

NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT

Headquarters

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***NORTHERN SIERRA
AIR QUALITY MANAGEMENT DISTRICT***

BOARD OF DIRECTORS

Special BOARD MEETING

MONDAY

March 20, 2023

12:30 p.m.

**Northern Sierra Air Quality Management District
Governing Board of Directors**

Paul Roen, Chair

Sierra County Supervisor, District Three

Lee Adams, Vice-Chair

Sierra County Supervisor, District One

Hardy Bullock

Nevada County Supervisor, District Five

Ed Scofield

Nevada County Supervisor, District Two

Tom McGowan

Plumas County Supervisor, District Three

Dwight Ceresola

Plumas County Supervisor, District One

Alternates:

Susan Hoek, Nevada County Supervisor, District Four

Lila Heuer, Sierra County Supervisor, District Two

Jeff Engel, Plumas County Supervisor, District Five

**NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
BOARD OF DIRECTORS REGULAR MEETING**

March 20, 2023

12:30 P.M.

**This meeting will be held by videoconference/telephone at the following
locations:**

(Site A) VIDEOCONFERENCE/TELEPHONE CONFERENCE

Northern Sierra Air Quality Management District (Headquarters)

200 Litton Drive, Conference Room 316

Grass Valley, California

(Site B) VIDEOCONFERENCE/TELEPHONE CONFERENCE

Northern Sierra Air Quality Management District (Northern Office)

257 E. Sierra Street, Unit E

Portola, California

All items on the agenda may be acted upon by the Board of Directors. No action will be taken nor discussion held at the meeting on business not appearing on the posted agenda.

I. Standing Orders:

Call to Order.

Roll call and determination of quorum.

II. Closed Session - Pursuant to Government Code section 54957(b)(1), a closed session will be held to discuss the appointment of an Interim Executive Director.

III. Administrative Report

A. Discussion and authorization of process to select an Executive Director to fill the vacancy in that position.

IV. Adjournment

PERSONS DESIRING TO ADDRESS THE BOARD

Meetings of the Board of Directors shall be conducted by the Chairperson in a manner consistent with the policies of the District. The latest edition of Robert's Rules of Order, Revised shall also be used as a general guideline for meeting protocol. District policies shall prevail whenever they are in conflict with Robert's Rules of Order, Revised.

All Board meetings shall commence at the time stated on the agenda and shall be guided by same.

PUBLIC COMMENT:

Provisions for permitting any individual or group to address the Board concerning any item on the agenda of a special meeting, or to address the Board at a regular meeting on any subject that lies within the jurisdiction of the Board of Directors, shall be as follows:

Three (3) minutes may be allotted to each speaker and a maximum of fifteen (15) minutes to each subject matter;

No boisterous conduct shall be permitted at any Board meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the Chairperson, of that person's privilege of address.

No oral presentation shall include charges or complaints against any District employee, regardless of whether or not the employee is identified in the presentation by name or by another reference which tends to identify. All charges or complaints against employees shall be submitted to the Board of Directors under provisions contained in District Policy 1030.

Willful disruption of any of the meetings of the Board of Directors shall not be permitted. If the Chairperson finds that there is in fact willful disruption of any meeting of the Board, he/she may order the room cleared and subsequently conduct the Board's business without the audience present. In such an event, only matters appearing on the agenda may be considered in such a session.

After clearing the room, the Chairperson may permit those persons who, in his/her opinion, were not responsible for the willful disruption to re-enter the meeting room.

Duly accredited representatives of the news media, whom the Chairperson finds not to have participated in the disruption, shall be admitted to the remainder of the meeting.

Members of the public are given the opportunity to address the Board of Directors directly at each teleconference location.

POSTING AGENDA:

This agenda was posted at least 24 hours prior to the special meeting at the following locations: Eric Rood Government Center in Nevada City, The Plumas County Courthouse in Quincy, the Litton Building in Grass Valley, Northern Air District office in Portola, the Plumas County Board of Supervisors Chambers in Quincy, Sierra County Courthouse Square in Downieville. **The agenda and board packet are available on-line prior to the Board Meeting at www.myairdistrict.com**

To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennitt, Air Pollution Control Officer

Date: March 20, 2023

Agenda Item: II

Agenda Description: Closed Session Item

Pursuant to Government Code section 54957(b)(1), a closed session will be held to discuss the appointment of an Interim Executive Director.

To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennitt, Air Pollution Control Officer

Date: March 20, 2023

Agenda Item: III. A

Agenda Description: Discussion and authorization of process to select an Executive Director to fill the vacancy in that position.

Issues:

Executive Director Gretchen Bennitt will be resigning from the District on April 7, 2023 to take another position at the Yolo-Solano Air Quality Management District. The Board will discuss and authorize a process by which a new Executive Director will be selected.

Requested Action: Discuss and authorize selection process. Give direction to Staff to bring back to board.

Attachments:

1. Position Description of Executive Director for Northern Sierra Air Quality Management Director

