

**Northern Sierra Air Quality Management District
Governing Board of Directors
Agenda
Regular Meeting**

**Monday
June 22, 2026
1:00 PM**

**Paul Roen, Chair
Sierra County Supervisor, District Three**

**Lee Adams, Vice Chair
Sierra County Supervisor, District One**

**Hardy Bullock
Nevada County Supervisor, District Five**

**Heidi Hall
Nevada County Supervisor, District One**

**Dwight Ceresola
Plumas County Supervisor, District One**

**Tom McGowan
Plumas County Supervisor, District Three**

**Alternates:
Lisa Swarthout, Nevada County Supervisor, District Four
Lila Heuer, Sierra County Supervisor, District Two
Jeff Engel, Plumas County Supervisor, District Five**

**Northern Sierra Air Quality Management District
Julie Hunter, Air Pollution Control Officer**

**Grass Valley Office
380 Sierra College Drive, Ste 220
Grass Valley, CA 95945
(530) 274-9360**

**Portola Office
257 E. Sierra, Unit E.
Portola, CA 96122
(530) 832-0102**

**NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
BOARD OF DIRECTORS REGULAR MEETING**

**June 22, 2026
1:00 P.M.**

This meeting will be held by videoconference/telephone at the following locations:

**(Site A) VIDEOCONFERENCE/TELEPHONE CONFERENCE
Northern Sierra Air Quality Management District (Headquarters)
380 Sierra College Drive, Suite 220, Grass Valley, California**

**(Site B) VIDEOCONFERENCE/TELEPHONE CONFERENCE
Northern Sierra Air Quality Management District (Northern Office)
257 E. Sierra Street, Unit E, Portola, California**

**(Site C) VIDEOCONFERENCE/TELEPHONE CONFERENCE
Rood Center
950 Maidu Ave, Suite 129 Nevada City, California**

All items on the agenda may be acted upon by the Board of Directors. No action will be taken nor discussion held at the meeting on business not appearing on the posted agenda.

I. Standing Orders:

- A. Call to Order
- B. Roll call and determination of quorum.
- C. Public Comment: For items **NOT** appearing on the agenda and within the jurisdiction of the Board. The public may comment on Agenda items as they are discussed.

II. Approval and/or Modifications to Agenda

III. Consent Calendar These Items Are Expected to Be Routine and Noncontroversial. They Will Be Acted on By the Board at One Time Without Discussion. Any Board Member, Staff Member, or Interested Party May Request That an Item Be Removed From the Consent Calendar for Discussion.

- A. Approval of April 27, 2026, Board Minutes
- B. Payment Details by Vendor Board Report – April and May 2026

IV. Administrative Report (Action/Discussion Items)

- A. A Resolution of the Governing Board of the Northern Sierra Air Quality Management District Authorizing Temporary Essential Operating Expenditures Pending Adoption of the Fiscal Year 2026-2027 Budget – Resolution 2026-06
- B. Budget Process and Overview for FY 2026-2027 – Creating Answers

V. Concerns of Board - The Board may at this time bring up matters it wishes to discuss at the next Board Meeting, as long as no discussions are conducted and no actions are taken, in compliance with the Brown Act.

VI. Schedule next Meeting – Special Meeting July 20, 2026.

VII. Adjournment

PERSONS DESIRING TO ADDRESS THE BOARD

Meetings of the Board of Directors shall be conducted by the Chairperson in a manner consistent with the policies of the District. The latest edition of Robert's Rules of Order, Revised shall also be used as a general guideline for meeting protocol. District policies shall prevail whenever they are in conflict with Robert's Rules of Order, Revised.

All Board meetings shall commence at the time stated on the agenda and shall be guided by same.

PUBLIC COMMENT:

Provisions for permitting any individual or group to address the Board concerning any item on the agenda of a special meeting, or to address the Board at a regular meeting on any subject that lies within the jurisdiction of the Board of Directors, shall be as follows:

Three (3) minutes may be allotted to each speaker and a maximum of fifteen (15) minutes to each subject matter.

No boisterous conduct shall be permitted at any Board meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the Chairperson, of that person's privilege of address.

No oral presentation shall include charges or complaints against any District employee, regardless of whether or not the employee is identified in the presentation by name or by another reference which tends to identify. All charges or complaints against employees shall be submitted to the Board of Directors under provisions contained in District Policy 1030.

Willful disruption of any of the meetings of the Board of Directors shall not be permitted. If the Chairperson finds that there is in fact willful disruption of any meeting of the Board, he/she may order the room cleared and subsequently conduct the Board's business without the audience present. In such an event, only matters appearing on the agenda may be considered in such a session.

After clearing the room, the Chairperson may permit those persons who, in his/her opinion, were not responsible for the willful disruption to re-enter the meeting room.

Duly accredited representatives of the news media, whom the Chairperson finds not to have participated in the disruption, shall be admitted to the remainder of the meeting.

Members of the public are given the opportunity to address the Board of Directors directly at each teleconference location.

POSTING AGENDA:

This agenda was posted at least 72 hours prior to the regular meeting at the following locations: Eric Rood Government Center in Nevada City, The Plumas County Courthouse in Quincy, the Litton Building in Grass Valley, Northern Air District office in Portola, the Plumas County Board of Supervisors Chambers in Quincy, Sierra County Courthouse Square in Downieville. **The agenda and board packet are available on-line prior to the Board Meeting at www.myairdistrict.com**

To: Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: June 22, 2026

Agenda Item: II

Agenda Description: Approval and/or Modifications to Agenda

Requested Action: Discuss any modifications to the agenda and approve agenda with a roll call vote.

ROLL CALL VOTE REQUESTED

To: Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: June 22, 2026

Agenda Item: III.A

Agenda Description: Approval of April 27, 2026, Board Minutes

Requested Action: Approve April Board Minutes

ROLL CALL VOTE REQUESTED

Attachments:

April 27 2026, Board Minutes

To: Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: June 22, 2026

Agenda Item: III.B

Agenda Description: Payment Details by Vendor Board Report – April and May 2026

Summary: Vendor Reports are available for the Board and Public to review

Requested Action: Review and approve Payment Details April and May 2026

ROLL CALL VOTE REQUESTED

Attachments:

Payment Details by Vendor Report – April and May 2026

To: Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: June 22, 2026

Agenda Item Number: IV.A

Agenda Description: A Resolution of the Governing Board of the Northern Sierra Air Quality Management District Authorizing Temporary Essential Operating Expenditures Pending Adoption of the Fiscal Year 2026-2027 Budget – Resolution 2026-05

Summary:

The final budget will not be approved prior to July 1, 2026, therefore, to ensure essential operations of the District, the APCO is requesting authorizing a Resolution to avoid lapse in operations.

Requested Action:

Approve and Adopt Resolution 2026-05

ROLL CALL VOTE REQUESTED

Attachments:

Resolution 2026-05

NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT

RESOLUTION NO. 2026-05

A RESOLUTION OF THE GOVERNING BOARD OF THE NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT AUTHORIZING TEMPORARY ESSENTIAL OPERATING EXPENDITURES PENDING ADOPTION OF THE FISCAL YEAR 2026-2027 BUDGET

WHEREAS, the Northern Sierra Air Quality Management District (“District”) is in the process of preparing and reviewing its Fiscal Year 2026-2027 Budget; and

WHEREAS, the District’s final Fiscal Year 2026-2027 Budget will not be adopted prior to July 1, 2026; and

WHEREAS, the Governing Board finds it necessary to provide temporary authority for the continuation of essential District operations until such time as the Fiscal Year 2026-2027 Budget is formally adopted; and

WHEREAS, the Governing Board desires to ensure that the District continues to meet its legal, contractual, operational, and financial obligations while maintaining compliance with applicable laws governing public expenditures;

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Northern Sierra Air Quality Management District as follows:

1. Temporary Spending Authorization

The Air Pollution Control Officer/Executive Director is authorized to incur and approve expenditures necessary to maintain essential District operations from July 1, 2026, through the date of adoption of the Fiscal Year 2026-2027 Budget to be no later than August 24, 2026.

2. Authorized Expenditures

This temporary authority shall be limited to expenditures necessary for the continued operation of the District, including:

- a. Employee salaries, wages, payroll taxes, and employee benefits;
- b. Existing contractual obligations and professional service agreements;
- c. Rent, utilities, insurance premiums, and communication services;
- d. Legal, accounting, auditing, fiscal, and information technology services;
- e. Grant-funded activities and obligations necessary to maintain compliance with existing grant agreements;
- f. Routine operating supplies and services necessary for District operations; and
- g. Other expenditures deemed necessary by the Air Pollution Control Officer to preserve the health, safety, legal compliance, and operational continuity of the District.

3. Restrictions

This temporary spending authority shall not authorize:

- a. Adoption of the Fiscal Year 2026-2027 Budget;
- b. Creation of new positions or programs;
- c. Execution of new contracts not previously authorized by the Governing Board;
- d. Capital expenditures or equipment purchases not necessary for immediate operational continuity; or
- e. Any expenditure otherwise requiring specific Governing Board approval under District policy or applicable law.

4. Budgetary Limitation

Expenditures authorized under this Resolution shall be limited to amounts reasonably necessary to continue District operations and shall, to the greatest extent practicable, be consistent with prior-year expenditure levels and the proposed Fiscal Year 2026-2027 Budget under consideration by the Governing Board.

5. Expiration

This Resolution shall automatically expire upon adoption of the Fiscal Year 2026-2027 Budget by the Governing Board.

On a motion by Supervisor_____and seconded by Supervisor_____the foregoing resolution was approved and adopted by the Board of Directors of the Northern Sierra Air Quality Management District at a regular meeting held on June 22, 2026, by the following roll call vote:

Ayes:

Nays:

Absent:

Abstaining:

Approve:_____Chair of the Board

Attest: _____Clerk of the Board

To: Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: June 22, 2026

Agenda Item Number: IV.B

Agenda Description: Budget Process and Overview for FY 2026-2027 – Creating Answers

Summary:

Creating Answers will present the FY 2026-2027 budget process and overview.

Requested Action:

Approve APCO to move forward with Public Hearing for FY 2026-2027 Preliminary Budget in July

ROLL CALL VOTE REQUESTED

Attachments:

None