100-00 Accounts Payable Gen	0.00	0.00
203-100-00 Compensated Absence	0.00	0.00
222-100-00 Deferred Compensatio	0.00	0.00
280-100-00 Other Post Emp. Ben.	0.00	0.00
Total Other Current Liabilities	0.00	0.00
Total Current Liabilities	0.00	0.00
Total Liabilities	0.00	0.00
Equity		
309-100-00 Invested in Capital	0.00	0.00
3900 - Retained Earnings	0.00	0.00
Net Income	0.00	0.00
Total Equity	0.00	0.00
TOTAL LIABILITIES & EQUITY	0.00	0.00
UNBALANCED CLASSES	0.00	0.00

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Northern Sierra Air Quality Management District

Balance Sheet by Class

December 31, 2016

	AB 2013-04 A NC Library (Nevada County)	AB 2013-04 B NC Library (Nevada County)
ASSETS		
Current Assets		
Checking/Savings		
101-100-00 Cash, Gen Funds	0.00	0.00
101-200-00 Cash, Res Funds	2,800.00	14.86
103-100-00 Cash, Bank Payroll,	0.00	0.00
104-100-00 Cash, Bank GovPay	0.00	0.00
Total Checking/Savings	2,800.00	14.86
Other Current Assets		
130-100-00 Receivable Gen	0.00	0.00
130-200-00 Receivable Res	0.00	0.00
150-100-00 Prepaid Expenses Gen	0.00	0.00
1499 · Undeposited Funds	0.00	0.00
Total Other Current Assets	0.00	0.00
Total Current Assets	2,800.00	14.86
Fixed Assets		
170-100-00 Fixed Asset		
170-100-10 Equipment (GASB)	0.00	0.00
170-100-20 Vehicles (GASB)	0.00	0.00
170-100-30 Office Equip Furnitu	0.00	0.00
170-100-40 Acc Depr Field Equip	0.00	0.00
170-100-50 Acc Equip Vehicles (0.00	0.00
170-100-60 Acc Dep Office Equip	0.00	0.00
Total 170-100-00 Fixed Asset	0.00	0.00
Total Fixed Assets	0.00	0.00
TOTAL ASSETS	2,800.00	14.86
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Payables (Operating Only)	0.00	0.00
Total Accounts Payable	0.00	0.00
Other Current Liabilities		
201-100-00 Accounts Payable Gen	0.00	0.00
203-100-00 Compensated Absence	0.00	0.00
222-100-00 Deferred Compensatio	0.00	0.00
280-100-00 Other Post Emp. Ben.	0.00	0.00
Total Other Current Liabilities	0.00	0.00
Total Current Liabilities	0.00	0.00
Total Liabilities	0.00	0.00
Equity		
309-100-00 Invested in Capital	0.00	0.00
3900 · Retained Earnings	2,800.00	14.86
Net Income	0.00	0.00
Total Equity	2,800.00	14.86
TOTAL LIABILITIES & EQUITY	2,800.00	14.86
BALANCED CLASSES	0.00	0.00

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Northern Sierra Air Quality Management District

Balance Sheet by Class

December 31, 2016

	AB 2014-01 NSAQMD (Nevada County)	AB 2014-05 NC Library (Nevada County)
ASSETS		
Current Assets		
Checking/Savings		
101-100-00 Cash, Gen Funds	0.00	0.00
101-200-00 Cash, Res Funds	0.00	0.98
103-100-00 Cash, Bank Payroll,	0.00	0.00
104-100-00 Cash, Bank GovPay	0.00	0.00
Total Checking/Savings	0.00	0.98
Other Current Assets		
130-100-00 Receivable Gen	0.00	0.00
130-200-00 Receivable Res	0.00	0.00
150-100-00 Prepaid Expenses Gen	0.00	0.00
1499 - Undeposited Funds	0.00	0.00
Total Other Current Assets	0.00	0.00
Total Current Assets	0.00	0.98
Fixed Assets		
170-100-00 Fixed Asset		
170-100-10 Equipment (GASB)	0.00	0.00
170-100-20 Vehicles (GASB)	0.00	0.00
170-100-30 Office Equip Furnitu	0.00	0.00
170-100-40 Acc Depr Field Equip	0.00	0.00
170-100-50 Acc Equip Vehicles (0.00	0.00
170-100-60 Acc Dep Office Equip	0.00	0.00
Total 170-100-00 Fixed Asset	0.00	0.00
Total Fixed Assets	0.00	0.00
TOTAL ASSETS	0.00	0.98
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 - Payables (Operating Only)	0.00	0.00
Total Accounts Payable	0.00	0.00
Other Current Liabilities		
201-100-00 Accounts Payable Gen	0.00	0.00
203-100-00 Compensated Absence	0.00	0.00
222-100-00 Deferred Compensatio	0.00	0.00
280-100-00 Other Post Emp. Ben.	0.00	0.00
Total Other Current Liabilities	0.00	0.00
Total Current Liabilities	0.00	0.00
Total Liabilities	0.00	0.00
Equity		
309-100-00 Invested in Capital	0.00	0.00
3900 - Retained Earnings	0.00	0.98
Net Income	0.00	0.00
Total Equity	0.00	0.98
TOTAL LIABILITIES & EQUITY	0.00	0.98
NON-FINANCED CLASSES	0.00	0.00

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Northern Sierra Air Quality Management District

Balance Sheet by Class

December 31, 2016

01/10/17

Account Basis

	AB 2014-06 NC CDA & IGS (Nevada County)	AB 2014-07 Nevada City Police (Nevada County)
ASSETS		
Current Assets		
Checking/Savings		
101-100-00 Cash, Gen Funds	0.00	0.00
101-200-00 Cash, Res Funds	0.00	0.00
103-100-00 Cash, Bank Payroll,	0.00	0.00
104-100-00 Cash, Bank GovPay	0.00	0.00
Total Checking/Savings	0.00	0.00
Other Current Assets		
130-100-00 Receivable Gen	0.00	0.00
130-200-00 Receivable Res	0.00	0.00
150-100-00 Prepaid Expenses Gen	0.00	0.00
1499 - Undeposited Funds	0.00	0.00
Total Other Current Assets	0.00	0.00
Total Current Assets	0.00	0.00
Fixed Assets		
170-100-00 Fixed Asset		
170-100-10 Equipment (GASB)	0.00	0.00
170-100-20 Vehicles (GASB)	0.00	0.00
170-100-30 Office Equip Furnitu	0.00	0.00
170-100-40 Acc Depr Field Equip	0.00	0.00
170-100-50 Acc Equip Vehicles (0.00	0.00
170-100-60 Acc Dep Office Equip	0.00	0.00
Total 170-100-00 Fixed Asset	0.00	0.00
Total Fixed Assets	0.00	0.00
TOTAL ASSETS	0.00	0.00
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 - Payables (Operating Only)	0.00	0.00
Total Accounts Payable	0.00	0.00
Other Current Liabilities		
201-100-00 Accounts Payable Gen	0.00	0.00
203-100-00 Compensated Absence	0.00	0.00
222-100-00 Deferred Compensatio	0.00	0.00
280-100-00 Other Post Emp. Ben.	0.00	0.00
Total Other Current Liabilities	0.00	0.00
Total Current Liabilities	0.00	0.00
Total Liabilities	0.00	0.00
Equity		
309-100-00 Invested in Capital	0.00	0.00
3900 - Retained Earnings	0.00	0.00
Net Income	0.00	0.00
Total Equity	0.00	0.00
TOTAL LIABILITIES & EQUITY	0.00	0.00
UNBALANCED CLASSES	0.00	0.00

Northern Sierra Air Quality Management District

Balance Sheet by Class

December 31, 2016

	AB 2014-08 Fire Safe Council (Nevada County)	AB 2014-09 Library (Nevada County)
ASSETS		
Current Assets		
Checking/Savings		
101-100-00 Cash, Gen Funds	0.00	0.00
101-200-00 Cash, Res Funds	0.00	21,207.00
103-100-00 Cash, Bank Payroll,	0.00	0.00
104-100-00 Cash, Bank GovPay	0.00	0.00
Total Checking/Savings	0.00	21,207.00
Other Current Assets		
130-100-00 Receivable Gen	0.00	0.00
130-200-00 Receivable Res	0.00	0.00
150-100-00 Prepaid Expenses Gen	0.00	0.00
1499 - Undeposited Funds	0.00	0.00
Total Other Current Assets	0.00	0.00
Total Current Assets	0.00	21,207.00
Fixed Assets		
170-100-00 Fixed Asset		
170-100-10 Equipment (GASB)	0.00	0.00
170-100-20 Vehicles (GASB)	0.00	0.00
170-100-30 Office Equip Furnitu	0.00	0.00
170-100-40 Acc Depr Field Equip	0.00	0.00
170-100-50 Acc Equip Vehicles (0.00	0.00
170-100-60 Acc Dep Office Equip	0.00	0.00
Total 170-100-00 Fixed Asset	0.00	0.00
Total Fixed Assets	0.00	0.00
TOTAL ASSETS	0.00	21,207.00
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 - Payables (Operating Only)	0.00	0.00
Total Accounts Payable	0.00	0.00
Other Current Liabilities		
201-100-00 Accounts Payable Gen	0.00	0.00
203-100-00 Compensated Absence	0.00	0.00
222-100-00 Deferred Compensatio	0.00	0.00
280-100-00 Other Post Emp. Ben.	0.00	0.00
Total Other Current Liabilities	0.00	0.00
Total Current Liabilities	0.00	0.00
Total Liabilities	0.00	0.00
Equity		
309-100-00 Invested in Capital	0.00	0.00
3900 - Retained Earnings	0.00	21,207.00
Net Income	0.00	0.00
Total Equity	0.00	21,207.00
TOTAL LIABILITIES & EQUITY	0.00	21,207.00
NON-FINANCED CLASSES	0.00	0.00

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Northern Sierra Air Quality Management District

Balance Sheet by Class

December 31, 2016

	AB 2014-10 Hansen Bros (Nevada County)	AB 2015-01 NSAQMD (Nevada County)
ASSETS		
Current Assets		
Checking/Savings		
101-100-00 Cash, Gen Funds	0.00	0.00
101-200-00 Cash, Res Funds	0.00	799.42
103-100-00 Cash, Bank Payroll,	0.00	0.00
104-100-00 Cash, Bank GovPay	0.00	0.00
Total Checking/Savings	0.00	799.42
Other Current Assets		
130-100-00 Receivable Gen	0.00	0.00
130-200-00 Receivable Res	0.00	0.00
150-100-00 Prepaid Expenses Gen	0.00	0.00
1499 - Undeposited Funds	0.00	0.00
Total Other Current Assets	0.00	0.00
Total Current Assets	0.00	799.42
Fixed Assets		
170-100-00 Fixed Asset		
170-100-10 Equipment (GASB)	0.00	0.00
170-100-20 Vehicles (GASB)	0.00	0.00
170-100-30 Office Equip Furnitu	0.00	0.00
170-100-40 Acc Depr Field Equip	0.00	0.00
170-100-50 Acc Equip Vehicles (0.00	0.00
170-100-60 Acc Dep Office Equip	0.00	0.00
Total 170-100-00 Fixed Asset	0.00	0.00
Total Fixed Assets	0.00	0.00
TOTAL ASSETS	0.00	799.42
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 - Payables (Operating Only)	0.00	718.00
Total Accounts Payable	0.00	718.00
Other Current Liabilities		
201-100-00 Accounts Payable Gen	0.00	0.00
203-100-00 Compensated Absence	0.00	0.00
222-100-00 Deferred Compensatio	0.00	0.00
280-100-00 Other Post Emp. Ben.	0.00	0.00
Total Other Current Liabilities	0.00	0.00
Total Current Liabilities	0.00	718.00
Total Liabilities	0.00	718.00
Equity		
309-100-00 Invested in Capital	0.00	0.00
3900 - Retained Earnings	0.00	1,168.42
Net Income	0.00	-1,087.00
Total Equity	0.00	81.42
TOTAL LIABILITIES & EQUITY	0.00	799.42
UNFINANCED CLASSES	0.00	0.00

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Northern Sierra Air Quality Management District

Balance Sheet by Class

December 31, 2016

	AB 2015-02 NC CDA & IGS (Nevada County)	AB 2015-03 NC Police (Nevada County)
ASSETS		
Current Assets		
Checking/Savings		
101-100-00 Cash, Gen Funds	0.00	0.00
101-200-00 Cash, Res Funds	2,250.00	0.00
103-100-00 Cash, Bank Payroll,	0.00	0.00
104-100-00 Cash, Bank GovPay	0.00	0.00
Total Checking/Savings	2,250.00	0.00
Other Current Assets		
130-100-00 Receivable Gen	0.00	0.00
130-200-00 Receivable Res	0.00	0.00
150-100-00 Prepaid Expenses Gen	0.00	0.00
1499 - Undeposited Funds	0.00	0.00
Total Other Current Assets	0.00	0.00
Total Current Assets	2,250.00	0.00
Fixed Assets		
170-100-00 Fixed Asset		
170-100-10 Equipment (GASB)	0.00	0.00
170-100-20 Vehicles (GASB)	0.00	0.00
170-100-30 Office Equip Furnitu	0.00	0.00
170-100-40 Acc Depr Field Equip	0.00	0.00
170-100-50 Acc Equip Vehicles (0.00	0.00
170-100-60 Acc Dep Office Equip	0.00	0.00
Total 170-100-00 Fixed Asset	0.00	0.00
Total Fixed Assets	0.00	0.00
TOTAL ASSETS	2,250.00	0.00
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 - Payables (Operating Only)	0.00	0.00
Total Accounts Payable	0.00	0.00
Other Current Liabilities		
201-100-00 Accounts Payable Gen	0.00	0.00
203-100-00 Compensated Absence	0.00	0.00
222-100-00 Deferred Compensatio	0.00	0.00
280-100-00 Other Post Emp. Ben.	0.00	0.00
Total Other Current Liabilities	0.00	0.00
Total Current Liabilities	0.00	0.00
Total Liabilities	0.00	0.00
Equity		
309-100-00 Invested in Capital	0.00	0.00
3900 - Retained Earnings	2,250.00	0.00
Net Income	0.00	0.00
Total Equity	2,250.00	0.00
TOTAL LIABILITIES & EQUITY	2,250.00	0.00
FINANCED CLASSES	0.00	0.00

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Northern Sierra Air Quality Management District

Balance Sheet by Class

December 31, 2016

	AB 2015-04 NC Public Works (Nevada County)	AB 2015-05 NC Library (Nevada County)
ASSETS		
Current Assets		
Checking/Savings		
101-100-00 Cash, Gen Funds	0.00	0.00
101-200-00 Cash, Res Funds	30,000.00	25,000.00
103-100-00 Cash, Bank Payroll,	0.00	0.00
104-100-00 Cash, Bank GovPay	0.00	0.00
Total Checking/Savings	30,000.00	25,000.00
Other Current Assets		
130-100-00 Receivable Gen	0.00	0.00
130-200-00 Receivable Res	0.00	0.00
150-100-00 Prepaid Expenses Gen	0.00	0.00
1499 - Undeposited Funds	0.00	0.00
Total Other Current Assets	0.00	0.00
Total Current Assets	30,000.00	25,000.00
Fixed Assets		
170-100-00 Fixed Asset		
170-100-10 Equipment (GASB)	0.00	0.00
170-100-20 Vehicles (GASB)	0.00	0.00
170-100-30 Office Equip Furnitu	0.00	0.00
170-100-40 Acc Depr Field Equip	0.00	0.00
170-100-50 Acc Equip Vehicles (0.00	0.00
170-100-60 Acc Dep Office Equip	0.00	0.00
Total 170-100-00 Fixed Asset	0.00	0.00
Total Fixed Assets	0.00	0.00
TOTAL ASSETS	30,000.00	25,000.00
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 - Payables (Operating Only)	0.00	0.00
Total Accounts Payable	0.00	0.00
Other Current Liabilities		
201-100-00 Accounts Payable Gen	0.00	0.00
203-100-00 Compensated Absence	0.00	0.00
222-100-00 Deferred Compensatio	0.00	0.00
280-100-00 Other Post Emp. Ben.	0.00	0.00
Total Other Current Liabilities	0.00	0.00
Total Current Liabilities	0.00	0.00
Total Liabilities	0.00	0.00
Equity		
309-100-00 Invested in Capital	0.00	0.00
3900 - Retained Earnings	30,000.00	25,000.00
Net Income	0.00	0.00
Total Equity	30,000.00	25,000.00
TOTAL LIABILITIES & EQUITY	30,000.00	25,000.00
FINANCED CLASSES	0.00	0.00

Northern Sierra Air Quality Management District

Balance Sheet by Class

December 31, 2016

	AB 2015-06 NC Library (Nevada County)	Nevada County - Other (Nevada County)
ASSETS		
Current Assets		
Checking/Savings		
101-100-00 Cash, Gen Funds	0.00	0.00
101-200-00 Cash, Res Funds	11,566.40	294,715.66
103-100-00 Cash, Bank Payroll,	0.00	0.00
104-100-00 Cash, Bank GovPay	0.00	0.00
Total Checking/Savings	11,566.40	294,715.66
Other Current Assets		
130-100-00 Receivable Gen	0.00	0.00
130-200-00 Receivable Res	0.00	0.00
150-100-00 Prepaid Expenses Gen	0.00	0.00
1499 - Undeposited Funds	0.00	0.00
Total Other Current Assets	0.00	0.00
Total Current Assets	11,566.40	294,715.66
Fixed Assets		
170-100-00 Fixed Asset		
170-100-10 Equipment (GASB)	0.00	0.00
170-100-20 Vehicles (GASB)	0.00	0.00
170-100-30 Office Equip Furnitu	0.00	0.00
170-100-40 Acc Depr Field Equip	0.00	0.00
170-100-50 Acc Equip Vehicles (0.00	0.00
170-100-60 Acc Dep Office Equip	0.00	0.00
Total 170-100-00 Fixed Asset	0.00	0.00
Total Fixed Assets	0.00	0.00
TOTAL ASSETS	11,566.40	294,715.66
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 - Payables (Operating Only)	0.00	0.00
Total Accounts Payable	0.00	0.00
Other Current Liabilities		
201-100-00 Accounts Payable Gen	0.00	0.00
203-100-00 Compensated Absence	0.00	0.00
222-100-00 Deferred Compensatio	0.00	0.00
280-100-00 Other Post Emp. Ben.	0.00	0.00
Total Other Current Liabilities	0.00	0.00
Total Current Liabilities	0.00	0.00
Total Liabilities	0.00	0.00
Equity		
309-100-00 Invested in Capital	0.00	0.00
3900 - Retained Earnings	11,566.40	246,747.06
Net Income	0.00	47,968.60
Total Equity	11,566.40	294,715.66
TOTAL LIABILITIES & EQUITY	11,566.40	294,715.66
FINANCED CLASSES	0.00	0.00

Northern Sierra Air Quality Management District

Balance Sheet by Class

December 31, 2016

	Total Nevada County (AB-2766)	AB 2013-05 Public Works (Plumas County)
ASSETS		
Current Assets		
Checking/Savings		
101-100-00 Cash, Gen Funds	0.00	0.00
101-200-00 Cash, Res Funds	395,140.14	0.00
103-100-00 Cash, Bank Payroll,	0.00	0.00
104-100-00 Cash, Bank GovPay	0.00	0.00
Total Checking/Savings	395,140.14	0.00
Other Current Assets		
130-100-00 Receivable Gen	0.00	0.00
130-200-00 Receivable Res	0.00	0.00
150-100-00 Prepaid Expenses Gen	0.00	0.00
1499 - Undeposited Funds	0.00	0.00
Total Other Current Assets	0.00	0.00
Total Current Assets	395,140.14	0.00
Fixed Assets		
170-100-00 Fixed Asset		
170-100-10 Equipment (GASB)	0.00	0.00
170-100-20 Vehicles (GASB)	0.00	0.00
170-100-30 Office Equip Furnitu	0.00	0.00
170-100-40 Acc Depr Field Equip	0.00	0.00
170-100-50 Acc Equip Vehicles (0.00	0.00
170-100-60 Acc Dep Office Equip	0.00	0.00
Total 170-100-00 Fixed Asset	0.00	0.00
Total Fixed Assets	0.00	0.00
TOTAL ASSETS	395,140.14	0.00
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 - Payables (Operating Only)	718.00	0.00
Total Accounts Payable	718.00	0.00
Other Current Liabilities		
201-100-00 Accounts Payable Gen	0.00	0.00
203-100-00 Compensated Absence	0.00	0.00
222-100-00 Deferred Compensatio	0.00	0.00
280-100-00 Other Post Emp. Ben.	0.00	0.00
Total Other Current Liabilities	0.00	0.00
Total Current Liabilities	718.00	0.00
Total Liabilities	718.00	0.00
Equity		
309-100-00 Invested in Capital	0.00	0.00
3900 - Retained Earnings	347,540.54	0.00
Net Income	46,861.60	0.00
Total Equity	394,422.14	0.00
TOTAL LIABILITIES & EQUITY	395,140.14	0.00
FINANCED CLASSES	-0.00	0.00

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Northern Sierra Air Quality Management District

Balance Sheet by Class

December 31, 2016

	AB 2014-02 NSAQMD Cons DC (Plumas County)	AB 2014-03 NSAQMD Emp DC (Plumas County)
ASSETS		
Current Assets		
Checking/Savings		
101-100-00 Cash, Gen Funds	0.00	0.00
101-200-00 Cash, Res Funds	0.00	0.00
103-100-00 Cash, Bank Payroll,	0.00	0.00
104-100-00 Cash, Bank GovPay	0.00	0.00
Total Checking/Savings	0.00	0.00
Other Current Assets		
130-100-00 Receivable Gen	0.00	0.00
130-200-00 Receivable Res	0.00	0.00
150-100-00 Prepaid Expenses Gen	0.00	0.00
1499 - Undeposited Funds	0.00	0.00
Total Other Current Assets	0.00	0.00
Total Current Assets	0.00	0.00
Fixed Assets		
170-100-00 Fixed Asset		
170-100-10 Equipment (GASB)	0.00	0.00
170-100-20 Vehicles (GASB)	0.00	0.00
170-100-30 Office Equip Furnitu	0.00	0.00
170-100-40 Acc Depr Field Equip	0.00	0.00
170-100-50 Acc Equip Vehicles (0.00	0.00
170-100-60 Acc Dep Office Equip	0.00	0.00
Total 170-100-00 Fixed Asset	0.00	0.00
Total Fixed Assets	0.00	0.00
TOTAL ASSETS	0.00	0.00
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 - Payables (Operating Only)	0.00	0.00
Total Accounts Payable	0.00	0.00
Other Current Liabilities		
201-100-00 Accounts Payable Gen	0.00	0.00
203-100-00 Compensated Absence	0.00	0.00
222-100-00 Deferred Compensatio	0.00	0.00
280-100-00 Other Post Emp. Ben.	0.00	0.00
Total Other Current Liabilities	0.00	0.00
Total Current Liabilities	0.00	0.00
Total Liabilities	0.00	0.00
Equity		
309-100-00 Invested in Capital	0.00	0.00
3900 - Retained Earnings	0.00	0.00
Net Income	0.00	0.00
Total Equity	0.00	0.00
TOTAL LIABILITIES & EQUITY	0.00	0.00
FINANCED CLASSES	0.00	0.00

Northern Sierra Air Quality Management District

Balance Sheet by Class

December 31, 2016

	AB 2015-08 Portola PM Nonattain (Plumas County)	AB 2016-08 Portola MOU (Plumas County)
ASSETS		
Current Assets		
Checking/Savings		
101-100-00 Cash, Gen Funds	0.00	0.00
101-200-00 Cash, Res Funds	22,692.67	32,705.55
103-100-00 Cash, Bank Payroll,	0.00	0.00
104-100-00 Cash, Bank GovPay	0.00	0.00
Total Checking/Savings	22,692.67	32,705.55
Other Current Assets		
130-100-00 Receivable Gen	0.00	0.00
130-200-00 Receivable Res	0.00	0.00
150-100-00 Prepaid Expenses Gen	0.00	0.00
1499 - Undeposited Funds	0.00	0.00
Total Other Current Assets	0.00	0.00
Total Current Assets	22,692.67	32,705.55
Fixed Assets		
170-100-00 Fixed Asset		
170-100-10 Equipment (GASB)	0.00	0.00
170-100-20 Vehicles (GASB)	0.00	0.00
170-100-30 Office Equip Furnitu	0.00	0.00
170-100-40 Acc Depr Field Equip	0.00	0.00
170-100-50 Acc Equip Vehicles (0.00	0.00
170-100-60 Acc Dep Office Equip	0.00	0.00
Total 170-100-00 Fixed Asset	0.00	0.00
Total Fixed Assets	0.00	0.00
TOTAL ASSETS	22,692.67	32,705.55
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 - Payables (Operating Only)	0.00	0.00
Total Accounts Payable	0.00	0.00
Other Current Liabilities		
201-100-00 Accounts Payable Gen	0.00	0.00
203-100-00 Compensated Absence	0.00	0.00
222-100-00 Deferred Compensatio	0.00	0.00
280-100-00 Other Post Emp. Ben.	0.00	0.00
Total Other Current Liabilities	0.00	0.00
Total Current Liabilities	0.00	0.00
Total Liabilities	0.00	0.00
Equity		
309-100-00 Invested in Capital	0.00	0.00
3900 - Retained Earnings	23,252.51	35,378.00
Net Income	-559.84	-2,672.45
Total Equity	22,692.67	32,705.55
TOTAL LIABILITIES & EQUITY	22,692.67	32,705.55
UNFINANCED CLASSES	0.00	0.00

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Northern Sierra Air Quality Management District

Balance Sheet by Class

December 31, 2016

	Plumas County - Other (Plumas County)	Total Plumas County (AB-2766)
ASSETS		
Current Assets		
Checking/Savings		
101-100-00 Cash, Gen Funds	0.00	0.00
101-200-00 Cash, Res Funds	38,240.21	93,638.43
103-100-00 Cash, Bank Payroll,	0.00	0.00
104-100-00 Cash, Bank GovPay	0.00	0.00
Total Checking/Savings	38,240.21	93,638.43
Other Current Assets		
130-100-00 Receivable Gen	0.00	0.00
130-200-00 Receivable Res	0.00	0.00
150-100-00 Prepaid Expenses Gen	0.00	0.00
1499 - Undeposited Funds	0.00	0.00
Total Other Current Assets	0.00	0.00
Total Current Assets	38,240.21	93,638.43
Fixed Assets		
170-100-00 Fixed Asset		
170-100-10 Equipment (GASB)	0.00	0.00
170-100-20 Vehicles (GASB)	0.00	0.00
170-100-30 Office Equip Furnitu	0.00	0.00
170-100-40 Acc Depr Field Equip	0.00	0.00
170-100-50 Acc Equip Vehicles (0.00	0.00
170-100-60 Acc Dep Office Equip	0.00	0.00
Total 170-100-00 Fixed Asset	0.00	0.00
Total Fixed Assets	0.00	0.00
TOTAL ASSETS	38,240.21	93,638.43
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 - Payables (Operating Only)	0.00	0.00
Total Accounts Payable	0.00	0.00
Other Current Liabilities		
201-100-00 Accounts Payable Gen	0.00	0.00
203-100-00 Compensated Absence	0.00	0.00
222-100-00 Deferred Compensatio	0.00	0.00
280-100-00 Other Post Emp. Ben.	0.00	0.00
Total Other Current Liabilities	0.00	0.00
Total Current Liabilities	0.00	0.00
Total Liabilities	0.00	0.00
Equity		
309-100-00 Invested in Capital	0.00	0.00
3900 - Retained Earnings	7,589.25	66,219.76
Net Income	30,650.96	27,418.67
Total Equity	38,240.21	93,638.43
TOTAL LIABILITIES & EQUITY	38,240.21	93,638.43
FINANCED CLASSES	0.00	-0.00

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Northern Sierra Air Quality Management District

Balance Sheet by Class

December 31, 2016

01/10/17

Account Basis

	AB 2013-06 Inc. Sierra Citizens (Sierra County)	AB 2014-04 Inc. Senior Citizens (Sierra County)
ASSETS		
Current Assets		
Checking/Savings		
101-100-00 Cash, Gen Funds	0.00	0.00
101-200-00 Cash, Res Funds	0.00	0.00
103-100-00 Cash, Bank Payroll,	0.00	0.00
104-100-00 Cash, Bank GovPay	0.00	0.00
Total Checking/Savings	0.00	0.00
Other Current Assets		
130-100-00 Receivable Gen	0.00	0.00
130-200-00 Receivable Res	0.00	0.00
150-100-00 Prepaid Expenses Gen	0.00	0.00
1499 · Undeposited Funds	0.00	0.00
Total Other Current Assets	0.00	0.00
Total Current Assets	0.00	0.00
Fixed Assets		
170-100-00 Fixed Asset		
170-100-10 Equipment (GASB)	0.00	0.00
170-100-20 Vehicles (GASB)	0.00	0.00
170-100-30 Office Equip Furnitu	0.00	0.00
170-100-40 Acc Depr Field Equip	0.00	0.00
170-100-50 Acc Equip Vehicles (0.00	0.00
170-100-60 Acc Dep Office Equip	0.00	0.00
Total 170-100-00 Fixed Asset	0.00	0.00
Total Fixed Assets	0.00	0.00
TOTAL ASSETS	0.00	0.00
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Payables (Operating Only)	0.00	0.00
Total Accounts Payable	0.00	0.00
Other Current Liabilities		
201-100-00 Accounts Payable Gen	0.00	0.00
203-100-00 Compensated Absence	0.00	0.00
222-100-00 Deferred Compensatio	0.00	0.00
280-100-00 Other Post Emp. Ben.	0.00	0.00
Total Other Current Liabilities	0.00	0.00
Total Current Liabilities	0.00	0.00
Total Liabilities	0.00	0.00
Equity		
309-100-00 Invested in Capital	0.00	0.00
3900 · Retained Earnings	0.00	0.00
Net Income	0.00	0.00
Total Equity	0.00	0.00
TOTAL LIABILITIES & EQUITY	0.00	0.00
UNBALANCED CLASSES	0.00	0.00

10:20 AM
 11/10/17
 Account Basis

Northern Sierra Air Quality Management District

Balance Sheet by Class

December 31, 2016

	AB 2015-07 Inc. Sierra Citizens (Sierra County)	Sierra County - Other (Sierra County)
ASSETS		
Current Assets		
Checking/Savings		
101-100-00 Cash, Gen Funds	0.00	0.00
101-200-00 Cash, Res Funds	182.00	2,752.05
103-100-00 Cash, Bank Payroll,	0.00	0.00
104-100-00 Cash, Bank GovPay	0.00	0.00
Total Checking/Savings	182.00	2,752.05
Other Current Assets		
130-100-00 Receivable Gen	0.00	0.00
130-200-00 Receivable Res	0.00	0.00
150-100-00 Prepaid Expenses Gen	0.00	0.00
1499 - Undeposited Funds	0.00	0.00
Total Other Current Assets	0.00	0.00
Total Current Assets	182.00	2,752.05
Fixed Assets		
170-100-00 Fixed Asset		
170-100-10 Equipment (GASB)	0.00	0.00
170-100-20 Vehicles (GASB)	0.00	0.00
170-100-30 Office Equip Furnitu	0.00	0.00
170-100-40 Acc Depr Field Equip	0.00	0.00
170-100-50 Acc Equip Vehicles (0.00	0.00
170-100-60 Acc Dep Office Equip	0.00	0.00
Total 170-100-00 Fixed Asset	0.00	0.00
Total Fixed Assets	0.00	0.00
TOTAL ASSETS	182.00	2,752.05
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 - Payables (Operating Only)	0.00	0.00
Total Accounts Payable	0.00	0.00
Other Current Liabilities		
201-100-00 Accounts Payable Gen	0.00	0.00
203-100-00 Compensated Absence	0.00	0.00
222-100-00 Deferred Compensatio	0.00	0.00
280-100-00 Other Post Emp. Ben.	0.00	0.00
Total Other Current Liabilities	0.00	0.00
Total Current Liabilities	0.00	0.00
Total Liabilities	0.00	0.00
Equity		
309-100-00 Invested in Capital	0.00	0.00
3900 - Retained Earnings	3,418.00	883.63
Net Income	-3,236.00	1,868.42
Total Equity	182.00	2,752.05
TOTAL LIABILITIES & EQUITY	182.00	2,752.05
UNBALANCED CLASSES	0.00	0.00

Northern Sierra Air Quality Management District

Balance Sheet by Class

December 31, 2016

01/10/17

Account Basis

	Total Sierra County (AB-2766)	Total AB-2766 (Restricted)
ASSETS		
Current Assets		
Checking/Savings		
101-100-00 Cash, Gen Funds	0.00	0.00
101-200-00 Cash, Res Funds	2,934.05	491,712.62
103-100-00 Cash, Bank Payroll,	0.00	0.00
104-100-00 Cash, Bank GovPay	0.00	0.00
Total Checking/Savings	2,934.05	491,712.62
Other Current Assets		
130-100-00 Receivable Gen	0.00	0.00
130-200-00 Receivable Res	0.00	0.00
150-100-00 Prepaid Expenses Gen	0.00	0.00
1499 - Undeposited Funds	0.00	0.00
Total Other Current Assets	0.00	0.00
Total Current Assets	2,934.05	491,712.62
Fixed Assets		
170-100-00 Fixed Asset		
170-100-10 Equipment (GASB)	0.00	0.00
170-100-20 Vehicles (GASB)	0.00	0.00
170-100-30 Office Equip Furnitu	0.00	0.00
170-100-40 Acc Depr Field Equip	0.00	0.00
170-100-50 Acc Equip Vehicles (0.00	0.00
170-100-60 Acc Dep Office Equip	0.00	0.00
Total 170-100-00 Fixed Asset	0.00	0.00
Total Fixed Assets	0.00	0.00
TOTAL ASSETS	2,934.05	491,712.62
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 - Payables (Operating Only)	0.00	718.00
Total Accounts Payable	0.00	718.00
Other Current Liabilities		
201-100-00 Accounts Payable Gen	0.00	0.00
203-100-00 Compensated Absence	0.00	0.00
222-100-00 Deferred Compensatio	0.00	0.00
280-100-00 Other Post Emp. Ben.	0.00	0.00
Total Other Current Liabilities	0.00	0.00
Total Current Liabilities	0.00	718.00
Total Liabilities	0.00	718.00
Equity		
309-100-00 Invested in Capital	0.00	0.00
3900 - Retained Earnings	4,301.63	418,061.93
Net Income	-1,367.58	72,932.69
Total Equity	2,934.05	490,994.62
TOTAL LIABILITIES & EQUITY	2,934.05	491,712.62
FINANCED CLASSES	-0.00	-0.00

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Northern Sierra Air Quality Management District

Balance Sheet by Class

December 31, 2016

01/10/17

Account Basis

	AB 923 2014-101 (AB 923)	AB 923 - Other (AB 923)
ASSETS		
Current Assets		
Checking/Savings		
101-100-00 Cash, Gen Funds	0.00	0.00
101-200-00 Cash, Res Funds	0.00	105,299.63
103-100-00 Cash, Bank Payroll,	0.00	0.00
104-100-00 Cash, Bank GovPay	0.00	0.00
Total Checking/Savings	0.00	105,299.63
Other Current Assets		
130-100-00 Receivable Gen	0.00	0.00
130-200-00 Receivable Res	0.00	0.00
150-100-00 Prepaid Expenses Gen	0.00	0.00
1499 - Undeposited Funds	0.00	0.00
Total Other Current Assets	0.00	0.00
Total Current Assets	0.00	105,299.63
Fixed Assets		
170-100-00 Fixed Asset		
170-100-10 Equipment (GASB)	0.00	0.00
170-100-20 Vehicles (GASB)	0.00	0.00
170-100-30 Office Equip Furnitu	0.00	0.00
170-100-40 Acc Depr Field Equip	0.00	0.00
170-100-50 Acc Equip Vehicles (0.00	0.00
170-100-60 Acc Dep Office Equip	0.00	0.00
Total 170-100-00 Fixed Asset	0.00	0.00
Total Fixed Assets	0.00	0.00
TOTAL ASSETS	0.00	105,299.63
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 - Payables (Operating Only)	0.00	0.00
Total Accounts Payable	0.00	0.00
Other Current Liabilities		
201-100-00 Accounts Payable Gen	0.00	0.00
203-100-00 Compensated Absence	0.00	0.00
222-100-00 Deferred Compensatio	0.00	0.00
280-100-00 Other Post Emp. Ben.	0.00	0.00
Total Other Current Liabilities	0.00	0.00
Total Current Liabilities	0.00	0.00
Total Liabilities	0.00	0.00
Equity		
309-100-00 Invested in Capital	0.00	0.00
3900 - Retained Earnings	0.00	80,235.22
Net Income	0.00	25,064.41
Total Equity	0.00	105,299.63
TOTAL LIABILITIES & EQUITY	0.00	105,299.63
FINANCED CLASSES	0.00	0.00

Northern Sierra Air Quality Management District

Balance Sheet by Class

December 31, 2016

	Total AB 923 (Restricted)	CM 2013-10 Hansen Bros (Carl Moyer)
ASSETS		
Current Assets		
Checking/Savings		
101-100-00 Cash, Gen Funds	0.00	0.00
101-200-00 Cash, Res Funds	105,299.63	0.00
103-100-00 Cash, Bank Payroll,	0.00	0.00
104-100-00 Cash, Bank GovPay	0.00	0.00
Total Checking/Savings	105,299.63	0.00
Other Current Assets		
130-100-00 Receivable Gen	0.00	0.00
130-200-00 Receivable Res	0.00	0.00
150-100-00 Prepaid Expenses Gen	0.00	0.00
1499 - Undeposited Funds	0.00	0.00
Total Other Current Assets	0.00	0.00
Total Current Assets	105,299.63	0.00
Fixed Assets		
170-100-00 Fixed Asset		
170-100-10 Equipment (GASB)	0.00	0.00
170-100-20 Vehicles (GASB)	0.00	0.00
170-100-30 Office Equip Furnitu	0.00	0.00
170-100-40 Acc Depr Field Equip	0.00	0.00
170-100-50 Acc Equip Vehicles (0.00	0.00
170-100-60 Acc Dep Office Equip	0.00	0.00
Total 170-100-00 Fixed Asset	0.00	0.00
Total Fixed Assets	0.00	0.00
TOTAL ASSETS	105,299.63	0.00
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 - Payables (Operating Only)	0.00	0.00
Total Accounts Payable	0.00	0.00
Other Current Liabilities		
201-100-00 Accounts Payable Gen	0.00	0.00
203-100-00 Compensated Absence	0.00	0.00
222-100-00 Deferred Compensatio	0.00	0.00
280-100-00 Other Post Emp. Ben.	0.00	0.00
Total Other Current Liabilities	0.00	0.00
Total Current Liabilities	0.00	0.00
Total Liabilities	0.00	0.00
Equity		
309-100-00 Invested in Capital	0.00	0.00
3900 - Retained Earnings	80,235.22	0.00
Net Income	25,064.41	0.00
Total Equity	105,299.63	0.00
TOTAL LIABILITIES & EQUITY	105,299.63	0.00
UNBALANCED CLASSES	-0.00	0.00

Northern Sierra Air Quality Management District

Balance Sheet by Class

December 31, 2016

	CM 2014-01 Collins Pine (Carl Moyer)	CM 2016-01 Marsh, Dennis (Carl Moyer)
ASSETS		
Current Assets		
Checking/Savings		
101-100-00 Cash, Gen Funds	0.00	0.00
101-200-00 Cash, Res Funds	0.00	0.00
103-100-00 Cash, Bank Payroll,	0.00	0.00
104-100-00 Cash, Bank GovPay	0.00	0.00
Total Checking/Savings	0.00	0.00
Other Current Assets		
130-100-00 Receivable Gen	0.00	0.00
130-200-00 Receivable Res	0.00	0.00
150-100-00 Prepaid Expenses Gen	0.00	0.00
1499 - Undeposited Funds	0.00	0.00
Total Other Current Assets	0.00	0.00
Total Current Assets	0.00	0.00
Fixed Assets		
170-100-00 Fixed Asset		
170-100-10 Equipment (GASB)	0.00	0.00
170-100-20 Vehicles (GASB)	0.00	0.00
170-100-30 Office Equip Furnitu	0.00	0.00
170-100-40 Acc Depr Field Equip	0.00	0.00
170-100-50 Acc Equip Vehicles (0.00	0.00
170-100-60 Acc Dep Office Equip	0.00	0.00
Total 170-100-00 Fixed Asset	0.00	0.00
Total Fixed Assets	0.00	0.00
TOTAL ASSETS	0.00	0.00
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 - Payables (Operating Only)	0.00	0.00
Total Accounts Payable	0.00	0.00
Other Current Liabilities		
201-100-00 Accounts Payable Gen	0.00	0.00
203-100-00 Compensated Absence	0.00	0.00
222-100-00 Deferred Compensatio	0.00	0.00
280-100-00 Other Post Emp. Ben.	0.00	0.00
Total Other Current Liabilities	0.00	0.00
Total Current Liabilities	0.00	0.00
Total Liabilities	0.00	0.00
Equity		
309-100-00 Invested in Capital	0.00	0.00
3900 - Retained Earnings	0.00	0.00
Net Income	0.00	0.00
Total Equity	0.00	0.00
TOTAL LIABILITIES & EQUITY	0.00	0.00
UNBALANCED CLASSES	0.00	0.00

Northern Sierra Air Quality Management District

Balance Sheet by Class

December 31, 2016

01/10/17

Account Basis

	CM 2016-02 Burns, J. (Carl Moyer)	CM 2016-03 Avery, Chuck (Carl Moyer)
ASSETS		
Current Assets		
Checking/Savings		
101-100-00 Cash, Gen Funds	0.00	0.00
101-200-00 Cash, Res Funds	0.00	0.00
103-100-00 Cash, Bank Payroll,	0.00	0.00
104-100-00 Cash, Bank GovPay	0.00	0.00
Total Checking/Savings	0.00	0.00
Other Current Assets		
130-100-00 Receivable Gen	0.00	0.00
130-200-00 Receivable Res	0.00	0.00
150-100-00 Prepaid Expenses Gen	0.00	0.00
1499 - Undeposited Funds	0.00	0.00
Total Other Current Assets	0.00	0.00
Total Current Assets	0.00	0.00
Fixed Assets		
170-100-00 Fixed Asset		
170-100-10 Equipment (GASB)	0.00	0.00
170-100-20 Vehicles (GASB)	0.00	0.00
170-100-30 Office Equip Furnitu	0.00	0.00
170-100-40 Acc Depr Field Equip	0.00	0.00
170-100-50 Acc Equip Vehicles (0.00	0.00
170-100-60 Acc Dep Office Equip	0.00	0.00
Total 170-100-00 Fixed Asset	0.00	0.00
Total Fixed Assets	0.00	0.00
TOTAL ASSETS	0.00	0.00
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 - Payables (Operating Only)	0.00	0.00
Total Accounts Payable	0.00	0.00
Other Current Liabilities		
201-100-00 Accounts Payable Gen	0.00	0.00
203-100-00 Compensated Absence	0.00	0.00
222-100-00 Deferred Compensatio	0.00	0.00
280-100-00 Other Post Emp. Ben.	0.00	0.00
Total Other Current Liabilities	0.00	0.00
Total Current Liabilities	0.00	0.00
Total Liabilities	0.00	0.00
Equity		
309-100-00 Invested in Capital	0.00	0.00
3900 - Retained Earnings	0.00	0.00
Net Income	0.00	0.00
Total Equity	0.00	0.00
TOTAL LIABILITIES & EQUITY	0.00	0.00
UNBALANCED CLASSES	0.00	0.00

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Subservices		Fund Source - 6771		AB2766		AB2766		AB2766		BUG		AB923		TIMBER		EPA Target		H&S Mitig.	
		Carl Moyer		AB2766		AB2766		AB2766		BUG		AB923		TIMBER		EPA Target		H&S Mitig.	
		0001		0008 - Plumas		0007 - Sierra		0000 - Nevada		588-200-39		0005		0006		0007		0008	
Total Disbursements since July 1, 2001:		\$ 6,822,561.82	\$ 2,386,429.15	\$ 523,112.33	\$ 99,651.43	\$ 2,998,664.11	\$ 102,622.26	\$ 3,253,105.57	\$ 254,441.46	\$ 189,274.82	\$ 159,226.45	\$ 380,143.13	\$ 125,680.25	\$ 86,060.41					
Total Revenues Deposited since July 1, 2001:		\$ 7,712,453.10	\$ 2,390,993.88	\$ 612,253.92	\$ 102,622.26	\$ 3,253,105.57	\$ 2,970.83	\$ 254,441.46	\$ 194,751.04	\$ 270,007.94	\$ 400,851.23	\$ 362,187.02	\$ 276,126.61						
Total Revenues Deposited, Restricted portions only since July 1, 2001:			\$ 2,390,993.88	\$ 612,253.92	\$ 102,622.26	\$ 3,253,105.57	\$ 2,970.83	\$ 254,441.46	\$ 194,751.04	\$ 270,007.94	\$ 400,851.23	\$ 362,187.02	\$ 276,126.61						
Current Resources Available for Disbursement as of 01/01/17:			\$ 4,564.73	\$ 89,141.59	\$ 2,970.83	\$ 254,441.46	\$ 182.00	\$ 254,441.46	\$ 5,476.22	\$ 110,781.49	\$ 20,708.10	\$ 125,680.25	\$ 276,126.61						
(Restricted Total Revenue minus Total Disbursements)			\$ 4,564.73	\$ 89,141.59	\$ 2,970.83	\$ 254,441.46	\$ 182.00	\$ 254,441.46	\$ 5,476.22	\$ 110,781.49	\$ 20,708.10	\$ 125,680.25	\$ 276,126.61						
Calculated Cash Total in Restricted Fund (current):		\$ 889,891.28	\$ 2,390,993.88	\$ 612,253.92	\$ 102,622.26	\$ 3,253,105.57	\$ 2,970.83	\$ 254,441.46	\$ 194,751.04	\$ 270,007.94	\$ 400,851.23	\$ 362,187.02	\$ 276,126.61						
Cash Total in Restricted Fund per Auditor's Trial Balance (01/01/17):		\$ 889,968.11	\$ 2,390,993.88	\$ 612,253.92	\$ 102,622.26	\$ 3,253,105.57	\$ 2,970.83	\$ 254,441.46	\$ 194,751.04	\$ 270,007.94	\$ 400,851.23	\$ 362,187.02	\$ 276,126.61						
Difference between Calculated Total and Auditor's Trial Balance:		\$ (76.83)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00						

(sum of all current resources available)
 (actual cash balance in Fund 6771)
 (In a perfect world this will be \$0.00)

Items currently earmarked or encumbered for disbursement

	AB2766	AB2766	AB2766	BUG	AB 923	TIMBER	EPA Target	H&S Mitig.
	580-200-01	580-200-18	580-200-14	588-200-39	585-200-56	585-200-30	0007	0008
NevCo Library System, Chicago Park Kiosk (AB 2014-09, \$33,455)	\$ 21,207.00							
NSAQMD Video Conferencing (AB 2015-01, \$7,000)	\$ 1,188.42							
NevCo CDA & IOS (AB 2015-02, \$45,000)	\$ 2,250.00							
Nevada County Public Works (AB 2015-04, \$30,000)	\$ 30,000.00							
Nevada County Library (AB 2015-05, \$25,000)	\$ 25,000.00							
Nevada County Library (AB 2015-06, \$15,500)	\$ 11,566.40	\$ 182.00						
Inc Senior Citizens of Sierra County (AB 2015-07, \$5,240)			\$ 22,629.70					
Portola PM Nonattainment Mitigation Fund (AB 2105-08, \$33,211)			\$ 32,705.55					
Portola MOU (AB 2016-08, \$35,378)				\$ 5,449.82				
City of Portola Woodstove Replacement Program								
H & S Mitigation Fund								
Total for each fund earmarked or encumbered for disbursement:	\$ 91,211.82	\$ 182.00	\$ 55,335.25	\$ 5,449.82	\$ -	\$ -	\$ -	\$ 276,126.61
Our Restricted AB 2766 assets exceed our encumbrances by this amount:	\$ 163,229.64	\$ 2,788.83	\$ 33,806.34					

Total Unencumbered AB2766 Resources, all counties: \$ 199,825

Total, all funds earmarked or encumbered for disbursement: \$ 428,305.50
 Our Restricted assets exceed our earmarks and encumbrances by this amount: \$ 461,585.78

Northern Sierra AQMD Restricted Fund Report

Participant's Name and Agreement Number	Encumbered \$\$ Not Yet Disbursed by Grantee				Encumbered \$\$ Not Yet Disbursed by Fund Source			
	Remaining Disbursement	Account	AB2766	Carl Moyer	WCO	AB 923	TIMBER	H&S Mitigation
NewCo Library System, Chicago Park Kiosk (AB 2014-09, \$33,455)	\$ 21,207.00	580-200-10	\$ 21,207.00					
NSAQMD Video Conferencing (AB 2015-01, \$7,000)	\$ 1,188.42	580-200-65	\$ 1,188.42					
NewCo CDA & IGS (AB 2015-02, \$45,000)	\$ 2,250.00	580-200-69	\$ 2,250.00					
Nevada County Public Works (AB 2015-04, \$30,000)	\$ 30,000.00	580-200-67	\$ 30,000.00					
Nevada County Library (AB 2015-05, \$25,000)	\$ 25,000.00	580-200-70	\$ 25,000.00					
Nevada County Library (AB 2015-06, \$15,500)	\$ 11,566.40	580-200-71	\$ 11,566.40					
Inc Senior Citizens of Sierra County (AB 2015-07, \$5,240)	\$ 182.00	580-200-66	\$ 182.00					
Portola PM Nonattainment Mitigation Fund (AB 2105-08, \$33,211)	\$ 22,629.70	580-200-93	\$ 22,629.70					
Portola MOU (AB 2016-08, \$35,378)	\$ 32,705.55	580-200-73	\$ 32,705.55					
City of Portola Woodstove Changeout Program	\$ 5,449.82	588-200-72			\$ 5,449.82			
H & S Mitigation Fund	\$ 276,126.61	581-200-01						\$ 276,126.61
<i>Total amount that is encumbered but not yet disbursed:</i>			\$ 428,305.50		\$ 5,449.82	\$ -	\$ -	\$ 276,126.61

AB2766	Carl Moyer	WCO	AB 923	TIMBER	H&S Mitigation
\$ 146,729.07	\$ -	\$ 5,449.82	\$ -	\$ -	\$ 276,126.61

Revenue to date Received during FY 16-17 for each fund: \$ 126,469.27 \$ 906.55 \$ 26.40 \$ 26,470.69 \$ 322.41 \$ 1,626.83

"Remaining Balance" aka Unencumbered Revenue to date during FY 16-17 for each fund: \$ 163,229.64 \$ 4,564.73 \$ 26.40 \$ 110,781.49 \$ 20,708.10 \$ 276,126.61

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Northern Sierra AQMD Restricted Fund Report

\$\$ Already Disbursed by Fund Source

\$\$ Already Disbursed by Grantee

Participant's Name and Agreement Number	Amount Disbursed		Date of Disbursement	Account	AB2766	Carl Moyer	WCO	AB 923	TIMBER	H&S Mitigation
Wolf Creek Woodstoves	\$ 3,885.30		July 18, 2016	2016-001	\$ 2,985.30					\$ 900.00
Quincy Hot Spot	\$ 3,500.00		Jul 07, 2016	2016-002	\$ 2,600.00					\$ 900.00
Quincy Hot Spot	\$ 3,500.00		September 19, 2016	2016-003	\$ 2,600.00					\$ 900.00
Quincy Hot Spot	\$ 1,500.00		September 8, 2016	2016-007	\$ 600.00					\$ 900.00
Quincy Hot Spot	\$ 1,500.00		August 31, 2016	2016-008	\$ 600.00					\$ 900.00
Wolf Creek Woodstoves	\$ 3,513.60		August 25, 2016	2016-016	\$ 2,613.60					\$ 900.00
Quincy Hot Spot	\$ 3,012.65		September 8, 2016	2016-017	\$ 2,112.65					\$ 900.00
Wolf Creek Woodstoves	\$ 3,480.04		August 10, 2016	2016-018	\$ 2,580.04					\$ 900.00
Wolf Creek Woodstoves	\$ 3,500.00		Jul 08, 2016	2016-020	\$ 2,600.00					\$ 900.00
Quincy Hot Spot	\$ 3,500.00		October 6, 2016	2016-022	\$ 2,600.00					\$ 900.00
Wolf Creek Woodstoves	\$ 3,494.08		July 18, 2016	2016-023	\$ 2,594.08					\$ 900.00
Quincy Hot Spot	\$ 1,500.00		September 21, 2016	2016-025	\$ 600.00					\$ 900.00
Wolf Creek Woodstoves	\$ 3,891.41		July 18, 2016	2016-029	\$ 2,991.41					\$ 900.00
Wolf Creek Woodstoves	\$ 2,795.21		October 28, 2016	2016-030	\$ 1,895.21					\$ 900.00
Quincy Hot Spot	\$ 4,500.00		October 27, 2016	2016-031	\$ 3,600.00					\$ 900.00
Wolf Creek Woodstoves	\$ 3,496.76		August 25, 2016	2016-032	\$ 2,596.76					\$ 900.00
Quincy Hot Spot	\$ 3,275.84		September 12, 2016	2016-033	\$ 2,375.84					\$ 900.00
Wolf Creek Woodstoves	\$ 3,484.21		August 8, 2016	2016-035	\$ 2,584.21					\$ 900.00
Wolf Creek Woodstoves	\$ 3,500.00		August 10, 2016	2016-036	\$ 2,600.00					\$ 900.00
Quincy Hot Spot	\$ 1,500.00		October 28, 2016	2016-037	\$ 600.00					\$ 900.00
Quincy Hot Spot	\$ 1,500.00		August 25, 2016	2016-038	\$ 600.00					\$ 900.00
Wolf Creek Woodstoves	\$ 3,840.41		September 19, 2016	2016-039	\$ 2,940.41					\$ 900.00
Quincy Hot Spot	\$ 3,465.94		August 1, 2016	2016-040	\$ 2,565.94					\$ 900.00
Quincy Hot Spot	\$ 3,499.84		September 1, 2016	2016-041	\$ 2,599.84					\$ 900.00
Wolf Creek Woodstoves	\$ 3,498.98		October 28, 2016	2016-043	\$ 2,598.98					\$ 900.00
Wolf Creek Woodstoves	\$ 1,500.00		August 10, 2016	2016-044	\$ 600.00					\$ 900.00

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Northern Sierra AQMD Restricted Fund Report

\$\$ Already Disbursed by Fund Source

Participant's Name and Agreement Number	Amount Disbursed		Date of Disbursement	Account	\$\$ Already Disbursed by Fund Source					
					AB2766	Carl Moyer	WCO	AB 923	TIMBER	H&S Mitigation
Wolf Creek Woodstoves	\$ 3,488.07		August 8, 2016	2016-045	\$ 2,588.07					\$ 900.00
Wolf Creek Woodstoves	\$ 3,437.44		August 18, 2016	2016-046	\$ 2,537.44					\$ 900.00
Wolf Creek Woodstoves	\$ 3,488.19		August 10, 2016	2016-047	\$ 2,588.19					\$ 900.00
Quincy Hot Spot	\$ 3,500.00		December 22, 2016	2016-048	\$ 2,600.00					\$ 900.00
Wolf Creek Woodstoves	\$ 3,499.72		September 12, 2016	2016-049	\$ 2,599.72					\$ 900.00
Quincy Hot Spot	\$ 3,500.00		September 1, 2016	2016-051	\$ 2,600.00					\$ 900.00
Wolf Creek Woodstoves	\$ 196.00		October 6, 2016	2016-052	\$ 196.00					\$ 900.00
Wolf Creek Woodstoves	\$ 3,000.00		October 3, 2016	2016-053	\$ 2,100.00					\$ 900.00
Wolf Creek Woodstoves	\$ 3,471.32		October 28, 2016	2016-054	\$ 2,571.32					\$ 900.00
Quincy Hot Spot	\$ 3,499.38		October 27, 2016	2016-055	\$ 2,599.38					\$ 900.00
Quincy Hot Spot	\$ 3,451.45		September 14, 2016	2016-056	\$ 2,551.45					\$ 900.00
Wolf Creek Woodstoves	\$ 3,499.30		August 8, 2016	2016-058	\$ 2,599.30					\$ 900.00
Wolf Creek Woodstoves	\$ 3,373.12		September 12, 2016	2016-059	\$ 2,473.12					\$ 900.00
Dave Roberti / Roberti Ranch, Inc. (CM 2016-06, \$45,300)	\$ 45,300.00		September 21, 2016	2016-06	\$ 45,300.00					\$ 900.00
Wolf Creek Woodstoves	\$ 3,478.83		September 1, 2016	2016-061	\$ 2,578.83					\$ 900.00
Wolf Creek Woodstoves	\$ 3,266.05		August 25, 2016	2016-062	\$ 2,366.05					\$ 900.00
Wolf Creek Woodstoves	\$ 1,500.00		August 25, 2016	2016-064	\$ 600.00					\$ 900.00
Quincy Hot Spot	\$ 1,500.00		October 3, 2016	2016-065	\$ 600.00					\$ 900.00
Wolf Creek Woodstoves	\$ 3,500.00		December 29, 2016	2016-066	\$ 2,600.00					\$ 900.00
Wolf Creek Woodstoves	\$ 3,500.00		September 12, 2016	2016-067	\$ 2,600.00					\$ 900.00
Wolf Creek Woodstoves	\$ 3,938.49		November 7, 2016	2016-068	\$ 3,038.49					\$ 900.00
Wolf Creek Woodstoves	\$ 3,334.20		October 3, 2016	2016-069	\$ 2,434.20					\$ 900.00
Wolf Creek Woodstoves	\$ 3,498.42		September 1, 2016	2016-071	\$ 2,598.42					\$ 900.00
Wolf Creek Woodstoves	\$ 3,501.29		September 21, 2016	2016-072	\$ 2,601.29					\$ 900.00
Wolf Creek Woodstoves	\$ 3,497.68		August 25, 2016	2016-074	\$ 2,597.68					\$ 900.00
Wolf Creek Woodstoves	\$ 1,500.00		November 23, 2016	2016-075	\$ 600.00					\$ 900.00
Wolf Creek Woodstoves	\$ 2,811.43		December 5, 2016	2016-075	\$ 2,811.43					\$ 900.00
Wolf Creek Woodstoves	\$ 3,159.71		September 19, 2016	2016-076	\$ 2,259.71					\$ 900.00

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Northern Sierra AQMD Restricted Fund Report

\$\$ Already Disbursed by Grantee

\$\$ Already Disbursed by Fund Source

Participant's Name and Agreement Number	Amount Disbursed		Date of Disbursement	Account	AB2766	Carl Moyer	WCO	AB 923	TIMBER	H&S Mitigation
Wolf Creek Woodstoves	\$ 3,500.00		October 28, 2016	2016-078	\$ 2,600.00					\$ 900.00
Wolf Creek Woodstoves	\$ 1,500.00		September 12, 2016	2016-079	\$ 600.00					\$ 900.00
Quincy Hot Spot	\$ 3,491.00		September 26, 2016	2016-082	\$ 2,591.00					\$ 900.00
Wolf Creek Woodstoves	\$ 3,467.88		September 21, 2016	2016-084	\$ 2,567.88					\$ 900.00
Quincy Hot Spot	\$ 3,495.37		November 7, 2016	2016-085	\$ 2,595.37					\$ 900.00
Wolf Creek Woodstoves	\$ 3,493.78		November 23, 2016	2016-087	\$ 2,593.78					\$ 900.00
Wolf Creek Woodstoves	\$ 3,500.00		October 27, 2016	2016-089	\$ 2,600.00					\$ 900.00
Wolf Creek Woodstoves	\$ 3,500.00		November 23, 2016	2016-090	\$ 2,600.00					\$ 900.00
Wolf Creek Woodstoves	\$ 3,839.30		October 28, 2016	2016-091	\$ 2,939.30					\$ 900.00
Quincy Hot Spot	\$ 3,000.00		December 5, 2016	2016-092	\$ 2,100.00					\$ 900.00
Quincy Hot Spot	\$ 3,750.83		December 19, 2016	2016-093	\$ 2,850.83					\$ 900.00
Quincy Hot Spot	\$ 4,458.00		November 23, 2016	2016-094	\$ 3,558.00					\$ 900.00
Wolf Creek Woodstoves	\$ 3,500.00		October 6, 2016	2016-095	\$ 2,600.00					\$ 900.00
Wolf Creek Woodstoves	\$ 3,678.37		November 7, 2016	2016-096	\$ 2,778.37					\$ 900.00
Wolf Creek Woodstoves	\$ 3,000.00		December 5, 2016	2016-100	\$ 2,100.00					\$ 900.00
Wolf Creek Woodstoves	\$ 3,498.03		October 27, 2016	2016-101	\$ 2,598.03					\$ 900.00
Wolf Creek Woodstoves	\$ 3,509.32		October 6, 2016	2016-102	\$ 2,609.32					\$ 900.00
Wolf Creek Woodstoves	\$ 3,499.76		October 28, 2016	2016-103	\$ 2,599.76					\$ 900.00
Wolf Creek Woodstoves	\$ 3,474.18		November 7, 2016	2016-106	\$ 2,574.18					\$ 900.00
Quincy Hot Spot	\$ 3,405.35		December 27, 2016	2016-109	\$ 2,505.35					\$ 900.00
Quincy Hot Spot	\$ 1,500.00		November 23, 2016	2016-111	\$ 600.00					\$ 900.00
Wolf Creek Woodstoves	\$ 3,500.00		December 5, 2016	2016-112	\$ 2,600.00					\$ 900.00
Wolf Creek Woodstoves	\$ 3,500.00		December 1, 2016	2016-113	\$ 2,600.00					\$ 900.00
Wolf Creek Woodstoves	\$ 3,498.03		December 1, 2016	2016-115	\$ 2,598.03					\$ 900.00
Wolf Creek Woodstoves	\$ 1,500.00		November 23, 2016	2016-118	\$ 600.00					\$ 900.00
Wolf Creek Woodstoves	\$ 3,498.03		November 23, 2016	2016-121	\$ 2,598.03					\$ 900.00
Wolf Creek Woodstoves	\$ 3,428.59		December 1, 2016	2016-122	\$ 2,528.59					\$ 900.00
Wolf Creek Woodstoves	\$ 3,500.00		December 19, 2016	2016-132	\$ 2,600.00					\$ 900.00
Wolf Creek Woodstoves	\$ 3,004.43		December 19, 2016	2016-134	\$ 2,104.43					\$ 900.00
Wolf Creek Woodstoves	\$ 3,499.75		December 29, 2016	2016-136	\$ 2,599.75					\$ 900.00

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Northern Sierra AQMD Restricted Fund Report

Participant's Name and Agreement Number		Amount Disbursed	Date of Disbursement	Account	\$\$ Already Disbursed by Fund Source					
					AB2766	Carl Moyer	WCO	AB 923	TIMBER	H&S Mitigation
Don Wallace / Wallace Ranches (CM 2016-07, \$62,045.30)		\$ 62,045.30	September 12, 2016	580-200-42	\$ 62,045.30					
NSAQMD Video Conferencing (AB 2015-01, \$7,000)		\$ 359.00	August 1, 2016	580-200-65	\$ 359.00					
NSAQMD Video Conferencing (AB 2015-01, \$7,000)		\$ 728.00	August 10, 2016	580-200-65	\$ 728.00					
Inc Senior Citizens of Sierra County (AB 2015-07, \$5,240)		\$ 1,736.00	July 25, 2016	580-200-66	\$ 1,736.00					
Inc Senior Citizens of Sierra County (AB 2015-07, \$5,240)		\$ 1,500.00	October 13, 2016	580-200-66	\$ 1,500.00					
Portola MOU (AB 2016-08, \$35,378)		\$ 2,672.45	September 19, 2016	580-200-73	\$ 2,672.45					
John Skoverski / Skoverski Logging (CM 2016-05, \$140,000)		\$ 140,000.00	November 7, 2016	580-200-75	\$ 140,000.00					
Portola PM Nonattainment Mitigation Fund (AB 2105-08, \$33,211)		\$ 76.50	Jul 07, 2016	580-200-93	\$ 76.50					
Portola PM Nonattainment Mitigation Fund (AB 2105-08, \$33,211)		\$ 51.47	July 14, 2016	580-200-93	\$ 51.47					
Portola PM Nonattainment Mitigation Fund (AB 2105-08, \$33,211)		\$ 8.16	July 14, 2016	580-200-93	\$ 8.16					
Portola PM Nonattainment Mitigation Fund (AB 2105-08, \$33,211)		\$ 76.50	August 1, 2016	580-200-93	\$ 76.50					
Portola PM Nonattainment Mitigation Fund (AB 2105-08, \$33,211)		\$ 37.73	August 8, 2016	580-200-93	\$ 37.73					
Portola PM Nonattainment Mitigation Fund (AB 2105-08, \$33,211)		\$ 6.95	November 17, 2016	580-200-93	\$ 6.95					
Portola PM Nonattainment Mitigation Fund (AB 2105-08, \$33,211)		\$ 76.50	December 27, 2016	580-200-93	\$ 76.50					
Daniel Craven (TIMBER 201601, \$40,000)		\$ 40,000.00	October 28, 2016	580-200-97					\$ 40,000.00	
Mike Wood (TIMBER 201602, \$55,000)		\$ 55,000.00	July 26, 2016	580-200-98					\$ 55,000.00	
Total Amount Disbursed for woodstoves from AB 2766 fund:					\$ 189,114.36					
Total Amount Disbursed for Grants from AB 2766 fund:					\$ 7,329.26					
Total amount that has already been disbursed:					\$ 196,443.62	\$ 247,345.30	\$ -	\$ -	\$ 95,000.00	\$ 72,900.00

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NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
Final Operating Budget
FY16/17 - Qtr 2, 12/31/16

Resource Report		
	Operating (6774) End Balance, Qtr 4	521,798
	Operating (Payroll) End Balance, Qtr 4	70,308
	Operating (Gov Pay) End Balance, Qtr 4	18,865
	All Operating Accounts Total	610,971

Revenue			
Account #	Description	Budgeted FY 16/17	Actual to Date
401-100-02	Fees, Permit to Operate	34,000	8,828
401-100-04	Fees, Vapor Recovery	19,000	8,866
401-100-05	Fees, Variance Application	500	-
401-100-06	Fees, Source Test	2,000	-
401-100-07	Fees, Prescribed Burning	13,000	18,090
401-100-08	Fees, Woodstove Inspections	1,500	503
401-100-10	Fees, Title V	65,000	-
401-100-13	Fees, Fire Dept Response	1,500	-
405-100-01	Penalties, Permitted Source	35,000	5,000
405-100-02	Penalties, Open Burning	2,500	-
420-100-01	Gov't Funding, State Subvention	137,600	-
420-100-02	Gov't Funding, Subvention Supplemental	3,500	-
420-100-03	Gov't Funding, County Contrib	58,565	58,565
420-100-06	Gov Funding EPA Special 103 Grant	7,000	7,000
420-100-07	Gov't Funding, PERP Pass thru	20,000	17,760
420-100-04	Gov't Funding, EPA	52,000	52,000
420-100-88	Gov't Funding, AB 923 Operating	2,500	1,359
420-100-99	Govt. Funding, AB 2766 DMV Fees	320,000	173,287
420-100-05	Carl Moyer, Admin Fee	25,000	5,000
420-100-09	TIMBER, Admin Fee	-	-
421-100-11	EPA Target	51,000	33,072
420-100-12	H&S Mitigation Admin Fee	-	-
421-100-16	Other Income, Sale of Asset	-	3,000
421-100-17	Other Income, Rules, Copies, Subscr.	100	-
421-100-18	Other Income, Refunds	-	568
421-100-21	PERS Employee Paid Contribution	1,500	764
421-100-50	Other Income, Interest	1,500	2,927
421-100-51	Other Income, Interest, Restricted	2,000	-
Revenue Total:		\$ 854,265	396,588

Expenditures		Salaries and Benefits (Object Level)	
Account #	Description	Budgeted FY 16/17	Actual to Date
501-100-00	Permanent Salaries	380,194	181,603
502-100-00	Overtime	1,000	-
504-100-01	Part-Time Office Temp	7,500	5,993
510-100-02	Medicare/FICA	5,500	2,563
510-100-03	EDD Unemp/Training Tax	2,000	-
510-100-04	Workers' Comp Insurance	6,000	3,743
510-100-05	PERS Retirement	61,342	34,288
510-100-12	PERS Unfunded Accrued Liability	48,202	26,908
510-100-10	PERS Employee Paid Contribution	(3,300)	(1,246)
510-100-08	PERS Health Employee Portion	(10,000)	(4,881)
510-100-06	PERS Health Insurance Active Employees	39,000	19,234
510-100-13	PERS Health Insurance Retired Employees	21,000	10,934
510-100-07	Dental/Vision Care	6,250	3,328
Salaries and Benefits Total:		\$ 564,688	282,466

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NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
Final Operating Budget
FY16/17 - Qtr 2, 12/31/16

Expenditures		Services and Supplies (Object Level)	
Account #	Description	Budgeted FY 16/17	Actual to Date
520-100-01	Communications	18,000	13,333
521-100-03	Maintenance: Office Equipment	500	-
521-100-02	Maintenance: Vehicles	3,000	67
522-100-01	Rent, Structures	32,040	16,020
522-100-02	Utilities, District Offices	3,500	1,510
523-100-01	Office Supplies	5,000	2,123
523-100-02	References, Subscriptions	450	592
523-100-03	Postage, Shipping	1,200	411
524-100-00	Memberships	3,000	3,208
525-100-01	Prof Services: Legal	6,000	-
525-100-03	Prof Services: Bookkeeping (ADP, internal audit)	18,000	11,615
525-100-04	Prof Services: County Auditor/GASB 45/GASB 68	4,000	1,300
525-100-05	Prof Services: Board	5,000	1,878
528-100-00	Liability Insurance	8,000	7,693
529-100-00	Legal Notices, Public	500	162
535-100-01	Training, Tuition	1,500	640
535-100-02	Travel	3,000	2,002
535-100-03	Gasoline	5,000	1,937
535-100-04	Private car mileage	500	-
555-100-97	Misc, Refunds	-	(2)
Services and Supplies Total:		\$ 118,190	64,487

Expenditures		Pass-thru Funds / Internal Programs / Contributions to Other Agencies (Object Level)	
Account #	Description	Budgeted FY 16/17	Actual to Date
540-100-02	Alternate Commute Program	750	14
540-100-05	Public Education Program	2,000	-
545-100-01	ARB: AB 2588 Fees	770	-
545-100-06	Fire Dept Response Reimbursement	1,500	-
Contribution to Other Agencies / Internal Grants Total:		\$ 5,020	14

Expenditures		Fixed Asset Purchases (Object Level)	
Account #	Description	Budgeted FY 16/17	Actual to Date
560-100-01	Office Equipment (2 computers @\$3,000)	6,000	-
520-100-04	PM Monitoring Expenses, including rent and utilities, see acct# 420-100-04	15,000	6,649
560-100-05	EPA Special 103 Grant - website upgrade, video cam, BAM tape, conference	7,000	8,441
560-100-04	Vehicle	30,000	32,466
560-100-02	Field Equipment (fixed assets - over \$1,000)	1,000	-
Fixed Asset Purchases Total:		\$ 59,000	47,556

Budget Summary		Revenue & Expenditures	
		Budgeted FY 16/17	Actual to Date
Revenue			
Revenue Total:		\$ 854,265	396,588
Expenditures			
Salaries and Benefits (Object Level)		564,688	282,466
Services and Supplies (Object Level)		118,190	64,487
Pass-thru Funds / Internal Programs / Contributions to Other Agencies (Object Level)		5,020	14
Fixed Asset Purchases (Object Level)		59,000	47,556
Expenditure Total:		\$ 746,898	394,523

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To: Northern Sierra Air Quality Management District Board of Directors
From: Gretchen Bennitt, Air Pollution Control Officer
Date: January 23, 2017

Agenda Item: III.H

Agenda Description: Public Hearing for Consideration to Adopt the Portola Fine Particulate Matter (PM2.5) Attainment Plan

Issues: District staff has been working collaboratively with the City of Portola, the California Air Resources Board and the Environmental Protection Agency to develop the Attainment Plan. Staff has publicly noticed the availability of the Attainment Plan in local papers and on the District website. Staff will open the meeting for a public hearing in order to present an overview of the Attainment Plan and accept public comments. Following the conclusion of the Public Hearing, staff will recommend that the Board adopt the Attainment Plan and direct staff to submit it to the California Air Resources Board for approval and subsequent submittal to the Environmental Protection Agency.

Requested Action:

1. Open a public hearing for the exclusive purpose of reviewing and providing the public with an opportunity to comment on the Portola Fine Particulate Matter (PM2.5) Attainment Plan.
2. Authorize the Chair to sign the Attached Resolution 2017-01 adopting the Proposed Portola Fine Particulate Matter (PM2.5) Attainment Plan.
3. Direct Staff to forward the adopted Portola Fine Particulate Matter (PM2.5) Attainment Plan and Resolution 2017-01 to the California Air Resources Board for approval and submittal to the Environmental Protection Agency.

ROLL CALL VOTE REQUESTED

Attachments:

1. **Resolution 2017-01 (to be distributed at Board Meeting)**

Full Document entitled, Portola Fine Particulate Matter (PM2.5) Attainment Plan is available in both Air District Offices located in Grass Valley and Portola.

Full document is also available on the Air District's website at http://myairdistrict.com/wp-content/uploads/2016/12/2017_sip.pdf

To: Northern Sierra Air Quality Management District Board of Directors
From: Gretchen Bennett, Air Pollution Control Officer
Date: January 23, 2017

Agenda Item: III.I

Agenda Description: Authorization for Signing Nevada County Auditor Controller's Warrant Request Signatures for 2017

Issues: Annual approval of the warrant request signature form is required by the Nevada County Auditor-Controller's office no later than January 31, 2017 to ensure continual processing of payment requests.

The District is requesting that the Board authorize the Chair and APCO to sign the warrant request signature form and submit it to the office prior to January 31, 2017.

Requested Action:

1. Authorize Chair and APCO to sign Authorized Signature Form for Warrant Requests for 2017 and submit to Nevada County Auditor/Controller's office prior to the January 31 deadline.

ROLL CALL VOTE REQUESTED

Attachments:

1. Authorized Signature Form for Warrant Requests for 2017

NEVADA COUNTY AUDITOR CONTROLLER'S OFFICE

Please provide the Nevada County Auditor-Controller's office with the following information:

District/Commission: Northern Sierra Air Quality Management District
 Location: 200 Litton Drive, Suite 320
 Mailing Address: Grass Valley, CA 95945
 Telephone #: 530-274-9360
 Main Email Address: office@myairdistrict.com

District Board/Commission Members

NAME & TITLE	ADDRESS	PHONE NUMBER & EMAIL ADDRESS
	<u>950 Maiden Avenue</u> <u>Nevada City, CA 95959</u>	<u>530-265-1480</u>
	<u>520 Main St, Room 309</u> <u>Quincy, CA 95971</u>	<u>530-293-6170</u>
	<u>100 Courthouse Square</u> <u>Dowdenville, CA 95936</u>	<u>530-289-5295</u>

Signatures of persons authorized to request payments.

NAME & TITLE	ADDRESS	PHONE NUMBER & EMAIL ADDRESS
<u>Gretchen Bennett, Executive Director</u> <u><i>Gretchen Bennett</i></u> Signature	<u>200 Litton Drive, Suite 320</u> <u>Grass Valley, CA 95945</u>	<u>530-274-9360 ex 102</u> <u>gretchen@myairdistrict.com</u>
<u>Joe Fish, Deputy ARCO</u> Signature	<u>200 Litton Drive, Suite 320</u> <u>Grass Valley, CA 95945</u>	<u>530-274-9360 ex 103</u> <u>joe@myairdistrict.com</u>
<u>Allison King, Clerk of the Board</u> <u>Business Manager</u> Signature	<u>200 Litton Drive, Suite 320</u> <u>Grass Valley, CA 95945</u>	<u>530-274-9360 ex 104</u> <u>allison@myairdistrict.com</u>
Signature		

The above information is correct and has been approved by the District Board/Commission meeting on

 Date Chairman Date

- A minimum of two authorized signatures are required on all payment requests.
- At least one signatures shall be a Board/Commission Member
- The District Board must approve all claims for payment prior to submittal.
- Additional documentation as may be required by law or restrictions placed by this office

When changes occur within your District/Commission, please submit an updated form. The above authorization automatically expires on **January 31**, of each year and must be replaced by a new authorization before January 31, to ensure continual processing of payment requests.

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To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennitt, Air Pollution Control Officer

Date: January 23, 2017

Agenda Item: IV.A

Agenda Description: Cap and Trade Funding for Replacing Rural Wood Stoves

Issues:

Although staff and the Board of Directors requested \$40 million from the State Cap and Trade Program to be utilized for wood stove changeouts throughout the state of California. However, only \$5 million was granted to be utilized statewide.

Optimistically, it appears that, depending upon how the funds are utilized, this funding could be repeated and possibly increased in future years.

Currently, there are internal discussions among the Air Districts and the California Air Resources Board as to how this \$5 million will be allocated and what will be required for the change out programs.

Requested Action:

None, informational only

Attachments: none

To: Northern Sierra Air Quality Management District Board of Directors
From: Gretchen Bennett, Air Pollution Control Officer
Date: January 23, 2017

Agenda Item: IV.B

Agenda Description: District Accomplishments - 2016

Issues: The District's accomplishments for 2016 are attached. These are accomplishments above and beyond regular ongoing activities. All regular ongoing activities are also included for informational purposes.

Requested Action: Discuss and provide direction

Attachments:

1. Northern Sierra Air Quality Management Air District Accomplishments 2016

NORTHERN SIERRA AIR QUALITY MANAGEMENT AIR DISTRICT

ACCOMPLISHMENTS 2016

MISSION STATEMENT

Preserving air quality and protecting the public health and public welfare in Nevada, Plumas, and Sierra Counties.

Very productive year for the District. District staff completed the following accomplishments above and beyond the normal, routine, ongoing activities (attachment 1 – Overall Work Plan).

1. Staff received a \$2.48 million federal grant from the EPA to implement a wood stove change-out program in the Plumas County PM2.5 Nonattainment Area. In order to implement the program, staff: developed applications and forms, developed and released a Request for Qualification for retailers, worked with the State Department of Housing to facilitate the permitting of mobile homes, worked with County Counsel to determine the applicability of “prevailing wage”, worked with the Air Resources Board accounting department to determine processing of funds, developed an interactive map of the nonattainment area, developed an MOU with the City of Portola to destroy old wood stoves, worked with County Counsel to develop Retailer Agreements, hired a part-time, temporary employee for Spanish translations, developed a KMZ interactive GOOGLE map of the Nonattainment area, released press releases, distributed fliers and held a well-attended “kick-off” for the program in April 2016.

Staff managed to meet the EPA goal of changing out more than 100 non-certified wood stoves in the first year of the program.

Staff involved: Julie Ruiz and Gretchen Bennitt

2. Staff worked with City of Portola to develop a Wood Stove and Fireplace City Ordinance that further restricts the burning of wood in home heating devices. In June 2016, the City adopted the Ordinance.

Staff involved: Gretchen Bennitt and Julie Ruiz

3. Staff worked with the City of Portola to develop an MOU for City workers to destroy old wood stoves.

Staff involved: Gretchen Bennitt

4. Gretchen Bennitt worked with County Counsel to obtain \$400,000 settlement fee from the company – H&S Performance (H&S). Pursuant to a December 17, 2015 Consent Agreement and Final Order between H&S and the U.S. EPA, H&S agreed to fund the

replacement, retrofit, or upgrade at least 400 inefficient wood-burning appliances and to spend at least \$400,000 on such a program.

5. Staff worked to support electric vehicle charging infrastructure along the Highway 80, 49 and 89 corridors.

Staff involved: Gretchen Bennitt

6. Staff continued to meet regularly with EPA and CARB to develop State Implementation Plan for the Portola Nonattainment Area.

Staff involved: Gretchen Bennitt, Sam Longmire, Julie Ruiz.

7. The Executive Director has been actively worked to further the inclusion of a woodstove changeout program to be funded by Cap and Trade. Staff attended workshops and a budgetary legislative committee to submit verbal testimony supporting a woodstove changeout program funded by the Cap-and-Trade. Staff also provided testimony at the California Air Resources Board. Although \$27 million was requested, only \$5 million was granted for a statewide woodstove changeout program. However, the Air District is optimistic the funds could be repeated and increased following the success of the program.

Staff Involved: Gretchen Bennitt and Julie Ruiz

8. The Truck Improvement Modernization Benefitting Emission Reduction (TIMBER) Program finished up its final year. The Program provides a streamlined approach for replacing older, high-polluting heavy-duty log trucks earlier than required. The TIMBER program helps reduce some of the costs associated with replacing a log truck with a new (not used) log truck. The program can assist in funding up to \$60,000 per vehicle. Staff disbursed a total of \$380,143 during the three years of the program.

Staff involved: Joe Fish and Gretchen Bennitt.

9. The District administers the State's Carl Moyer Heavy Duty Diesel Program throughout all three counties in the District. This program is intended to provide incentives to owners of heavy duty diesel engines to retrofit these engines to lower emitting models. This is easily one of the most cost-effective and pollution reducing programs that the State sponsors and the District administers. Staff made modifications to the policy to include agricultural tractors to the program. This made the program very popular and competitive. Due to the increased competitiveness, the Board has directed staff to modify the competitive process prior to receipt of next year's funding cycle. \$247,345 was disbursed during FY 2016/2017. Staff involved: Joe Fish and Gretchen Bennitt.

10. The District administers the State's AB2766 DMV surcharge grant money to worthwhile projects throughout all three counties of the District. This funding comes from a DMV surcharge fee for each registered vehicle in each county. Nevada and Plumas County charge a fee of \$4/vehicle. Sierra County charges a fee of \$2/vehicle.

Project proponents go through a sometimes competitive process to request full or partial sponsorship for projects which reduce vehicle emissions.

\$258,978 was disbursed. New proposals were accepted by the board for 2017/2018 projects, which total \$146,729. Staff involved: Joe Fish and Gretchen Bennitt.

11. Staff has disbursed \$72,900 from a \$400,000 EPA settlement to woodstove replacements in the Plumas County PM2.5 Nonattainment Area.

Staff involved: Allison King and Gretchen Bennitt

12. Staff successfully requested and received an additional \$7,000 from the U.S. EPA to use for monitoring equipment. Staff involved: Joe Fish.

13. District staff worked with staff from the California Air Resources Board to request federal funds to implement a green waste pick-up program in the Plumas county PM2.5 nonattainment area. Staff recently heard that this project was not approved. Staff met with EPA staff to discuss how to increase chances of getting a similar grant in future years. Staff Involved: Joe Fish, Gretchen Bennitt and Julie Ruiz

14. Julie Ruiz attended the Environmental Crimes Task Force meetings in Plumas county.

15. Gretchen Bennitt attended the Environmental Crimes Task Force meeting for Nevada/Placer counties.

16. Julie Ruiz attended the Plumas County Fire Safe Council meetings.

17. The Executive Director and the Board have continued to support local efforts to utilize biomass as a fuel to reduce smoke impacts from prescribed/residential open burning.

18. The Executive Director continued to be a Board Member on the Nevada County Fire Safe Council.

19. Sam Longmire attended the Tree Mortality Task Force for Nevada County.

20. Staff gave several presentations to various professional groups concerning the Portola Woodstove Changeout Program, Tree Mortality and Northern Sierra Air District program. Staff involved: Gretchen Bennitt and Sam Longmire.

21. Sam Longmire tackled some challenging planning issues in Nevada County.
22. Staff coordinated with EPA and ARB on the development and adoption of New Source Review and Emission Statement rules. Staff involved: Sam Longmire
23. Joe Fish worked with a hired consulting group to improve the District's web page.
24. Joe Fish worked with a hired consulting group to purchase and implement web cams at two of the District's monitoring locations – Grass Valley and Portola.
25. Worked with EPA and ARB on sorting out federal requirements for the Western Nevada County ozone NAA. Staff involved: Sam Longmire.
26. Sam Longmire developed and presented for adoption the Air District Rule 428, New Source Review Requirements and Air District Rule 513, Emissions Statements and Recordkeeping.
27. Joe Fish attended CAPCOA Air Monitoring meetings.
28. Sam Longmire attended CAPCOA Planning Managers Meetings
29. Julie Ruiz attended CAPCOA Enforcement Managers Meetings

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2017 OVERALL WORK PLAN

WORK ELEMENT 1 - ADMINISTRATION

Project 1.1 - General Services

Purpose: Provide administrative support for the operation of the Northern Sierra Air Quality Management District, the Board of Directors, and the Hearing Board.

Normal, Ongoing Work:

- Prepare Board meeting agendas, minutes, hearing notices, resolutions, and correspondence.
- Develop and oversee Overall Work Plan and annual budgets.
- Develop and implement financial controls and program cost tracking systems.
- Annual review of program effectiveness.
- Plan and coordinate staff activities.
- Contract with CPA for annual audit and assist with audit.
- Prepare annual report and subvention request for ARB.
- Track legislation pertinent to managing air quality.
- Procure and maintain equipment.
- Divest surplus property.
- Track and control District assets and movable property.
- Develop and approve (Board) codified Policies and Procedures.
- Supervise and evaluate personnel.
- Conduct salary surveys as needed.
- Coordinate personnel benefits and control costs.
- Provide continuing education and training as needed.
- Coordinate databases and spreadsheets used in multi-functional areas.
- Improve personnel safety in all activities.
- Draft contracts/agreements with other agencies as needed.
- Request annual county contributions and review appropriateness of contributions.
- Conduct fee studies to assure costs are recovered.
- Maintain computer network and software upgrades, including virus protection.
- Work with Counsel on any litigation efforts.

Products:

- Annual Overall Work Plan and Strategic Plan
- Annual Budget
- Documentation of Board meetings
- Quarterly Budget Reports
- District Rules and Regulations
- Benefits Package
- Codified Policies and Procedures

Assets and Movable Property Inventory
Annual ARB Report and Subvention Application
Payroll Codes, Chart of Accounts, Tracking Tools
Payroll
Time sheets
Annual Refund Disbursement Report
Annual Renewal Questionnaire for Special District Risk Management Authority

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WORK ELEMENT 1 - ADMINISTRATION

Project 1.2 - Mountain Counties Air Basin

Purpose:

Provide support for the Basin Control Council, in partnership with basin air districts.
Encourage uniform planning, rule development, and permitting activities.
Share information
Share resources, where appropriate.

Normal, Ongoing Work:

Assist in preparation of annual plan of activities.
Assist in preparation of annual budget and district appropriations.
Assist in preparation of agendas, minutes, notices, and correspondence.
Participate in monthly meetings of the Mountain Counties Air Basin Technical Advisory Committee and subcommittees.
Participate in semi-annual meetings of the Mountain Counties Air Basin Control Council.
Analyze rules and regulations, and recommend changes to achieve better consistency.
Develop consistent land use development review/CEQA policies.
Prepare comment letters on federal and state legislation, regulations, and policies
Procure basin equipment.
Assist with maintenance of basin assets inventory.

Products:

Annual Budget and Overall Work Plan
Documentation of Basin Control Council meetings
Budget reports
Documentation of Technical Advisory Committee meetings
Basin assets inventory
Public education pamphlets

WORK ELEMENT 2 - STATIONARY SOURCE PROGRAM, NON-MAJOR SOURCES

Project 2.1 - Permitting Activities

Purpose:

Provide and maintain a permitting system that meets the requirements of the HSC §42300 et seq, and ARB Criteria.
Ensure that any emissions equipment or process does not interfere with the attainment or maintenance of any air quality standard, as well as any state or federal regulation.
Evaluate and process permit renewals to ensure that permit conditions accurately represent all current regulations. Meet any new requirements and address requested changes by the facility owner/operator.

Normal, Ongoing Work:

Evaluate emissions, air toxic exposure, and controls for new sources of air pollution.
Issue Authorities to Construct and renew Permits to Operate.
Issue and enforce portable equipment permits.
Respond to stationary source-related inquiries.
Develop and maintain an emissions inventory for criteria pollutants.
Review and comment on proposed state and federal regulations.
Develop rules and regulations.
Conduct and promote workshops to help individuals and businesses understand new district rules, and state and federal air pollution regulations.
Review new state and federal regulations to determine applicability to local facilities.
Participate in CAPCOA Committee meetings related to implementing state and federal rules and regulations affecting stationary sources.
Attend CARB training sessions on permitting of stationary sources.
Prepare monthly, quarterly, and annual reports to CARB.
Collect fees.

Products:

Engineering Evaluations for all new sources.
Authorities to Construct.
Permits to Operate.
Annual emissions inventory update to CARB.
Monthly, quarterly, and annual reports to CARB.
Staff reports on new and amended rules.
Correspondence



WORK ELEMENT 2 - STATIONARY SOURCE PROGRAM, NON-MAJOR SOURCES

Project 2.2 - Compliance/Enforcement

Purpose: Provide a system to assure compliance with the District's rules and regulations, permit conditions, and applicable state and federal regulations.

Normal, Ongoing Work:

- Maintain Visual Emissions Evaluation (VEE) inspection certifications for inspectors.
- Conduct inspections of permitted sources to confirm the equipment/process is operating within their permitted conditions.
- Conduct inspections of sources of pollutants that might cause reasonably foreseeable risk to K-12 schools from air toxics under AB 3205.
- Enforce rules and regulations that reduce air pollution and protect public health.
- Draft and issue Notices to Comply and Notices of Violation.
- Prepare staff reports for variance/Hearing Board activity.
- Prepare variance orders issued by the Hearing Board.
- Monitor progress toward meeting variance order requirements.
- Prepare monthly variance report to CARB.
- Review source testing protocols, witness source tests, and review source test reports.
- Respond to and investigate complaints related to stationary sources.
- Attend CARB training sessions on compliance inspections of stationary sources.
- Compile monthly, quarterly, and annual reports to CARB.
- Apply the mutual settlement policy for administrative settlements of violation citations.
- Draft and issue settlement letters.
- Participate with the District Attorney's office on stipulated judgements when mutual settlements are not possible.
- Provide compliance assistance.
- Collect penalties.

Products:

- Inspection records showing compliance with permit conditions.
- Notices to Comply and Notices of Violation.
- Mutual settlements and settlement letters.
- Variance Orders.
- Monthly Variance Report to CARB
- Monthly Significant Violators/High Priority Violators Report to CARB.
- Quarterly Excess Emissions Report to CARB
- Complaint Reports
- Mutual Settlement Policies and Procedures
- Stipulated Judgements

WORK ELEMENT 3 - ENFORCEMENT/COMPLIANCE PROGRAM (non-Stationary Source, non-Smoke Management)

Project 3.1 - Miscellaneous Enforcement

Purpose: Provide a system of enforcing District rules, and state and federal regulations that do not fall under the Stationary Source Program and Smoke Management Program (e.g. odors, illegal asbestos activities, woodstoves, accidental/emergency releases, and dust emissions from mobile sources, etc.)

Normal, Ongoing Work:

- Respond to and investigate miscellaneous complaints.
- Prepare staff reports for variance/Hearing Board activity.
- Monitor progress toward meeting variance order requirements.
- Attend training sessions on compliance inspections of miscellaneous emissions sources.
- Coordinate emergency response activities with County OES, County Dept. of Environmental Health.
- Develop mutual settlements on violations where possible.
- Participate with the District Attorney's office on stipulated judgements when mutual settlements are not possible.
- Draft and issue settlement letters.
- Coordinate multi-jurisdictional and cross-jurisdictional enforcement activities.
- Provide compliance assistance.
- Collect penalties.

Products:

- Complaint Reports
- Variances
- Notices to Comply and Notices of Violation
- Mutual Settlement Policies and Procedures
- Settlement letters
- Stipulated Judgements
- Annual AB 3205 Notifications to School Districts with Charter Schools

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WORK ELEMENT 4 - VAPOR RECOVERY PROGRAM

Project 4.1 - Vapor Recovery Permits and Inspections

Purpose: Provide a system for permitting and inspection of vapor recovery systems at gasoline marketing operations in Compliance with related rules in District Regulation 2 and Title 17, Subchapter 8, Article 1, Section 94000 et seq.

Normal, Ongoing Work:

- Evaluate emissions and controls for new gasoline service stations and bulk plants.
- Issue Authorities to Construct and renew Permits to Operate.
- Attend CARB training sessions on permitting and inspection of gasoline service stations and bulk plants.
- Follow ARB/CAPCOA Vapor Recovery Committee activity/information
- Inspect gasoline dispensing facilities in Nevada, Plumas and Sierra Counties
- Respond to and investigate complaints.
- Draft Notices to Comply.
- Draft Notices of Violation.
- Develop mutual settlements on violations where possible.
- Participate with the District Attorney's office on stipulated judgements when mutual settlements are not possible.
- Draft and issue settlement letters.
- Annual billing and fee collection.
- Develop and maintain database.
- Provide compliance assistance.
- Collect penalties.
- Implement requirements of Enhanced Vapor Recovery

Products:

- Authorities to Construct and Permits to Operate.
- Inspection Reports.
- Complaint Reports.
- Notices to Comply and Notices of Violation
- Settlement letters



Project 5.1 - Burn Permits

Purpose: Provide a system to regulate and lessen smoke impacts from open burning and prescribed burning conducted in accordance with the District's rules and regulations and CCR Title 17, 80100, et seq.

Normal, Ongoing Work:

- Review smoke management plans to assure compliance with all rules and regulations.
- Issue burn permits and daily burn authorizations.
- Inspect burn projects to assure that burn plan and permit conditions are being met.
- Compile annual report on all permitted burn activity per Title 17, §80130 et seq.
- Prepare staff reports for rule development.
- Amend and adopt open burning rules, as needed.
- Conduct workshops and public hearings on new and amended open burning rules.
- Attend meetings of councils and committees established to balance the need for healthy air with the need to reduce fire risk and provide a healthy ecosystem (e.g. Interagency Air and Smoke Council, Fire Safe Council of Nevada County, Mountain Counties Air Basin Smoke Management Alliance, Northeast Air Alliance).
- Review and comment on state and federal regulations, policies, and guidance as they are developed to assure the rural and urban-rural perspective is represented.
- Notify adjacent air districts/states of prescribed burn projects to prevent combined impacts and coordinate where necessary.
- Review, comment, inspect, and canvass fire agency training burns.
- Review applications for variance from burn-day and issue *No-Burn Authorizations*.
- Maintain data base to track burn permits and complaints.
- Document and track actual burn acres for state and federal land managers for annual billing.
- Educate building and planning departments and contractors associations on burn rules and regulations.
- Review/Respond to CEQA/NEPA environmental documents with regards to prescribed burning.
- Collect fees.

Products:

- Burn permits
- Burn plan comments
- Annual Agricultural Burning Summary to CARB
- Policies and Procedures for reviewing burn plans and issuing permits
- Comments on regulations, policies, guidance
- Smoke Management Program
- Smoke Management Plan forms
- Staff Reports, Rules and Regulations
- No Burn Authorizations
- EIR/EIS responses
- Annual Report to CARB

WORK ELEMENT 5 - SMOKE MANAGEMENT PROGRAM

Project 5.2 - Open Burning Enforcement/Compliance

Purpose: Provide a system to assure compliance with the District's rules and regulations, and permit conditions related to open burning.

Normal, Ongoing Work:

Draft and issue Notices to Comply and Notices of Violation.

Draft and issue settlement letters.

Maintain burn day messages on burn recorders 365 days per year.

Maintain and repair burn day messages as needed.

Use aerial surveillance to locate the source of smoke intrusions if needed.

Review air quality monitoring data and correlate with prescribed burns and wildfires.

Develop and maintain complaint database.

Collect penalties.

Track and log-in all complaints in database.

Products:

Notices to Comply and Notices of Violation

Settlement Letters

Support new local ordinances for open burning.

Annual report to the Board on complaints



WORK ELEMENT 5 - SMOKE MANAGEMENT PROGRAM

Project 5.3 - Public Education

Purpose:

- Reduce the smoke impacts from open burning and woodstoves.
- Improve public awareness of the health impacts related to fine particles (smoke).
- Improve the public's awareness of alternatives to open burning.
- Notify the public when poor air quality exists.

Normal, Ongoing Work:

- Develop media for public awareness.
- Educate Chambers of Commerce, and community groups.
- Conduct workshops and utilize other public education techniques to train the public on composting, mulching, firewise landscaping, reducing the burden on landfills, and soil erosion prevention.
- Provide public education on the health effects of fine particulate (PM2.5).
- Request voluntary curtailment steps from the public when air quality is poor.
- Provide education to the public and public officials on regulatory impacts of federal nonattainment of particulate matter ambient air quality standards.
- Proactively work with Fire Safe Council, local governments, waste management, neighborhood associations to find alternatives to open burning of vegetative material and reduce residential open burning emissions.
- Promote green waste pickup.
- Work with fire agencies.

Products:

- Pamphlets on woodstoves, residential open burning, composting
- Reduced open burning smoke impacts
- Changes in open burning habits/behaviors/practices
- Changes in woodstove burning habits/behaviors/practices



WORK ELEMENT 5 - SMOKE MANAGEMENT PROGRAM

Project 5.4 - PM 2.5 Attainment Plan

Purpose:

Protect the public health by preventing exceedances of the PM2.5 National Ambient Air Quality Standards.

Provide a regulatory framework to maintain attainment, if necessary.

Normal, Ongoing Work:

Educate elected officials on the health effects of fine particulate and the ramifications of federal nonattainment.

Conduct workshops on control strategies, local ordinances, air quality management plans.

Develop local ordinances where needed.

Conduct or participate in public hearings for adoption of air quality management plans, local ordinances, and rules and regulations.

Promote woodstove change-out incentive programs.

Provide support for the Grass Valley, Portola, Quincy, and Truckee woodstove ordinances.

Products:

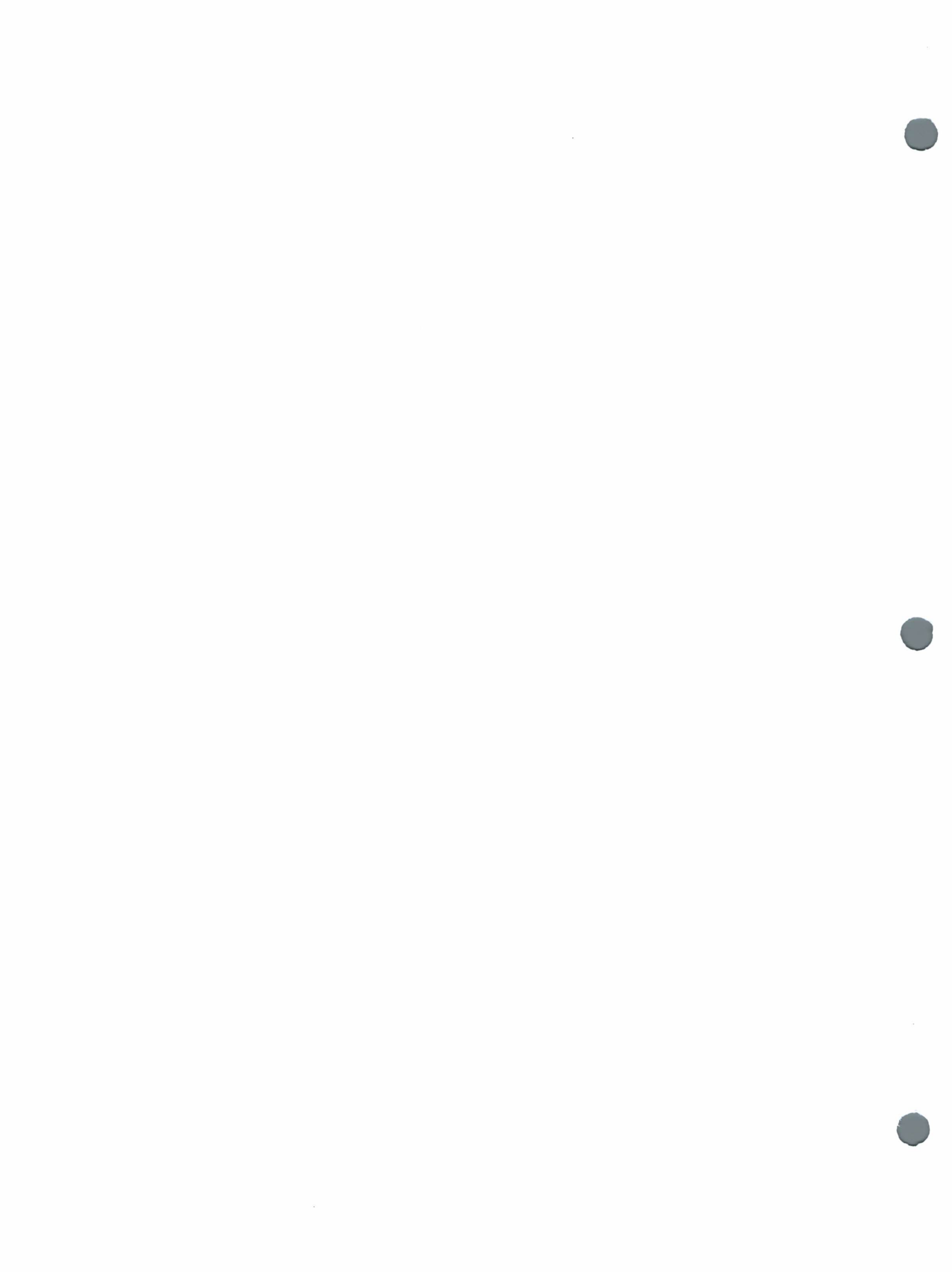
Clean Air Plan or Air Quality Management Plan for Nonattainment areas.

Local ordinances

Rules and regulations

Great Stove Change-Out promotions

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WORK ELEMENT 6 - PLANNING PROGRAM

Project 6.1 - Land Use Plan Review

Purpose:

- Assure that additional air pollution emissions associated with land use projects do not interfere with the attainment or maintenance of any air quality standard.
- Prevent public health impacts due to short-term and long-term air quality degradation
- Prevent onerous and burdensome state and federal requirements that damage, or eliminate healthy economic growth.

Normal, Ongoing Work:

- Review land use plans for public and private development projects and provide *Commenting Agency* comments.
- Review emissions increases associated with projects and determine if the emissions increases associated with the project exceed the District's levels of significance for each pollutant.
- Provide justification and rationale for the necessary mitigations to reduce emissions to below the levels of significance.
- Pursue on-site and off-site mitigations where necessary to prevent significant impacts.
- Coordinate with planning agencies to streamline and simplify the review process and assure consistency.
- Review developments and changes related to state and federal ambient air quality standards as they apply to the planning function.
- Implement ARB's Air Toxic Control Measure (ATCM) for asbestos in serpentine rock, as it pertains to construction. Develop land use comments to address dust control when serpentine rock is found at construction sites.
- Evaluate cumulative exposure. Work with other air district's to develop guidelines on cumulative exposure.

Products:

- Commenting Agency comments (including Regional Transportation Plan).
- Emissions calculations on proposed projects and recommended mitigations.

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WORK ELEMENT 6 - PLANNING PROGRAM

Project 6.2 - General Plan Review

Purpose: Assure City and County General Plans adequately address air quality, including goals, policies, and programs that when adopted will control the growth of vehicle trips and miles traveled and prevent deterioration of air quality.

Normal, Ongoing Work:

Assist cities and counties with general plan air quality elements, providing appropriate recommendations and technical support.

Provide local planning agencies with a comprehensive set of goals, and policies that will improve or maintain (as needed) air quality if adopted in a general plan.

Provide justification and rationale for the goals and policies that will help decision makers, developers, and the public understand that they are appropriate and necessary to prevent public health impacts and onerous, burdensome state and federal requirements that damage, or eliminate healthy growth.

Products:

Commenting Agency comments.

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Project 6.5 - Attainment Plan (SIP) for Ozone National Ambient Air Quality Standard
(Western Nevada County Only)

Purpose: Re-attain the NAAQS for 8-hour ozone.

Normal, Ongoing Work:

Review and comment on enhanced emissions inventories for the Statewide and local State Implementation Plan (SIP)

Stationary Source

Area Source

Review mobile source inputs

Maintain pressure on upwind areas for additional controls designed to bring attainment to downwind areas.

Attend workshops and meetings to learn about development of Transportation Conformity consultation procedures with NCTC and CalTrans District 3 to:

Circulate documents.

Define agency roles and responsibilities.

Establish framework for planning and technical meetings.

Develop list of transportation control measures.

Choose models and assumptions for regional transportation modeling.

Choose triggers for conformity review.

Define regionally significant projects.

Assist NCTC with transportation conformity determinations

Land use planning

Review and comment on all updates to general plans for incorporated areas in western Nevada County to make air quality elements more effective .

Products:

Emissions inventory

Urban air shed model for ozone for Central California, that includes western Nevada County.

Ozone Attainment Plan (SIP).

Transportation Conformity Consultation Agreement

WORK ELEMENT 7 - FEDERAL OPERATING PERMIT PROGRAM

Project 7.1 - Title V

(Plumas and Sierra Counties Only)

Purpose:

Implement the requirements of Title V of the *Clean Air Act of 1990* (CAA) and related District Rule 522 for permits to operate required for major sources of regulated air pollutants and other applicable sources.

Normal, Ongoing Work:

Maintain Visual Emissions Evaluation (VEE) inspection certifications for inspectors.
Review applications for completeness as they become due.
Issue required permits.
Conduct inspections of permitted sources to confirm the equipment/process is operating within their permitted conditions.
Draft Notices to Comply and Notices of Violation.
Draft and issue settlement letters.
Prepare staff reports for Hearing Board variances/compliance plans.
Track progress of meeting the requirements contained in a compliance plan.
Participate in CAPCOA Committee meetings and CARB workshops related to the Title V Program.
Review Title V implementation guidance received from ARB and EPA and notify major sources of White Papers and assist in their understanding.
Conduct workshops to help Title V sources understand and comply with federal requirements.
Review source testing protocols, witness source tests, and review source test reports.
Respond to and investigate complaints related to Title V sources.
Compile monthly, quarterly, and annual reports to CARB/EPA.
Collect fees and penalties

Products:

Title V Permits
Inspection Reports
Notices to Comply
Notices of Violation
Settlement Letters
Complaint Reports
Hearing Board Compliance Plans
Monthly Significant Violator Report to CARB
Quarterly Excess Emissions Reports to CARB

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WORK ELEMENT 8 - AIR TOXICS PROGRAM

Project 8.1 - Air Toxic "Hot Spots" Act Implementation and Fee Regulation

Purpose:

- Determine emissions of air toxics and hazardous air pollutants from applicable sources and whether such emissions present a significant health risk to neighboring public and sensitive receptors.
- Develop an air toxics emission inventory.
- Reduce the health risk to below the level of significance for high risk facilities.

Normal, Ongoing Work:

- Implement Air Toxics Control Measures promulgated by the State.
- Implement NESHAPS promulgated by EPA (Federal law requires states to implement, State law requires districts to implement).
- Provide information and assistance to affected facilities on the requirements.
- Review and approve facility emission inventory plans submitted by the facilities that comply with the requirements. Provide further assistance where necessary.
- Review and approve the one-time surveys submitted by facilities that comply with the requirements. Provide further assistance where necessary.
- Notify new facilities of deadlines for compliance.
- Calculate air toxics emissions for "Industry-wide" facilities.
- Develop and maintain air toxics emissions inventory and report to ARB.
- Respond to ARB surveys for facility counts, emissions, fees, documentation, etc.
- Place sources on quadrennial update status and fee applicability when prioritization score is between 1 and 10.
- Collect District and ARB fees.

Products:

- Facility Prioritization Guidelines
- Approved Air Toxics Emissions Inventory Plans
- Approved Air Toxics Emissions Inventory Reports
- Prioritization scores for applicable facilities
- Risk assessments for applicable facilities
- District Air Toxics Emissions Inventory
- Fee Regulation with related documentation
- Annual Report to Public/Board

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WORK ELEMENT 8 - AIR TOXICS PROGRAM

Project 8.2 - Air Toxics Control Measures

Purpose:

Reduce air toxics exposure and risk to the public and nearby businesses.
Reduce the health risk to below the level of significance for high risk facilities.

Normal, Ongoing Work:

Attend workshops and meetings, and review and comment on draft regulations - state Air Toxics Control Measures (ATCMs) and related National Emissions Standards for Hazardous Air Pollutants (NESHAPS).

Provide public notices, staff reports, public hearings and rule adoptions to adopt state and federal regulations by reference.

Implement state ATCMs and related NESHAPS as required by state law.

Monitor the NESHAPS being developed and approved for applicable facilities in the District.

Products:

Rules that refer to the State and federal regulations.

Permits with special conditions designed to comply with state and federal regulations and protect the public health.

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Project 9.1 - External Project Selection, Monitoring, and Reporting

Purpose: Reduce air pollution from motor vehicles and conduct related planning, monitoring, enforcement, and technical studies necessary for the implementation of the California Clean Air Act of 1988.

Normal, Ongoing Work:

- Develop plan and projected budget for DMV registration funds on external projects.
- Develop and distribute a screening RFP for external grant projects and programs.
- Review screening proposals, select best ones for detailed proposal, provide comments that will improve the quality of these proposals.
- Conduct RFP workshops to train applicants on proposal requirements.
- Arrange meetings of Board's ad hoc grant committees to review, evaluate, and rank proposals.
- Prepare grant award recommendations for Board consideration.
- Negotiate alternative funding and scope of work with applicants where needed.
- Draft contractual agreements for each grant.
- Develop and distribute Grant Guidance.
- Review and approve monthly requests for reimbursement and request clarifications, as needed.
- Track funds dispersed for each grant.
- Review monthly progress reports and request clarifications, as needed.
- Notify grantees that mid-cycle monitoring reports are due.
- Review mid-cycle monitoring reports and request clarifications, as needed.
- Request each grantee notify the District of funds needed for disbursement after the end of the fiscal year.
- Encumber grant funds that have not be used by the end of the fiscal year, but which will be needed to complete Board-approved work during the next fiscal year, but during grant cycle.
- Notify grantees that work should be complete and final reports are due.
- Review Final Reports for each grant project and request clarifications, as needed.
- Prepare Annual CARB Report on all internal and external projects and programs, in addition to overall District program. Check the cost-effectiveness of each project.
- Audit selected grants, if needed.

Products:

- Plan for Use of AB 2766 DMV Surcharge Funds
- Screening RFP for grant projects
- Detailed RFP for grant projects
- Budget for External AB 2766 DMV Projects and Programs
- Project proposal ranking and recommendations
- Grant contract agreements
- Grant Guidance

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Project 10.1 - Public Education

Purpose:

Reduce air pollution from motor vehicles and conduct related planning, monitoring, enforcement, and technical studies necessary for the implementation of the California Clean Air Act of 1988. Notify the public when air quality is poor, educate the public on public health impacts, and how they can voluntarily improve air quality (episode curtailment).

Normal, Ongoing Work:

Issue predictions of the Air Quality Index (AQI) and recommended steps the public can take to protect themselves and help prevent the air from getting worse.

Issue public health advisories to local newspapers, radio stations, schools, recreation districts, hospitals, senior centers, convalescent hospitals, etc. when air pollution episodes occur. Advise on public health impacts of the pollutant of concern, how to avoid exposure, and what the public can do to help curtail an episode.

Speak to local businesses and service organizations on air quality issues and what they can do personally to reduce emissions of nonattainment pollutants.

Participate in radio, newspaper, and cable television interviews on air quality impacts on public health, and what the public can do voluntarily to reduce emissions of air pollution.

Promote public reporting of smoking vehicles to CARB, who will send violators a letter asking them to repair or scrap their vehicles.

Attend meetings of committees, coalitions, and forums related to clean fuels, clean air, and ozone transport to learn about what other areas are doing and to lobby upwind areas to do more to clean up their air (thus reducing the air pollution being transported to downwind areas, which impacts air quality and pollutant attainment status).

Develop pamphlets, flyers and inserts that can be used to convey the message of what the public can do to change their behavior in a way that reduces emissions of nonattainment pollutants.

Work with dealers of electric vehicles and super low emissions vehicles to promote their products in western Nevada County.

Products:

Daily AQI notifications.

CARB Smoking Vehicle Reports.

Notifications to affected parties of upcoming rules and regulations.

Pamphlets, fliers, inserts, and videos related to SPARE THE AIR AND AQI.

Report to ARB.

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WORK ELEMENT 10 - AB 2766 INTERNAL PROGRAMS

Project 10.2 - Carl Moyer Air Quality Standards Attainment Program; Incentives for Lower Emission Heavy Duty Diesel Engines. Includes TIMBER program.

Purpose: Reduce emissions from heavy duty diesel engines.

Normal, Ongoing Work:

Apply annually to ARB for grant funding.

Implement District Carl Moyer Program.

Promote the program locally.

Conduct workshops.

Review applications, on first come first served basis. Calculate cost-effectiveness for each project.

Select most cost-effective projects.

Draft and approve contractual agreements for each project.

Inspect pre- and post-installations of engines.

Review reimbursement requests and issue reimbursement checks.

Track funds for each project.

Monitor maintenance records, fuel consumption, miles traveled (or hours operated) within and outside of District.

Report to ARB.

Follow changing program requirements as they develop.

Products:

District Carl Moyer Program

Grant agreements.

Reduced diesel engine emissions.

Reports to ARB.

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WORK ELEMENT 11 - AIR MONITORING PROGRAM

Project 11.1 - Air Monitoring

Purpose:

Required to determine attainment status for state and federal ambient air quality standards. Attainment status establishes the regulatory basis for and the scope of control strategies for industrial, area, and motor vehicle air pollution sources.

Normal, Ongoing Work:

Install and maintain air monitoring equipment.
Conduct calibration, maintenance, equipment upgrades, and quality assurance checks on the instruments and data acquisition equipment.
Collect data and reduce to data reporting formats.
Investigate new technologies to reduce maintenance costs.
Identify exceedances of the California Ambient Air Quality Standard (CAAQS) and National Ambient Air Quality Standard (NAAQS), and analyze and document the District's opinion on whether they are due to transport or natural events beyond the control of man.
Flag data and prepare reports to justify the exclusion of data related to transport, prescribed burns, and/or natural events.
Analyze monitoring data to determine air quality trends.
Make recommendations on what monitoring is needed.
Attend CAPCOA/CARB meetings and training related to air monitoring.
Report to EPA through AIRS.
Prepare NSAQMD Annual Air Monitoring Report for Board, public, and interested parties review.
Bill CAPCOA/ARB/EPA for funding of the PM2.5 monitoring network.
Maintain the PM2.5 monitoring network in accordance with the agreement with CAPCOA/ARB/EPA.

Products:

Data used to make the AQI predictions.
Daily, monthly, quarterly, and annual reports to CARB.
NSAQMD Annual Air Monitoring Report.
Annual Agreement with ARB to conduct air monitoring in Quincy.
Agreement with CAPCOA/ARB/EPA

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To: Northern Sierra Air Quality Management District Board of Directors
From: Gretchen Bennitt, Air Pollution Control Officer
Date: January 23, 2017

Agenda Item: IV.C

Agenda Description: The State of California Department of Justice Office of the Attorney General and the Fair Political Practices Commission Ethics Training

Issues:

The State of California Department of Justice Office of the Attorney General and the Fair Political Practices Commission ethics training courses are available on-line at www.localethics.fppc.ca.gov/ab1234/. State Law requires certain local officials to receive two hours specified ethics training every two years. After completion of this ethics training course you will be able to print out a certificate of completion which a copy will need to be forwarded to the District per District Policy #1020.6.

Requested Action:

If warranted, please complete the required training and submit a certificate of completion to the Air District.

Attachments:

none

To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennitt, Air Pollution Control Officer

Date: January 23, 2017

Agenda Item: IV.8

Agenda Description: Conflict of Interest Forms (FPPC) DUE MARCH 15th

Issues:

The Political Reform Act, Government Code Section 81000, et.seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. This is also required through District Policy #1020.

Requested Action:

Sign and Complete the Conflict of Interest Forms and Return them to the Clerk of the Board by March 15, 2017.

Attachments:

Available upon request: Fair Political Practices Commission Form 700 2009-2010 Statement of Economic Interests

To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennitt, Air Pollution Control Officer

Date: January 23, 2017

Agenda Item: V.A

Agenda Description: Closed Session Item - Pursuant to Government Code § 54957(b)(1), the Board of Supervisors will hold a closed session to consider the employment and evaluation of performance of Business Manager.

Issues:

Any closed session items will be distributed to Board members during closed session.

To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennett, Air Pollution Control Officer

Date: January 23, 2017

Agenda Item: V.B

Agenda Description: Closed Session Item - Performance Evaluation of the Air Pollution Control Officer, Gretchen Bennett (Government Code Section 54957).

Issues: The Executive Director's Annual Performance Evaluation is due. I have provided all Board members with a checksheet that will assist in determining her performance for the past year. Closed session will be provided for frank discussions concerning performance.

Attachments:

1. Northern Sierra Air Quality Management District Board Evaluation of Air Pollution Control Officer Performance

**NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
BOARD EVALUATION OF
AIR POLLUTION CONTROL OFFICER PERFORMANCE**

		<u>Unsatisfactory</u>	<u>Adequate</u>	<u>Good</u>	<u>Outstanding</u>
<u>RELATIONSHIP WITH BOARD OF DIRECTORS</u>					
1.	Keeps Board informed about issues, needs, and operations.	_____	_____	_____	_____
2.	Offers professional advice to Board on items requiring Board action, with appropriate recommendations based on thorough study and analysis.	_____	_____	_____	_____
3.	Interprets and executes the intent of Board policy.	_____	_____	_____	_____
4.	Supports Board policy and actions to the public and staff.	_____	_____	_____	_____
5.	Seeks and accepts constructive criticism of his work.	_____	_____	_____	_____
6.	Remains impartial, treating all Board members alike.	_____	_____	_____	_____
7.	Maintains an effective liaison between the Board and employees working toward a high degree of understanding and respect between staff and Board.	_____	_____	_____	_____
8.	Refrains from criticism of individual or group members of the Board.	_____	_____	_____	_____
9.	Feels free to maintain an independent opinion on matters under discussion by the Board until an official decision has been reached. Effectively implements subsequent Board action.	_____	_____	_____	_____
10.	Has a good working relationship with the Board.	_____	_____	_____	_____
<u>ADMINISTRATION OF THE DISTRICT</u>					
11.	Distinguishes between major and minor issues.	_____	_____	_____	_____
12.	Plans own time so that matters of greatest importance are dealt with thoroughly.	_____	_____	_____	_____
13.	Has strong organizational skills and is able to engage in short- and long-range planning.	_____	_____	_____	_____
14.	Encourages teamwork and creativity among employees.	_____	_____	_____	_____

COMMUNITY AND INTERGOVERNMENTAL RELATIONSHIPS

- | | | | | | |
|-----|-----------------------------------------------------------------------------------------------|-------|-------|-------|-------|
| 15. | Works effectively with other governmental and private agencies. | _____ | _____ | _____ | _____ |
| 16. | Has gained respect and support of the community on the functioning of the District operation. | _____ | _____ | _____ | _____ |
| 17. | Gives attention to issues and opinions of all groups and individuals. | _____ | _____ | _____ | _____ |
| 18. | Develops cooperative relationships with news media. | _____ | _____ | _____ | _____ |

STAFF AND PERSONNEL RELATIONSHIPS

- | | | | | | |
|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|-------|-------|-------|
| 19. | Develops and executes sound personnel procedures and practices. | _____ | _____ | _____ | _____ |
| 20. | Develops good staff morale and loyalty. | _____ | _____ | _____ | _____ |
| 21. | Treats all personnel fairly, without favoritism or discrimination, while insisting on performance of duties. | _____ | _____ | _____ | _____ |
| 22. | Delegates authority to staff members appropriate to the position each holds. | _____ | _____ | _____ | _____ |
| 23. | Encourages participation of appropriate staff members and groups in planning, procedures, and policy implementation. | _____ | _____ | _____ | _____ |
| 24. | Evaluates performance of staff members, giving commendation for good work as well as constructive suggestions for improvement. | _____ | _____ | _____ | _____ |
| 25. | Takes an active role in development of salary schedules for all personnel, and recommends to the Board the levels which, within budgetary limitations, will best serve the interests of the District. | _____ | _____ | _____ | _____ |
| 26. | Within parameters set by the Board, provides overall guidance to the meet-and-confer process with employees. | _____ | _____ | _____ | _____ |

BUSINESS AND FINANCE

- | | | | | | |
|-----|----------------------------------------------------------------------------|-------|-------|-------|-------|
| 27. | Supervises operations, insisting on competent and efficient performance. | _____ | _____ | _____ | _____ |
| 28. | Recommends a realistic annual budget for District operations. | _____ | _____ | _____ | _____ |
| 29. | Evaluates financial need and makes recommendations for adequate financing. | _____ | _____ | _____ | _____ |

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PERSONAL QUALITIES

- | | | | | | |
|-----|------------------------------------------------------------------------------------------------------|-------|-------|-------|-------|
| 30. | Defends principle and conviction in the face of pressure and partisan influence. | _____ | _____ | _____ | _____ |
| 31. | Maintains high standards of ethics, honesty, and integrity in all personal and professional matters. | _____ | _____ | _____ | _____ |
| 32. | Earns respect and standing among professional colleagues. | _____ | _____ | _____ | _____ |
| 33. | Devotes time and energy effectively to job. | _____ | _____ | _____ | _____ |
| 34. | Demonstrates ability to work well with individuals and groups. | _____ | _____ | _____ | _____ |
| 35. | Maintains professional manner in the full range of professional activities. | _____ | _____ | _____ | _____ |
| 36. | Writes clearly and concisely. | _____ | _____ | _____ | _____ |
| 37. | Speaks well in front of large and small groups, expressing ideas in a logical and forthright manner. | _____ | _____ | _____ | _____ |

BOARD OBSERVATIONS

Things the APCO does now that I would like him/her to continue:

Things the APCO does now that I would like him/her to discontinue:

Things the APCO does now that I would like him/her to do:

Any other observation you would like to share regarding the APCO's performance:

Board Member: _____

Date: _____

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