

NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT

Headquarters

200 Litton Drive, Ste. 320

Grass Valley, CA 95945

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Gretchen G. Bennett, APCO

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NORTHERN SIERRA

AIR QUALITY MANAGEMENT DISTRICT

BOARD OF DIRECTORS

REGULAR BOARD MEETING

MONDAY

January 23, 2023

1:00 p.m.

**Northern Sierra Air Quality Management District
Governing Board of Directors**

**Hardy Bullock, Chair
Nevada County Supervisor, District Five**

**Ed Scofield , Vice-Chair
Nevada County Supervisor, District Two**

**Lee Adams
Sierra County Supervisor, District One**

**Paul Roen
Sierra County Supervisor, District Three**

**Tom McGowan
Plumas County Supervisor, District Three**

**Dwight Ceresola
Plumas County Supervisor, District One**

Alternates:

Susan Hoek, Nevada County Supervisor, District Four

Lila Heuer, Sierra County Supervisor, District Two

Jeff Engel, Plumas County Supervisor, District Five

NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
BOARD OF DIRECTORS REGULAR MEETING

January 23, 2023

1:00 P.M.

This meeting will be held by videoconference/telephone at the following
locations:

(Site A) VIDEOCONFERENCE/TELEPHONE CONFERENCE

Northern Sierra Air Quality Management District (Headquarters)

200 Litton Drive, Conference Room 316

Grass Valley, California

(Site B) VIDEOCONFERENCE/TELEPHONE CONFERENCE

Northern Sierra Air Quality Management District (Northern Office)

257 E. Sierra Street, Unit E

Portola, California

This meeting will also be available through ZOOM. If you would like to join by ZOOM, please email the Air District at Office@myairdistrict.com or call the office at (530) 274-9360 by Friday, November 25 to request the zoom link.

All items on the agenda may be acted upon by the Board of Directors. No action will be taken nor discussion held at the meeting on business not appearing on the posted agenda.

I. **Standing Orders:**

Call to Order.

Roll call and determination of quorum.

- A. **Public Comment:** For items **NOT** appearing on the agenda and within the jurisdiction of the Board. The public may comment on Agenda items as they are discussed.

II. **Introduction of New Board Members** Pg 6

III. **Election of Chair and Vice-Chair for 2023** Pg 7

IV. **Approval and/or Modifications to Agenda** Pg 8

- V. **Consent Calendar** These Items Are Expected to Be Routine and Noncontroversial. They Will Be Acted on By the Board at One Time Without Discussion. Any Board Member, Staff Member, or Interested Party May Request That an Item Be Removed From the Consent Calendar for Discussion.

A. Approval of regular meeting minutes – November 28, 2022 Pg 9

B. Payment Details by Vendor Board Report – November, December 2022 Pg 10

- C. Approve Resolution # 2023-01 which authorizes remote teleconference meetings of the Northern Sierra Air Quality Management District Board pursuant to the Ralph M. Brown Act. *Pg 23*
- D. End of Year Report for the Year Ending June 2022 *Pg 27*
- E. Financial Quarterly Report for December 2022 *Pg 35*
- F. Request that the Plumas County AB2766 amount for 2024 be allocated as a Match for Portola's Targeted AirShed Grant 2020. *Pg 47*
- G. Proposed Authorization of Engagement letter between Northern Sierra Air District and Singleton/Auman *Pg 48*
- H. Request for Extension for Project #AB 2022-03 - Town of Truckee's installation of a renewable diesel fuel tank at its Public Service Center *Pg 54*

VI. Administrative Report

- A. Authorize the Chair and Executive Director to sign an Agreement to grant FARMER funding to Collins Pine, Diversified Resources, Goicoechea Ranch, Goodwin Ranch, Grandi Ranch and Roberti Ranch. *Pg 58 Plus attachments on website*
- B. Northern Sierra Air Quality Management District's Goals and Objectives for 2023 *Pg 60 plus attachments on website*

VII. Director's Report

- A. Accomplishments of the Northern Sierra Air Quality Management District for Calendar Year 2022 *Pg 61*
- B. Environmental Protection Agency's Proposed PM2.5 National Ambient Air Quality Standard *Pg 67*
- C. Status on Portola PM2.5 Nonattainment Area – Final Designation FR *Pg 70*
- D. Ozone SIP approval and Architectural Coatings Rule at February Board Meeting *Pg 75*

VIII. **Concerns of Board** - The Board may at this time bring up matters it wishes to discuss at the next Board Meeting, as long as no discussions are conducted and no actions are taken, in compliance with the Brown Act.

IX. **Schedule next Meeting** – Video/Phone Conference February 27, 2023 @ 1:00 PM

X. **Adjournment**

PERSONS DESIRING TO ADDRESS THE BOARD

Meetings of the Board of Directors shall be conducted by the Chairperson in a manner consistent with the policies of the District. The latest edition of Robert's Rules of Order, Revised shall also be used as a general guideline for meeting protocol. District policies shall prevail whenever they are in conflict with Robert's Rules of Order, Revised.

All Board meetings shall commence at the time stated on the agenda and shall be guided by same.

PUBLIC COMMENT:

Provisions for permitting any individual or group to address the Board concerning any item on the agenda of a special meeting, or to address the Board at a regular meeting on any subject that lies within the jurisdiction of the Board of Directors, shall be as follows:

Three (3) minutes may be allotted to each speaker and a maximum of fifteen (15) minutes to each subject matter;

No boisterous conduct shall be permitted at any Board meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the Chairperson, of that person's privilege of address.

No oral presentation shall include charges or complaints against any District employee, regardless of whether or not the employee is identified in the presentation by name or by another reference which tends to identify. All charges or complaints against employees shall be submitted to the Board of Directors under provisions contained in District Policy 1030.

Willful disruption of any of the meetings of the Board of Directors shall not be permitted. If the Chairperson finds that there is in fact willful disruption of any meeting of the Board, he/she may order the room cleared and subsequently conduct the Board's business without the audience present. In such an event, only matters appearing on the agenda may be considered in such a session.

After clearing the room, the Chairperson may permit those persons who, in his/her opinion, were not responsible for the willful disruption to re-enter the meeting room.

Duly accredited representatives of the news media, whom the Chairperson finds not to have participated in the disruption, shall be admitted to the remainder of the meeting.

Members of the public are given the opportunity to address the Board of Directors directly at each teleconference location.

POSTING AGENDA:

This agenda was posted at least 72 hours prior to the regular meeting at the following locations: Eric Rood Government Center in Nevada City, The Plumas County Courthouse in Quincy, the Litton Building in Grass Valley, the Plumas County Board of Supervisors Chambers in Quincy, Sierra County Courthouse Square in Downieville. **The agenda and board packet are available on-line prior to the Board Meeting at www.myairdistrict.com**

To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennitt, Air Pollution Control Officer

Date: January 23, 2023

Agenda Item: II

Agenda Description: Introduction of New Board Members

Issues:

The Northern Sierra Air Quality Management District Board of Directors consists of two appointed county supervisors from each county, with one alternate board member appointed for each county. Returning Board members are:

Hardy Bullock, Nevada County Supervisor, District Five (Current Chair)
Ed Scofield, Nevada County Supervisor, District Two (Current Vice-Chair)
Susan Hoek, Nevada County Supervisor, District Four (Alternate)

Paul Roen, Sierra County Supervisor, District Three

Dwight Ceresola, Plumas County Supervisor, District One
Jeff Engel, Plumas County Supervisor, District Five (Alternate)

The Board of Supervisors from Plumas and Sierra Counties have appointed new members to the Northern Sierra Air Quality Management District Board:

Plumas County Supervisor Tom McGowan, District Five

Sierra County Supervisor Lee Adams, District One
Sierra County Supervisor Lila Heuer, District Two (Alternate)

Requested Action: Introduce newly appointed Board members

To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennett, Air Pollution Control Officer

Date: January 23, 2023

Agenda Item: III

Agenda Description: Election of Chair and Vice-Chair for 2023

Issues: In accordance with District Policy # 4040, the Board Chair and Vice Chair rotate from county to county on an annual basis. The Board Chair and Vice Chair are from the same county. It is Sierra County's turn.

Requested Action:

Nominate and Elect the Chair and Vice Chair

ROLL CALL VOTE REQUESTED

Attachments:

none

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NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT Gretchen Bennitt, Executive Director

DISTRICT HEADQUARTERS
200 Litton Drive, Suite 320
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Grass Valley, CA 95945
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Portola, CA 96122
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MINUTES

**NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING**

November 28, 2022

1:00 p.m.

(Site A) VIDEOCONFERENCE/TELEPHONE CONFERENCE

**Northern Sierra Air Quality Management District (Headquarters)
200 Litton Drive, Conference Room 316
Grass Valley, California**

**(Site B) VIDEOCONFERENCE/TELEPHONE CONFERENCE
Northern Sierra Air Quality Management District (Northern Office)**

**257 E. Sierra Street, Unit E
Portola, California**

Members Present:
Supervisor Bullock, Chair
Supervisor Scofield, Vice-Chair
Supervisor Huebner
Supervisor Roen
Supervisor Ceresola
Supervisor Thrall

Members Absent:
none

I. Standing Orders:

Call to Order. Roll Call and Determination of Quorum.

Chair Bullock called the meeting to order at 1:01 P.M. A quorum was confirmed. Also present; Gretchen Bennitt, Executive Director; Melissa Klundby, APCSII, Dawn Lunsford, Clerk of the Board, Mikki Brown, Federal TAG Specialist I.

II. Public Comment: For Items NOT Appearing on the Agenda and Within the Jurisdiction of the Board. The Public May Comment on Agenda Items As They Are Discussed. Both Teleconference Sites are Allowed an Opportunity for Public Comment.

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Chair Bullock called for public comment for items not appearing on the agenda. There was no public comment.

III. Approval and/or Modifications to the Agenda

Chair Bullock asked if there were any requested modifications to the agenda. Hearing none, Supervisor Roen made a motion to approve the agenda. Supervisor Scofield seconded the motion. The motion was approved unanimously.

IV. Consent Calendar

Supervisor Roen made a motion to approve the consent calendar. Supervisor Huebner seconded the motion. The motion was approved unanimously.

V. Administrative Report

A. Certificates of Recognition and Appreciation to Departing Board Members Plumas County Supervisor Sharon Thrall and Sierra County Supervisor Peter Huebner

Ms. Bennitt and the Board expressed their appreciation to the two departing board members. Ms. Bennitt discussed that Supervisors Thrall and Huebner have been active and proactive members of the Air District Board for 15 and 16 years, respectively. She also discussed many of the notable achievements each Board member accomplished while serving on the Board. Ms. Bennitt stated that the guidance and leadership provided by Board member Thrall and Board member Huebner was greatly appreciated by the residents and businesses of Plumas, Sierra and Nevada Counties. Board Member Thrall and Board Member Huebner thanked the Board and staff.

B. Notification to the Board of Hiring of employee at Air Pollution Specialist I, Step C.

According to the District's Personnel Policy 2045.30, the APCO must notify the Board of an appointment of an employee hired at advanced steps B and C and provide the reasoning behind such findings. Ms. Bennitt informed the Board that she hired Tasha Coleman as an Air Pollution Specialist I, Step C. Ms. Bennitt justified hiring her at a step C because she had previously been working at the UC Davis Air Quality Research Laboratory for 3 years. During her 3 years, she showed upward mobility and was a manager for the laboratory. Her experience in Air Quality combined with her management experience justifies my hiring her at Step C.

VI. Director's Report

A. Status on Portola PM2.5 Nonattainment Area

Mikki Brown, Federal TAG Specialist discussed her program in Portola and presented recent YOUTUBE marketing videos for the Board. The Board was very appreciative of her work.

Ms. Bennitt discussed that on November 1, 2022 the EPA issued a notice of proposed rulemaking in the federal register to determine that the Portola PM_{2.5} nonattainment area failed to attain the 2012 annual PM_{2.5} NAAQS by the statutory attainment date of December 31, 2021, and will be reclassified as a Serious nonattainment area.

Ms. Bennitt discussed that once the area is officially re-designated as a serious nonattainment area the air district will be required to: 1) immediately implement pre-approved contingency measures and 2) develop a plan to further reduce PM_{2.5} emissions.

The contingency measure is already approved by the city and the EPA - what it will require is some further restrictions to the mandatory woodstove curtailment program. We will be required to lower the curtailment threshold from 30 ug/m³ to 20 ug/m³. We also will be required to increase the mandatory curtailment burn season. The current curtailment season is from November 1 to March 1. With the implementation of contingency measure this will change from September 1 to April 30.

Ms. Bennitt discussed that with the curtailment program, residents can use the epa certified devices on a mandatory curtailment day. The curtailment program is an incentive to join the program and the air district will supply epa certified devices to replace non- certified devices.

Lastly, Ms. Bennitt discussed that in order to meet the requirements of the Federal Clean Air Act, she is considering pursuing an expanded mandatory curtailment program which would include a larger area to further reduce PM_{2.5} emissions.

B. FARMER awards!

Ms. Bennitt informed the Board of the District was awarded \$897,622.50 of FARMER funding for FY 2022/23.

VIII. Concerns of the Board – No concerns were raised.

IX. Schedule next Meeting – Next meeting was scheduled for January 23, 2023 at 1:00 PM.

X. Adjournment

The meeting was adjourned at 1:48 P.M.

To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennett, Air Pollution Control Officer

Date: January 23, 2023

Agenda Item: V.B

Agenda Description: Payment Details by Vendor Board Report – November and December 2022

Issues: Vendor Reports are available for the Board and Public to review

Requested Action: Review and approve reports.

ROLL CALL VOTE REQUESTED

Attachments:

1. Payment Details by Vendor Board Report – November and December 2022

Northern Sierra Air Quality Management District Payment details by Vendor Board Report

November 2022

Type	Date	Num	Memo	Account	Amount
Adecco					
Bill Pmt -Check	11/03/2022	252534	test	10-1000 · Cash, Operating Ge...	-586.00
Bill Pmt -Check	11/10/2022	252778	Mejia 10/30/22	10-1000 · Cash, Operating Ge...	-703.20
Bill Pmt -Check	11/21/2022	253184	test	10-1000 · Cash, Operating Ge...	-703.20
Total Adecco					-1,992.40
ADP Fees					
Bill Pmt -Check	11/14/2022	475R06	ADP Enhanced payroll proces...	10-1003 · Cash, Bank Payroll ...	-55.18
Bill Pmt -Check	11/25/2022	4336R03	processing charges	10-1003 · Cash, Bank Payroll ...	-38.72
Bill Pmt -Check	11/25/2022	3894R06	ADP Enhanced payroll proces...	10-1003 · Cash, Bank Payroll ...	-56.69
Total ADP Fees					-150.59
Albert Battaglia					
Bill Pmt -Check	11/03/2022	V964370		20-1000 · Cash, Restricted Fu...	-1,800.00
Total Albert Battaglia					-1,800.00
All Star Chimney, Eli Marchus					
Bill Pmt -Check	11/21/2022	V965307		20-1000 · Cash, Restricted Fu...	-370.00
Total All Star Chimney, Eli Marchus					-370.00
Asquith Business Service					
Bill Pmt -Check	11/03/2022	V964312	Includes EPA 2015 - 1.5 hours	10-1000 · Cash, Operating Ge...	-838.75
Bill Pmt -Check	11/21/2022	V965299	PPE 11/11/22	10-1000 · Cash, Operating Ge...	-522.50
Total Asquith Business Service					-1,361.25
AT&T CALNET 3					
Bill Pmt -Check	11/03/2022	252567		10-1000 · Cash, Operating Ge...	-24.14
Bill Pmt -Check	11/10/2022	252838		10-1000 · Cash, Operating Ge...	-60.69
Bill Pmt -Check	11/21/2022	253239		10-1000 · Cash, Operating Ge...	-46.61
Total AT&T CALNET 3					-131.44
B of A					
Bill Pmt -Check	11/03/2022	V964243	payroll 11/3/2022	10-1000 · Cash, Operating Ge...	-19,971.70
Bill Pmt -Check	11/21/2022	V965248	PPE 11/11/22	10-1000 · Cash, Operating Ge...	-20,397.73
Total B of A					-40,369.43
Bennitt, Gretchen					
Bill Pmt -Check	11/10/2022	V964950		10-1000 · Cash, Operating Ge...	-81.99
Bill Pmt -Check	11/21/2022	V965231	dental	10-1000 · Cash, Operating Ge...	-240.00
Total Bennitt, Gretchen					-321.99

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Northern Sierra Air Quality Management District
Payment details by Vendor Board Report
November 2022

Type	Date	Num	Memo	Account	Amount
CALPERS (Retirement)					
Bill Pmt -Check	11/03/2022	911815	PPE 10/28/22	10-1000 · Cash, Operating Ge...	-1,792.62
Bill Pmt -Check	11/03/2022	911816	PPE 10/28/22	10-1000 · Cash, Operating Ge...	-1,659.48
Bill Pmt -Check	11/17/2022	911865	PPE 11/11/22	10-1000 · Cash, Operating Ge...	-1,956.97
Bill Pmt -Check	11/17/2022	911864	Monthly ER Classic UAL contri...	10-1000 · Cash, Operating Ge...	-10,187.92
Bill Pmt -Check	11/17/2022	911866	PPE 11/11/22	10-1000 · Cash, Operating Ge...	-1,659.48
Bill Pmt -Check	11/17/2022	911868	Monthly ER PEPRA ual contri...	10-1000 · Cash, Operating Ge...	-133.75
Total CALPERS (Retirement)					-17,390.22
CALPERS 457 PLAN					
Bill Pmt -Check	11/03/2022	911817	PPE 10/28/22	10-1000 · Cash, Operating Ge...	-1,268.46
Bill Pmt -Check	11/03/2022	911818	PPE 10/28/22 Gretchen ER pa...	10-1000 · Cash, Operating Ge...	-400.00
Bill Pmt -Check	11/17/2022	911867	PPE 11/11/2022	10-1000 · Cash, Operating Ge...	-1,377.34
Total CALPERS 457 PLAN					-3,045.80
English Mountain Ranch					
Bill Pmt -Check	11/03/2022	V964256		10-1000 · Cash, Operating Ge...	-4,478.75
Total English Mountain Ranch					-4,478.75
Fish, Joe					
Bill Pmt -Check	11/21/2022	V965247	dental	10-1000 · Cash, Operating Ge...	-244.00
Total Fish, Joe					-244.00
Hahn, J. aka Wolf Creek Wood Stoves					
Bill Pmt -Check	11/03/2022	108476	TAG 2015, #2018-240 Valle	20-1000 · Cash, Restricted Fu...	-5,000.00
Bill Pmt -Check	11/21/2022	V965285		20-1000 · Cash, Restricted Fu...	-14,000.00
Total Hahn, J. aka Wolf Creek Wood Stoves					-19,000.00
Heat Transfer Systems					
Bill Pmt -Check	11/21/2022	V965327	TAG 2015, #2021-595 Johnson	20-1000 · Cash, Restricted Fu...	-13,500.00
Total Heat Transfer Systems					-13,500.00
House of Print and Copy					
Bill Pmt -Check	11/03/2022	252554	Bus Cards/Mikki Brown / TAG ...	20-1000 · Cash, Restricted Fu...	-58.05
Total House of Print and Copy					-58.05
Intermountain Disposal, Inc. Vendor					
Bill Pmt -Check	11/10/2022	252835	metal hauling	20-1000 · Cash, Restricted Fu...	-141.37
Bill Pmt -Check	11/10/2022	252834	garbage pickup	10-1000 · Cash, Operating Ge...	-17.40
Bill Pmt -Check	11/21/2022	253231	Waste cart replacement	20-1000 · Cash, Restricted Fu...	-93.01
Total Intermountain Disposal, Inc. Vendor					-251.78

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Northern Sierra Air Quality Management District Payment details by Vendor Board Report November 2022

Type	Date	Num	Memo	Account	Amount
James Merzon Bill Pmt -Check	11/03/2022	V964350	Dec. 2022 Rent	10-1000 · Cash, Operating Ge...	-555.00
Total James Merzon					-555.00
Macs Chimney Sweeping Bill Pmt -Check	11/03/2022	V964324		20-1000 · Cash, Restricted Fu...	-1,500.00
Bill Pmt -Check	11/10/2022	V964995		20-1000 · Cash, Restricted Fu...	-1,000.00
Total Macs Chimney Sweeping					-2,500.00
Quincy Hot Spot Bill Pmt -Check	11/03/2022	252546		20-1000 · Cash, Restricted Fu...	-15,863.09
Bill Pmt -Check	11/21/2022	253199		20-1000 · Cash, Restricted Fu...	-9,000.00
Total Quincy Hot Spot					-24,863.09
R&B Com, Inc. Bill Pmt -Check	11/21/2022	253208	Oct. 2022	10-1000 · Cash, Operating Ge...	-3,755.00
Bill Pmt -Check	11/21/2022	253207	Social Media	20-1000 · Cash, Restricted Fu...	-1,518.00
Total R&B Com, Inc.					-5,273.00
Strawser, Duane Bill Pmt -Check	11/10/2022	V965008	SAC Work Class	10-1000 · Cash, Operating Ge...	-56.25
Total Strawser, Duane					-56.25
Supervisor Bullock Bill Pmt -Check	11/03/2022	V964321	Board Meeting	10-1000 · Cash, Operating Ge...	-100.00
Total Supervisor Bullock					-100.00
Supervisor Ceresola Bill Pmt -Check	11/03/2022	V964335	Board Meeting	10-1000 · Cash, Operating Ge...	-100.00
Total Supervisor Ceresola					-100.00
Supervisor Huebner Bill Pmt -Check	11/03/2022	252553	Board Meeting and mileage	10-1000 · Cash, Operating Ge...	-143.13
Total Supervisor Huebner					-143.13
Supervisor Paul Roen Bill Pmt -Check	11/03/2022	252563	Board Meeting	10-1000 · Cash, Operating Ge...	-100.00
Total Supervisor Paul Roen					-100.00

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**Northern Sierra Air Quality Management District
Payment details by Vendor Board Report
November 2022**

Type	Date	Num	Memo	Account	Amount
Supervisor Scofield Bill Pmt -Check	11/03/2022	252573	Board Mitg	10-1000 · Cash, Operating Ge...	-100.00
Total Supervisor Scofield					-100.00
Supervisor Thrall Bill Pmt -Check	11/03/2022	252552	Board Mitg	10-1000 · Cash, Operating Ge...	-100.00
Total Supervisor Thrall					-100.00
Tyrus Chimney Sweep Bill Pmt -Check	11/10/2022	V252851		20-1000 · Cash, Restricted Fu...	-500.00
Total Tyrus Chimney Sweep					-500.00
US Bank Bill Pmt -Check	11/17/2022	282928		10-1000 · Cash, Operating Ge...	-10,662.96
Bill Pmt -Check	11/17/2022	282928		20-1000 · Cash, Restricted Fu...	-3,803.44
Total US Bank					-14,466.40
Walkers Bill Pmt -Check	11/10/2022	V964963	3 bookcases	10-1000 · Cash, Operating Ge...	-2,017.32
Total Walkers					-2,017.32
Wizix Technology Group Bill Pmt -Check	11/10/2022	252853	Contract#4328-01 Serial #310...	10-1000 · Cash, Operating Ge...	-121.08
Bill Pmt -Check	11/21/2022	253250	Sav'n C4540	10-1000 · Cash, Operating Ge...	-34.75
Total Wizix Technology Group					-155.83
TOTAL					<u><u>-155,495.72</u></u>

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Northern Sierra Air Quality Management District Payment details by Vendor Board Report December 2022

Type	Date	Num	Memo	Account	Amount
Adecco					
Bill Pmt -Check	12/01/2022	253528	test	10-1000 · Cash, Operating Ge...	-659.25
Bill Pmt -Check	12/15/2022	254152	test	10-1000 · Cash, Operating Ge...	-2,036.35
Bill Pmt -Check	12/22/2022	254448		10-1000 · Cash, Operating Ge...	-703.20
Bill Pmt -Check	12/29/2022	254668	10-5318	10-1000 · Cash, Operating Ge...	-703.20
Total Adecco					-4,102.00
ADP Fees					
Bill Pmt -Check	12/09/2022	6251R06	ADP Enhanced payroll proces...	10-1003 · Cash, Bank Payroll ...	-56.69
Bill Pmt -Check	12/23/2022	60784R06	PPE 12/9/2022	10-1003 · Cash, Bank Payroll ...	-56.69
Bill Pmt -Check	12/30/2022	8042323R03	Processing charges	10-1003 · Cash, Bank Payroll ...	-40.00
Total ADP Fees					-153.38
All Star Chimney, Eli Marchus					
Bill Pmt -Check	12/01/2022	V965555	EPA 2015- Carroll, #2018-323	20-1000 · Cash, Restricted Fu...	-200.00
Bill Pmt -Check	12/15/2022	V966402		20-1000 · Cash, Restricted Fu...	-940.00
Total All Star Chimney, Eli Marchus					-1,140.00
Asquith Business Service					
Bill Pmt -Check	12/01/2022	V965542	PPE 11/25/2022	10-1000 · Cash, Operating Ge...	-838.75
Bill Pmt -Check	12/15/2022	V966386	PPE 12/9/2022	10-1000 · Cash, Operating Ge...	-426.25
Bill Pmt -Check	12/29/2022	V966799	PPE 12/23/22	10-1000 · Cash, Operating Ge...	-563.75
Total Asquith Business Service					-1,828.75
AT&T CALNET 3					
Bill Pmt -Check	12/01/2022	253584		10-1000 · Cash, Operating Ge...	-41.69
Bill Pmt -Check	12/01/2022	253585		10-1000 · Cash, Operating Ge...	-23.37
Bill Pmt -Check	12/15/2022	254231		10-1000 · Cash, Operating Ge...	-26.30
Bill Pmt -Check	12/15/2022	254232		10-1000 · Cash, Operating Ge...	-69.08
Bill Pmt -Check	12/15/2022	254233		10-1000 · Cash, Operating Ge...	-50.92
Bill Pmt -Check	12/22/2022	254486		10-1000 · Cash, Operating Ge...	-45.82
Bill Pmt -Check	12/22/2022	254489		10-1000 · Cash, Operating Ge...	-26.65
Total AT&T CALNET 3					-283.83
B of A					
Bill Pmt -Check	12/01/2022	V965469	PE 11/26/22	10-1000 · Cash, Operating Ge...	-21,331.91
Bill Pmt -Check	12/15/2022	V966312	Paydate 12/15/22	10-1000 · Cash, Operating Ge...	-21,302.51
Bill Pmt -Check	12/29/2022	V966723	PPE 12/23/22	10-1000 · Cash, Operating Ge...	-21,074.56
Total B of A					-63,708.98
Bennitt, Gretchen					
Bill Pmt -Check	12/29/2022	V966707	vision	10-1000 · Cash, Operating Ge...	-194.00
Total Bennitt, Gretchen					-194.00

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Northern Sierra Air Quality Management District Payment details by Vendor Board Report December 2022

Type	Date	Num	Memo	Account	Amount
CALPERS (Health)					
Bill Pmt -Check	12/01/2022	911896	OCT. 2022	10-1000 · Cash, Operating Ge...	-7,592.11
Bill Pmt -Check	12/29/2022	911978	JAN 2023	10-1000 · Cash, Operating Ge...	-8,263.88
Total CALPERS (Health)					-15,855.99
CALPERS (Retirement)					
Bill Pmt -Check	12/01/2022	911897	PPE 11/25/22	10-1000 · Cash, Operating Ge...	-2,120.40
Bill Pmt -Check	12/01/2022	911898	PPE 11/25/22	10-1000 · Cash, Operating Ge...	-1,659.48
Bill Pmt -Check	12/15/2022	911941	Monthly ER Classic UAL contri...	10-1000 · Cash, Operating Ge...	-10,187.92
Bill Pmt -Check	12/15/2022	911942	PPE 12/09/2022	10-1000 · Cash, Operating Ge...	-2,103.86
Bill Pmt -Check	12/15/2022	911943	PPE 12/09/2022	10-1000 · Cash, Operating Ge...	-1,516.31
Bill Pmt -Check	12/15/2022	911945	Monthly ER PEPR A ual contri...	10-1000 · Cash, Operating Ge...	-133.75
Bill Pmt -Check	12/29/2022	911980	PPE 12/23/22	10-1000 · Cash, Operating Ge...	-1,659.48
Bill Pmt -Check	12/29/2022	911979	PPE 12/23/2022	10-1000 · Cash, Operating Ge...	-2,126.31
Total CALPERS (Retirement)					-21,507.51
CALPERS 457 PLAN					
Bill Pmt -Check	12/01/2022	911899	PPE 11/25/2022	10-1000 · Cash, Operating Ge...	-1,486.22
Bill Pmt -Check	12/15/2022	911944	PPE 12/09/22	10-1000 · Cash, Operating Ge...	-1,486.22
Bill Pmt -Check	12/29/2022	911981	PPE 12/23/22	10-1000 · Cash, Operating Ge...	-1,288.58
Total CALPERS 457 PLAN					-4,261.02
CSDA					
Bill Pmt -Check	12/15/2022	254138		10-1000 · Cash, Operating Ge...	-4,358.00
Total CSDA					-4,358.00
English Mountain Ranch					
Bill Pmt -Check	12/15/2022	V966328		10-1000 · Cash, Operating Ge...	-4,610.83
Total English Mountain Ranch					-4,610.83
House of Print and Copy					
Bill Pmt -Check	12/15/2022	254189	bind books	10-1000 · Cash, Operating Ge...	-19.53
Total House of Print and Copy					-19.53
Hunter, Julie					
Bill Pmt -Check	12/15/2022	V966422	Dental	10-1000 · Cash, Operating Ge...	-153.00
Total Hunter, Julie					-153.00
Inc. Senior Citizens of Sierra County					
Bill Pmt -Check	12/01/2022	253565	AB2022-01 July - Sept 2022	20-1000 · Cash, Restricted Fu...	-1,438.00
Total Inc. Senior Citizens of Sierra County					-1,438.00

Northern Sierra Air Quality Management District
Payment details by Vendor Board Report
December 2022

Type	Date	Num	Memo	Account	Amount
Intermountain Disposal, Inc. Vendor					
Bill Pmt -Check	12/15/2022	254226	Metal Hauling	20-1000 · Cash, Restricted Fu...	-165.00
Bill Pmt -Check	12/15/2022	254225		10-1000 · Cash, Operating Ge...	-17.40
Bill Pmt -Check	12/29/2022	254714	TAG 2015 metal hauling	20-1000 · Cash, Restricted Fu...	-165.00
Bill Pmt -Check	12/29/2022	254713		10-1000 · Cash, Operating Ge...	-17.40
Total Intermountain Disposal, Inc. Vendor					-364.80
James Merzon					
Bill Pmt -Check	12/15/2022	V966425	Jan. 2023 rent	10-1000 · Cash, Operating Ge...	-555.00
Total James Merzon					-555.00
Macs Chimney Sweeping					
Bill Pmt -Check	12/01/2022	V965553	L. Prince, 105 Poplar Valley R...	20-1000 · Cash, Restricted Fu...	-250.00
Total Macs Chimney Sweeping					-250.00
Melissa Klundby					
Bill Pmt -Check	12/15/2022	V966400	gas	10-1000 · Cash, Operating Ge...	-67.63
Total Melissa Klundby					-67.63
Progressive Source Communications					
Bill Pmt -Check	12/01/2022	V965601	25% public outreach & marketi...	20-1000 · Cash, Restricted Fu...	-13,000.00
Total Progressive Source Communications					-13,000.00
Quincy Hot Spot					
Bill Pmt -Check	12/01/2022	253548		20-1000 · Cash, Restricted Fu...	-13,000.00
Bill Pmt -Check	12/22/2022	254467		20-1000 · Cash, Restricted Fu...	-13,500.00
Bill Pmt -Check	12/29/2022	254689	TAG 2105, #2019-411 Hudek	20-1000 · Cash, Restricted Fu...	-3,500.00
Total Quincy Hot Spot					-30,000.00
R&B Com, Inc.					
Bill Pmt -Check	12/01/2022	253560	Socail Media Platforms	20-1000 · Cash, Restricted Fu...	-1,518.00
Bill Pmt -Check	12/01/2022	253559	July invoice	10-1000 · Cash, Operating Ge...	-2,832.50
Bill Pmt -Check	12/15/2022	254194	Nov stmt	10-1000 · Cash, Operating Ge...	-3,146.22
Bill Pmt -Check	12/15/2022	254195	Social platforms	20-1000 · Cash, Restricted Fu...	-1,518.00
Total R&B Com, Inc.					-9,014.72
Sonoma Technology					
Bill Pmt -Check	12/15/2022	V966439	Winter Burn Curtailment	20-1000 · Cash, Restricted Fu...	-11,500.00
Total Sonoma Technology					-11,500.00

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Northern Sierra Air Quality Management District
Payment details by Vendor Board Report

December 2022

Type	Date	Num	Memo	Account	Amount
Strawser, Duane Bill Pmt -Check	12/01/2022	V965580		10-1000 · Cash, Operating Ge...	-112.50
Total Strawser, Duane					-112.50
Supervisor Bullock Bill Pmt -Check	12/01/2022	V965550	Board Meeting	10-1000 · Cash, Operating Ge...	-100.00
Total Supervisor Bullock					-100.00
Supervisor Ceresola Bill Pmt -Check	12/01/2022	V965565	Board Meeting	10-1000 · Cash, Operating Ge...	-100.00
Total Supervisor Ceresola					-100.00
Supervisor Huebner Bill Pmt -Check	12/01/2022	253556	Board Meeting & Mileage	10-1000 · Cash, Operating Ge...	-174.38
Total Supervisor Huebner					-174.38
Supervisor Paul Roen Bill Pmt -Check	12/01/2022	253578	Board Meeting	10-1000 · Cash, Operating Ge...	-100.00
Total Supervisor Paul Roen					-100.00
Supervisor Scofield Bill Pmt -Check	12/01/2022	253589	Board Mtg	10-1000 · Cash, Operating Ge...	-100.00
Total Supervisor Scofield					-100.00
Supervisor Thrall Bill Pmt -Check	12/01/2022	253555	Board Mtg	10-1000 · Cash, Operating Ge...	-100.00
Total Supervisor Thrall					-100.00
Tyrus Chimney Sweep Bill Pmt -Check	12/15/2022	254246		20-1000 · Cash, Restricted Fu...	-1,000.00
Bill Pmt -Check	12/29/2022	254734	TAG 2015, Buskey	20-1000 · Cash, Restricted Fu...	-250.00
Total Tyrus Chimney Sweep					-1,250.00
US Bank Bill Pmt -Check	12/12/2022	253971		10-1000 · Cash, Operating Ge...	-5,864.08
Bill Pmt -Check	12/12/2022	253971		20-1000 · Cash, Restricted Fu...	-2,649.40
Total US Bank					-8,513.48

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Northern Sierra Air Quality Management District
Payment details by Vendor Board Report

December 2022

8:00 AM
 01/05/23

Type	Date	Num	Memo	Account	Amount
Wizix Technology Group Bill Pmt -Check	12/15/2022	254250		10-1000 · Cash, Operating Ge...	-181.29
Total Wizix Technology Group					-181.29
TOTAL					-199,098.62

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To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennitt, Air Pollution Control Officer

Date: January 23, 2023

Agenda Item: V.C

Agenda Description: Approve Resolution # 2023-01 which authorizes remote teleconference meetings of the Northern Sierra Air Quality Management District Board pursuant to the Ralph M. Brown Act.

Issues: In order to meet remote public meeting requirements, the Air District Board is required to consider approval of the attached Resolution # 2023-01.

Requested Action: Consider approval of Resolution # 2023-01

ROLL CALL VOTE REQUESTED

Attachments:

1. Resolution # 2023-01

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Northern Sierra Air Quality Management District Resolution 2023-01

In the Matter Of: a resolution authorizing remote teleconference meetings of the Northern Sierra Air Quality Management District Board pursuant to the Ralph M. Brown Act.

WHEREAS, all meetings of the Northern Sierra Air Quality Management District Board are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code §§ 54950 – 54963), so that any member of the public may attend, participate, and watch the legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions and requirements; and

WHEREAS, a required condition of Government Code section 54953(e) is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558(b); and

WHEREAS, a further required condition of Government Code section 54953(e) is that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body holds a meeting to determine or has determined by a majority vote that meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, on March 4, 2020, Governor Newsom issued a Proclamation of a State of Emergency declaring a state of emergency exists in California due to the threat of COVID-19, pursuant to the California Emergency Services Act (Government Code section 8625); and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N-07-21, which formally rescinded the Stay-at-Home Order (Executive Order N-33-20), as well as the framework for a gradual, risk-based reopening of the economy (Executive Order N-60-20, issued on May 4, 2020) but did not rescind the proclaimed state of emergency; and

WHEREAS, on June 11, 2021, Governor Newsom also issued Executive Order N-08-21, which set expiration dates for certain paragraphs of the State of Emergency Proclamation dated March 4, 2020 and other Executive Orders but did not rescind the proclaimed state of emergency; and

WHEREAS, as of the date of this Resolution, neither the Governor nor the state Legislature have exercised their respective powers pursuant to Government Code section 8629 to lift the state of emergency either by proclamation or by concurrent resolution the state Legislature; and

WHEREAS, the California Department of Industrial Relations has issued regulations related to COVID-19 Prevention for employees and places of employment. Title 8 of the California Code of Regulations, Section 3205(5)(D) specifically recommends physical

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(social) distancing as one of the measures to decrease the spread of COVID-19 based on the fact that particles containing the virus can travel more than six feet, especially indoors; and

WHEREAS, the Northern Sierra Air Quality Management District Board finds that state or local officials have imposed or recommended measures to promote social distancing, based on the California Department of Industrial Relations' issuance of regulations related to COVID-19 Prevention through Title 8 of the California Code of Regulations, Section 3205(5)(D); and

WHEREAS, in light of this recommendation, the Northern Sierra Air Quality Management District Board desires to continue to have the flexibility, to meet via teleconference; and

WHEREAS, as a consequence, the Northern Sierra Air Quality Management District Board does hereby find that it shall conduct its meetings by teleconferencing without compliance with Government Code section 54953 (b)(3), as authorized by Section 54953(e), and will continue to provide the public with access to the meetings as prescribed by Government Code section 54953(e)(2).

NOW, THEREFORE, BE IT RESOLVED that the Northern Sierra Air Quality Management District Board does hereby resolve as follows:

SECTION 1: Recitals. The recitals set forth are true and correct and are incorporated into this Resolution by this reference.

SECTION 2: State or Local Officials have Imposed or Recommended Measures to Promote Social Distancing. The Northern Sierra Air Quality Management District Board hereby proclaims that state officials have imposed or recommended measures to promote social (physical) distancing based on the California Department of Industrial Relations' issuance of regulations related to COVID-19 Prevention through Title 8 of the California Code of Regulations, Section 3205(5)(D).

SECTION 3: Remote Teleconference Meetings. The Northern Sierra Air Quality Management District Board will carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

SECTION 4: Effective Date. This Resolution shall take effect immediately upon its adoption.

In a motion by Supervisor _____, and seconded by Supervisor _____, the foregoing resolution was approved and adopted by the Board of Directors of the Northern Sierra Air Quality Management District at a regular meeting held on January 23, 2023, by the following roll call vote:

Ayes:

Noes:

Absent:

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Abstaining:

Approve: _____
Chair of Board

Attest: _____
Clerk of the Board

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To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennitt, Air Pollution Control Officer

Date: January 23, 2023

Agenda Item: V.D

Agenda Description: End of Year Report for the Year Ending June 2022

Issues:

Operating Revenue

Overall, during FY 21-22, the District received \$20,205 more revenue than anticipated.

The following is a detailed discussion of accounts that were significantly different than anticipated in the final FY 21-22 budget.

Account # 10-4002 Fees, Permit To Operate:

This was \$1,857 less than anticipated. Each year, this amount can vary based upon the number of sources and the amount of emissions.

Account # 10-4006 Fees, Source Test and Account # 10-4010 Fees, Title V:

This is \$6,081 less than anticipated. Primarily because emission throughput at both the SPI facility in Quincy and the Collins Pine facility in Chester have been reduced. It is likely that these new reduced emission levels will continue next year as well.

Account # 10-4007 Fees, Prescribed Burning:

Approximately \$5,085 less than anticipated due to a decrease in open burning due to continued drought conditions and accelerated fire concerns. The burn season was shorter than in a normal year.

Account # 10-4006 Source Test Fees:

This was approximately \$8,000 less than anticipated. SPI- Quincy was unable to perform a source test due to extraordinary circumstances from the Dixie Fire. They had an extended loss of power, roads to the facility were cut-off, and the area was evacuated numerous times. Only two permitted sources regularly require source tests – SPI-Quincy and Collins Pine. Source tests are typically \$1,000 per source. Collins Pine did pay the source test fee of \$1,049 for 21/22. However, SPI-Quincy has two stacks (or sources), so they typically have 2 source tests per year, which typically equals \$2,000. The budgeted estimate of \$9,000 is too high and needs to be modified for future years. The correct budgeted amount should be approximately \$3,500.

Account # 10-4206 DMV Registration Fees:

The District received approximately \$28,262 less than anticipated. Revenue for this item can vary based upon resident payments of DMV registration fees.

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Account# 10-4211 Gov't Funding, AB 197:

The District received \$8,583 more than budgeted. \$8,583 was budgeted for FY 21/22 and twice as much was received during the FY. This is because the revenue for FY 20/21 was not received until September 2021. No revenue for this line item was received in FY 20/21, although it was budgeted for \$8,583.

Account# 10-4215 Carl Moyer Admin:

Received about twice as much as forecast. Annually, the District requests \$200,000 (\$25,000 of which is administrative) from CARB. The District requested \$200,000 of CM funds on May 2021. The check was not disbursed to the District until September 2021. These funds were for expending on projects during FY21-22. The District requested another \$200,000 of CM funds on March 2022 for use in FY22-23. Those funds were received on April 2022. These funds will be used for projects during FY22-23. Lastly, the District received an additional \$6,250 for participation in the Moyer Reserve grant program of \$50,000 for electric charging infrastructure.

Account # 10-4209 EPA Administration:

This is reimbursement from the EPA for administration compensation of staff working on the Target Grant for the Portola PM2.5 Nonattainment Area. Although the District anticipates up to \$75,000 annually for this grant, during FY 21-22 staff worked approximately \$30,628 less than anticipated. The main staff person working on the Grant retired in October 2021, so work hours were significantly reduced.

Account # 10-4214 EPA Administration, Burnwise Coordinator:

This is also a reimbursement from the EPA for a specific position – burnwise coordinator. There is one staff person who provides the work for the Portola PM2.5 Nonattainment Area. Although the district forecast a revenue of \$35,000 for this position, during FY 21-22, staff worked approximately \$25,398 less than anticipated.

Account # 10-4226 CAPCOA American Rescue Plan (ARP):

The District applied for and received \$126,500 for upgrading the air quality monitoring system.

Operating Expenses

Overall, during FY 21-22, expenditures were \$24,303 more than anticipated.

Salaries and Benefits object level – expenses were \$10,179 less than anticipated. This was primarily due to the retirement of a high level employee in May.

Account # 10-5313 Accounting:

This was \$8,091 more than anticipated. This line item expenditures includes payment for the part-time Adecco employee in Portola, and payment for the Accountant for the District. Further, approximately \$12,000 of the \$30,091 expenditure was accounted for the accountant and the Adecco employee working on the Federal EPA TAG program. This \$12,000 in cost will be reimbursed through REVENUE account # 10-2409 (EPA Target 2015) and REVENUE account # 10-4214 (EPA 2015 Burnwise Coordinator).

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Account #10-5301 Information Technology:

This was \$12,964 more than anticipated. The Budgeted amount for 21-22 was \$22,000. The contracted agency for IT is paid approximately \$1,250/month (\$15,000/annual) for basic maintenance and server backup. There were many unexpected expenses during FY 21/22. \$4,608 was expended to upgrade the video conferencing to allow hybrid board meetings. \$8,625 was expended to upgrade the server. There were updates to the website to make it more accessible. Lastly, new employees cost approximately \$2,500 each to set up new emails, accounts, laptops and desktop computers. During FY 21/22, three new employees were added to the District at a cost of about \$7,500.

Account 10-5201 Monitoring Expenses PM:

This was approximately \$4,083 more than anticipated, primarily due to the purchase of 3 new wind sensors at \$3,894. Monitoring expenses will vary based upon the needs of the system.

Account 10-5206 Monitoring Expenses ozone:

Expenditures totaled about \$2,911 more than anticipated. Again, monitoring expenses will vary based upon the needs of the system. During FY 21-22 an unplanned power outage blew the motherboard of the Grass Valley ozone monitor, replacement cost was \$3,001.

Account 10-5205 Memberships:

The District pays membership to CAPCOA (California Air Pollution Control Officers Association) and CSDA (California Special Districts Association). This year, the CSDA membership was increased approximately \$1,000 and the CAPCOA membership was increased by \$500. These increases are largely in part to paying for staff of these organizations.

Account 10-5351 Training:

Expenditure was \$1,923 more than budgeted. With the retirement of 2 employees during FY 21-22, and the hiring of three new employees during the same year, there was more necessary training than anticipated.

Account 10-5601 Office Equipment

Expenses were \$14,171 higher than anticipated. This was primarily due to the emergency purchase of a new server. The installation and hardware were necessary due to a degeneration of the current server.

Account # 10-5602 Field Equipment

Expenses were \$56,717 higher than expected. An unexpected grant from the EPA (the American Rescue Plan - \$126,500) allowed the District to purchase sorely needed monitoring equipment.

Account # 10-5605 EPA supplemental monitoring

Expenses were \$16,585 less than expected. This was because the purchases planned for 21/22 will be purchased in 22/23.

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RESTRICTED ACCOUNT:

Restricted revenues are historically difficult to predict. During FY 21-22, this was again difficult to predict due to an unexpected \$126,500 received from the American Rescue Plan.

Restricted Expenses can be difficult to predict since some grant programs require more than one year for funds to be spent. All unspent grant funds are earmarked as encumbrances and will be expended as required.

Attached are the final spreadsheets (Unaudited) for the Board's review and approval.

Requested Action: Review and Approve End of Year Report

ROLL CALL VOTE REQUESTED**Attachments:**

Unaudited Actuals for the Year Ending June 30, 2022

NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
Operating Budget vs. Unaudited Actuals
as of June 30, 2022

Resource Report	
Operating (Fund 6774) End Balance June 30, 2022	\$ 896,759
Operating (Payroll) End Balance June 30, 2022	351,594
Operating (GovPay) End Balance June 30, 2022	89,206
All Operating Accounts Cash Total \$ 1,337,560	

Revenue					
Account #	Description	UNAUDITED ACTUALS as of June 30, 2022	BUDGET Fiscal Year 2021-2022	Budget Amendment	FINAL BUDGET Fiscal Year 2021-2022
10-4002	Fees, Permit to Operate	38,143	40,000		40,000
10-4004	Fees, Vapor Recovery	21,073	20,000		20,000
10-4005	Fees, Variance Application	275	3,000		3,000
10-4006	Fees, Source Test	1,049	9,000		9,000
10-4007	Fees, Prescribed Burning	19,915	25,000		25,000
10-4008	Fees, Woodstove Inspections	2,192	1,500		1,500
10-4010	Fees, Title V, Fed Op Permit	34,919	41,000		41,000
10-4013	Fees, Fire Dept Response	-	1,500		1,500
10-4100	Penalties, Permitted Source	4,000	10,000		10,000
10-4101	Penalties, Open Burning	-	2,500		2,500
10-4201	Gov't Funding, State Subvention	135,078	132,000		132,000
10-4202	Gov't Funding, Subvention Supplemental	-	3,500		3,500
10-4203	Gov't Funding, County Contribution	63,773	62,669		62,669
10-4204	Gov't Funding, EPA Monitoring	57,000	57,000		57,000
10-4205	Gov't Funding, EPA Monitoring Supplemental	46,000	46,000		46,000
10-4206	Gov't Funding, AB 2766 DMV Fees	331,738	360,000		360,000
10-4207	Gov't Funding, PERP Pass thru	24,473	23,000		23,000
10-4208	Gov't Funding, AB 923 Operating	2,791	3,125		3,125
10-4209	Gov't Funding, EPA Target 2015	44,372	75,000		75,000
10-4210	Gov't Funding, EPA Target 2018	550	30,000		30,000
10-4211	Gov't Funding, AB 197	17,166	8,583		8,583
10-4212	Rx Fire Funding, Monitoring	1,213	1,000		1,000
10-4214	EPA 2015 Burnwise Coordinator	9,602	35,000		35,000
10-4215	Carl Moyer, Admin Fee	56,250	25,000		25,000
10-4226	CAPCOA American Rescure Plan (ARP)	126,500	-	126,500	126,500
10-4302	Other Income, Sale of Asset	2,000	-		-
10-4303	Other Income, Rules, Copies, Subscr.	-	100		100
10-4304	Other Income, Miscellaneous	848	-		-
10-4310/11	Other Income, Interest Earned	21,763	25,000		25,000
Revenue Total:		\$ 1,062,682	1,040,477	126,500	1,166,977

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NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
Operating Budget vs. Unaudited Actuals
as of June 30, 2022

Expenditures Salaries and Benefits (Object Level)					
Account #	Description	UNAUDITED ACTUALS as of June 30, 2022	BUDGET Fiscal Year 2021-2022	Budget Amendment	FINAL BUDGET Fiscal Year 2021-2022
10-5002*	Permanent Salaries	522,424	522,006	50,000	572,006
10-5021	TaxMed (elect not to utilize the District-provided health insurance)	11,077	11,520		11,520
10-5003	Overlime	448	1,000		1,000
10-5011	Medicare/FICA	7,508	7,736		7,736
10-5013	EDD Training Tax	282			
10-5014	CA State Unemployment	518	784		784
10-5015	Workers' Comp Insurance	4,241	6,943		6,943
10-5017	PERS Health Insurance Retired Employees	18,314	18,300	25	18,325
10-5018	PERS Health Insurance Active Employees	33,933	38,400		38,400
10-5019	Dental/Vision Care	8,728	8,750		8,750
10-5020/21/23	PERS Retirement (ER & EE Paid)	69,777	72,074	7,000	79,074
10-5022/5024	PERS Unfunded Accrued Liability	109,625	109,625	(7,025)	102,600
Salaries and Benefits Total:		\$ 786,873	797,138	50,000	847,138

*Budget amendment for Salaries is to cover Net Pension Liability prepared by Singleton (auditors).

Expenditures Services and Supplies (Object Level)					
Account #	Description	UNAUDITED ACTUALS as of June 30, 2022	BUDGET Fiscal Year 2021-2022	Budget Amendment	FINAL BUDGET Fiscal Year 2021-2022
10-5201	PM Monitoring Expenses (supplies)	19,083	15,000	4,100	19,100
10-5202	Office Supplies	13,403	10,000	3,405	13,405
10-5203	References, Subscriptions	316	500		500
10-5204	Postage, Shipping	555	1,000	(400)	600
10-5205	Memberships	5,412	3,500	2,000	5,500
10-5207	Office Equipment - non capitalized	2,769	3,300	(500)	2,800
10-5206	Ozone Monitoring Expenses	3,911	1,000	2,000	3,000
10-5251	Communications	17,324	25,000	(7,605)	17,395
10-5253	Rent, Structures, Grass Valley	32,856	33,000		33,000
10-5254	Rent, Structures - Portola	6,649	6,800		6,800
10-5255	Utilities, Grass Valley	1,888	2,700	(900)	1,800
10-5256	Utilities, Portola	2,717	2,500	250	2,750
10-5257	Rent, PM2.5 (Conf room and roof)	17,028	19,000	(1,800)	17,200
10-5258	Liability Insurance	11,780	12,700	(900)	11,800
10-5259	Legal Notices, Public	1,684	1,000	700	1,700
10-5301	Information Technology	34,964	22,000	13,000	35,000
10-5303	Maintenance: Office Equipment	1,366	500	900	1,400
10-5305	Maintenance: Vehicles	5,994	3,000	3,000	6,000
10-5311	Profession Services: Legal	2,938	6,000	(3,000)	3,000
10-5312	Profession Services: Office Assistance	-	1,200	(1,200)	-
10-5313	Profession Services: Accounting (Nevada County, Accountant, and ADP)	30,091	22,000	8,100	30,100
10-5314	Profession Services: Financial Auditor	14,675	16,000	(1,000)	15,000
10-5315	Profession Services: Board - Directors and Variance	3,500	5,000	(1,500)	3,500
10-5319	Profession Services: Human Resources	4,193	10,000	(5,000)	5,000
10-5351	Training, Tuition	3,324	1,500	1,850	3,350
10-5352	Travel	4,394	3,000	1,400	4,400
10-5353	Gasoline	5,571	5,000	600	5,600
10-5354	Private Car Mileage	727	2,000	(1,200)	800
10-5390	Miscellaneous	325	1,000	(650)	350
Services and Supplies Total:		\$ 249,435	\$ 235,200	\$ 15,650	\$ 250,850

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NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
Operating Budget vs. Unaudited Actuals
as of June 30, 2022

Expenditures Pass-thru Funds / Internal Programs / Contributions to Other Agencies (Object Level)					
Account #	Description	UNAUDITED ACTUALS as of June 30, 2022	BUDGET Fiscal Year 2021-2022	Budget Amendment	FINAL BUDGET Fiscal Year 2021-2022
10-5402	Alternate Commute Program	-	750	(750)	-
10-5404	ARB; AB 2588 Fees	-	1,400	(1,400)	-
10-5405	Public Education Program	5,474	25,000	(19,500)	5,500
10-5406	Fire Dept Response Reimbursement	-	1,500	(1,500)	-
Contribution to Other Agencies / Internal Grants Total:		\$ 5,474	\$ 28,650	(23,150)	\$ 5,500

Expenditures Fixed Asset Purchases (Object Level)					
Account #	Description	UNAUDITED ACTUALS as of June 30, 2022	BUDGET Fiscal Year 2021-2022	Budget Amendment	FINAL BUDGET Fiscal Year 2021-2022
10-5601	Office Equipment (New Server/Installation)	16,371	2,200	14,200	16,400
10-5602	Field Equipment (fixed assets over \$5,000)	61,717	5,000	56,800	61,800
10-5603	Vehicle	0	30,000	(30,000)	-
10-5605	EPA Supplemental Monitoring	29,415	46,000		46,000
Fixed Asset Purchases Total:		\$ 107,503	83,200	41,000	124,200

Budget Summary				
	UNAUDITED ACTUALS as of June 30, 2022	BUDGET Fiscal Year 2021-2022	Budget Amendment	FINAL BUDGET Fiscal Year 2021-2022
Expenditures				
Salaries and Benefits (Object Level)	786,873	797,138	50,000	847,138
Services and Supplies (Object Level)	249,435	235,200	15,650	250,850
Pass-thru Funds / Internal Programs / Contributions to Other Agencies (Object Level)	5,474	28,650	(23,150)	5,500
Fixed Asset Purchases (Object Level)	107,503	83,200	41,000	124,200
Expenditure Total:	\$ 1,149,284	1,144,188	83,500	1,227,688

NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
Restricted
 Budget vs Unaudited Actuals
 as of June 30, 2022

Restricted Budget, Fund Balance		
Restricted Cash Available	June 30, 2022	\$1,421,801
Restricted Fund Balance	Per Audit June 30, 2021	598,315

Restricted Budget, Revenue						NOTE ONLY
Account #	Description	UNAUDITED ACTUALS as of June 30, 2022	BUDGET Fiscal Year 2021-2022	Unearned Revenue (to be carried over to FY22-23)	Year End Revenue	Program Cash Balance
20-4500	AB2766 Accrual Balances: Nevada \$394,856; Sierra (\$6,802); Plumas \$190,668	220,935	240,000		220,935	
	AB2766 Cash Balances: Nevada \$514,921; Sierra (\$4,708); Plumas \$183,829					694,042
	Govt. Funding, AB 2766, prior year planned/encumbered		357,530			
20-4505	Govt. Funding, AB923	40,339	50,000			
20-4505	Govt. Funding, AB923, prior year planned/encumbered	305,610	314,639			
20-4505	Govt. Funding, AB923, Unspent funds			345,948		376,498
20-4518	Govt. Funding, Carl Moyer HD Diesel	218,750	175,000			
20-4518	Govt. Funding, Carl Moyer HD Diesel, prior year planned/encumbered		274,915			
20-4520	Govt. Funding, Carl Moyer Interest	1,212				
20-4718	Govt. Funding, Unspent			219,962		251,329
20-4529	Govt. Funding, EPA Target Grant for Portola 2015	204,076	398,400		204,076	(24,342)
20-4536	Woodstove Reduction Program (WRP), prior year planned/encumbered	73,599	165,000	64,464	9,874	64,464
20-4536	Woodstove Reduction Program (WRP), Interest	738				
20-4538	AB 617 Implementation (20,183, 22,659, 16,015)	16,617	14,848		16,617	
20-4539	AB 617 interest		500			
20-4540	Govt. Funding, EPA Target Grant for Portola 2018	77,235	300,000		77,235	(27,784)
20-4541	Nox Reduction, prior year planned/encumbered	71,861	-		53,376	19,079
20-4541	Nox Reduction, Interest	593	-			
20-4541	Nox Reduction, Unspent		-	19,079		
20-4542	Farmers, Pooled Share Program, prior year planned/encumbered	162,646	546,514		158,402	5,626
20-4542	Farmers, Pooled Share Program, Interest	1,382	-			
20-4542	Farmers, Pooled Share Program, Unspent		-	5,625		
20-4544	AB617 Incentives,	71,241	-			
20-4544	AB617 Incentives, Interest	650	70,695			71,890
20-4544	AB617 Incentives, Unspent		-	71,890		
20-4540	Govt. Funding, EPA Target Grant for Portola 2020	9,000	-		9,000	(9,000)
20-4600	Other Income, Interest, Restricted	Allocated to program	1,000			
Restricted Budget, Total Resources:		\$1,476,484	\$2,909,041	\$726,968	\$749,515	\$1,421,801

Restricted Budget, Expenditures					
Account #	Description	UNAUDITED ACTUALS as of June 30, 2022	BUDGET Fiscal Year 2021-2022	Budget Amendment	Final Budget
20-5401	AB2766 Planned Expenditures for 2022		219,230	(150,000)	69,230
20-5402	Town of Truckee (AB 2018-04, \$39,542)		39,542		39,542
20-5402	Nevada County OES (AB 2021-10, \$182,153)		7,851		7,851
20-5402	Nevada County OES (AB 2023-01, \$150,000)	150,000		150,000	150,000
20-5402	Sierra Commons (AB 2020-05, \$24,000)		8,019		8,019
20-5402	Sierra Commons (AB2020-06,\$26,000)		1,647		1,647
20-5402	Bear Yuba Land Trust (AB2020-09, \$15,000)		11,508		11,508
20-5403	McGarr Excavation AB2022-07	16,835	-		-
20-5403/5440	Portola PM Mitigation(AB2015-08)	1,484	16,867	6,789	23,656
20-5403/5442	Portola MOU (AB2016-08)		18,032	(11,955)	6,077
20-5403/5490	EPA TAG 2018 Match (AB2021-11, 34,834 + 5,166)	420	34,834	5,166	40,000
20-5404	AB2766 Sierra County	7,200	-		-
20-5406	Carl Moyer		449,915		449,915
20-5416	Farmer	158,402	546,514		546,514
20-5409	AB 923		364,639		364,639
20-5410	EPA Target Grant 2015	215,099	398,400		398,400
20-5414	Woodstove Reduction Program (WRP)		9,874		45,000
20-5417	Nox Reduction Measure (NRM)	53,376	70,212		70,212
20-5415	AB 617 Implementation (\$20,183, \$22,659, \$16,015)	16,617	14,848	1,770	16,618
20-5485	EPA Target Grant 2018	77,235	300,000		300,000
20-5486	AB617 Incentive	-	70,695		70,695
20-5487	EPA Target Grant 2020	9,000	-	9,000	9,000
Restricted Budget, Expenditures Totals:		715,542	2,617,753	10,770	2,628,523

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To: Northern Sierra Air Quality Management District Board of Directors
From: Gretchen Bennitt, Air Pollution Control Officer
Date: January 23, 2023

Agenda Item: V.E

Agenda Description: Actuals for End of December 2022

Issues: The second quarter for FY 2022-2023 (December 2022) is available for review and discussion

Requested Action: Review and Approve the 2nd Quarter Report for December 2022

ROLL CALL VOTE REQUESTED

Attachments:

1. FY 2022-2023 Operating Budget VS Actuals (Second Quarter)
2. FY 2022-2023 Restricted Budget VS Actuals (Second Quarter)
3. Profit and Loss July through December 2022
4. Balance Sheet as of December 31, 2022

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Northern Sierra Air Quality Management District Balance Sheet

As of December 31, 2022

	Dec 31, 22
ASSETS	
Current Assets	
Checking/Savings	
10-1000 · Cash, Operating General Fund	859,508.15
10-1003 · Cash, Bank Payroll Operating	350,609.10
10-1004 · Cash, GovPay Operating	101,292.79
10-1400 · Burn Box Petty Cash - GV	50.00
10-1401 · Portola Cash Box	6.59
20-1000 · Cash, Restricted Fund	1,170,629.46 ✓
Total Checking/Savings	2,482,096.09
Other Current Assets	
10-1302 · Office Lease Security Lease Dep	1,214.00
Total Other Current Assets	1,214.00
Total Current Assets	2,483,310.09
Fixed Assets	
10-1700 · Capital Asset, Net of Deprecat	
10-1701 · Equipment (GASB)	337,462.00
10-1702 · Vehicles (GASB)	72,662.00
10-1703 · Office Equipment Furniture	73,563.00
10-1710 · Accumulated Deprecation Total	
10-1711 · Accum Depr Field Equip	-243,783.00
10-1712 · Accum Depr Equip Vehicles	-72,661.00
10-1713 · Accumulated Depr Office Equip	-51,374.00
Total 10-1710 · Accumulated Deprecation Total	-367,818.00
Total 10-1700 · Capital Asset, Net of Deprecat	115,869.00
Total Fixed Assets	115,869.00
Other Assets	
10-1650 · Deferred Outflows of Resources	
10-1651 · Deferred Recognition of Contrib	239,730.00
10-1652 · Deferred Outflows -OPED Contrib	44,785.00
Total 10-1650 · Deferred Outflows of Resources	284,515.00
Total Other Assets	284,515.00
TOTAL ASSETS	2,883,694.09
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
10-2000 · Payables (Operating Only)	
10-2002 · Accounts Payable	37.44
Total 10-2000 · Payables (Operating Only)	37.44
Total Accounts Payable	37.44
Other Current Liabilities	
10-2300 · Other Current Liability Operati	
10-2305 · Deferred Compensation Payables	-10.47
10-2310 · Employee Part Health I	2,324.87
10-2317 · PEPPA Employee Deduction	2,015.19
Total 10-2300 · Other Current Liability Operati	4,329.59
Total Other Current Liabilities	4,329.59
Total Current Liabilities	4,367.03
Long Term Liabilities	
10-2328 · Noncurrent Liabilities	
10-2329 · Compensated Absences	68,852.00

3:48 PM

01/11/23

Accrual Basis

Northern Sierra Air Quality Management District
Balance Sheet
As of December 31, 2022

	<u>Dec 31, 22</u>
10-2330 · Net OPEB (Other than EE Benefit)	843,477.00
10-2331 · Net Pension Liability	<u>1,096,472.00</u>
Total 10-2328 · Noncurrent Liabilities	2,008,801.00
10-2500 · Deferred Inflows of Resources	
10-2501 · Deferred Recognition of Pensio	37,493.00
10-2502 · Deferred Recognition of OPEB Ea	<u>7,068.00</u>
Total 10-2500 · Deferred Inflows of Resources	44,561.00
Total Long Term Liabilities	<u>2,053,362.00</u>
Total Liabilities	2,057,729.03
Equity	
10-3900 · Retained Earnings - Operating	-588,921.94
10-3920 · Invested In Capital Assets	115,869.00
20-3900 · Restricted Equity	218,330.48
Net Income	<u>1,080,687.52</u>
Total Equity	<u>825,965.06</u>
TOTAL LIABILITIES & EQUITY	<u><u>2,883,694.09</u></u>

NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT

**Operating Budget vs. Actuals
as of December 31, 2022**

Resource Report	
Operating (Fund 6774) End Balance December 31, 2022	\$ 859,508
Operating (Payroll) End Balance December 31, 2022	350,609
Operating (GovPay) End Balance December 31, 2022	101,293
<i>All Operating Accounts Cash Total</i>	
	\$ 1,311,410

Revenue			
Account #	Description	ACTUALS as of Dec. 31, 2022	BUDGET Fiscal Year 2022-2023
10-4002	Fees, Permit to Operate	27,888	35,000
10-4004	Fees, Vapor Recovery	8,672	22,000
10-4005	Fees, Variance Application	860	3,000
10-4006	Fees, Source Test	-	9,000
10-4007	Fees, Prescribed Burning	8,275	22,000
10-4008	Fees, Woodstove Inspections	649	3,000
10-4010	Fees, Title V, Fed Op Permit	(4,527)	41,500
10-4013	Fees, Fire Dept Response	-	1,500
10-4100	Penalties, Permitted Source	3,850	10,000
10-4101	Penalties, Open Burning	-	2,500
10-4201	Gov't Funding, State Subvention	-	132,000
10-4202	Gov't Funding, Subvention Supplemental	-	3,500
10-4203	Gov't Funding, County Contribution	63,773	62,669
10-4204	Gov't Funding, EPA Monitoring	60,400	57,000
10-4205	Gov't Funding, EPA Monitoring Supplemental		
10-4206	Gov't Funding, AB 2766 DMV Fees	113,807	360,000
10-4207	Gov't Funding, PERP Pass thru	27,928	25,000
10-4208	Gov't Funding, AB 923 Operating	888	3,125
10-4209	Gov't Funding, EPA Target 2015	32,364	75,000
10-4210	Gov't Funding, EPA Target 2018	-	45,000
10-4211	Gov't Funding, AB 197	-	8,583
10-4212	Rx Fire Funding, Monitoring	-	1,000
10-4213	Rx Fire Funding, Staff	-	75,000
10-4214	EPA 2015 Burnwise Coordinator	10,476	
10-4215	Carl Moyer, Admin Fee	-	25,000
10-4219	CAPCOA 103 GRANT		
10-4222	Farmer Pooled Share	-	
10-4223	RAP, Carl Moyer Rural Assistance admin		
10-4225	Gov't Funding, EPA Target 2020	125	
10-4302	Other Income, Sale of Asset		
10-4303	Other Income, Rules, Copies, Subscr.		
10-4304	Other Income, Miscellaneous		100
10-4310	Other Income, Interest Earned	10,724	25,000
Revenue Total:		\$ 366,151	1,047,477

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NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT

**Operating Budget vs. Actuals
as of December 31, 2022**

Account #	Description	ACTUALS as of Dec. 31, 2022	BUDGET Fiscal Year 2022-2023
10-5202	Office Supplies	10,505	7,000
10-5204	Postage, Shipping	139	650
10-5207	Office Equipment - non capitalized	3,452	3,400
10-5259	Legal Notices, Public	94	1,000
10-5301	Information Technology	20,475	22,000
10-5390	Miscellaneous	-	1,000
10-5201	PM Monitoring Expenses (supplies)	6,436	8,700
10-5206	Ozone Monitoring Expenses	1,208	4,800
10-5203	References, Subscriptions	168	300
10-5205	Memberships	4,443	5,000
10-5253	Rent, Structures, Grass Valley, Main	19,173	33,000
10-5254	Rent, Structures - Portola	3,885	6,800
10-5255	Utilities, Grass Valley	1,127	2,700
10-5256	Utilities, Portola	523	2,500
10-5257	Rent, PM2.5 (Conf room and roof)	11,382	19,000
10-5251	Communications	7,713	22,000
10-5258	Liability Insurance	12,118	14,000
10-5311	Profession Services: Legal	-	3,000
10-5313	Profession Services: Accounting (Nevada County, Accountant, and ADP)	28,325	18,056
10-5314	Profession Services: Financial Auditor	-	15,500
10-5315	Profession Services: Board - Directors and Variance	1,243	4,000
10-5319	Profession Services: Human Resources	-	5,000
10-5303	Maintenance: Office Equipment	1,005	500
10-5305	Maintenance: Vehicles	2,900	3,000
10-5351	Training, Tuition	1,383	3,000
10-5352	Travel	1,156	10,000
10-5353	Gasoline	3,319	7,000
10-5354	Private Car Mileage	404	2,000
Services and Supplies Total:		\$ 142,576	\$ 224,906

Expenditures Pass-thru Funds / Internal Programs / Contributions to Other Agencies (Object Level)			
Account #	Description	ACTUALS as of Dec. 31, 2022	BUDGET Fiscal Year 2022-2023
10-5402	Alternate Commute Program		750
10-5404	ARB: AB 2588 Fees		1,400
10-5405	Public Education Program	2,062	10,000
10-5406	Fire Dept Response Reimbursement		1,500
Contribution to Other Agencies / Internal Grants Total:		\$ 2,062	\$ 13,650

NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT

Operating Budget vs. Actuals
as of December 31, 2022

Expenditures		Fixed Asset Purchases (Object Level)	
Account #	Description	ACTUALS as of Dec. 31, 2022	BUDGET Fiscal Year 2022-2023
10-5601	Office Equipment (2 PC towers)		4,000
10-5602	Field Equipment (fixed assets over \$5,000)	7,212	5,000
10-5603	Vehicle		50,000
Fixed Asset Purchases Total:		\$ 7,212	59,000

Budget Summary	Available Funding & Expenditures	
Salaries and Benefits (Object Level)	428,039	896,280
Services and Supplies (Object Level)	142,576	224,906
Pass-thru Funds / Internal Programs / Contributions to Other Agencies (Object Level)	2,062	13,650
Fixed Asset Purchases (Object Level)	7,212	59,000
Expenditure Total:	\$ 579,888	1,193,836

Northern Sierra Air Quality Management District
 Profit & Loss OPERATING Budget vs. Actual

July through December 2022

	Jul - Dec 22	Budget	% of Budget
Ordinary Income/Expense			
Income			
10-4000 · Operating Income			
10-4002 · Fees, Permit to Operate	27,888.34	35,000.00	79.7%
10-4004 · Fees, Vapor Recovery	8,672.13	22,000.00	39.4%
10-4005 · Fees, Variance Application	859.78	3,000.00	28.7%
10-4006 · Fees, Source Test	0.00	9,000.00	0.0%
10-4007 · Fees, Prescribed Burning	8,275.33	22,000.00	37.6%
10-4008 · Fees, Woodstove Inspections	649.02	3,000.00	21.6%
10-4010 · Fees, Title V	(4,527.48)	41,500.00	(10.9)%
10-4013 · Fire Dept Response Fee	0.00	1,500.00	0.0%
10-4100 · Penalties, Permitted Source	3,850.00	10,000.00	38.5%
10-4101 · Penalties, Open Burning	0.00	2,500.00	0.0%
10-4200 · Intergovernmental Revenue Total			
10-4201 · Gov Fund, State Subvention	0.00	132,000.00	0.0%
10-4202 · Gov Fund, Subvention Supplement	0.00	3,500.00	0.0%
10-4203 · Gov Fund, County Contributions	63,772.50	62,669.00	101.8%
10-4204 · Gov Fund EPA Monitoring	60,400.00	57,000.00	106.0%
10-4206 · Gov Funding AB2766 Operating	113,806.74	360,000.00	31.6%
10-4207 · Gov Funding PERP Pass-Thru	27,927.86	25,000.00	111.7%
10-4208 · Gov Funding AB923 Operating	887.60	3,125.00	28.4%
10-4209 · Gov EPA Target 2015 , Admin Fee	32,364.10	75,000.00	43.2%
10-4210 · Gov EPA Target 2018, Admin Fee	0.00	45,000.00	0.0%
10-4211 · Gov, AB 197	0.00	8,583.00	0.0%
10-4212 · Rx Fire Grant Monnitoring	0.00	1,000.00	0.0%
10-4213 · Rx Fire Staff Grant	0.00	75,000.00	0.0%
10-4214 · EPA Target 2015 Burnwise Coordi	10,476.06		
10-4215 · Carl Moyer Admin Fee	0.00	25,000.00	0.0%
10-4222 · Farmer Prgm, Pooled Share Admin	0.00	0.00	0.0%
10-4225 · Gov EPA Target 2020, Admin Fee	125.36		
10-4226 · Amerlcan Rescue Plan (ARP)	0.00		
Total 10-4200 · Intergovernmental Revenue Total	309,760.22	872,877.00	35.5%
10-4300 · Other Income			
10-4303 · Other Income, Copies	0.00	100.00	0.0%
Total 10-4300 · Other Income	0.00	100.00	0.0%
10-4310 · Interest Earned - Operating			
10-4311 · Interest Earned from Restricted	3,580.55		
10-4310 · Interest Earned - Operating - Other	7,143.56	25,000.00	28.6%
Total 10-4310 · Interest Earned - Operating	10,724.11	25,000.00	42.9%
Total 10-4000 · Operating Income	366,151.45	1,047,477.00	35.0%
Total Income	366,151.45	1,047,477.00	35.0%
Gross Profit	366,151.45	1,047,477.00	35.0%
Expense			
10-5994 · Total All Operating Expenses			
10-5990 · Total Salary & Benefits			
10-5001 · Salaries			
10-5002 · Permanent Salaries	270,740.83	584,615.00	46.3%
10-5006 · Overtime Pay	0.00	1,000.00	0.0%
10-5007 · TexMed (in lieu of Health Insur	3,846.84	7,681.00	50.1%
10-5008 · Vehicle Allowance	750.00		
Total 10-5001 · Salaries	275,337.67	593,296.00	46.4%
10-5010 · Employee Benefits			
10-5011 · Medicare/FICA	3,893.67	8,699.00	44.8%
10-5013 · EDD Training Tax	0.00	784.00	0.0%
10-5014 · CA State Unemployment	199.41		
10-5015 · Workers' Comp Insurance	5,032.66	5,352.00	94.0%
10-5017 · PERS Retirees Health Plan	16,406.60	27,900.00	58.8%
10-5018 · PERS Health Active Employee	28,679.05	55,800.00	51.4%
10-5019 · Dental/Vision Care	1,282.84	10,000.00	12.8%

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Northern Sierra Air Quality Management District
 Profit & Loss OPERATING Budget vs. Actual

July through December 2022

	Jul - Dec 22	Budget	% of Budget
10-5020 · PERS - ER Classic Share			
10-5021 · PERS ER- Paid Member Contributi	8,891.03		
10-5023 · PERS PEPRA -ER Contribution	11,052.52	70,589.00	15.7%
10-5020 · PERS - ER Classic Share - Other	14,133.18		
Total 10-5020 · PERS - ER Classic Share	34,076.73	70,589.00	48.3%
10-5022 · PERS Classic and PEPRA UAL			
10-5024 · PERS PEPRA UAL	0.00	123,860.00	0.0%
10-5022 · PERS Classic and PEPRA UAL - Ot...	61,930.02		
Total 10-5022 · PERS Classic and PEPRA UAL	61,930.02	123,860.00	50.0%
10-5027 · 457 (b) Plan ER Contribution	1,200.00		
Total 10-5010 · Employee Benefits	152,700.98	302,984.00	50.4%
Total 10-5990 · Total Salary & Benefits	428,038.65	896,280.00	47.8%
10-5991 · Operating Expense			
10-5200 · Office			
10-5202 · Office Supplles	10,504.61	7,000.00	150.1%
10-5204 · Postage/Shipping	138.77	650.00	21.3%
10-5207 · Non-Cap - Office Equipment	3,451.50	3,400.00	101.5%
10-5259 · Legal Notices, Publ	94.16	1,000.00	9.4%
10-5301 · Informaton Technology	20,475.18	22,000.00	93.1%
10-5390 · MIscellaneous Exp	0.00	1,000.00	0.0%
Total 10-5200 · Office	34,664.22	35,050.00	98.9%
10-5215 · Air & Ozone Monitoring			
10-5201 · PM2.5 Expenditure	6,435.97	8,700.00	74.0%
10-5206 · Ozone Monitoring	1,208.16	4,800.00	25.2%
Total 10-5215 · Air & Ozone Monitoring	7,644.13	13,500.00	56.6%
10-5225 · Dues & Subscription			
10-5203 · References, Subscrip	168.04	300.00	56.0%
10-5205 · Memberships	4,443.00	5,000.00	88.9%
Total 10-5225 · Dues & Subscription	4,611.04	5,300.00	87.0%
10-5250 · Rents & Utililties			
10-5253 · Rent, Grass Valley	19,173.00	33,000.00	58.1%
10-5254 · Rent, Portola	3,885.00	6,800.00	57.1%
10-5255 · Utililties, Grass Valley	1,126.80	2,700.00	41.7%
10-5256 · Utililties, Portola	523.35	2,500.00	20.9%
10-5257 · Rent PM2.5 Grass Valley	11,382.00	19,000.00	59.9%
Total 10-5250 · Rents & Utililties	36,090.15	64,000.00	56.4%
10-5251 · Communications	7,712.94	22,000.00	35.1%
10-5258 · Liability Insurance	12,117.95	14,000.00	86.6%
10-5300 · Professional Fees			
10-5311 · Professional Serv - Legal	0.00	3,000.00	0.0%
10-5313 · Prof Services Accounting			
10-5318 · EPA Target GR Acct & Office Ser	16,185.63	3,933.00	411.5%
10-5320 · EPA TAG 2018 Admin Hours	0.00	123.00	0.0%
10-5313 · Prof Services Accounting - Other	12,139.33	14,000.00	86.7%
Total 10-5313 · Prof Services Accounting	28,324.96	18,056.00	156.9%
10-5314 · Profes Serv - Financial Auditor	0.00	15,500.00	0.0%
10-5315 · Profes Services Board	1,243.13	4,000.00	31.1%
10-5319 · Human Resources	0.00	5,000.00	0.0%
Total 10-5300 · Professional Fees	29,568.09	45,556.00	64.9%

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Northern Sierra Air Quality Management District
 Profit & Loss OPERATING Budget vs. Actual
 July through December 2022

	Jul - Dec 22	Budget	% of Budget
10-5325 · Repair & Maintenances			
10-5303 · Maintenance Office	1,004.57	500.00	200.9%
10-5305 · Maintenance Vehicles	2,900.44	3,000.00	96.7%
Total 10-5325 · Repair & Maintenances	3,905.01	3,500.00	111.6%
10-5350 · Travel & Conference			
10-5351 · Training/Tuition/Conferences	1,383.02	3,000.00	46.1%
10-5352 · Travel	1,156.27	10,000.00	11.6%
10-5353 · Gasoline	3,318.97	7,000.00	47.4%
10-5354 · Private Car Mileage	403.76	2,000.00	20.2%
Total 10-5350 · Travel & Conference	6,262.02	22,000.00	28.5%
Total 10-5991 · Operating Expense	142,575.55	224,906.00	63.4%
10-5992 · Pass-thru Funds			
10-5402 · Alternate Commute Program	0.00	750.00	0.0%
10-5404 · ABR AB2588	0.00	1,400.00	0.0%
10-5405 · Public Education Program	2,062.00	10,000.00	20.6%
10-5406 · Fire Dept Res Reimbu	0.00	1,500.00	0.0%
Total 10-5992 · Pass-thru Funds	2,062.00	13,650.00	15.1%
10-5993 · Fixed Asset Purchases Summary			
10-5601 · Fixed Assets Office	0.00	4,000.00	0.0%
10-5602 · Fixed Assets Field	7,212.18	5,000.00	144.2%
10-5603 · Fixed Assets Vehicles	0.00	50,000.00	0.0%
Total 10-5993 · Fixed Asset Purchases Summary	7,212.18	59,000.00	12.2%
Total 10-5994 · Total All Operating Expenses	579,888.38	1,193,836.00	48.6%
Total Expense	579,888.38	1,193,836.00	48.6%
Net Ordinary Income	(213,736.93)	(146,359.00)	146.0%
Net Income	(213,736.93)	(146,359.00)	146.0%

NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT

Restricted Actuals as of December 31, 2022

Restricted Budget, Fund Balance		
Restricted Cash Available	12/31/2022	\$1,170,629

Restricted Budget, Fund Balance			ACTUALS as of Dec. 31, 2022	Prior Year Carry Over Funds
Account #	Description			
20-3901	Restricted Funds, AB2766 Encumbered		232,780	694,043
20-3901	Planned Expenditures, AB2766 Total Allocation - Nevada County			
20-3901	Planned Expenditures, AB2766 Total Allocation - Plumas County		34,116	
20-3901	Planned Expenditures, AB2766 Total Allocation - Sierra County		5,828	
20-3901	Planned Expenditures, Carl Moyer		75,907	251,329
20-3901	Planned Expenditures, AB923		357,552	376,498
20-3901	Planned Expenditures, WRP Encumbered		64,137	64,463
20-3901	Planned Expenditures, AB617 Incentive Funds		71,639	
20-3901	Planned Expenditures, AB617 Implementation Funds (Year 3)		16,704	
20-3901	Planned Expenditures, Nox Reduction Measure (NRM)		53,375	
20-3901	Planned Expenditures, AB617 Incentive Funds			71,890
20-3901	Planned Expenditures, EPA Target Grant Match (2015)		23,656	(24,341.75)
20-3901	Planned Expenditures, EPA Target Grant Match (2018)		40,000	(27,783.90)
20-3901	Planned Expenditures, EPA Target Grant			(9,000.00)
20-3901	Nox Reduction Measure (NRM)			19,079
20-3901	Planned Expenditures, FARMER		5,154	5,626
Restricted Budget, Fund Balance Accounts Totals:			\$980,848	\$1,421,801

Restricted Budget, Revenue			ACTUALS as of Dec. 31, 2022	#REF!
Account #	Description			
20-4500	Govt. Funding, AB 2766 DMV Fees (60% for District Admin)		232,780	75,871
20-4505	Govt. Funding, AB923 (6.25% for district admin)		50,000	24,986
20-4518	Govt. Funding, Carl Moyer HD Diesel (12.5% for district admin)		175,000	
20-4519	Govt. Funding, Carl Moyer Interest			1,123
20-4529	Govt. Funding, EPA Target Grant for Portola 2015		640,000	98,767
20-4536	Woodsmoke Reduction Program (WRP) Interest		300	288
20-4540	Govt. Funding, EPA Target Grant for Portola 2018		300,000	36,173
20-4546	Nox Reduction Measure (NRM) Interest			85
20-4547	Farmers Interest			25
20-4539	AB 617 Incentive Interest		500	321
20-4540	Govt. Funding, EPA Target Grant for Portola 2020			15,493
20-4600	Other Income, Interest, Restricted (Carl Moyer)		1,000	3,675
Restricted Budget, Revenue Totals:			\$1,399,580	\$256,807

Restricted Budget, Expenditures			ACTUALS as of Dec. 31, 2022	Prior Year Carry Over Funds
Account #	Description			
20-5401	AB2766 Planned Expenditures for 2021		39,944	
20-5402	Town of Truckee (AB 2018-04)		39,542	
20-5402	Nevada County OES (AB 2021 - 10, \$182,153)		7,851	
20-5402	Nevada County OES (AB 2023 - 01, \$182,153)		150,000	
20-5402	Tahoe-Truckee Unified S.D. (AB2022-02, \$75,000)		75,000	
20-5402	Town of Truckee (AB 2022-03)		50,000	
20-5402	Sierra Senior Services (AB2025-05, \$37,800)		37,800	
20-5402	All Phase Landscape and Excavation (AB2022-06, \$16,835)		16,835	16,835
20-5442	Portola MOU (AB2016-08, \$35,378)		6,077	
20-5404	Inc. Senior citizens of Sierra County (AB2022-01, \$5752)		5,752	1,438
20-5406	Carl Moyer		250,907	
20-5416	Farmer		5,154	
20-5409	AB 923		407,552	
20-5410	EPA Target Grant 2015		560,474	266,031
20-5485	EPA Target Grant 2018		300,000	11,196
20-5485	EPA Target Grant 2018 Specialist		79,526	
20-5440,5402	EPA Target Airshed Vehicle (AB2766 2015 & 2018 EPA Grant Match)		63,656	47,143
20-5414	Woodsmoke Reduction Program (WRP)		64,137	30,000
20-5417	Nox Reduction Measure (NRM)		53,375	
20-5415	AB 617 Implementation		16,704	
20-5486	AB617 Incentive		71,639	
20-5487	EPA Target Grant 2020			10,856
20-5491	EPA TAG 2020 Grant Match			684
Restricted Budget, Expenditures Totals:			2,301,925	\$ 384,184

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Northern Sierra Air Quality Management District
Profit & Loss RESTRICTED Budget vs. Actual
July through December 2022

	Jul - Dec 22	Budget	% of Budget
Ordinary Income/Expense			
Income			
20-4999 · Total Restricted Revenue			
20-4500 · AB 2766 (all counties)			
20-4502 · AB2766 Nevada County			
20-4702 · AB2766 Nevada PY Unspent funds	514,921.68		
20-4502 · AB2766 Nevada County - Other	60,032.91		
Total 20-4502 · AB2766 Nevada County	574,954.59		
20-4503 · AB2766 Plumas County			
20-4703 · AB2766 Plumas PY Unspent funds	183,828.91		
20-4503 · AB2766 Plumas County - Other	14,201.55		
Total 20-4503 · AB2766 Plumas County	198,030.46		
20-4504 · AB2766 Sierra County			
20-4704 · AB2766 Sierra PY Unspent funds	-4,707.97		
20-4504 · AB2766 Sierra County - Other	1,636.74		
Total 20-4504 · AB2766 Sierra County	-3,071.23		
20-4500 · AB 2766 (all counties) - Other	0.00	232,780.00	0.0%
Total 20-4500 · AB 2766 (all counties)	769,913.82	232,780.00	330.7%
20-4505 · AB 923 Current Year			
20-4705 · AB923 PY Unspent	376,497.90		
20-4505 · AB 923 Current Year - Other	24,985.73	50,000.00	50.0%
Total 20-4505 · AB 923 Current Year	401,483.63	50,000.00	803.0%
20-4518 · Carl Moyer Total Available			
20-4519 · Carl Moyer Interest	1,122.81		
20-4520 · Carl Moyer Program	0.00	175,000.00	0.0%
20-4718 · Carl Moyer - PY Unspent	251,328.71		
Total 20-4518 · Carl Moyer Total Available	252,451.52	175,000.00	144.3%
20-4529 · EPA Target Grant 2015 -Portola			
20-4729 · EPA TAG 2015 Prior Year Balance	-24,341.75		
20-4529 · EPA Target Grant 2015 -Portola - Other	98,767.07	640,000.00	15.4%
Total 20-4529 · EPA Target Grant 2015 -Portola	74,425.32	640,000.00	11.6%
20-4535 · Woodsmoke Reduction Program			
20-4536 · Interest-Woodsmoke Reduce Prog	287.99	300.00	96.0%
20-4735 · WRP Prior Yr Unspent Funds	64,463.23		
Total 20-4535 · Woodsmoke Reduction Program	64,751.22	300.00	21,583.7%
20-4538 · AB617-Implementation CAPP			
20-4539 · AB617 -Impementation Interest	0.00	500.00	0.0%
Total 20-4538 · AB617-Implementation CAPP	0.00	500.00	0.0%
20-4540 · EPA Target Grant 2018			
20-4740 · EPA TAG 2018 Prior Year Balance	-27,783.90		
20-4540 · EPA Target Grant 2018 - Other	36,173.36	300,000.00	12.1%
Total 20-4540 · EPA Target Grant 2018	8,389.46	300,000.00	2.8%
20-4541 · Nox Reduction Measure Rev			
20-4546 · Nox NRM Earned Interest	85.23		
20-4741 · Nox Reduction PY Unspent Funds	19,078.61		
Total 20-4541 · Nox Reduction Measure Rev	19,163.84		

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Northern Sierra Air Quality Management District
Profit & Loss RESTRICTED Budget vs. Actual
July through December 2022

	Jul - Dec 22	Budget	% of Budget
20-4542 · Farmers, Pooled Share Program			
20-4547 · Farmers Earned Interest	25.13		
20-4742 · Farmer, Pooled PY Unspent Funds	5,625.60		
Total 20-4542 · Farmers, Pooled Share Program	5,650.73		
20-4544 · AB617 Incentive Grant			
20-4545 · AB617 Incentive Grant Interest	321.17		
20-4744 · AB617 Incentive PY Unspent Fund	71,890.33		
Total 20-4544 · AB617 Incentive Grant	72,211.50		
20-4587 · EPA Target Grant 2020			
20-4787 · EPA TAG 2020 Prior Year Balance	-9,000.00		
20-4587 · EPA Target Grant 2020 - Other	15,493.06		
Total 20-4587 · EPA Target Grant 2020	6,493.06		
20-4600 · Interest Earned - Restricted	3,674.56	1,000.00	367.5%
Total 20-4999 · Total Restricted Revenue	1,678,608.66	1,399,580.00	119.9%
Total Income	1,678,608.66	1,399,580.00	119.9%
Gross Profit	1,678,608.66	1,399,580.00	119.9%
Expense			
20-5400 · Grantees Summary Only			
20-5401 · AB2766 Restricted Total			
20-5402 · AB2766 - Nevada County	16,835.00	382,780.00	4.4%
20-5403 · AB2766 - Plumas County			
20-5440 · 2015-08 Portola PM Nonattalmen	7,563.12	63,656.00	11.9%
20-5442 · 2016-08 Portola MOU- AB2766	0.00	6,077.00	0.0%
20-5490 · EPA 2018 Plumas Matching Funds	39,580.35		
20-5491 · TAG2020 Grant Match	684.34		
20-5403 · AB2766 - Plumas County - Other	0.00	34,116.00	0.0%
Total 20-5403 · AB2766 - Plumas County	47,827.81	103,849.00	46.1%
20-5404 · AB2766 - Sierra County	1,438.00	5,828.00	24.7%
Total 20-5401 · AB2766 Restricted Total	66,100.81	492,457.00	13.4%
20-5406 · Carl Moyer - Restricted			
20-5475 · Carl Moyer Program	0.00	250,907.00	0.0%
Total 20-5406 · Carl Moyer - Restricted	0.00	250,907.00	0.0%
20-5409 · AB 923 Restricted	0.00	407,552.00	0.0%
20-5410 · EPA Target Grant 2015	266,031.39	560,474.00	47.5%
20-5414 · Woodsmoke Reduction Program	30,000.00	64,137.00	46.8%
20-5415 · AB617-Implementation	0.00	16,704.00	0.0%
20-5416 · Farmers Pooled Shared Program	0.00	5,154.00	0.0%
20-5417 · Nox Reduction Measure Exp	0.00	53,375.00	0.0%
20-5485 · EPA Target Grant 2018	11,195.86	379,526.00	2.9%
20-5486 · AB617 Incentive Grant Expense	0.00	71,639.00	0.0%
20-5487 · EPA Target Grant 2020	10,856.15		
Total 20-5400 · Grantees Summary Only	384,184.21	2,301,925.00	16.7%
Total Expense	384,184.21	2,301,925.00	16.7%
Net Ordinary Income	1,294,424.45	-902,345.00	-143.5%
Net Income	1,294,424.45	-902,345.00	-143.5%

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To: Northern Sierra Air Quality Management District Board of Directors
From: Gretchen Bennitt, Air Pollution Control Officer
Date: January 23, 2023

Agenda Item: V.F

Agenda Description: Request that the Plumas County AB2766 amount for 2024 be allocated as a Match for the Targeted AirShed Grant 2020.

Issues: The District was approved for an additional \$3,172,238 million for the Portola EPA Targeted Airshed Grant funds for the Portola PM2.5 Federal Nonattainment area. The EPA has requested a match amount of \$40,000 from the Air District for this grant. The District is requesting that one year of Plumas County's AB2766 allocation should go towards this match.

Requested Action:

1. Consider approval of the transfer of one year's allocation (FY 2024) of Plumas County's AB2766 funds to be utilized as a match to the Portola 2020 EPA Target Grant of \$3,172,238 million.

ROLL CALL VOTE REQUESTED

Attachments: NONE

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To: Northern Sierra Air Quality Management District Board of Directors
From: Gretchen Bennett, Air Pollution Control Officer
Date: January 23, 2023

Agenda Item: VG

Agenda Description: Proposed Authorization of Engagement letter between Northern Sierra Air District and Singleton/Auman

Issues: The District issued a Request for Proposal to various firms that could perform a required financial audit of the District. There was no interest from any firms to do this. The District discussed this with District Counsel and it was agreed that if Singleton/Auman was willing to perform a financial audit of the District, then although they had previously audited the District for 3 years, that is was appropriate to engage Singleton/Auman for an additional 3 years. Singleton/Auman assured the District that they would rotate their auditors every year to allow for a change in auditing practices and questions.

Requested Action:

1. Authorize the Executive Director to sign the engagement letter with Singleton/Auman to Audit the Air District.

ROLL CALL VOTE REQUESTED

Attachments:

1. Engagement Letter from Singleton/Auman

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Audit Engagement Letter

December 1, 2022

To the Board of Directors
Northern Sierra Air Quality Management District
200 Litton Drive #320
Grass Valley, CA 95945

We are pleased to confirm our understanding of the services we are to provide Northern Sierra Air Quality Management District for the years ended June 30, 2023, 2024, and 2025.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, and each major fund, which collectively comprise the basic financial statements of Northern Sierra Air Quality Management District as of and for the years ended June 30, 2023, 2024, and 2025. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Northern Sierra Air Quality Management District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Northern Sierra Air Quality Management District's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Budgetary Comparison Schedules

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee

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that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

The objectives also include reporting on internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of your accounting records of Northern Sierra Air Quality Management District and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

- Lack of segregation of duties

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we

maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Northern Sierra Air Quality Management District's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will assist in preparing the financial statements and related notes of Northern Sierra Air Quality Management District in conformity with accounting principles generally accepted in the United States of America based on information provided by you. We will also assist in the maintenance of your depreciation schedule, based on information provided by you. We will assist in the preparation of your annual Financial Transaction Report. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related

notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with accounting principles generally accepted in the United States of America, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by GAAS and *Government Auditing Standards*.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, or contracts or grant agreements that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with accounting principles generally accepted in the United States of America (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in

accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of SingletonAuman, PC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the government or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for the purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of SingletonAuman, PC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the government. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Clay Singleton, Principal is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit on approximately November 15th.

Our fee for services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$18,200 (2023), \$18,500 (2024), and \$18,800 (2025).

Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination.

The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Reporting

We will issue a written report upon completion of our audit of Northern Sierra Air Quality Management District 's financial statements. Our report will be addressed to the Board of Directors of Northern Sierra Air Quality Management District . Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will state (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The report will also state that the report is not suitable for any other purpose. If during our audit we become aware that Northern Sierra Air Quality Management District is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

We appreciate the opportunity to be of service to Northern Sierra Air Quality Management District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,

Clay Singleton, Principal
SingletonAuman, PC
Susanville, CA 96130

RESPONSE:

This letter correctly sets forth the understanding of Northern Sierra Air Quality Management District .

Management signature: _____

Title: _____

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Date: _____

To: Northern Sierra Air Quality Management District Board of Directors
From: Gretchen Bennitt, Air Pollution Control Officer
Date: January 23, 2023

Agenda Item: VH

Agenda Description: Request for Extension for Project #AB 2022-03 - Town of Truckee's installation of a renewable diesel fuel tank at its Public Service Center

Issues: The town of Truckee is requesting an extension of their Board-approved AB2766 project for the reasons specified in their attached email to the District.

Requested Action:

1. Recommend approving the extension of the project until December 2023, per the Town's request.

ROLL CALL VOTE REQUESTED

Attachments:

1. December 1, 2022 email from Becky Bucar (Town of Truckee) to Melissa Klundby (NSAQMD)

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From: **Becky Bucar** <BBucar@townoftruckee.com>
Date: Thu, Dec 1, 2022 at 4:56 PM
Subject: RE: NSAQMD Grant (AB 2022-03) for Truckee
To: Melissa Klundby <melissak@myairdistrict.com>
Cc: Hilary Hobbs <HHobbs@townoftruckee.com>

Hi Melissa,

The Town is requesting an extension to the \$50,000 NSAQMD grant (AB 2022-03) awarded to the Town for construction of a renewable diesel fuel tank at its Public Service Center. As I mentioned in Scott's email below, the Town bid the project this spring (2022) and received only one bid that was well in excess of the Engineer's Estimate due to an unpredictable bidding season. For this reason, the Town rejected the bid and plans to rebid the project in January 2023 for construction in 2023.

To better align with the new construction schedule (triggered by the higher than expected bid received), the Town formally requests that NSAQMD extend the anticipated deliverable dates within the agreement (Exhibit A of Agreement) by 1 year. The Town anticipates Construction will be completed by November 2023.

Please let me know if you need additional information.

Thank you,

Becky

Becky Bucar

Engineering Manager

Town of Truckee

(530) 582-2932

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To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennett, Air Pollution Control Officer

Date: January 23, 2023

Agenda Item: VI.A

Agenda Description: Authorize the Chair and Executive Director to sign Agreements to grant FARMER funding to Collins Pine, Diversified Resources, Goicoechea Ranch, Goodwin Ranch, Grandi Ranch and Roberti Ranch.

Issues:

The FARMER program may provide up to 80% of the total cost of a project. Since the program began almost 4 years ago the Air District has disbursed over \$1.5 million in grants plus the current round of funding (Year 3 Round 1) of \$897,622.50 granted for 6 projects in the Northern Sierra AQMD. The individual agreements for each proposed project are attached for further information and are presented to the Board today for their approval.

Here is a list of the proposed projects and their grant awards:

<u>Grantee</u>	<u>Grant Award</u>	<u>Project</u>
Collins Pines in Chester	\$ 132,000.00	Wheel Loader
Diversified Resources in Chester	\$ 305,397.5	Skidder
Goicoechea Ranch in Sierra County	\$ 61,285.67	Excavator
Goodwin Ranch in Plumas County	\$ 132,853.88	Tractor
Grandi Ranch in Sierra County	\$ 96,000.00	Tractor
Roberti Ranch in Sierra County	\$ 176,000.00	Tractor

Here is a list of previous projects and their grant awards:

<u>Grantee</u>	<u>Grant Award</u>	<u>Project</u>
Sierra Pacific Industries in Quincy	\$ 158,402.40	Forklift
Sierra Pacific Industries in Quincy	\$ 386,809.60	Loader
Erik Roen	\$ 135,000.00	Tractor
Robinson Enterprises, Inc.	\$ 129,107.42	Feller Buncher
Robinson Enterprises, Inc.	\$ 245,967.30	Heel Boom Log Loader
Sierra Pacific Industries in Quincy	\$ 158,402.40	Forklift
Sierra Pacific Industries in Quincy	\$ 335,713.60	Loader
Dave Goicoechea	\$ 87,520.00	Tractor
Arnold Potter	\$ 40,971.62	Excavator

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Funding for the FARMER grant program is provided by the California Air Resources Board. The program is administered by the Placer County Air Pollution Control District. The Placer County APCD chooses which projects get money and how much money those projects get. Those decisions are based on the air quality merits of the individual projects, specifically, how much pollution is reduced for the least amount of money, or "cost effectiveness", and whether those projects benefit low-income or disadvantaged communities. Placer County APCD distributes the grant awards to the local Air Districts that are under contract with the Placer County APCD.

The contracts for the grant awards are administered by the local Air Districts. The role of the local Air District is to help the applicants fill out their grant applications. That includes help with wording, with choosing high value projects, with technical data and documentation and help with navigating the grant application process. Once a project has been awarded grant money, the local Air District is responsible for putting that grantee under contract with the District. The local District ensures that the grantee complies with all the conditions in the contract and adheres to all the pre-, post- and dismantling inspection schedules. The Air District holds the grant money in its account until such time that the grantee is ready to purchase their new equipment. Once all the inspections have been performed, the Air District will provide the grantee with their grant award. The Air District also fills out all the reports required by the FARMER program and ensures that the grantees continue to adhere to the terms of their grant contract over the 5-year life of the project. The primary responsibility of the grantee is to use their new equipment the same number of annual hours as the old equipment that was replaced.

Requested Action:

1. Authorize the Chair and Executive Director to sign Agreements between the Air District and the above-stated entities to receive FARMER grant funding.

ROLL CALL VOTE REQUESTED

Attachments:

1. Agreement 2022-01 Between Air District and Collins Pine
2. Agreement 2022-02 Between Air District and Diversified Resources
3. Agreement 2022-03 Between Air District and Goicoechea Ranch
4. Agreement 2022-04 Between Air District and Goodwin Ranch
5. Agreement 2022-05 Between Air District and Grandi Ranch
6. Agreement 2022-07 Between Air District and Roberti Ranch

To: Northern Sierra Air Quality Management District Board of Directors
From: Gretchen Bennitt, Air Pollution Control Officer
Date: January 23, 2022

Agenda Item: VI.B

Agenda Description: Northern Sierra Air Quality Management District's Goals and Objectives for 2023

Issues:

Attached is the Air District's Strategic Plan for 2023. The Strategic Plan is in two parts:

1. Goals and Objectives – Main Goals are outlined with individual objectives for each goal, complete with detailed objectives with timelines.
2. Since the District also accomplishes many more tasks than those outlined in the Goals and Objectives, the District has also included the District's Overall Work Plan for 2023.

Requested Action: For Board Review, Discussion and Approval

ROLL CALL VOTE REQUESTED

Attachments:

1. Northern Sierra Air Quality Management District 2023 Strategic Plan
2. 2023 Overall Work Plan

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To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennitt, Air Pollution Control Officer

Date: January 23, 2023

Agenda Item: VII.A

Agenda Description: Northern Sierra Air Quality Management District's Accomplishments - 2022

Issues: Attached are the District's accomplishments for 2022

Requested Action: Review

Attachments:

1. Northern Sierra Air Quality Management District's Accomplishments - 2022

b1

NORTHERN SIERRA AIR QUALITY MANAGEMENT AIR DISTRICT
ACCOMPLISHMENTS 2022

MISSION STATEMENT

Preserving air quality and protecting the public health and public welfare in Nevada, Plumas, and Sierra Counties.

Very productive year for the District. District staff completed the following accomplishments above and beyond the normal, routine, ongoing activities.

1. Staff continued to implement a **\$2.48 million** federal grant (TAG GRANT 2015) from the EPA for a wood stove change-out program in the Plumas County PM2.5 Nonattainment Area. Staff submitted a one-year extension to spend the grant funds and is currently down to a balance of **\$334,875.57**

Staff involved: Melissa Klundby, Julie Hunter, Mikki Brown, Gretchen Bennitt

2. Staff worked extensively with Progressive Source Communications to develop a marketing and outreach contract and implement five video advertisements promoting the wood stove change out program.

Staff involved: Julie Hunter and Mikki Brown

3. Staff participated in the Sierra Valley Farmers Market providing educational and informational materials to residents regarding the Portola wood stove change out program.

Staff involved: Mikki Brown

4. During 2022, the district hosted a Burn Wise event per EPA TAG grant requirement. The event was successful, and the first event held on behalf of the TAG since 2019.

Staff involved: Julie Hunter, Mikki Brown, and Gretchen Bennitt

5. During 2022, staff disbursed **\$20,000** in funding to residents wishing to change out non-certified woodstoves for cleaner burning appliances from the woodsmoke reduction program, a program funded by the Cap and Trade statewide funding program. The program was a woodstove changeout program throughout all three counties of the Air District. This funding was actually received by the District during 2018, and funds were finally fully disbursed during the first part of 2019 and concluded in 2022.

Staff involved: Duane Strawser and Gretchen Bennitt

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6. The District administers the State's AB2766 DMV surcharge grant money to worthwhile projects throughout all three counties of the District. This funding comes from a DMV surcharge fee for each registered vehicle in each county. Nevada and Plumas County charge a fee of \$4/vehicle. Sierra County charges a fee of \$2/vehicle.

Project proponents go through a sometimes competitive process to request full or partial sponsorship for projects which reduce vehicle emissions. **\$189,944 was granted for projects during 2022.**

Staff involved: Melissa Klundby

7. Staff granted **\$43,750** to install an EV charging infrastructure installation in Nevada City through a Carl Moyer Reserve Grant. The Grant request was completed, the funding was secured, and the new EV chargers were installed and are operational, all in the matter of less than 6-months.

Staff involved: Duane Strawser and Joe Fish

8. Staff installed three FEM BAM 1022 PM2.5 instruments at Grass Valley, Quincy and Portola monitoring sites and retired three FRM Thermo Fisher 2025 samplers. The FEM BAM 1022 instruments are continuous samplers. This upgrade to the monitoring network reduced the amount of time staff spends on pulling and installing filters, instrument maintenance, and shipping.

Staff involved: Joe Fish, Duane Strawser, Julie Hunter, Melissa Klundby

9. Staff worked with the Environmental Protection Agency to receive \$126,500 of funding from the American Rescue Plan. This funding was utilized to update the District's air monitoring system.

Staff involved: Joe Fish

10. Staff prepared for wildfire smoke season and responded to various smoke impacts throughout the District. Including releasing health advisories, setting up additional air quality monitors and responding to calls from the public.

Staff involved: Julie Hunter, Duane Strawser, Melissa Klundby, Gretchen Bennitt

11. Staff worked with local fire chiefs in Nevada County to improve complaint response for residential open burning.

Staff involved: Duane Strawser, Gretchen Bennitt

12. Staff worked extensively with CARB and EPA to complete and submit documents to EPA in order to avoid sanctions in western Nevada County for federal Ozone nonattainment.

Staff involved: Gretchen Bennitt and Tasha Coleman

13. Staff implemented the Prescribed Burn Reporting and Monitoring Support Program.

Staff involved: Julie Hunter

14. Staff was active in Forest Health Issues throughout the year. Staff met with CalFIRE and other agencies concerning prescribed burning.

Staff involved: Julie Hunter and Duane Strawser

15. Staff applied for the Wildfire Smoke Clean Air Centers for Vulnerable Populations Incentive Pilot Program. The District was awarded \$65,425.51 for filtration devices to be placed in locations throughout Nevada, Sierra and Plumas counties to provide vulnerable populations Clean Air Centers during wildfire smoke impacts. Funds are made available through Assembly Bill 836.

Staff involved: Julie Hunter and Duane Strawser

16. Staff hired Sonoma Technology Inc (STI) through TAG funds to provide forecasts for wood stove curtailment days in the Greater Portola area. Information was distributed via the website, emails and the curtailment hotline.

Staff involved: Mikki Brown

17. District staff along with CARB staff completed the Second Quantitative TAG Milestone Report.

Staff Involved: Mikki Brown

18. Staff completed the 2021 Emissions Inventory.

Staff involved: Julie Hunter

19. Staff completed the installation and programming of AirVision, a data management software system. This data management system will allow staff to submit data to the EPA quicker and more efficiently.

Staff involved: Julie Hunter

20. Staff have been working diligently to develop Standard Operating Procedures for projects in all program areas. This is an important aspect of a succession plan.

Staff involved: all

21. Staff developed and began implementation of a complaint database system to better monitor and track residential smoke complaints.

Staff involved: Tasha Coleman, Duane Strawser

22. Staff followed, commented on, and informed Board of various pertinent legislation related to air quality.

Staff involved: Gretchen Bennitt

23. Staff worked with many different agencies and industry to provide alternatives to burning green waste. Staff updates and keeps a list of what residents can do to remove green waste in Plumas and Sierra Counties.

Staff involved: Julie Hunter, Duane Strawser, Gretchen Bennitt

24. Staff worked with the Variance Hearing Board to issue variances.

Staff involved: Melissa Klundby

25. The Executive Director and the Board have continued to support local efforts to utilize biomass as a fuel to reduce smoke impacts from prescribed/residential open burning.

26. Julie Hunter and Melissa Klundby are active members of the Plumas County Fire Safe Council.

27. Gretchen Bennitt tackled some challenging planning issues in Nevada County, including commenting on the proposed Rise Gold Mine EIR.

28. Joe Fish, Melissa Klundby, Duane Strawser participated in CAPCOA Air Monitoring meetings.

29. Melissa Klundby and Tasha Coleman participated in CAPCOA Planning Managers Meetings

30. Gretchen Bennitt was elected as the Rural Chair for CAPCOA for 2022. Additionally, she served as Past-President of CAPCOA during 2022.

31. Joe Fish and Duane Strawser met with employees of SPI- Quincy and Collins Pine in Chester for quarterly meetings and discussions.

32. Mikki Brown regularly attended Portola City Hall Meetings

33. On-going investigation and submission of complaint submission regarding air contamination events caused by Union Pacific Railroad in Plumas County. Possible

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citations are still under consideration, but achieved an initial agreement from UP environmental representatives that all future train deliveries of the contaminant will minimally be transported in a manner that does not allow Dust escape.

Staff involved: Duane Strawser, Gretchen Bennitt

34. Duane Strawser was an active Board member of the Nevada County Transportation Commission.

35. Duane Strawser was an active Board member/Chair of the Nevada County Transit Commission.

36. Duane Strawser was an active Board member of the Nevada County Prescribed Burn Committee.

37. Duane Strawser was an active member of the State of California E-bike grant voucher program. Topics related to \$10-million state grant to encourage alternative public transportation options to reduce VMT, promote the health of our citizen's and provide viable transport options to those not qualified to operated a licensed vehicle. This program will be implemented in the Spring of 2023 and is managed by CARB, and implemented by the California Bicycle Coalition via oversight of the committee.

38. Air District worked with PG&E on various permitting issues.
Staff: Gretchen Bennitt, Joe Fish and Duane Strawser

39. Gretchen Bennitt implemented Quarterly calls with neighboring air districts in Foothills to discuss air quality concerns. Additionally, she served as Chair for the Mountain Counties Air Basin Technical Advisory Committee.

40. Produced new and ongoing media relations materials for a public information campaign as requested by the Fire Dept's to educate the public as to proper procedures when submitting Code violation complaints. This includes PSA's, print media interviews, Radio interviews and recorded PSA announcements.

Staff involved: Duane Strawser

41. Trained staff to become competent and independent in Vapor Recovery permits and inspections, Permit issuance, Title V compliance, complaint response, prescribed burning program, grant management, grant tracking,

Staff involved: Joe Fish

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To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennitt, Air Pollution Control Officer

Date: January 23, 2023

Agenda Item: VII.B

Agenda Description: Environmental Protection Agency's Proposed PM2.5 National Ambient Air Quality Standard

Issues:

On January 6, 2023, EPA announced its proposed decision to revise the primary (health based) annual PM2.5 standard from its current level of 12.0 µg/m³ to within the range of 9.0 to 10.0 µg/m³.

Currently, Portola is in nonattainment of the 2012 annual NAAQS of 12 ug/m³ and has been recently designated as serious nonattainment due to the inability of the area to attain the Standard by the attainment date of December 31, 2021.

The implications of the proposed revision on the District is potential nonattainment for the new annual standard in Quincy and Grass Valley. Nonattainment can have public health implications as well as economic implications. Public comment on the proposed rule will be accepted 60 days after the publication in the Federal Register

Attached is a map of current and projected data.

**Data in the map suggests 50 counties will not meet a proposed annual standard of 10 ug/m³ and 62 counties will not meet a proposed annual standard of 9 ug/m³.

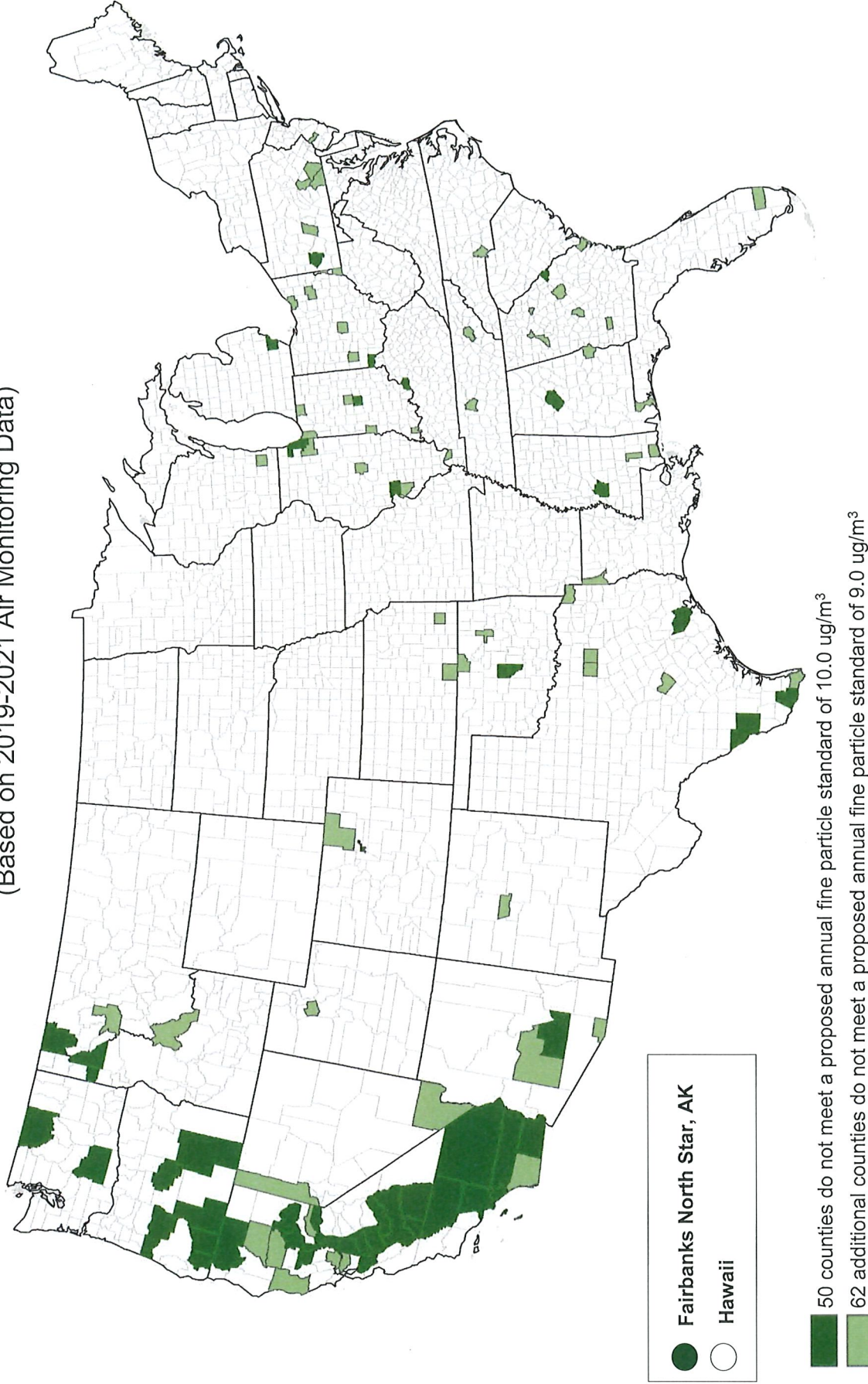
Requested Action: None, informational only

Attachments: Maps Demonstrating Possible Future Nonattainment Areas Based on EPA's proposed NAAQS.

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Current Air Monitoring Data Show Some Counties Would Not Meet Proposed Primary Fine Particle Standards

(Based on 2019-2021 Air Monitoring Data)

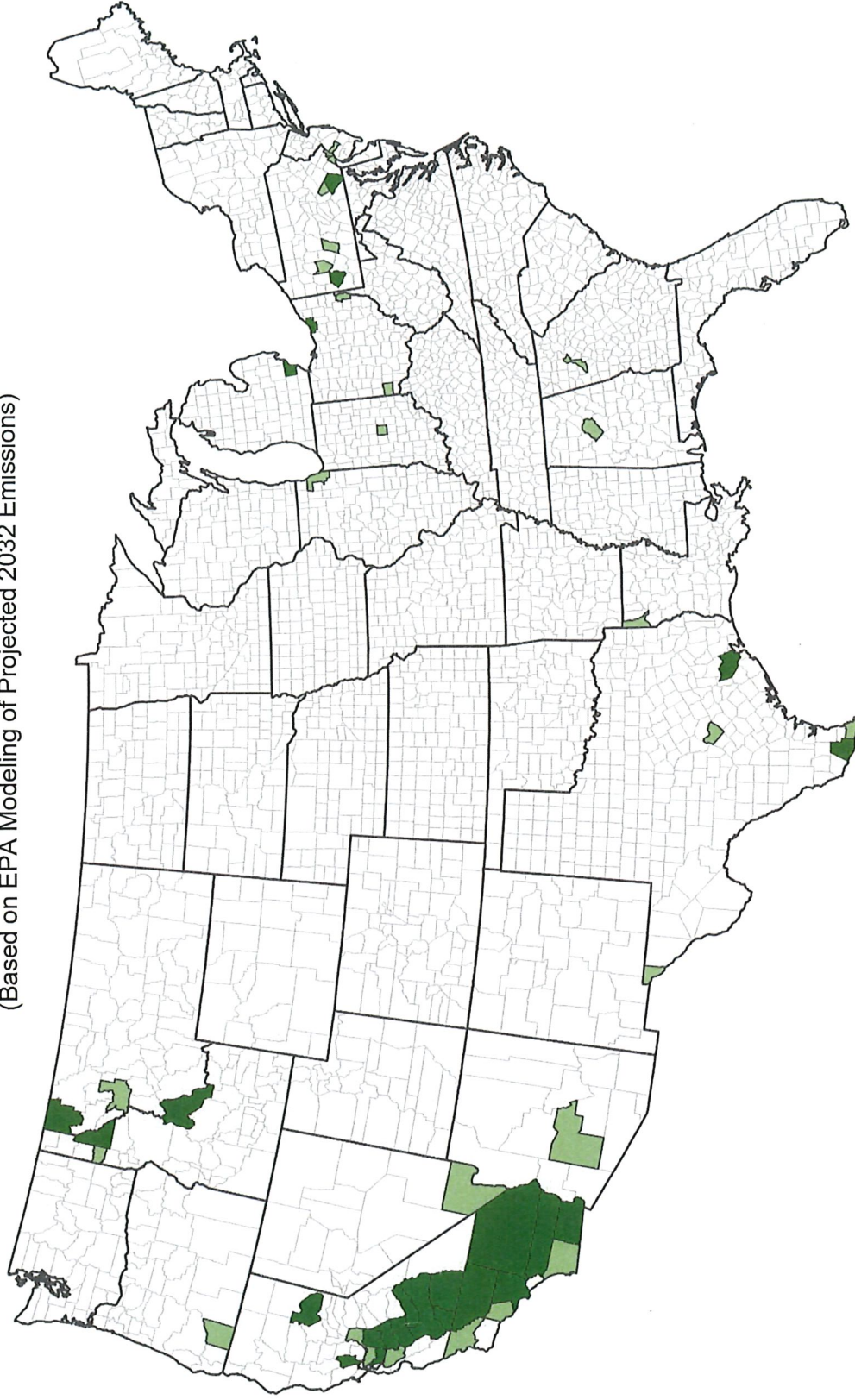


This information is provided for illustrative purposes only and is not intended to project or predict the outcome of any forthcoming designations process.

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EPA Projections Show Most Counties Would Meet the Proposed Primary Fine Particle Standards in 2032

(Based on EPA Modeling of Projected 2032 Emissions)



- 24 counties are projected not to meet a proposed annual fine particle standard of 10.0 ug/m³ in 2032
- 27 additional counties are projected not to meet a proposed annual fine particle standard of 9.0 ug/m³ in 2032

Note: Future fine particle pollution levels were projected only for counties with monitoring data and within the contiguous 48 states. See accompanying table for more detail. Modeled emissions are developed from a 2016 base year and used in projecting 2014-2018 monitoring data. Projected emissions reflect expected reductions from federal regulations that have been finalized as of Spring 2021. Some areas may have longer than 2032 to attain the PM_{2.5} standards.

This information is provided for illustrative purposes only and is not intended to project or predict the outcome of any forthcoming designations process.

To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennitt, Air Pollution Control Officer

Date: January 23, 2023

Agenda Item: VII.C

Agenda Description: Status on Portola PM2.5 Nonattainment Area

Issues: Staff will report on the status of the State Implementation Plan and the Target Grants for the PM2.5 nonattainment area.

On December 29, 2022, the EPA issued a notice of final rulemaking to determine that the Portola PM_{2.5} nonattainment area failed to attain the 2012 annual PM_{2.5} NAAQS by the statutory attainment date of December 31, 2021, and will be reclassified as a Serious nonattainment area.

Once the area is officially re-designated as a serious nonattainment area the air district will be required to: 1) immediately implement pre-approved contingency measures and 2) develop a plan to further reduce PM_{2.5} emissions.

The contingency measure is already approved by the city and the EPA - what it will require is some further restrictions to the mandatory woodstove curtailment program. We will be required to lower the curtailment threshold from 30 ug/m³ to 20 ug/m³. We also will be required to increase the mandatory curtailment burn season. The current curtailment season is from November 1 to March 1. With the implementation of contingency measure this will change from September 1 to April 30.

The big picture is...with the curtailment program, residents can use the epa certified devices on a mandatory curtailment day. The curtailment program is an incentive to join the program and the air district will supply epa certified devices to replace non- certified devices.

The District is required to further reduce emissions within the nonattainment area. The APCO will discuss some strategies with the Board.

Requested Action: None, informational only

Attachment:

1. 87 FR 80076

specified by Executive Order 13175 (65 FR 67249, November 9, 2000).

This action is subject to the Congressional Review Act, and the EPA will submit a rule report to each House of the Congress and to the Comptroller General of the United States. This action is not a “major rule” as defined by 5 U.S.C. 804(2).

Under section 307(b)(1) of the CAA, petitions for judicial review of this action must be filed in the United States Court of Appeals for the appropriate circuit by February 27, 2023. Filing a petition for reconsideration by the Administrator of this final rule does not affect the finality of this action for the purposes of judicial review nor does it extend the time within which a petition for judicial review may be filed, and shall not postpone the effectiveness of such rule or action. This action may not be challenged later in proceedings to enforce its requirements. (See section 307(b)(2).)

List of Subjects in 40 CFR Part 62

Environmental protection, Administrative practice and procedure, Air pollution control, Incorporation by reference, Intergovernmental relations, Reporting and recordkeeping requirements, Waste treatment and disposal.

Dated: December 21, 2022.

Earthea Nance,

Regional Administrator, Region 6.

For the reasons stated in the preamble, the Environmental Protection Agency amends 40 CFR part 62 as follows:

PART 62—APPROVAL AND PROMULGATION OF STATE PLANS FOR DESIGNATED FACILITIES AND POLLUTANTS

■ 1. The authority citation for part 62 continues to read as follows:

Authority: 42 U.S.C. 7401 *et seq.*

Subpart E—Arkansas

■ 2. Amend § 62.850 by adding paragraph (c)(3) to read as follows:

§ 62.850 Identification of plan.

* * * * *

(c) * * *

(3) Municipal solid waste landfills.

■ 3. Add an undesignated center heading and § 62.857 to read as follows:

Emissions From Existing Municipal Solid Waste Landfills

§ 62.857 Identification of plan.

(a) *Identification of plan.* Control of air emissions from existing municipal

solid waste landfills, as adopted by the State of Arkansas on January 28, 2022, and submitted on June 20, 2022, by the Governor in a letter dated May 12, 2022. The plan includes the regulatory provisions cited in paragraph (d) of this section, which EPA incorporates by reference.

(b) *Identification of sources.* The plan, as adopted by the State of Arkansas on January 28, 2022, and submitted on June 20, 2022, applies to existing municipal solid waste landfills subject to the Municipal Solid Waste Landfills Emission Guidelines, at 40 CFR part 60, subpart Cf, within its jurisdiction in the State of Arkansas.

(c) *Effective Date.* The effective date of the plan is January 30, 2023.

(d) *Incorporation by reference.* The material incorporated by reference in this section was approved by the Director of the Federal Register Office in accordance with 5 U.S.C. 552(a) and 1 CFR part 51. Copies of the material may be inspected or obtained from the EPA Region 6 office, 1201 Elm Street, Suite 500, Dallas, Texas 75270, 214-665-2200. Copies may be inspected at the National Archives and Records Administration (NARA). For information on the availability of this material at NARA, visit: www.archives.gov/federal-register/cfr/ibr-locations.html, or email: fr.inspection@nara.gov. The material is available from State of Arkansas, Office of the Secretary of State, Arkansas Register, State Capitol, Room 026, Little Rock, AR 72201, arkansasregister@sos.arkansas.gov, <https://www.sos.arkansas.gov/rules-regulations/arkansas-register/>.

(1) APC&EC Rule No. 19 Chapter 17, Arkansas Pollution Control and Ecology Commission Rule 19, Rules of the Arkansas Plan of Implementation for Air Pollution Control, Chapter 17, 111(d) Requirements for Landfills, adopted January 28, 2022.

(2) [Reserved]

[FR Doc. 2022-28154 Filed 12-28-22; 8:45 am]

BILLING CODE 6560-50-P

ENVIRONMENTAL PROTECTION AGENCY

40 CFR Part 81

[EPA-R09-OAR-2022-0815; FRL-10250-02-R9]

Finding of Failure To Attain and Reclassification as Serious Nonattainment for the 2012 Annual Fine Particulate Standard: Plumas County, California

AGENCY: Environmental Protection Agency (EPA).

ACTION: Final rule.

SUMMARY: The Environmental Protection Agency (EPA) is taking final action to determine that the Plumas County nonattainment area failed to attain the 2012 annual fine particulate matter (“PM_{2.5}”) national ambient air quality standard (NAAQS or “standard”) by the December 31, 2021 “Moderate” area attainment date. This determination is based on ambient air quality monitoring data from 2019 through 2021. With this final determination, Clean Air Act (CAA or “Act”) section 188(b)(2) requires that the nonattainment area be reclassified to Serious by operation of law. Within 18 months from the effective date of the reclassification to Serious, the State must submit a revision to its State Implementation Plan (SIP) that complies with the statutory and regulatory requirements for Serious PM_{2.5} nonattainment areas.

DATES: This effective date of this rule is January 30, 2023.

ADDRESSES: The EPA has established a docket for this action under Docket ID No. EPA-R09-OAR-2022-0815. All documents in the docket are listed on the <https://www.regulations.gov> website. Although listed in the index, some information is not publicly available, e.g., confidential business information or other information whose disclosure is restricted by statute. Certain other material, such as copyrighted material, is not placed on the internet and will be publicly available only in hard copy form. Publicly available docket materials are available through <https://www.regulations.gov>, or please contact the person identified in the **FOR FURTHER INFORMATION CONTACT** section for additional availability information. If you need assistance in a language other than English or if you are a person with disabilities who needs a reasonable accommodation at no cost to you, please contact the person identified in the **FOR FURTHER INFORMATION CONTACT** section. **FOR FURTHER INFORMATION CONTACT:** Michael Dorantes, Air Planning Office

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(AIR-2), EPA Region IX, (415) 972-3934, dorantes.michael@epa.gov.

SUPPLEMENTARY INFORMATION:

Throughout this document, “we,” “us,” and “our” refer to the EPA.

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I. Summary of Proposed Action

On November 1, 2022,¹ the EPA proposed to find that the Plumas County nonattainment area (“Portola nonattainment area”) failed to attain the 2012 PM_{2.5} NAAQS by the December 31, 2021 Moderate area attainment date. This proposal was based on our review of quality-assured and certified PM_{2.5} air quality monitoring data from the 2019–2021 calendar years, which we compared to the 2012 annual PM_{2.5} NAAQS attainment for the Portola nonattainment area.² Please refer to our proposal for additional information regarding our review of the monitoring data and associated documentation. As explained in our proposed rulemaking, if we finalize the determination that the area did not attain the standard by the applicable attainment date, in accordance with section 188(b)(1) of the Act, the Portola nonattainment area would be reclassified by operation of law from Moderate to Serious for the 2012 annual PM_{2.5} standard. In our proposed action, we further explained that upon reclassification, California would be required to submit an additional SIP revision to satisfy the statutory requirements that apply to Serious PM_{2.5} nonattainment areas, including the requirements of subpart 4 of part D, title I of the Act and 40 CFR part 51, subpart Z.

II. Public Comments and EPA Responses

The 30-day public comment period for the proposed rule closed on December 1, 2022. During this period, the EPA received one comment, which argued that Plumas County has been affected by illegal immigration and that such immigration results in pollution from vehicles, lawn equipment, discarded clothing, and phone

batteries.³ After reviewing the comment, the EPA has determined that the comment fails to raise issues germane to the proposed finding and reclassification of the Portola nonattainment area, which is based solely upon air monitoring data. Therefore, we have determined that this comment does not necessitate a response, and the EPA will not provide a specific response to the comment in this notice.

III. Summary of Final Action

For the reasons discussed in our proposed rule and summarized in this document, we are finalizing our finding that the Portola nonattainment area did not attain the 2012 annual PM_{2.5} NAAQS by its applicable Moderate area attainment date of December 31, 2021. Pursuant to CAA section 188(b)(2), upon the effective date of this action, the Portola nonattainment area will be reclassified as a Serious PM_{2.5} nonattainment area by operation of law and will be subject to all applicable Serious area requirements.

The Serious area SIP elements that California is required to submit are as follows:

1. Provisions to assure that the best available control measures, including the best available control technology for stationary sources, for the control of direct PM_{2.5} and PM_{2.5} precursors shall be implemented no later than four years after the area is reclassified (CAA section 189(b)(1)(B));

2. A demonstration (including air quality modeling) that the plan provides for attainment as expeditiously as practicable but not later than December 31, 2025, or where the state is seeking an extension of the attainment date under section 188(e), a demonstration that attainment by December 31, 2025 is impracticable and that the plan provides for attainment by the most expeditious alternative date practicable and not later than December 31, 2030 (CAA sections 189(b)(1)(A), 188(c)(2), and 188(e));

3. Plan provisions that require reasonable further progress (RFP) (CAA section 172(c)(2));

4. Quantitative milestones that are to be achieved every three years until the area is redesignated to attainment and that demonstrate RFP toward attainment by the applicable date (CAA section 189(c));

5. Provisions to assure that control requirements applicable to major stationary sources of PM_{2.5} also apply to major stationary sources of PM_{2.5}

precursors, except where the state demonstrates to the EPA’s satisfaction that such sources do not contribute significantly to PM_{2.5} levels that exceed the standard in the area (CAA section 189(e));

6. A comprehensive, accurate, current inventory of actual emissions from all sources of PM_{2.5} and PM_{2.5} precursors in the area (CAA section 172(c)(3));

7. Contingency measures to be implemented if the area fails to meet any requirement concerning RFP or quantitative milestones or fails to attain by the applicable attainment date (CAA section 172(c)(9)); and

8. A revision to the nonattainment new source review program to lower the applicable “major stationary source”⁴ threshold from 100 tons per year (tpy) to 70 tpy (CAA section 189(b)(3)) and to satisfy the subpart 4 requirements for major stationary sources of PM_{2.5} precursors (CAA section 189(e)).

Pursuant to CAA section 189(b)(2), the SIP revision that satisfies these elements will be due 18 months from the effective date of the final reclassification to Serious. Under section 188(c)(2) of the Act, the attainment date for a Serious area “shall be as expeditiously as practicable but no later than the end of the tenth calendar year beginning after the area’s designation as nonattainment. . .” The EPA designated Plumas County as nonattainment for the 2012 PM_{2.5} NAAQS effective January 15, 2015. Therefore, upon reclassification to Serious, the latest permissible attainment date under section 188(c)(2) of the Act for the purposes of the 2012 PM_{2.5} NAAQS in the Portola nonattainment area is December 31, 2025.

IV. Statutory and Executive Order Reviews

Additional information about these statutes and Executive Orders can be found at <https://www.epa.gov/laws-regulations/laws-and-executive-orders>.

A. Executive Order 12866: Regulatory Planning and Review, and Executive Order 13563: Improving Regulation and Regulatory Review

This action is not a significant regulatory action and therefore was not submitted to the Office of Management and Budget (OMB) for review.

⁴ For any Serious area, the terms “major source” and “major stationary source” include any stationary source that emits or has the potential to emit at least 70 tpy of PM_{2.5} (CAA section 189(b)(3) and 40 CFR 51.1000).

¹ 87 FR 65719 (November 1, 2022).

² The PM_{2.5} monitoring data that the EPA reviewed indicate that the annual PM_{2.5} design value for 2021 is at 16.5 micrograms per cubic meter (µg/m³) at the Portola monitoring site (AQS Site ID: 06-063-1010) in the nonattainment area, which is above the level of the 2012 PM_{2.5} NAAQS (12.0 µg/m³). 87 FR 65719 (November 1, 2022).

³ The comment is available in the docket for this rulemaking. See Docket ID EPA-R09-2022-0815 at <https://www.regulations.gov>.

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B. Paperwork Reduction Act (PRA)

This action does not impose an information collection burden under the provisions of the PRA because it does not contain any information collection activities.

C. Regulatory Flexibility Act (RFA)

I certify that this action will not have a significant economic impact on a substantial number of small entities under the RFA. This action will not impose any requirements on small entities. This action requires the state to adopt and submit a SIP revision to satisfy CAA requirements and does not itself directly regulate any small entities.

D. Unfunded Mandates Reform Act (UMRA)

This action does not contain any unfunded mandate of \$100 million or more, as described in UMRA (2 U.S.C. 1531–1538) and does not significantly or uniquely affect small governments. This action itself imposes no enforceable duty on any state, local, or tribal governments, or the private sector. This final action is to determine that the Portola nonattainment area failed to attain the NAAQS by the applicable attainment date. As of the effective date, this determination triggers existing statutory timeframes for the state to submit a SIP revision. Such a determination in and of itself does not impose any federal intergovernmental mandate.

E. Executive Order 13132: Federalism

This action does not have federalism implications. It will not have substantial direct effects on the states, on the relationship between the national government and the states, or on the distribution of power and responsibilities among the various levels of government.

F. Executive Order 13175, Consultation and Coordination With Indian Tribal Governments

This action does not have tribal implications as specified in Executive Order 13175. As there are no federally recognized tribes within the Portola nonattainment area,⁵ the finding of failure to attain the 2012 annual PM_{2.5} NAAQS does not apply to tribal areas, and the rule does not impose a burden on Indian reservation lands or other areas where the EPA or an Indian tribe

⁵ Map of Federally-Recognized Tribes in EPA's Pacific Southwest (Region 9) is available at <https://www.epa.gov/tribal-pacific-sw/map-federally-recognized-tribes-epas-pacific-southwest-region-9>.

has demonstrated that a tribe has jurisdiction within the Portola nonattainment area. Thus, this rule does not have tribal implications and will not impose substantial direct costs on tribal governments or preempt tribal law as specified by Executive Order 13175.

G. Executive Order 13045, Protection of Children From Environmental Health Risks and Safety Risks

The EPA interprets Executive Order 13045 as applying only to those regulatory actions that concern environmental health or safety risks that the EPA has reason to believe may disproportionately affect children, per the definition of “covered regulatory action” in section 2–202 of the Executive Order. This action is not subject to Executive Order 13045 because the effect of this action will trigger additional planning requirements under the CAA. This action does not establish an environmental standard intended to mitigate health or safety risks.

H. Executive Order 13211, Actions That Significantly Affect Energy Supply, Distribution, or Use

This final rule is not subject to Executive Order 13211, because it is not a significant regulatory action under Executive Order 12866.

I. National Technology Transfer and Advancement Act (NTTAA)

This rulemaking does not involve technical standards.

J. Executive Order 12898: Federal Actions To Address Environmental Justice in Minority Populations and Low-Income Populations

Executive Order 12898 establishes federal executive policy on environmental justice. Its main provision directs federal agencies, to the greatest extent practicable and permitted by law, to make environmental justice part of their mission by identifying and addressing, as appropriate, disproportionately high and adverse human health or environmental effects of their programs, policies, and activities on minority populations and low-income populations in the United States. There is no information in the record indicating that this action is inconsistent with the stated goals of Executive Order 12898 of achieving environmental justice for people of color, low-income populations, and indigenous peoples.

K. Congressional Review Act (CRA)

This rule is exempt from the CRA because it is a rule of particular applicability. This rule makes factual determinations for specific entities and does not directly regulate any entities. The determination of a failure to attain by the attainment date and reclassification does not in itself create any new requirements beyond what is mandated by the CAA.

L. Judicial Review

Under section 307(b)(1) of the Clean Air Act, petitions for judicial review of this action must be filed in the United States Court of Appeals for the appropriate circuit by February 27, 2023. Filing a petition for reconsideration by the Administrator of this final action does not affect the finality of this action for the purposes of judicial review, nor does it extend the time within which a petition for judicial review may be filed, and shall not postpone the effectiveness of such rule or action. This action may not be challenged later in proceedings to enforce its requirements (see section 307(b)(2)).

List of Subjects in 40 CFR Part 81

Environmental protection, Administrative practice and procedure, Air pollution control, Designations and classifications, Intergovernmental relations, Particulate matter, Reporting and recordkeeping requirements.

Authority: 42 U.S.C. 7401 *et seq.*

Dated: December 21, 2022.

Martha Guzman Aceves,
Regional Administrator, Region IX.

For the reasons stated in the preamble, the EPA amends chapter I, title 40 of the Code of Federal Regulations as follows:

PART 81—DESIGNATION OF AREAS FOR AIR QUALITY PLANNING PURPOSES

■ 1. The authority citation for part 81 continues to read as follows:

Authority: 42 U.S.C. 7401, *et seq.*

■ 2. In § 81.305 amend the table “California—2012 Annual PM_{2.5} NAAQS [Primary]” by revising the entry for “Plumas County, CA” to read as follows:

§ 81.305 California.

* * * * *

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CALIFORNIA—2012 ANNUAL PM_{2.5} NAAQS
[Primary]

Designated area ¹	Designation		Classification	
	Date ²	Type	Date ²	Type
* * * * * Plumas County, CA Plumas County (part) That portion of Plumas County within the following Super Planning Watersheds (SPWS), as defined by the State of California's Department of Conservation Statewide Watershed Program: Humbug Valley (#55183301), Sulpher Creek (#55183302), Frazier Creek (#55183303), and Eureka Lake (#55183304) * * * * *		Nonattainment	January 30, 2023.	Serious.

¹ Includes areas of Indian country located in each county or area, except as otherwise specified.
² This date is April 15, 2015, unless otherwise noted.

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 [FR Doc. 2022-28269 Filed 12-28-22; 8:45 am]
 BILLING CODE 6560-50-P

ENVIRONMENTAL PROTECTION AGENCY

40 CFR Parts 122 and 123

[EPA-HQ-OW-2022-0834; FRL-10123-04-OW]

RIN 2040-AG27

NPDES Small MS4 Urbanized Area Clarification; Extension of Comment Period

AGENCY: Environmental Protection Agency (EPA).

ACTION: Direct final rule; extension of comment period.

SUMMARY: The Environmental Protection Agency (EPA) is extending the comment period for the direct final rule entitled "NPDES Small MS4 Urbanized Area Clarification." EPA is extending the comment period for 15 days, from January 3, 2023 to January 18, 2023, in response to a stakeholder request for an extension. EPA is also publishing the same extension of the comment period in the "Proposed Rules" section of the **Federal Register**.

DATES: The comment period for the direct final rule published in the **Federal Register** on December 2, 2022 (87 FR 73965) is being extended for fifteen days. Comments must be received on or before January 18, 2023.

ADDRESSES: You may send comments, identified by Docket ID No. EPA-HQ-OW-2022-0834 to <https://www.regulations.gov/>. Follow the online instructions for submitting comments.

Once submitted, comments cannot be edited or removed from *Regulations.gov*. EPA may publish any comment received

to the public docket. Do not submit electronically any information you consider to be Confidential Business Information (CBI) or other information whose disclosure is restricted by statute. Multimedia submissions (audio, video, etc.) must be accompanied by a written comment.

The written comment is considered the official comment and should include discussion of all points you wish to make. The agencies will generally not consider comments or comment contents located outside of the primary submission (*i.e.*, on the web, cloud, or other file sharing system). For additional submission methods, the full EPA public comment policy, information about CBI or multimedia submissions, and general guidance on making effective comments, please visit <http://www2.epa.gov/dockets>.

FOR FURTHER INFORMATION CONTACT: Heather Huddle, Water Permits Division (MC4203), Environmental Protection Agency, 1200 Pennsylvania Ave, NW, Washington, DC 20004; telephone number: (202) 564-7932; email address: huddle.heather@epa.gov.

SUPPLEMENTARY INFORMATION: On December 2, 2022, EPA published a direct final rule (87 FR 73965) and a proposed rule (87 FR 74066) entitled "NPDES Small MS4 Urbanized Area Clarification." The original deadline to submit comments was January 3, 2023. This action extends the comment period for 15 days. Written comments must now be received by January 18, 2023. Related to this extension, the direct final rule will become effective on March 2, 2023 without further notice, unless EPA receives adverse comment by January 18, 2023. If EPA receives adverse comment by January 18, 2023, the Agency will publish a timely withdrawal in the **Federal Register**

informing the public that the rule will not take effect.

Wynne Miller,
 Deputy Director, Office of Wastewater Management.

[FR Doc. 2022-28314 Filed 12-28-22; 8:45 am]
 BILLING CODE 6560-50-P

FEDERAL COMMUNICATIONS COMMISSION

47 CFR Part 73

[MB Docket No. 22-117; RM-11923; DA 22-1231; FR ID 117280]

Television Broadcasting Services Great Falls, Montana

AGENCY: Federal Communications Commission.

ACTION: Final rule.

SUMMARY: On March 10, 2022, the Media Bureau, Video Division (Bureau) issued a *Notice of Proposed Rulemaking (NPRM)* in response to a petition for rulemaking filed by Scripps Broadcasting Holdings LLC (Petitioner), the licensee of KRTV(TV) (Station), channel 7, Great Falls, Montana, requesting the substitution of channel 22 for channel 7 at Great Falls in the Table of Allotments. For the reasons set forth in the *Report and Order* referenced below, the Bureau amends FCC regulations to substitute channel 22 for channel 7 at Great Falls.

DATES: Effective December 29, 2022.

FOR FURTHER INFORMATION CONTACT: Joyce Bernstein, Media Bureau, at (202) 418-1647 or Joyce.Bernstein@fcc.gov.

SUPPLEMENTARY INFORMATION: The proposed rule was published at 87 FR 16157 on March 22, 2022. The Petitioner filed comments in support of the petition reaffirming its commitment

To: Northern Sierra Air Quality Management District Board of Directors
From: Gretchen Bennitt, Air Pollution Control Officer
Date: January 23, 2023

Agenda Item: VII.D

Agenda Description: Proposed Approval of Western Nevada County 2015 Ozone State Implementation Plan (SIP) and Western Nevada County Architectural Coatings Rule – Public Hearing at February Board Meeting

Issues: In 2021, western Nevada County was redesignated from Moderate to Serious Nonattainment for the 2015 Ozone National Ambient Air Quality Standard. The EPA established a deadline of August 3, 2022 for the submittal of SIP revisions addressing the Serious area requirements applicable to western Nevada County.

District staff, Tasha Coleman, has been working with the California Air Resources Board and the Environmental Protection Agency to submit the required SIP revision to the EPA. Another important requirement of the SIP is to include a Contingency Measure in the SIP. Tasha has developed an Architectural Coatings Rule which will only apply in the western Nevada County nonattainment area AND which will only be triggered for implementation if the U.S. EPA determines that the area fails to satisfy an RFP milestone or attainment deadline.

Tasha has released public notice for a public hearing at the February Board meeting to

1. Approve the western Nevada County Ozone SIP
2. Approve District Rule 230 – Architectural Coating Rule for western Nevada County

Both the proposed SIP and the proposed Rule have been reviewed for approval by the California Air Resources Board and the Environmental Protection Agency. Additionally, Tasha will reach out to all applicable retailers in western Nevada County potentially affected by the proposed rule and hold a separate public workshop for those affected retailers.

Requested Action:

None, informational only

Attachments:

none

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