

## EXHIBIT SUMMARY SHEET

**Proposing Entity (include other participating entities):** **Incorporated Senior Citizens of Sierra County**

**Contact Person:** Gloria Shelton

**Address:** P.O. Box 675, Loyalton, CA 96118

**Phone #:** (530)993-4770

**FAX #:** n/a

**EMAIL:** gloriaiscsc@gmail.com

**Total Project Budget:**

|                 | <b>AB 2766 Funds</b> | <b>Co-Funding</b> | <b>Total Project Costs</b> |
|-----------------|----------------------|-------------------|----------------------------|
| Capital Costs   | \$ _____             | \$ _____          | \$ _____                   |
| Operating Costs | \$ <u>5752</u>       | \$ <u>84000</u>   | \$ <u>89752</u>            |
| <b>TOTAL</b>    | \$ <u>5752</u>       | \$ <u>84000</u>   | \$ <u>89752</u>            |

**Type of Project:** (check one)

Quantifiable Project

Reduced Emission Vehicles Project

**Implementation Area for Project:** Check if District-wide

Describe the Implementation Area for the Project (e.g. city, county, region):

**Eastern Sierra County**

**Estimated Emission Reductions:**

A. Emission Reductions (lbs/yr)

Reactive Organic Gases 78 Nitrogen Oxides 70 PM<sub>10</sub> 29

B. Vehicle Miles Traveled (VMT) Reduced 90,000

Single Occupancy Vehicle Trips Reduced 2,100

C. Number of people reached per day through public education 5

**Cost-effectiveness:** \$ 30.93 per pound (AB 2766 Funds Only)

**Brief Project Description:**

Operational support for ISCSC's Transportation Program, serving the residents of Eastern Sierra County.

# REQUEST FOR PROPOSAL CONTENTS CHECKLIST

Applicant: Incorporated Senior Citizens of Sierra County

Please complete and attach this checklist with your application.

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All Pages Numbered

Three Copies Of Proposal Plus One Original

(CHECK ONE ONLY)

Quantifiable Project

- OR -

Reduced Emission Vehicles Project



Incorporated Senior Citizens of Sierra County  
P. O. Box 675, 302 First Street  
Loyalton, CA 96118

Sept 2, 2021

Northern Sierra Air Quality Management District, District Headquarters  
Attention Melissa Klundby  
P. O. Box 2227  
Portola, CA 96122

Re: AB2766 DMV Surcharge Fund 2022

Dear Ms. Klundby,

On behalf of Incorporated Senior Citizens of Sierra County, I am authorized to submit our application for funding the AB2766 DMV Surcharge Fund and will be the authorized signer for this grant. We are requesting the sum of \$5,752 to support the operations of the Transportation Program which provides a vanpool type of transit service, for residents of Sierra County.

The contact person with respect to questions on reporting for this project is Gloria Shelton, Transportation Coordinator. She may be contacted directly at (530) 993-4770. Her e-mail address is gloriaiscsc@gmail.com. Please let me know if there is anything further, I can provide you.

Thank you for your consideration and review of this request.

Sincerely,

Carolyn Widman  
Executive Director

# AB2766 Request for Proposal 2022

## Incorporated Senior Citizens of Sierra County

### **Section D. Project Description**

This request to the Northern Sierra Air Quality Management District under the AB2766 DMV Surcharge Fund will provide Incorporated Senior Citizens of Sierra County (ISCSC) with the funding needed to offer and sustain the two vehicles used to provide bus services or “vanpool services” in eastern Sierra County. The Transportation Program of ISCSC provides rides to all residents to doctor and physical therapy appointments; to pick up medications in Portola as there are no pharmacies in Sierra County; brings people to grocery shop; pick up mail; and offers monthly social outings to restaurants and venues that give people something to look forward to. ISCSC anticipates that approximately 2100 one-way trips will be provided over 275 days during 2022. The program has provided as many as 4 trips in a day, serving up to 15 residents per day, both in and out of Sierra County. Approximately 5,000 rides will be provided annually, to 300 unduplicated riders. Funding provided by this grant will be used for some of the cost of fuel, vehicle operations, and maintenance for two existing vehicles. Without this grant support, ISCSC will be forced to significantly reduce van pool service for the coming year. This reduction, combined with the continued challenges of Covid-19 restrictions, particularly in this frontier community, would further isolate rural seniors and disabled participants in seeking and securing transportation services needed to access health, wellness, food/medicine, and social service programs within the region. The program also provides “vanpool services” to community members at large as needed.

With this funding, outreach services to new unserved and underserved riders will account for a 10% increase in current service numbers. The program will provide riders with educational information on vanpooling and its related emissions reductions to encourage additional use of “vanpool services” in Sierra County. The program currently maintains daily statistics on the number of people served, trips provided, and miles driven for all transportation services. ISCSC has designed a data collection spreadsheet specific to Northern Sierra Air Quality Management District reporting so drivers may track and monitor the number of trips reduced from participants

who would otherwise have driven their own cars, or had someone drive for them, had “vanpool services” been non-existent.

The Transportation Program Coordinator is responsible for the record keeping and progress reports associated with all transportation funding sources. ISCSC will utilize all appropriate data collection tools and reporting forms required by the Northern Sierra Air Quality Management District.

## **Section E. Project Organization/Background**

Incorporated in 1976, ISCSC has provided a hub of services for local citizens. Beginning as a club, playing cards, providing civic leadership, the organization soon expanded to serve meals and then to provide eastern Sierra County with the only form of public transportation available in the area. Working with the Transportation Commission of Sierra County, ISCSC has provided rides to those without vehicles, senior citizens, youth, and the general population. “On-call” drivers, most are “seasoned citizens,” and are utilized to drive one of the two vehicles that the service operates: a 10-passenger bus, and a 5-passenger van; both have room for wheelchairs. While the attempt is made to carry more than one passenger at a time, that does happen. When possible, trips are listed in the transportation calendar which is published monthly in the agency newsletter. This further promotes the goal of reducing emissions. Participants are picked up at their homes, or a place of their choosing, and dropped off where they choose. Usually, the driver will wait for the passenger to complete their business, avoiding a second, round trip. Emission reductions for this project will result from the decrease in emissions associated with auto trips replaced by vanpool services after adjusting for the increased emissions associated with the shuttle vehicle itself. ISCSC Transportation Program provides vanpool services to residents for the following purposes: medical appointment, nutrition site services, socialization activities, shopping trips, pharmacy visits, personal errands, and recreation. Riders are picked up and delivered to their homes, providing further reduction to emissions as residents do not have to drive vehicles to a vanpool lot or shuttle parking site.

ISCSC utilizes Quick Books accounting program to track expenses by funding source and pays for an annual audit from outside the community to ensure accountability to funders. Staff compile and report on numbers of trips and ridership, the number of miles saved, and any data that is required to meet the criteria of AB2766 funds.

## F. Emission Benefits/Cost Effectiveness

The total lifetime emission reductions are as follows:

Nitrogen Oxides (NOx)      78 pounds per year      Emission Factor/units: .17 grams per mile  
 Reactive organic gases (ROG) 70 pounds per year      Emission Factor/units: .15 grams per mile  
 Particulate Matter (PM10)      29 pounds per year      Emission Factor/units: .23 grams per mile

Estimated reductions in vehicle miles traveled (VMT): 90,000

Estimated number of one-way vehicle trip reductions: 2,100

Cost effectiveness: \$30.93 cost/pound

## G. Work Statement

The Scope of Work for this project is outlined as follows:

|                 |  |
|-----------------|--|
| December 2021   | Sign contract on grant award   |
| January 2022    | Commencement of funding  |
| Jan – Dec, 2022 | Provide “vanpool services” to existing riders                          |
| Jan – Dec, 2022 | Provide monthly/quarterly financial reports and monitoring reports     |
| Jan – Dec, 2022 | Conduct outreach to increase ridership by 18% to underserved residents |
| Jan – Dec, 2022 | Log fuel miles, perform required maintenance                           |
| Jan – Dec, 2022 | Conduct data gathering, monitor progress                               |
| December, 2022  | Submit final report  |

ISCSC offices produce a newsletter every month, which includes a transportation calendar listing different trips scheduled for the month. Others can sign up to go on those trips, or call in to the volunteer receptionist to schedule a trip that meets their needs. If there isn't a specific date that the trip needs to be made, staff will review scheduled trips to see if the individual could accompany a trip already scheduled.

All “run sheets” (trip activities) are turned in to the Program Coordinator at the completion of the trip. The Coordinator then records all miles, the number of riders, and the equivalent of the miles and trips saved. This data is then gathered into a report and provided to funding sources on a monthly or quarterly basis, which includes monitoring progress towards grant goals. If on track, an invoice is sent to the funder.

Periodically, ISCSC will promote the Transportation Program, monthly in the newsletter, during congregate lunches, and to the general public in newspaper articles. This is with the intent of reaching more citizens to increase ridership and provide this service to the underserved.

The Program Coordinator is also responsible for tracking mileage to determine when periodic maintenance is required on the vehicles, to keep them in peak condition. The Sierra County Transportation Commission owns the vehicles, ISCSC must maintain them. Vehicles are replaced every 4 to 7 years.

## H. Funding Request/Breakdown of Cost

The following chart reflects a breakdown of the costs associated with this project and their respective funding sources:

| <b>Project Tasks</b>     | <b>Cost</b>  | <b>AB2766<br/>Funding</b> | <b>Transportation Com<br/>(w/ Admin Costs)</b> | <b>Fares</b> | <b>ISCSC In-kind<br/>Match</b> |
|--------------------------|--------------|---------------------------|--|--------------|--------------------------------|
| Sustain existing service | 69782        | 4500                      | 61782 (3559)                                   | 3500         | X                              |
| Data gathering           | 2964         | 500                       | 1964 (200)                                     | 500          | X                              |
| Increase ridership       | 3928         | 265                       | 3663 (150)                                     |              | X                              |
| Maintenance              | 10804        | 300                       | 6004 (150)                                     | 4500         | X                              |
| Reporting                | 9822         | 100                       | 9722 (200)                                     |              | X                              |
| Final reports            | 965          | 100                       | 865 (100)                                      |              | X                              |
| <b>Total costs:</b>      | <b>98265</b> | <b>5765</b>               | <b>84000 (4359)</b>                            | <b>8500</b>  |                                |

No equipment will be purchased with AB2766 DMV Surcharge funds. Operating costs, particularly fuel, will be the main expenditure of AB2766 funds. As necessary, salaries and maintenance are the secondary expenses, directly related to securing this grant.

While funding has been provided for more than the past two years, every year there are new passengers, and every year we lose passengers. However, costs have dramatically increased, especially for fuel, in the last six months. As this trend continues, it is not feasible to sunset this funding source when costs are skyrocketing.

## I. Schedule of Deliverables/Monitoring Program

| Inputs:                          | Outputs<br>Activities:                         | Outputs<br>Participation:                              | Outcomes<br>Short Term:   | Outcomes<br>Medium Term:   | Outcomes<br>Long Term:   |
|----------------------------------|--|--|---|--|--|
| Staff time<br>– in-kind<br>match | Contract –<br>supervise-<br>monitor-<br>report | Transportation<br>Coordinator<br>Executive<br>Director | Sustain<br>existing<br>vanpool<br>services                          | Expand<br>outreach to<br>unserved<br>residents                                       | Provide access to<br>transportation<br>services for seniors<br>& disabled residents. |
| AB 2766<br>funding               | Cash grant                                     | Northern<br>Sierra Air<br>Quality<br>Mgmt.             | Delivery of<br>vanpool<br>services,<br>sustainability<br>of program | Reduced<br>emissions<br>177 lbs. per<br>year   | Reduced emissions  |
|                                  |  |  | Access to<br>Funding  | Reduced health<br>risks to<br>children;<br>improved air<br>quality                   | Reduced health<br>riks and cancer<br>rates in children;<br>improved air<br>quality   |
|                                  |  |  |   | Improved air<br>quality  | Improved air<br>quality  |
| Cash<br>Match                    | Cash grant                                     | Sierra County<br>Transportation<br>Commission          | Access to<br>funding  | Reduced health<br>risks and cancer<br>rates in children<br>& improved air<br>quality | Reduced health<br>risks and cancer<br>rates in children &<br>improved air<br>quality |
|                                  |  |  |   | Improved air<br>quality  | Improved air<br>quality  |

Information on trips is turned in daily; reports are compiled monthly, synthesized quarterly and annually to report to funders.