

Northern Sierra Air Quality Management District
Governing Board of Directors
Agenda
Regular Meeting

Monday
November 25, 2024
1:00 PM

Dwight Ceresola, Chair
Plumas County Supervisor, District One

Tom McGowan, Vice-Chair
Plumas County Supervisor, District Three

Hardy Bullock
Nevada County Supervisor, District Five

Ed Scofield
Nevada County Supervisor, District Two

Paul Roen
Sierra County Supervisor, District Three

Lee Adams
Sierra County Supervisor, District One

Alternates:
Susan Hoek, Nevada County Supervisor, District Four
Lila Heuer, Sierra County Supervisor, District Two
Jeff Engel, Plumas County Supervisor, District Five

Northern Sierra Air Quality Management District
Julie Hunter, Air Pollution Control Officer

Grass Valley Office
200 Litton Drive, Ste 320
Grass Valley, CA 95945
(530) 274-9360

Portola Office
257 E. Sierra, Unit E.
Portola, CA 96122
(530) 832-0102

**NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
BOARD OF DIRECTORS REGULAR MEETING**

November 25, 2024

1:00 P.M.

This meeting will be held by videoconference/telephone at the following locations:

**(Site A) VIDEOCONFERENCE/TELEPHONE CONFERENCE
Northern Sierra Air Quality Management District (Headquarters)
200 Litton Drive, Conference Room 316
Grass Valley, California**

**(Site B) VIDEOCONFERENCE/TELEPHONE CONFERENCE
Northern Sierra Air Quality Management District (Northern Office)
257 E. Sierra Street, Unit E
Portola, California**

**(Site C) VIDEOCONFERENCE/TELEPHONE CONFERENCE
76 Charles Road
Shoshone, CA 92384**

**(Site D) VIDEOCONFERENCE/TELEPHONE CONFERENCE
Nevada County Eric Rood Center
950 Maidu Avenue
Nevada City, California**

**(Site E) VIDEOCONFERENCE/TELEPHONE CONFERENCE
Chester Sheriff Substation
222 Willow Way
Chester, California**

All items on the agenda may be acted upon by the Board of Directors. No action will be taken nor discussion held at the meeting on business not appearing on the posted agenda.

I. Standing Orders:

A. Call to Order

B. Roll call and determination of quorum.

C. Public Comment: For items **NOT** appearing on the agenda and within the jurisdiction of the Board. The public may comment on Agenda items as they are discussed.

II. Approval and/or Modifications to Agenda

III. Consent Calendar These Items Are Expected to Be Routine and Noncontroversial. They Will Be Acted on By the Board at One Time Without Discussion. Any Board Member, Staff Member, or Interested Party May Request That an Item Be Removed from the Consent Calendar for Discussion.

A. Approval of regular meeting minutes – October 28, 2024

B. Payment Details by Vendor Board Report – October 2024

IV. Administrative Report (Action/Discussion Items)

- A. Public Hearing for Consideration to Adopt the Portola Fine Particulate Matter (PM2.5) Serious Attainment Plan (Portola Serious Plan).
- B. Review of the 2025 Grant Year Proposals for the AB2766 DMV Surcharge Grant and Award of Funds and Authorization for the District Board Chair and APCO to execute Grant Agreements with Applicants as awarded.
- C. Authorize the District Board Chair and APCO to execute a Grant Agreement for FARMER grant funds for Chris Meyers.
- D. Authorize the District Board Chair and APCO to execute a Grant Agreement for Carl Moyer grant funds for McGarr Excavation.
- E. Authorize the District Board Chair and APCO to terminate Grant Agreement for AB 2766 funds with Sierra Commons, project number AB 2024-03, per applicants request; and to direct staff to place funds back into Nevada County available funds for the AB2766 Grant Funding Cycle.
- F. Authorize the District Board Chair and APCO to move expenditure deadline to June 30, 2025 for AB 2766 funds with County of Nevada Community Development Agency, project number AB 2024-05, per applicants request.

V. Director's Report (Informational Only)

- A. Portola District Rule
- B. Plan Review Fees Update

VI. Concerns of Board - The Board may at this time bring up matters it wishes to discuss at the next Board Meeting, as long as no discussions are conducted and no actions are taken, in compliance with the Brown Act.

VII. Schedule next Meeting – Video/Phone Conference January 27, 2025 at 1:00 PM

VIII. Adjournment

PERSONS DESIRING TO ADDRESS THE BOARD

Meetings of the Board of Directors shall be conducted by the Chairperson in a manner consistent with the policies of the District. The latest edition of Robert's Rules of Order, Revised shall also be used as a general guideline for meeting protocol. District policies shall prevail whenever they are in conflict with Robert's Rules of Order, Revised.

All Board meetings shall commence at the time stated on the agenda and shall be guided by same.

PUBLIC COMMENT:

Provisions for permitting any individual or group to address the Board concerning any item on the agenda of a special meeting, or to address the Board at a regular meeting on any subject that lies within the jurisdiction of the Board of Directors, shall be as follows:

Three (3) minutes may be allotted to each speaker and a maximum of fifteen (15) minutes to each subject matter.

No boisterous conduct shall be permitted at any Board meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the Chairperson, of that person's privilege of address.

No oral presentation shall include charges or complaints against any District employee, regardless of whether or not the employee is identified in the presentation by name or by another reference which tends to identify. All charges or complaints against employees shall be submitted to the Board of Directors under provisions contained in District Policy 1030.

Willful disruption of any of the meetings of the Board of Directors shall not be permitted. If the Chairperson finds that there is in fact willful disruption of any meeting of the Board, he/she may order the room cleared and subsequently conduct the Board's business without the audience present. In such an event, only matters appearing on the agenda may be considered in such a session.

After clearing the room, the Chairperson may permit those persons who, in his/her opinion, were not responsible for the willful disruption to re-enter the meeting room.

Duly accredited representatives of the news media, whom the Chairperson finds not to have participated in the disruption, shall be admitted to the remainder of the meeting.

Members of the public are given the opportunity to address the Board of Directors directly at each teleconference location.

POSTING AGENDA:

This agenda was posted at least 72 hours prior to the regular meeting at the following locations: Eric Rood Government Center in Nevada City, The Plumas County Courthouse in Quincy, the Litton Building in Grass Valley, Northern Air District office in Portola, the Plumas County Board of Supervisors Chambers in Quincy, Sierra County Courthouse Square in Downieville. **The agenda and board packet are available on-line prior to the Board Meeting at www.myairdistrict.com**

To:Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: November 25, 2024

Agenda Item: II

Agenda Description: Approval and/or Modifications to Agenda

Requested Action: Discuss any modifications to the agenda, approve agenda with a roll call vote.

ROLL CALL VOTE REQUESTED

To: Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: November 25, 2024

Agenda Item: III.A

Agenda Description: Approval of October 28, 2024, Board Minutes

Requested Action: Approve October 28, 2024, Board Minutes

ROLL CALL VOTE REQUESTED

Attachments:

October 28, 2024, Board Minutes

To: Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: November 25, 2024

Agenda Item: III.B

Agenda Description: Payment Details by Vendor Board Report – August and September 2024

Summary: Vendor Reports are available for the Board and Public to review

Requested Action: Review and Approve Vendor reports from October 2024

ROLL CALL VOTE REQUESTED

Attachments:

Payment Details by Vendor Board Report – October 2024

To: Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: November 25, 2024

Agenda Item: IV.A

Agenda Description: Public Hearing for Consideration to Adopt the Portola Fine Particulate Matter (PM2.5) Serious Attainment Plan (Portola Serious Plan).

Summary:

District staff have been working collaboratively with the California Air Resources Board and the Environmental Protection Agency to develop the Portola Serious Plan. Staff have publicly noticed the availability of the Portola Serious Plan in local papers and on the District website. Staff will open the meeting for a public hearing in order to present an overview of the Portola Serious Plan and accept public comments. Following the conclusion of the Public Hearing, staff will recommend that the Board adopt the Portola Serious Plan and direct staff to submit it to the California Air Resources Board for approval and subsequent submittal to the Environmental Protection Agency.

Requested Action:

1. Open a public hearing for the exclusive purpose of reviewing and providing the public with an opportunity to comment on the Portola Fine Particulate Matter (PM2.5) Serious Attainment Plan.
2. Authorize the Chair to sign the Attached Resolution 2024-17 adopting the Proposed Portola Fine Particulate Matter (PM2.5) Serious Attainment Plan
3. Direct Staff to forward the adopted Portola Fine Particulate Matter (PM2.5) Serious Attainment Plan and Resolution 2024-17 to the California Air Resources Board for approval and submittal to the Environmental Protection Agency.

ROLL CALL VOTE REQUESTED

Attachments:

1. Resolution #2024-17
2. Portola Fine Particulate Matter (PM2.5) Serious Attainment Plan (Portola Serious Plan).

To: Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: November 25, 2024

Agenda Item: IV.B

Agenda Description: Review of the 2025 Grant Year Proposals for the AB2766 DMV Surcharge Grant and Award of Funds and Authorization for the District Board Chair and APCO to execute Grant Agreements with Applicants as awarded.

Summary:

The District received numerous applications for the 2025 AB2766 DMV Surcharge Grant. Staff have reviewed the applications for completeness and cost effectiveness.

Cost Effectiveness cannot exceed \$100.00 per pound to meet grant eligibility criteria. The lower the number = the more cost effective the project is. This means that more emissions are reduced per dollar spent. Please see attached spreadsheet for the cost effectiveness of each project.

There is one proposal from Sierra County:

Sierra	Inc. Senior Citizens of Sierra County	Subsidized van pool services for senior citizens	\$ 5,631.00
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Sierra County has **\$5,631** funds available for disbursement.

There is one proposal from Plumas County:

Plumas	McGarr Excavation	Replacement of a Tier 0, 2001 Water Truck with a 2024, Tier 4 Final Water Truck	\$ 33,500
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Plumas County has **\$33,500** funds available for disbursement.

There are four proposals from Nevada County:

County of Nevada Human Resources Department	Purchase of vehicle and gas for an employee van pool, eliminating single car driver trips and offering telecommuting options	\$ 30,000.00
California Heritage Indigenous Research Project	Purchase of a zero emission vehicle to be used in place of gas powered vehicle miles traveled	\$ 57,000.00
Bear Yuba Land Trust	Bridge replacement along trail corridor	\$ 10,000.00
Halls Excavating	Replacement of a gas-powered Ford F150 with a Audi Q8 Etron Electric vehicle	\$ 82,000.00

Nevada County has **\$177,265** available for disbursement to Nevada County. **\$179,000** in grant funds have been requested. The Board will need to review and discuss the disbursement of funds, since the requests exceed the available grant amount by **\$1,735**

Requested Action:

Review the proposals and determine the award amounts to be awarded to each applicant and authorize the District Board Chair and APCO to execute Grant Agreements with the applicants as awarded by the Board.

ROLL CALL VOTE REQUESTED

Attachments:

1. Spreadsheet – 2025 AB 2766 Available Funds and Grant requests
2. Individual Project Applications

To: Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: November 25, 2024

Agenda Item: IV.C

Agenda Description: Authorize the District Board Chair and APCO to execute a Grant Agreement for FARMER grant funds for Chris Meyers

Summary:

Funding for the FARMER grant program is provided by the California Air Resources Board. The program is administered by the Placer County Air Pollution Control District and Placer County APCD distributes the grant awards to the local Air Districts that are under contract with the Placer County APCD. Award decisions are based on the air quality merits of the individual projects. Every County in the pool is awarded at least one project.

The contracts for the grant awards are administered by the local Air Districts. The role of the local Air District is to help the applicants fill out their grant applications. That includes help with wording, with choosing high value projects, with technical data and documentation and help with navigating the grant application process. Once a project has been awarded grant money, the local Air District is responsible for putting that grantee under contract with the District. The local District ensures that the grantee complies with all the conditions in the contract and adheres to all the pre, post and dismantling inspection schedules. The Air District holds the grant money in its account until such time that the grantee is ready to purchase their new equipment. Once all the inspections have been performed and the purchase has been completed and paid for by the applicants, the Air District will reimburse the grantee with their grant award. The Air District also fills out all the reports required by the FARMER program and ensures that the grantees continue to adhere to the terms of their grant contract over the 5-year life of the project. The primary responsibility of the grantee is to use their new equipment the same number of annual hours as the old equipment that was replaced.

Once the contract is signed and approved, staff will request the funds for the award be distributed to the District. Once those funds are received, the applicant is eligible to move forward with the purchase as contracted.

NSAQMD received fifteen applications for funding, this year only one of the projects was selected for funding based upon cost effectiveness and a large application pool.

Approved projects and grant award:

Grantee	Grant Award	Project
Meyers Ranch-Plumas County	\$ 165,400	Loader

Requested Action:

Authorize the Board and APCO to sign Agreement between the Air District and Chris Meyers Ranch to receive FARMER grant funding.

ROLL CALL VOTE REQUESTED

Attachments:

1. Agreement 2024-02 Between Air District and Chris Meyers Ranch, Hay Squeeze Replacement
2. Placer County APCD Award Letter

To:Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: November 25, 2024

Agenda Item: IV.D

Agenda Description: Authorize the District Board Chair and APCO to execute a Grant Agreement for Carl Moyer grant funds for McGarr Excavation.

Summary:

McGarr Excavation has been on the Carl Moyer waitlist for numerous years and was the next in line to receive funding. NSAQMD administers Carl Moyer funding for the replacement of off-road equipment. The Carl Moyer guideline maximum funding amount for off-road equipment is 80%. However, the District has internally capped funding at 70%. The projected project cost is \$315,000 and funding will be capped at 70% of the allowable total project cost. The maximum allowed will be capped at \$220,500.00.

Requested Action:

Authorize the District Board Chair and APCO to execute a Grant Agreement for Carl Moyer grant funds for McGarr Excavation, Carl Moyer 2024-03

ROLL CALL VOTE REQUESTED

Attachments:

Draft Contract 2024-03

To: Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: November 25, 2024

Agenda Item: IV.E

Agenda Description: Authorize the District Board Chair and APCO to terminate Grant Agreement for AB 2766 funds with Sierra Commons, project number AB 2024-03, per applicants request; and to direct staff to place funds back into Nevada County available funds for the AB2766 Grant Funding Cycle.

Summary:

The Sierra Commons were awarded AB2766 funds and entered into agreement with the Northern Sierra AQMD on January 1, 2024. On November 14, 2025, Sierra Commons emailed the District stating that they no longer could utilize the AB2766 funds for an Electric Charging station and would like to terminate the contract. These funds will go back into the AB2766 funds. Sierra Commons could at another time apply for funds for a different project through AB2766.

Requested Action:

1. Authorize the District Board Chair and APCO to terminate Grant Agreement with Sierra Commons, project number AB 2024-03.
2. Direct staff to place funds back into Nevada County funds for the AB2766 Grant Funding Cycle.

ROLL CALL VOTE REQUESTED

Attachments:

Agreement number AB 2024-03

To: Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: November 25, 2024

Agenda Item: IV.F

Agenda Description: Authorize the District Board Chair and APCO to move expenditure deadline to June 30, 2025, for AB 2766 funds with County of Nevada Community Development Agency, project number AB 2024-05, per applicants' request.

Summary:

AB 2766 grants are awarded annually and applicants are given one year to meet the expenditure deadlines and to request reimbursement for contracted grant activities. Occasionally a grantee has a compelling reason why funds cannot be spent during that time frame. Applicants are encouraged to request an extension before the end of the grant term. County of Nevada Community Development Agency had requested an extension of the contract expenditure deadline (see attached request). AB 2024-05 is a project in Nevada County that will increase signage and bicycle usage for Nevada County residents and County employees, thus reducing greenhouse emissions due to auto mobile traffic. This award was in the amount of \$88,000.

Requested Action:

Authorize the APCO to add a contract amendment to AB 2024-05 extending the contract execution deadline to June 30, 2025.

ROLL CALL VOTE REQUESTED

Attachments:

Letter of request from applicant

To: Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: November 25, 2024

Agenda Item: V.A Director's Report

Agenda Description: Portola District Rule

Summary:

The Portola City Ordinance 359 will be adopted as the District Rule, extending the boundary from Portola City Limits to include all of Zone 1. The only difference between the Rule and the Ordinance will be the banning of open burning during a woodstove curtailment day. This is outlined in the Serious SIP with a deadline of implementing the Rule by the end of 2025.

Requested Action:

None, informational only

Attachments:

None; informational only

To: Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: November 25, 2024

Agenda Item: V.B Director's Report

Agenda Description: Plan Review Fees Update

Summary:

County Counsel directed the District Director to the Deputy County Counsel for advice on how to proceed with implementing planning fees within the counties planning departments. In the case of Nevada County, the County does not collect fees on behalf of outside agencies, and therefore the District would have to invoice applicants and collect fees after the plan review. The District does have a method of invoicing, which was discussed at a previous Board meeting. This was described to the Deputy County Counsel and inquired about how the District can place a fee on the planning department's fee schedule so the applicant is aware of the additional air quality review fee. Still waiting to hear back from the Deputy County Counsel.

Requested Action:

None, informational only

Attachments:

None; informational only