

NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT

Gretchen G. Bennett, APCO

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Agenda Amendment

***NORTHERN SIERRA
AIR QUALITY MANAGEMENT DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING***

MONDAY

February 28, 2022

1:00 p.m.

NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT

BOARD OF DIRECTORS REGULAR MEETING

February 28, 2022

1:00 P.M.

Join Zoom Meeting

<https://us02web.zoom.us/j/82332386483>

Meeting ID: 823 3238 6483

Dial by your location

1 669 900 6833 US (San Jose)

Meeting ID: 823 3238 6483

Statement of Meeting's Public Participation Procedures:

In order to protect public health and safety due to concerns regarding COVID-19, this meeting will be held online via Zoom teleconference. In accordance with Governor Newsom's Executive Order N-29-20, citizens who wish to comment or listen to the meeting may do so via a dial in phone number or via remote computer access to the Zoom meeting, listed above. The public is encouraged to submit comments via email prior to the meeting to the Clerk of the Board at dawnl@myairdistrict.com by February 25, 2022. Any comments received will be distributed to all Board members.

Any person who wishes to address the Air District Board regarding any item not on the agenda, but within the jurisdiction of this Air District Board, may do so during the public comment period. However, the Air District Board is not permitted to take action or engage in discussion on topics which are not on the agenda. All items on the agenda will be open for public comments before final action is taken. The Air District Board requests public commenters state your name and association for the record before you speak. There is a 3 minute time limit per speaker, and a 15 minute total comment period per agenda item. The Chair has the discretion to limit the total discussion time on any item.

All items on the agenda may be acted upon by the Board of Directors. No action will be taken nor discussion held at the meeting on business not appearing on the posted agenda.

- I. **Standing Orders:**
Call to Order.
Roll call and determination of quorum.
- II. **Public Comment:** For items **NOT** appearing on the agenda and within the jurisdiction of the Board. The public may comment on Agenda items as they are discussed.
- III. **Approval and/or Modifications to Agenda**
- IV. **Election of Chair and Vice-Chair for 2022**
- V. **Consent Calendar** These Items Are Expected to Be Routine and Noncontroversial. They Will Be Acted on By the Board at One Time Without Discussion. Any Board Member, Staff Member, or Interested Party May Request That an Item Be Removed From the Consent Calendar for Discussion.
 - A. Approval of regular meeting minutes – October 25, 2021
 - B. Requested Amendment to AB2766 Tahoe-Truckee Unified School District AB2022-02 Grant
 - C. Solicitation for Application to Receive Funding From the Carl Moyer Memorial Program (Fiscal Year 2021/2022 - Year 24) Funds Carl Moyer request
 - D. Approve Resolution # 2022-01 which authorizes remote teleconference meetings of the Northern Sierra Air Quality Management District Board pursuant to the Ralph M. Brown Act.
 - E. MOU between the Air District and City of Portola for Woodstove Destruction
 - F. Payment Details by Vendor Board Report – December 31, 2021
 - G. Financial Quarterly Report for December 2021
- VI. **Administrative Report**
 - A. Request for Nevada County 2023 AB2766 funds to be allocated to a smoke emission reduction program from residential green waste burning
 - B. Approval of Federal Target Grant Specialist Position – fully funded through EPA Federal Grants
- VII. **Director's Report**

- A. Northern Sierra Air Quality Management District's Strategic Plan for 2022
- B. Northern Sierra Air Quality Management District's Accomplishments - 2021
- C. Conflict of Interest Forms (FPPC) DUE MARCH 15th -
- D. Wildfire Smoke Clean Air Centers for Vulnerable Populations

VIII. Closed Session

- A. Pursuant to Government Code section 54957.6, a closed session of the Board of Directors will be held for the purpose of reviewing its position and instructing its designated labor negotiations representative regarding salaries, fringe benefits, and other employment-related matters regarding the following positions: Deputy Air Pollution Control Officer, Air Pollution Control Specialist I-II-III, and Accounting Clerk/Administrative Assistant. The designated labor negotiations representative for the Northern Sierra Air Quality Management District is Executive Director, Gretchen Bennitt.
- B. Pursuant to Government Code section 54957.6, a closed session of the Board of Directors will be held for the purpose of reviewing its position regarding the salary, fringe benefits, and other employment-related matters regarding the following position: Executive Director, Gretchen Bennitt.
- C. Performance Evaluation of the Air Pollution Control Officer, Gretchen Bennitt (Government Code Section 54957).

IX. Concerns of Board - The Board may at this time bring up matters it wishes to discuss at the next Board Meeting, as long as no discussions are conducted and no actions are taken, in compliance with the Brown Act.

X. Schedule next Meeting – March 28, 2022

XI. Adjournment

PERSONS DESIRING TO ADDRESS THE BOARD

Meetings of the Board of Directors shall be conducted by the Chairperson in a manner consistent with the policies of the District. The latest edition of Robert's Rules of Order, Revised shall also be used as a general guideline for meeting protocol. District policies shall prevail whenever they are in conflict with Robert's Rules of Order, Revised.

All Board meetings shall commence at the time stated on the agenda and shall be guided by same.

PUBLIC COMMENT:

Provisions for permitting any individual or group to address the Board concerning any item on the agenda of a special meeting, or to address the Board at a regular meeting on any subject that lies within the jurisdiction of the Board of Directors, shall be as follows:

Three (3) minutes may be allotted to each speaker and a maximum of fifteen (15) minutes to each subject matter;

No boisterous conduct shall be permitted at any Board meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the Chairperson, of that person's privilege of address.

No oral presentation shall include charges or complaints against any District employee, regardless of whether or not the employee is identified in the presentation by name or by another reference which tends to identify. All charges or complaints against employees shall be submitted to the Board of Directors under provisions contained in District Policy 1030.

Willful disruption of any of the meetings of the Board of Directors shall not be permitted. If the Chairperson finds that there is in fact willful disruption of any meeting of the Board, he/she may order the room cleared and subsequently conduct the Board's business without the audience present. In such an event, only matters appearing on the agenda may be considered in such a session.

After clearing the room, the Chairperson may permit those persons who, in his/her opinion, were not responsible for the willful disruption to re-enter the meeting room.

Duly accredited representatives of the news media, whom the Chairperson finds not to have participated in the disruption, shall be admitted to the remainder of the meeting.

Members of the public are given the opportunity to address the Board of Directors directly at each teleconference location.

POSTING AGENDA:

This agenda was posted at least 72 hours prior to the regular meeting at the following locations: Eric Rood Government Center in Nevada City, The Plumas County Courthouse in Quincy, the Litton Building in Grass Valley, the Plumas County Board of Supervisors Chambers in Quincy, Sierra County Courthouse Square in Downieville. **The agenda and board packet are available on-line prior to the Board Meeting at www.myairdistrict.com**