

NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT

Headquarters

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Gretchen G. Bennett, APCO

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NORTHERN SIERRA

AIR QUALITY MANAGEMENT DISTRICT

BOARD OF DIRECTORS

REGULAR BOARD MEETING

MONDAY

April 26, 2021

1:00 p.m.

NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
BOARD OF DIRECTORS REGULAR MEETING

April 26, 2021

1:00 P.M.

This meeting will be held by ZOOM Online/Telephone

Topic: April 26, 2021 NSAQMD Board Meeting
Time: Apr 26, 2021 1:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88056116602?pwd=OTJ0cmZlejVtYzR0TWNDaHgvMXNXZz09>

Meeting ID: 880 5611 6602

Passcode: 041435

One tap mobile

+16699006833,,88056116602#,,,,*041435# US (San Jose)

Dial by your location

+1 669 900 6833 US (San Jose)

Meeting ID: 880 5611 6602

Passcode: 041435

Statement of Meeting's Public Participation Procedures:

In order to protect public health and safety due to concerns regarding COVID-19, this meeting will be held online via Zoom teleconference. In accordance with Governor Newsom's Executive Order N-29-20, citizens who wish to comment or listen to the meeting may do so via a dial in phone number or via remote computer access to the Zoom meeting, listed above. The public is encouraged to submit comments via email prior to the meeting to the Clerk of the Board at dawnl@myairdistrict.com by April 22, 2021. Any comments received will be distributed to all Board members.

Any person who wishes to address the Air District Board regarding any item not on the agenda, but within the jurisdiction of this Air District Board, may do so during the public comment period. However, the Air District Board is not permitted to take action or engage in discussion on topics which are not on the agenda. All items on the agenda will be open for public comments before final action is taken. The Air District Board requests public commenters state your name and association for the record before you speak. There is a 3 minute time limit per speaker, and a 15 minute total comment period per agenda item. The Chair has the discretion to limit the total discussion time on any item.

All items on the agenda may be acted upon by the Board of Directors. No action will be taken nor discussion held at the meeting on business not appearing on the posted agenda.

I. Standing Orders:

Call to Order.

Roll call and determination of quorum.

II. Public Comment: For items **NOT** appearing on the agenda and within the jurisdiction of the Board. The public may comment on Agenda items as they are discussed.

III. Approval and/or Modifications to Agenda

Roll Call Vote Requested

IV. Consent Calendar These Items Are Expected to Be Routine and Noncontroversial. They Will Be Acted on By the Board at One Time Without Discussion. Any Board Member, Staff Member, or Interested Party May Request That an Item Be Removed From the Consent Calendar for Discussion.

A. Approval of regular meeting minutes – February 22, 2021

B. Resolution # 2021-04: Request California Air Resources Board to Submit Annual Enforceable Commitment Reports to EPA on behalf of NSAQMD

C. Resolution # 2021-05: Authorize the Acceptance of the 2019-2020 Targeted Airshed Grant Program award from the Environmental Protection Agency for \$2,842,469

D. Resolution # 2021-06: Authorize the Acceptance of \$50,000 of Carl Moyer State Reserve Funding for Zero Emission Vehicle Infrastructure

E. Request from Nevada County OES to extend the contract time period for AB2766 Grant # 2021-10 until December 31, 2021.

V. Administrative Report

A. Proposed County Contribution for FY 21/22

B. Public hearing and recommended action for use of AB 617 implementation funds for woodstove replacements in Nevada, Sierra and Plumas Counties in low income communities as specified by AB1550.

C. Approval of Northern Sierra Air Quality Management District's AB 2766 DMV Surcharge Fund Program RFP – Grant Year 22

D. Quarterly Financial Report for period ending March 31, 2021

VI. Director's Report

- A. Status on Portola PM2.5 Nonattainment Area
- B. Treasurer Duties for Air District

VII. Concerns of Board - The Board may at this time bring up matters it wishes to discuss at the next Board Meeting, as long as no discussions are conducted and no actions are taken, in compliance with the Brown Act.

VIII. Schedule next Meeting – May 24, 2021

IX. Adjournment

PERSONS DESIRING TO ADDRESS THE BOARD

Meetings of the Board of Directors shall be conducted by the Chairperson in a manner consistent with the policies of the District. The latest edition of Robert's Rules of Order, Revised shall also be used as a general guideline for meeting protocol. District policies shall prevail whenever they are in conflict with Robert's Rules of Order, Revised.

All Board meetings shall commence at the time stated on the agenda and shall be guided by same.

PUBLIC COMMENT:

Provisions for permitting any individual or group to address the Board concerning any item on the agenda of a special meeting, or to address the Board at a regular meeting on any subject that lies within the jurisdiction of the Board of Directors, shall be as follows:

Three (3) minutes may be allotted to each speaker and a maximum of fifteen (15) minutes to each subject matter;

No boisterous conduct shall be permitted at any Board meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the Chairperson, of that person's privilege of address.

No oral presentation shall include charges or complaints against any District employee, regardless of whether or not the employee is identified in the presentation by name or by another reference which tends to identify. All charges or complaints against employees shall be submitted to the Board of Directors under provisions contained in District Policy 1030.

Willful disruption of any of the meetings of the Board of Directors shall not be permitted. If the Chairperson finds that there is in fact willful disruption of any meeting of the Board, he/she may order the room cleared and subsequently conduct the Board's business without the audience present. In such an event, only matters appearing on the agenda may be considered in such a session.

After clearing the room, the Chairperson may permit those persons who, in his/her opinion, were not responsible for the willful disruption to re-enter the meeting room.

Duly accredited representatives of the news media, whom the Chairperson finds not to have participated in the disruption, shall be admitted to the remainder of the meeting.

Members of the public are given the opportunity to address the Board of Directors directly at each teleconference location.

POSTING AGENDA:

This agenda was posted at least 72 hours prior to the regular meeting at the following locations: Eric Rood Government Center in Nevada City, The Plumas County Courthouse in Quincy, the Litton Building in Grass Valley, the Plumas County Board of Supervisors Chambers in Quincy, Sierra County Courthouse Square in Downieville. **The agenda and board packet are available on-line prior to the Board Meeting at www.myairdistrict.com**

To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennitt, Air Pollution Control Officer

Date: April 26, 2021

Agenda Item: III.A

Agenda Description: Approval and/or Modifications to Agenda

Requested Action: Discuss any modifications to agenda, approve agenda with a roll call vote

ROLL CALL VOTE REQUESTED

To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennitt, Air Pollution Control Officer

Date: April 26, 2021

Agenda Item: IV.A

Agenda Description: Approval of regular meeting minutes – February 22, 2021

Requested Action: The minutes are attached for Board comment/approval.

ROLL CALL VOTE REQUESTED

Attachments:

1. Draft February 22, 2021 minutes

NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
Executive Director

Gretchen Bennett,

DISTRICT HEADQUARTERS

200 Litton Drive, Suite 320

Mailing Address:

Grass Valley, CA 95945

(530) 274-9360 / FAX: (530) 274-7546

email: office@myairdistrict.com or www.myairdistrict.com

NORTHERN FIELD OFFICE

257 E. Sierra, Unit E

Mailing Address: P.O. Box 2227

Portola, CA 96122

(530) 832-0102 / FAX: (530) 832-0101

email: Julie@myairdistrict.com or www.myairdistrict.com

MINUTES
NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING

February 22, 2021

1:00 p.m.

This meeting was held by ZOOM/Telephone Conference

Members Present:

Supervisor Thrall, Chair

Supervisor Ceresola, Vice-Chair

Supervisor Roen

Supervisor Huebner

Supervisor Bullock

Members Absent:

None

I. Standing Orders:

Call to Order. Roll Call and Determination of Quorum.

Chair Thrall called the meeting to order at 1:00 P.M. A quorum was confirmed.

Also present; Gretchen Bennett, Executive Director; Melissa Klundby, APCS I; Julie Ruiz, APCS III; Dawn Lunsford, Clerk of the Board, and Clay Singleton of CPS.

II. Public Comment: For Items NOT Appearing on the Agenda and Within the Jurisdiction of the Board. The Public May Comment on Agenda Items As They Are Discussed. Both Teleconference Sites are Allowed an Opportunity for Public Comment.

Chair Thrall called for public comment for items not appearing on the agenda.

There was no public present to discuss any non-agendized items on the conference line.

III. Consent Calendar

A. Approval of regular meeting minutes – January 25, 2021

B. The State of California Department of Justice Office of the Attorney General and the Fair Political Practices Commission Ethics Training

C. Conflict of Interest Forms (FPPC) DUE MARCH 15th

There was a motion by Supervisor Roen to approve the consent calendar and the agenda. Supervisor Bullock seconded the motion. The motion was approved unanimously by a roll call vote.

IV. Administrative Report**E. Financial Audit Ending June 30, 2020**

Clay Singleton made a presentation to the Board of Directors concerning the Audit Report.

Per a finding from the Audit Report, the Board recommended that the District find an individual to report to the Board and serve in a Treasurer Capacity. Clay Singleton agreed and recommended that the District could utilize its contracted accountant, Rose Asquith to serve in a Treasurer Capacity.

Supervisor Roen made a motion to approve the District Financial Audit Report, ending on June 30, 2020. Supervisor Huebner seconded the motion. The motion was approved unanimously with a roll call vote.

F. Carl Moyer Agreement between NSAQMD and Diversified Resources Inc.

Ms. Bennitt presented the agreement for discussion to the Board. After a brief discussion, Supervisor Roen made a motion to approve the agreement. Supervisor Ceresola seconded the motion. The motion was approved unanimously with a roll call vote.

V. Director's Report**A. Status on Portola PM2.5 Nonattainment Area**

NSAQMD employee Julie Ruiz gave an update on applications for woodstoves and completed installation of woodstoves. She also talked about getting contracts with HVAC retailers/Contractors for installing heat pumps.

G. Northern Sierra Air Quality Management District Strategic Plan for 2021

Ms. Bennitt discussed the District's Goals and Objectives for 2021.

H. Northern Sierra Air Quality Management District's Accomplishments - 2020

Ms. Bennitt discussed the District's accomplishments for 2020.

VI. Concerns of the Board – no concerns of the Board were discussed.

VII. Schedule next Meeting – Next meeting was scheduled for March 22, 2021.

VIII. Adjournment

The meeting was adjourned at 1:59 P.M.

To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennitt, Air Pollution Control Officer

Date: April 26, 2021

Agenda Item: IV.B

Agenda Description: Resolution # 2021-04: Request California Air Resources Board to Submit Annual Enforceable Commitment Reports to EPA on behalf of NSAQMD

Issues:

The Environmental Protection Agency recently contacted the California Air Resources Board to require that the Northern Sierra Air Quality Management District submit an annual Enforceable Commitment Report. The California Air Resources Board has been submitting these reports on behalf of the District for the last 4 years, and has offered to continue providing this valuable service to the District. CARB staff has informed District staff that with the adoption of a resolution from the District Board which authorizes CARB to submit the reports to EPA on the District's behalf, they could continue to provide this valuable service.

Requested Action: Approval for Chair to sign Resolution #2021-04.

ROLL CALL VOTE REQUESTED

Attachments:

1. Resolution #2021-04

NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT**RESOLUTION #2021-04**

In the Matter of: Granting Authorization to the California Air Resources Board to submit an annual Enforceable Commitment Report to the Environmental Protection Agency on behalf of the Northern Sierra Air Quality Management District for the Portola PM2.5 Nonattainment Area Woodstove Changeout Program.

Whereas, the Environmental Protection Agency (EPA) required Enforceable Commitments from the Northern Sierra Air Quality Management District (NSAQMD) Board for the Greater Portola PM2.5 State Implementation Plan; and

Whereas, the Northern Sierra Air Quality Management District (NSAQMD) Board of Directors adopted Enforceable Commitments for the Greater Portola PM2.5 State Implementation Plan on August 22, 2016; and

Whereas, the NSAQMD committed to submitting an annual report of Enforceable Commitments to the EPA by March 31 of each year; and

Whereas, the annual report will:

- Identify each project implemented during the previous calendar year by program tracking number, description of both baseline and new equipment, and quantified emission reductions;
- Provide an internet link to the EPA Burnwise Emission Calculator used to calculate emission reductions;
- Describe the actions taken and documentation collected by ARB to confirm each project's compliance with program requirements;
- Determine whether the identified projects are projected to achieve the full amount of PM_{2.5} emission reductions.
- Describe any changes to relevant forms and related impacts on program integrity.

Whereas, the California Air Resources Board oversees the implementation of the Targeted AirShed Grants which provide financial incentives for the Portola PM2.5 Nonattainment Areas Woodstove Change-out Program; and

Whereas, the California Air Resources Board has offered to submit the annual report to EPA on behalf of the NSAQMD; and

Whereas, NSAQMD will gladly accept this valuable assistance from the California Air Resources Board to develop and submit the report on NSAQMD's behalf to EPA; and

Whereas, NSAQMD will work with the California Air Resources Board to develop the report.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Northern Sierra Air Quality Management District Board of Directors that authority is granted to the California Air Resources Board to submit the annual Enforceable Commitment report to EPA on behalf of the NSAQMD. In a motion by Supervisor _____, and seconded by Supervisor _____,

the foregoing resolution was approved and adopted by the Board of Directors of the Northern Sierra Air Quality Management District at a regular meeting held on April 26, 2021, by the following roll call vote:

Ayes:

Noes:

Absent:

Abstaining:

Approve: _____
Sharon Thrall, Chair of Board

Attest: _____
Dawn Lunsford, Clerk of the Board

To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennitt, Air Pollution Control Officer

Date: April 26, 2021

Agenda Item: IV.C

Agenda Description: Resolution # 2021-05: Authorize the Acceptance of the 2019-2020 Targeted Airshed Grant Program award from the Environmental Protection Agency for \$2,842,469

Issues: The EPA has requested a resolution from NSAQMD officially accepting the 2019-2020 Targeted Airshed Grant Program award from the EPA for \$2,842,469.

Requested Action: Approve Resolution # 2021-05

ROLL CALL VOTE REQUESTED

Attachments:

1. Resolution # 2021-05

NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT RESOLUTION #2021-05

In the Matter of: Authorizing the acceptance of the 2019 Targeted Airshed Grant Program Award from the Environmental Protection Agency (EPA) in the amount of \$2,842,469

Whereas, the EPA received funding in the 2010, 2015, 2016, 2017 and 2019 Appropriations Act to reduce air pollution in the nation's areas with the highest levels of ozone or particulate matter (PM2.5) exposure; and

Whereas, exposure to these pollutants are associated with numerous adverse human health effects, including increased respiratory symptoms, hospitalization for heart and lung diseases and even premature death; and

Whereas, Congress again directed the EPA in the 2020 Consolidated Appropriations Act to make funds available for competitive grants to reduce air pollution in nonattainment areas that the Agency determines are ranked as the top five most polluted areas relative to the ozone, annual PM2.5 , or 24-hour PM2.5 standards; and

Whereas, using air quality information from EPA's air quality databases, the Office of Air and Radiation of the EPA identified Plumas County (Portola) as a federal PM2.5 nonattainment area based on the annual PM2.5 federal standard; and

Whereas, based upon air quality information for the year 2019, the EPA identified the Portola PM2.5 nonattainment area as one of the five worst areas for annual PM2.5 values in the nation; and

Whereas, in response to the EPA "2019 Targeted Airshed Grant Program" Request for Applications, and in conjunction with the California Air Resources Board, the District submitted a grant proposal to primarily reduce emissions from wood stoves and wood burning appliances in the Portola Nonattainment Area; and

Whereas, the proposal, officially titled, "Portola PM2.5 Nonattainment Area Air Shed Project" was approved for funding by the EPA on June 25, 2020.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Northern Sierra Air Quality Management District Board of Directors is authorizing the acceptance of the 2019 Targeted Airshed Grant Program Award from the Environmental Protection Agency. **FURTHER**, that the Executive Director (APCO) is authorized to execute the grant agreement approved as to legal form. **FURTHER**, that the Executive Director is authorized to assign excess or additional funds under this program to eligible projects and direct staff to perform actions necessary to comply with program requirements.

In a motion by Supervisor _____, and seconded by Supervisor _____, the foregoing resolution was approved and adopted by the Board of Directors of the Northern Sierra Air Quality Management District at a regular meeting held on April 26, 2021, by the following roll call vote:

Ayes:

Noes:

Absent:

Abstaining:

Approve: _____
Sharon Thrall, Chair of Board

Attest: _____
Dawn Lunsford, Clerk of the Board

To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennitt, Air Pollution Control Officer

Date: April 26, 2021

Agenda Item: IV.D

Agenda Description: Resolution # 2021-06: Authorize the Acceptance of \$50,000 of Carl Moyer State Reserve Funding for Zero Emission Vehicle Infrastructure

Issues: CARB has awarded \$50,000 to NSAQMD for the expenditure of zero emission vehicle infrastructure.

Requested Action: Approve Resolution # 2021-06

ROLL CALL VOTE REQUESTED

Attachments:

1. Resolution # 2021-06

**NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
RESOLUTION #2021-06**

In the Matter of: Authorizing the acceptance of the 2020-2021 Carl Moyer Reserve Project Funds from the California Air Resources Board (CARB) in the amount of \$50,000.

Whereas, the Governor of California signed Executive Order N-79-20 which eliminates internal combustion passenger vehicles by 2035; and

Whereas, in FY 2020-2021, CARB has approximately \$9.4 million for State Reserve Projects; and

Whereas, CARB has allocated the Reserve funding toward eligible battery charging stations and hydrogen fueling station infrastructure projects under the Moyer Program; and

Whereas, CARB has stated that if there is not sufficient applications to encumber funds, at CARB's discretion, the Executive Officer may reallocate to other Moyer eligible projects; and

Whereas, participating air districts will be awarded a minimum of \$50,000 and are not required to provide match funding; and

Whereas, NSAQMD has been awarded the minimum amount of \$50,000 by CARB; and

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Northern Sierra Air Quality Management District Board of Directors is authorizing the acceptance of \$50,000 of the 2020-2021 Carl Moyer Reserve Project Funds from CARB to be used towards infrastructure projects eligible in the Moyer Program.

Further, The District will comply with current Moyer Program Guidelines, mail-outs/advisories, and other written guidance by CARB.

Further, The NSAQMD Board of Directors authorizes the Executive Officer to sign agreements, amendments to agreements, and to allocate resources to expend the funds according to the CARB agreement.

In a motion by Supervisor _____, and seconded by Supervisor _____, the foregoing resolution was approved and adopted by the Board of Directors of the Northern Sierra Air Quality Management District at a regular meeting held on April 26, 2021, by the following roll call vote:

Ayes:

Noes:

Absent:

Abstaining:

Approve: _____
Sharon Thrall, Chair of Board

Attest: _____
Dawn Lunsford, Clerk of the Board

To: Northern Sierra Air Quality Management District Board of Directors
From: Gretchen Bennitt, Air Pollution Control Officer
Date: April 26, 2021

Agenda Item: IV.E

Agenda Description: Request from Nevada County OES to extend the contract time period for AB2766 Grant # 2021-10 until December 31, 2021.

Issues: Nevada County OES has approximately \$7,000 remaining in their contract to remove green waste in Nevada County. They are requesting that the contract be extended until December 31, 2021.

An email from Jenn Tamo of OES is attached, requesting the extension. Staff recommends that the extension to the contract be extended until December 31, 2021.

Requested Action: Approve Extension for AB2766 Project # 2021-10 until December 31, 2021.

ROLL CALL VOTE REQUESTED

Attachments:

1. April 14, 2021 email from Jenn Tamo to Gretchen Bennitt
2. Immediate Release of Green Waste Program in western and eastern Nevada County
3. Flyers for the program for both eastern and western Nevada County



Gretchen Bennitt <gretchenb@myairdistrict.com>

Request for Contract Extension - NSAQMD & County of Nevada

2 messages

Jenn Tamo <Jenn.Tamo@co.nevada.ca.us>

Wed, Apr 14, 2021 at 8:56 AM

To: "gretchenb@myairdistrict.com" <gretchenb@myairdistrict.com>

Cc: Paul Cummings <Paul.Cummings@co.nevada.ca.us>

Good Morning Gretchen,

I hope you are well. I am reaching out because there is approximately \$7K left over from Agreement No. 2021-10 for green waste disposal. County of Nevada would like to use the remainder of these funds for this year's programming. I have attached program details to this message in the form of our press release and event flyers.

May we please have a contract extension through December 31, 2021?

Thank you!

Jenn Tamo

Senior Administrative Analyst

County of Nevada Office of Emergency Services

950 Maidu Ave | Nevada City, CA 95959

Desk: (530) 470-2521

Cell: (530) 557-5118


Jenn.Tamo@co.nevada.ca.us

Sign up for CodeRED Emergency Alerts [HERE](#)
ReadyNevadaCounty.org/Dashboard

3 attachments

 **4-13-2021 Free Green Waste Disposal.pdf**
221K

 **2021-GW-Flyer-Truckee-v2.pdf**
1158K

 **2021-GW-Flyer-WNC-v2.pdf**
932K

Gretchen Bennitt <gretchenb@myairdistrict.com>

Thu, Apr 15, 2021 at 4:33 PM



Office of Emergency Services
950 Maldu Avenue, Suite 130
Nevada City, CA 95959

For immediate Release: April 13, 2021

Free Green Waste Disposal and Mulch Opportunities Return to Nevada County in May & June
Residents are encouraged to start staging green waste now to take full advantage of a shorter schedule.

Nevada County, April 13, 2021 — Once again, Nevada County Office of Emergency Services is pleased to announce the return of the free green waste drop off and mulch pick up program. Details were shared today when County Supervisors voted to approve a contract with Fire Safe Council of Nevada County to manage this year's program. Fewer grant dollars, as a result of challenges presented by the pandemic, means a shorter schedule, so residents are encouraged to get to work now in order to make the most of the popular program. "Now is the time to fully engage with the 'Ready' portion of the 'Ready, Set, Go!' preparedness strategy. This means using every opportunity and tool available to create defensible space from safe burn piles, the transfer station, the Fire Safe Council's chipping program, curbside pickup or renting large green waste dumpsters, and even nature's tractors, goats," says Nevada County Office of Emergency Services Program Manager, Paul Cummings. "The 2021 Ready, Set, Go! Handbook will start hitting mailboxes in early May, but wildfire preparedness really does need to be a year-round effort," he adds.

"Year one we hauled away over 500 tons of green waste in a few weekends. Last year, even while we were still figuring out the impacts of the pandemic, we collected more than 5,000 tons. This year we expect to be just as safe and successful with the support of key partnerships," says Fire Safe Council Executive Director, Jamie Jones.

In Eastern Nevada County, Truckee Fire Protection District has committed to donating personnel and equipment to load and compact green waste each day, while Tahoe Truckee Sierra Disposal will pick up full dumpsters and return them empty. Truckee Fire Protection District Chief Seline says "Our staff were out last year for each of the events and had a chance to talk to folks who were sincerely grateful this program was taking place. We are already seeing low humidity levels and predictions for a long, dry fire season. I hope folks take full advantage of this free service."

Town of Truckee is also partnering to offer financial support for free drop off days. "This effort fits squarely in line with our Keep Truckee Green sustainability, solid waste, and resiliency program. Events like this help facilitate land stewardship through defensible space development and understory thinning, two tools that will help us build resiliency to wildfire, which has become a reality with climate change," says Erica Mertens, Administrative Analyst for the Town of Truckee.

Safety measures will be implemented to mitigate the spread of coronavirus and participants should be prepared to comply with all guidelines. Additional details may be found at ReadyNevadaCounty.org/greenwaste.

Western Nevada County Free Residential Green Waste Disposal

May 21-24 & June 11-14, 2021
Friday–Monday | 7:00am–3:00pm,
12625 Brunswick Rd, Grass Valley, CA

FREE RESIDENTIAL GREEN WASTE DISPOSAL

For Nevada County Residents

MAY 14, JUNE 4, JUNE 25 | 8:00AM - 2:00PM

Truckee Rodeo Grounds

10695 Brockway Rd, Truckee, CA 96161

HOW IT WORKS:

- 1 The Fire Safe Council and volunteers will screen loads for items and direct traffic.
- 2 Residents will haul and unload their own green waste.
- 3 Tahoe Truckee Sierra Disposal (TTSD) will retrieve full dumpsters throughout the day.

Please limit loads to no more than 3-yards per trip.

To facilitate unloading, position a tarp on the bottom of the truck bed or trailer before loading the material. If material is transported in bags, the bags must be emptied on site and removed by the hauler.

Prohibited items: commercial green waste, rounds larger than 24 inches, stumps, rocks, boards, and trash.

 **For more information, visit:**
ReadyNevadaCounty.org/greenwaste



Due to COVID-19, this event will be contact-free.

Please stay in your vehicle and follow the cues of the staff and volunteers inspecting truck loads and directing traffic.



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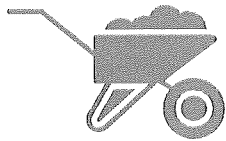
FREE RESIDENTIAL GREEN WASTE DISPOSAL

For Nevada County Residents

MAY 21 - 24 & JUNE 11 - 14 | 7:00AM - 3:00PM

HOW IT WORKS:

- 1 The Fire Safe Council and volunteers will screen loads for accepted items and direct traffic.
- 2 Residents will haul and unload their own green waste.
- 3 Material will be processed on site. Free mulch will be available for pickup the following weekend.



FREE MULCH PICK UP

May 28 - 29 & June 18 - 19

8:00am - 3:00pm

Why mulch? Mulch can help with soil enrichment, erosion control, weed suppression, and water retention. When determining where to place mulch on your property, consider your defensible space and placing it in the extended zone, 30-100 feet away from your home.

Let's get ready for wildfire, Nevada County. Take advantage of these **FREE** events to build defensible space around your home and roadway. Together we can make our community more resilient to wildfire.



For more information, visit:

ReadyNevadaCounty.org/greenwaste



12625 Brunswick Rd
Grass Valley, CA

Residential green waste, biomass consisting of all tree and plant trimmings, weeds, leaves, branches are accepted at this location.

Unaccepted items:

Commercial green waste, Scotch broom, poison oak, Himalayan blackberry, items with a diameter greater than six inches, tree stumps, and root balls.

Due to COVID-19, this event will be contact-free.

Please stay in your vehicle and follow the cues of the staff and volunteers inspecting truck loads and directing traffic.



To: Northern Sierra Air Quality Management District Board of Directors
From: Gretchen Bennitt, Air Pollution Control Officer
Date: April 26, 2021

Agenda Item: V.A

Agenda Description: Proposal and Approval of County Contribution for FY 21/22

Issues:

The District's three-county agreement states that the annual county contribution for each member county shall be calculated using any one of the following three methods:

- A. Annual Contribution = the immediately previous fiscal year's annual contribution * (1 + CPI).
- B. Annual Contribution = County Population * \$0.48
- C. Annual Contribution = the immediately previous fiscal year's annual contribution.

The attached table clarifies what the actual amount per county would be depending upon the method adopted by the Board.

Last year, the Board adopted Method C, which resulted in the county contribution remaining the same.

Requested Action:

1. Propose and Adopt a County Contribution for FY 2021 - 2022

ROLL CALL VOTE REQUESTED

Attachments:

1. Proposed County Contribution Values for FY 2021-2022

Proposed County Contribution Values for FY 21-22

CPI Adjustment Factor: 1.76%

The CPI adjustment factor is for the immediately previous full calendar year as determined by the following web page: www.dir.ca.gov/dlsr/CPI/EntireCCPI.PDF

Method A - Previous Fiscal Year's Contribution * (1 + CPI Adjustment Factor)

	FY 20-21	FY 21-22	<i>Increase over last year's contribution</i>	<i>Decrease from last year's contribution</i>
Nevada	\$ 50,728.97	\$ 51,621.80	\$ 892.83	
Plumas	\$ 10,276.36	\$ 10,457.22	\$ 180.86	
Sierra	\$ 1,664.19	\$ 1,693.48	\$ 29.29	
Totals	\$ 62,669.52	\$ 63,772.50	\$ 1,102.98	\$ -

Method B - County Population in most recent decennial census * \$0.48

		FY 21-22	<i>Increase over last year's contribution</i>	<i>Decrease from last year's contribution</i>
Nevada (2020 pop.: 100,249)		\$ 48,119.52		\$ 2,609.45
Plumas (2020 pop.: 18,939)		\$ 9,090.72		\$ 1,185.64
Sierra (2020 pop.: 3,021)		\$ 1,450.08		\$ 214.11
Totals		\$ 58,660.32	\$ -	\$ 4,009.20

Method C - Previous Fiscal Year's Contribution

	FY 20-21	FY 21-22	<i>Increase over last year's contribution</i>	<i>Decrease from last year's contribution</i>
Nevada	\$ 50,728.97	\$ 50,728.97		
Plumas	\$ 10,276.36	\$ 10,276.36		
Sierra	\$ 1,664.19	\$ 1,664.19		
Totals	\$ 62,669.52	\$ 62,669.52	\$ -	\$ -

Contribution remains the same as last fiscal year.

25

To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennitt, Air Pollution Control Officer

Date: April 26, 2021

Agenda Item: V.B

Agenda Description: Public hearing and recommended action for use of AB 617 implementation funds for woodstove replacements in Nevada, Sierra and Plumas Counties in low income communities as specified by AB1550.

Issues: The Northern Sierra Air Quality Management District (NSAQMD) was designated by the California Air Resources Board to receive a portion of AB 617 Implementation Grants. Staff is recommending that \$45,702 of these funds be implemented in a woodstove changeout program in AB 1550 low income communities in the counties throughout the Air District – Sierra, Plumas and Nevada. CARB has approved that these funds for this purpose and in AB1550 communities (low income).

NSAQMD has allocated \$45,702 of these funds for emission reduction projects from the first, second and part of the third year of program funding. Additionally, District staff is recommending that these funds be used in the Districts AB1550 communities within the Air District.

The California Air Resources Board has approved use of the AB617 implementation funds to be used to enhance the Districts Woodstove Replacement Program (WRP), which is also funded by the Greenhouse Gas Reduction Fund.

CARB has also indicated that the Year 1 and Year 2 funds must be expended by June 30, 2021. The District is able to spend these funds by that timeframe.

District staff has posted a public notice to ask for public comment on utilizing these funds to enhance the District's current woodstove change-out program in the low income (AB1550) communities in Plumas, Sierra and Nevada Counties.

Requested Action:

1. Open A Public Hearing to receive comment on the use of the AB617 Implementation funds to be used in AB1550 areas (low income) communities.
2. Authorize the use of \$45,702 of the AB617 Implementation Funds to enhancing the District's woodstove changeout program funded by the Greenhouse Gas Reduction Fund.

Attachments:

1. None

TO: Northern Sierra Air Quality Management Board of Directors

FROM: Gretchen Bennitt, Executive Director

DATE: April 26, 2021

Agenda Item: V.C

Agenda Description: Approval of Northern Sierra Air Quality Management District's AB 2766 DMV Surcharge Fund Program RFP – Grant Year 22

Issues:

Please review the attached Request For Proposal. There were no major modifications from last year's proposal.

Requested Action:

Approve the Northern Sierra's AB 2766 DMV Surcharge Fund Program Request for Proposal – Grant Year 22

ROLL CALL VOTE REQUESTED

Attachments:

1. Northern Sierra's AB 2766 DMV Surcharge Fund Program Request for Proposal – Grant Year 22

Attachment can be found at <https://myairdistrict.com/index.php/board-meetings/>

TO: Northern Sierra Air Quality Management Board of Directors

FROM: Gretchen Bennitt, Executive Director

DATE: April 26, 2021

Agenda Item: V.D

Agenda Description: Quarterly Financial Report for period ending March 31, 2021

Issues: The Third Quarter FY 2020-2021 budget report is available for review and discussion.

Requested Action: Approve the Third Quarter FY 2020-2021 Budget Report

ROLL CALL VOTE REQUESTED

Attachments:

1. FY 2020-2021 Budget Report for period ending March 31, 2021

NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
Operating Budget vs Actuals
Period Ending December 31, 2020

Resource Report	
Operating (Fund 6774) End Balance March 31, 2021	\$ 1,145,032
Operating (Payroll) End Balance March 31, 2021	\$ 232,818
Operating (GovPay) End Balance March 31, 2021	\$ 54,812
<i>All Operating Accounts Cash Total</i>	<i>\$ 1,432,662</i>

Revenue			
Account #	Description	Budget 2020-2021	Actuals to 3/31/2021
10-4002	Fees, Permit to Operate	30,000	40,018
10-4004	Fees, Vapor Recovery	20,000	9,546
10-4005	Fees, Variance Application	3,000	325
10-4006	Fees, Source Test	9,000	7,067
10-4007	Fees, Prescribed Burning	25,000	13,443
10-4008	Fees, Woodstove Inspections	1,500	1,815
10-4010	Fees, Title V, Fed Op Permit	50,000	-
10-4013	Fees, Fire Dept Response	1,500	-
10-4100	Penalties, Permitted Source	10,000	25,175
10-4101	Penalties, Open Burning	2,500	600
10-4201	Gov't Funding, State Subvention	137,600	132,181
10-4202	Gov't Funding, Subvention Supplemental	3,500	-
10-4203	Gov't Funding, County Contribution	62,669	-
10-4204	Gov't Funding, EPA Monitoring	59,500	59,000
10-4206	Gov't Funding, AB 2766 DMV Fees	360,000	196,035
10-4207	Gov't Funding, PERP Pass thru	23,000	25,070
10-4208	Gov't Funding, AB 923 Operating	3,125	1,606
10-4209	Gov't Funding, EPA 2015 Target, Admin Fee	75,000	28,096
10-4209	Gov't Funding, EPA Target 2018, Admin Fee	75,000	75
10-4211	Gov't Funding, AB 197	8,583	-
10-4212	Rx Fire Funding, Monitoring	20,000	964
10-4213	Rx Fire Funding, Staff	131,752	140,498
10-4214	Gov't Funding, EPA Target 2015 Burnwise Coordinator	49,698	12,965
10-4215	Carl Moyer, Admin Fee	25,000	25,000
10-4222	Farmer Pooled Share - Admin	104,037	159,083
10-4223	RAP, Carl Moyer Rural Assistance Admin	7,000	-
10-4224	AB617 Incentive (administrative)	17,274	17,274
10-4303	Other Income, Rules, Copies, Subscr.	100	-
10-4310	Other Income, Interest Earned	15,000	15,670
Revenue Total:		\$ 1,330,338	911,504

Expenditures		Salaries and Benefits (Object Level)	
Account #	Description	Budget 2020-2021	Actuals to 3/31/2021
10-5002	Permanent Salaries	511,789	390,429
10-5007	TaxMed (elect not to utilize th District provided health insurance)	11,520	8,861
10-5003	Overtime	1,000	-
10-5011	Medicare/FICA	7,588	5,592
10-5013	CA State Unemployment and Training Tax	784	784
10-5015	Workers' Comp Insurance	6,806	8,045
10-5017	PERS Health Insurance Retired Employees	18,469	15,335
10-5018	PERS Health Insurance Active Employees	38,400	29,388
10-5019	Dental/Vision Care	8,750	5,649
10-5020/21/23	PERS Retirement (ER & EE Paid)	72,023	54,756
10-5022/5024	PERS Unfunded Accrued Liability	95,842	71,881
Salaries and Benefits Total:		\$ 772,971	\$ 590,721

NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
Operating Budget vs Actuals
Period Ending December 31, 2020

Expenditures		Services and Supplies (Object Level)	
Account #	Description	Budget 2020-2021	Actuals to 3/31/2021
10-5201	PM Monitoring Expenses (Supplies)	17,000	7,006
10-5202	Office Supplies	8,000	5,034
10-5203	References, Subscriptions	500	154
10-5204	Postage, Shipping	1,000	417
10-5205	Memberships	3,000	3,004
10-5206	Ozone Monitoring Expenses	1,000	2,622
10-5207	Office Equipment Non-Capitalized	3,300	4,735
10-5251	Communications	15,000	14,432
10-5253	Rent, Structures - Grass Valley	31,200	22,611
10-5254	Rent, Structures - Portola	6,500	4,802
10-5255	Utilities, Grass Valley	2,700	1,938
10-5256	Utilities, Portola	2,500	6,963
10-5257	Rent, PM2.5	15,100	11,192
10-5258	Liability Insurance	10,700	13,819
10-5259	Legal Notices, Public	1,000	121
10-5301	Information Technology	7,000	18,989
10-5303	Maintenance: Office Equipment	500	
10-5305	Maintenance: Vehicles	3,000	1,657
10-5311	Profession Services: Legal	6,000	339
10-5313	Profession Services: Accounting (Nevada County, Accountant, and ADP)	33,000	9,465
10-5318	Profession Services: TAG2015 Office Assistance	1,200	2,637
10-5320	Profession Services: TAG2018 Office Assistance	-	125
10-5314	Profession Services: Financial Auditor	12,750	14,275
10-5315	Profession Services: Board of Supvr and Hearing Board	5,000	2,600
10-5315	Profession Services: Service Baord Hearings	-	50
10-5351	Training, Tuition	1,500	
10-5352	Travel	3,000	429
10-5353	Gasoline	5,000	1,381
10-5354	Private Car Mileage	2,000	470
10-5390	Miscellaneous	1,000	
Services and Supplies Total:		\$ 199,450	\$ 151,266

Expenditures		Pass-thru Funds / Internal Programs / Contributions to Other Agencies (Object Level)	
Account #	Description	Budget 2020-2021	Actuals to 3/31/2021
10-5402	Alternate Commute Program	750	-
10-5404	ARB: AB 2588 Fees	1,400	-
10-5405	Public Education Program	5,000	-
10-5406	Fire Dept Response Reimbursement	1,500	-
Contribution to Other Agencies / Internal Grants Total:		\$ 8,650	\$ -

Expenditures		Fixed Asset Purchases (Object Level)	
Account #	Description	Budget 2020-2021	Actuals to 3/31/2021
10-5601	Office Equipment	16,000	10,216
10-5602	Field Equipment (fixed assets - over \$1,000)	5,000	-
10-5603	Vehicle	30,000	-
Fixed Asset Purchases Total:		\$ 51,000	10,216

Total Expenditures			
Salaries and Benefits (Object Level)		772,971	590,721
Services and Supplies (Object Level)		199,450	151,266
Pass-thru Funds / Internal Programs / Contributions to Other Agencies (Object Level)		8,650	-
Fixed Asset Purchases (Object Level)		51,000	10,216
Expenditure Total:		\$ 1,032,071	\$ 752,203

NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
Restricted Budget vs Actuals
Period Ending December 31, 2020

Restricted Budget, Revenue			
Account #	Description	Budget 2020-2021	Actuals to 3/31/2021
20-4500/4502/4503	Govt. Funding, AB 2766 DMV Fees (60% for District Admin)	240,000	130,690
20-4505	Govt. Funding, AB923 (carryover \$279,195)	50,000	308,432
20-4518	Govt. Funding, Carl Moyer HD Diesel (carryover \$147,786)	175,000	322,786
20-4529	Govt. Funding, EPA Target Grant for Portola	398,400	85,372
20-4530	H&S Mitigation (carryover \$21,600)		21,600
20-4535	Woodsmoke Reduction Program (carryover \$120,365)	0	120,365
20-4536	WRP interest	0	-
20-4538	AB 617/ CAPP (carryover \$59,987)	16,015	59,987
20-4539	AB 617 Interest	850	-
20-4540	EPA Target Grant 2018		7,882
20-4541	Nox Reduction Measure (NRM) (carryover \$70,706)	0	70,706
20-4542	Farmers Pooled Share (carryover \$119,339)	931,179	1,545,655
20-4543	Rural Assistance program (RAP)	0	
20-4544	AB 617 Incentives	120,920	120,920
20-4600	Other Income, Interest, Restricted	7,000	27,362
Restricted Budget, Revenue Total:		\$1,939,364	2,821,758

Restricted Budget, Expenditures			
Account #	Description	Budget 2020-2021	Actuals to 3/31/2021
20-5401	AB2766 Planned Expenditures for 2020	5,765	-
20-5402	Nevada County OES (AB2021 - 10 \$182,153)	182,153	270,171
20-5402	EPA Target Grant 2018 Match (AB2021-11 \$34,834)	34,834	-
20-5402	Hansen Bros Enterprises : Diesel Truck (AB2020-04; \$26,000)	26,000	-
20-5402	Sierra Commons: Installation of Telecommuting Equipment (AB2020-05; \$24,000)	22,063	-
20-5402	Sierra Commons: Install CH4 Generator (AB2020-06, \$26,000)	22,918	-
20-5402	Sierra Senior Sevices Electric Vehicle (AB2020-07; \$37,800)	37,800	-
20-5402	Bear Yuba Land Trust: construction of a public trail (AB2020-09; \$15,000)	15,000	-
20-5402	Town of Truckee (AB 2018-04, \$39,542)	39,542	-
20-5402	Foster and Sons (AB 2018-05, \$26,457)	26,457	-
20-5403	Plumas County Public Works (AB2017-02)	3,622	3,623
20-5403	Plumas County Public Works (AB2020-03)	-	4,837
20-5404	Incorporated Senior Citizens of Sierra County	4,291	2,861
20-5440	Portola PM Mitigation(AB2015-08, 33,211)	20,466	3,296
20-5442	Portola MOU (AB2016-08)	18,032	-
20-5406	Carl Moyer	378,173	108,108
20-5409	AB 923	320,279	-
20-5410	EPA Target Grant for Portola 2015	398,400	160,384
20-5414	Woodsmoke Reduction Program (WRP)	-	55,367
20-5416	Farmers	1,050,519	1,004,191
20-5417	Non reduction Measure (NRM)	70,212	
20-5415	AB 617	58,857	-
20-5413	H&S Mitigation Fund	21,600	21,600
20-5485	EPA Target Grant for Portola 2018	-	3,517
20-5486	AB617 Incentive	120,920	-
Restricted Budget, Expenditures Totals:		2,877,903	1,637,954

Northern Sierra Air Quality Management District

04/02/21

Balance Sheet

Accrual Basis

As of March 31, 2021

	Mar 31, 21
ASSETS	
Current Assets	
Checking/Savings	
10-1000 · Cash, Operating General Fund	1,145,032.01
10-1003 · Cash, Bank Payroll Operating	232,817.82
10-1004 · Cash, GovPay Operating	54,812.04
10-1400 · Burn Box Petty Cash - GV	50.00
10-1401 · Portola Cash Box	6.59
20-1000 · Cash, Restricted Fund	1,863,798.83
Total Checking/Savings	3,296,517.29
Other Current Assets	
10-1302 · Office Lease Security Lease Dep	1,214.00
10-1500 · Due from Restricted	17,145.66
Total Other Current Assets	18,359.66
Total Current Assets	3,314,876.95
Fixed Assets	
10-1700 · Capital Asset, Net of Depreciat	
10-1701 · Equipment (GASB)	295,685.00
10-1702 · Vehicles (GASB)	101,662.00
10-1703 · Office Equipment Furniture	74,070.00
10-1710 · Accumulated Deprecation Total	
10-1711 · Accum Depr Field Equip	-238,110.00
10-1712 · Accum Depr Equip Vehicles	-95,168.00
10-1713 · Accumulated Depr Office Equip	-72,300.00
Total 10-1710 · Accumulated Deprecation Total	-405,578.00
Total 10-1700 · Capital Asset, Net of Depreciat	65,839.00
Total Fixed Assets	65,839.00
Other Assets	
10-1650 · Deferred Outflows of Resources	
10-1651 · Deferred Recognition of Contrib	239,730.00
10-1652 · Deferred Outflows -OPED Contrib	44,785.00
Total 10-1650 · Deferred Outflows of Resources	284,515.00
Total Other Assets	284,515.00
TOTAL ASSETS	3,665,230.95
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
10-2300 · Other Current Liability Operati	
10-2310 · Employee Part Health I	688.56
10-2313 · PERS Survivor Benefits	8.37
10-2316 · PERS Service Credit	35.05
10-2317 · PEPPA Employee Deduction	839.41
Total 10-2300 · Other Current Liability Operati	1,571.39
20-2200 · Due to Operating Fund - Restrict	17,145.66
Total Other Current Liabilities	18,717.05
Total Current Liabilities	18,717.05
Long Term Liabilities	
10-2328 · Noncurrent Liabilities	
10-2329 · Compensated Absences	71,523.00
10-2330 · Net OPEB (Other than EE Benefit	843,477.00
10-2331 · Net Pension Liability	1,096,472.00
Total 10-2328 · Noncurrent Liabilities	2,011,472.00
10-2500 · Deferred Inflows of Resources	
10-2501 · Deferred Recongnition of Pensio	37,493.00

Northern Sierra Air Quality Management District Profit & Loss

04/02/21

July 2020 through March 2021

Accrual Basis

Jul '20 - Mar 21

Ordinary Income/Expense

Income

10-4000 · Operating Income	
10-4002 · Fees, Permit to Operate	40,017.64
10-4004 · Fees, Vapor Recovery	9,545.59
10-4005 · Fees, Variance Application	325.00
10-4006 · Fees, Source Test	7,067.16
10-4007 · Fees, Prescribed Burning	13,442.60
10-4008 · Fees, Woodstove Inspections	1,814.75
10-4010 · Fees, Title V	0.00
10-4100 · Penalties, Permitted Source	25,175.00
10-4101 · Penalties, Open Burning	600.00
10-4200 · Intergovernmental Revenue Total	
10-4201 · Gov Fund, State Subvention	132,180.57
10-4203 · Gov Fund, County Contributions	0.00
10-4204 · Gov Fund EPA Monitoring	59,000.00
10-4206 · Gov Funding AB2766 Operating	196,034.88
10-4207 · Gov Funding PERP Pass-Thru	25,069.95
10-4208 · Gov Funding AB923 Operating	1,606.22
10-4209 · Gov EPA Target 2015 , Admin Fee	28,096.38
10-4210 · Gov EPA 2018 Target Grant-Admin	75.00
10-4211 · Gov, AB 197	0.00
10-4212 · Rx Fire Grant Monitoring	963.70
10-4213 · Rx Fire Staff Grant	140,497.94
10-4214 · EPA Target 2015 Burnwise Coordl	12,964.83
10-4215 · Carl Moyer Admin Fee	25,000.00
10-4222 · Farmer Prgm, Pooled Share Admin	159,082.50
10-4224 · AB617 Incentive Grant Admin Rev	17,274.31
Total 10-4200 · Intergovernmental Revenue Total	797,846.28
10-4310 · Interest Earned - Operating	15,670.08
Total 10-4000 · Operating Income	911,504.10
20-4999 · Total Restricted Revenue	
20-4500 · AB 2766 (all counties)	
20-4502 · AB2766 Nevada County	103,689.43
20-4503 · AB2766 Plumas County	24,674.38
20-4504 · AB2766 Sierra County	2,326.16
Total 20-4500 · AB 2766 (all counties)	130,689.97
20-4505 · AB 923	
20-4705 · AB923 PY Unspent	279,195.32
20-4505 · AB 923 - Other	29,236.73
Total 20-4505 · AB 923	308,432.05
20-4518 · Carl Moyer Total Available	
20-4520 · Carl Moyer Prop 40	175,000.00
20-4521 · Carl Moyer - Other	6,494.22
20-4718 · Carl Moyer - PY Unspent	141,291.81
Total 20-4518 · Carl Moyer Total Available	322,786.03
20-4529 · Gov EPA Target 2015 Grnt -Porto	85,371.85
20-4530 · H&S Mitigation	
20-4730 · H&S PY Unspent Funds	21,600.00
20-4530 · H&S Mitigation - Other	0.00
Total 20-4530 · H&S Mitigation	21,600.00
20-4535 · Woodsmoke Reduction Program	
20-4735 · WRP Prior Yr Unspent Funds	120,365.40
Total 20-4535 · Woodsmoke Reduction Program	120,365.40
20-4538 · AB617-CAPP/Comm Air Protection	
20-4738 · AB617-CAPP PY Unspent Funds	59,987.37

Northern Sierra Air Quality Management District

Profit & Loss

July 2020 through March 2021

04/02/21

Accrual Basis

	Jul '20 - Mar 21
Total 20-4538 · AB617-CAPP/Comm Air Protection	59,987.37
20-4540 · EPA Target Grant 2018	7,882.18
20-4541 · Nox Reduction Measure Rev	
20-4741 · Nox Reduction PY Unspent Funds	70,706.00
Total 20-4541 · Nox Reduction Measure Rev	70,706.00
20-4542 · Farmers, Pooled Share Program	
20-4742 · Farmer, Pooled PY Unspent Funds	119,339.65
20-4542 · Farmers, Pooled Share Program - Other	1,426,314.90
Total 20-4542 · Farmers, Pooled Share Program	1,545,654.55
20-4544 · AB617 Incentive Grant	120,920.14
20-4600 · Interest Earned - Restricted	27,362.24
Total 20-4999 · Total Restricted Revenue	2,821,757.78
Total Income	3,733,261.88
Gross Profit	3,733,261.88
Expense	
10-5994 · Total All Operating Expenses	
10-5990 · Total Salary & Benefits	
10-5001 · Salaries	
10-5002 · Permanent Salaries- Grass Valle	300,909.03
10-5003 · Permanent Salaries- Portola	89,519.71
10-5007 · TexMed (in lieu of Health Insur	8,861.40
Total 10-5001 · Salaries	399,290.14
10-5010 · Employee Benefits	
10-5011 · Medicare/FICA	5,592.26
10-5014 · CA State Unemployment	784.00
10-5015 · Workers' Comp Insurance	8,045.12
10-5017 · PERS Retirees Health Plan	15,334.72
10-5018 · PERS Health Active Employee	29,388.42
10-5019 · Dental/Vision Care	5,648.90
10-5020 · PERS - ER share	
10-5021 · PERS ER- Paid Member Contributi	15,653.64
10-5023 · PERS PEPRA -ER Contribution	12,932.21
10-5020 · PERS - ER share - Other	26,169.73
Total 10-5020 · PERS - ER share	54,755.58
10-5022 · PERS Classic and PEPRA UAL	
10-5024 · PERS PEPRA UAL	691.92
10-5022 · PERS Classic and PEPRA UAL - Other	71,189.55
Total 10-5022 · PERS Classic and PEPRA UAL	71,881.47
Total 10-5010 · Employee Benefits	191,430.47
Total 10-5990 · Total Salary & Benefits	590,720.61
10-5991 · Operating Expense	
10-5200 · Office	
10-5202 · Office Supplies	5,034.27
10-5204 · Postage/Shipping	416.71
10-5207 · Non-Cap - Office Equipment	4,734.61
10-5259 · Legal Notices, Publi	121.14
10-5301 · Information Technology	18,988.72
Total 10-5200 · Office	29,295.45
10-5215 · Air & Ozone Monitoring	
10-5201 · PM2.5 Expenditure	7,005.62
10-5206 · Ozone Monitoring	2,621.99
Total 10-5215 · Air & Ozone Monitoring	9,627.61
10-5225 · Dues & Subscription	

Northern Sierra Air Quality Management District

Profit & Loss

04/02/21

July 2020 through March 2021

Accrual Basis

	Jul '20 - Mar 21
10-5203 · References, Subscrip	154.14
10-5205 · Memberships	3,004.00
Total 10-5225 · Dues & Subscription	3,158.14
10-5250 · Rents & Utilities	
10-5253 · Rent, Grass Valley	22,610.88
10-5254 · Rent, Portola	4,801.77
10-5255 · Utilities, Grass Valley	1,937.95
10-5256 · Utilities, Portola	1,963.25
10-5257 · Rent PM2.5 Grass Valley	11,192.12
Total 10-5250 · Rents & Utilities	42,505.97
10-5251 · Communications	14,432.01
10-5258 · Liability Insurance	13,818.88
10-5300 · Professional Fees	
10-5311 · Professional Serv - Legal	338.54
10-5313 · Prof Services Accounting	
10-5318 · EPA Target GR Acct & Office Ser	2,637.28
10-5313 · Prof Services Accounting - Other	9,464.73
Total 10-5313 · Prof Services Accounting	12,102.01
10-5314 · Profes Serv - Financial Auditor	14,275.00
10-5315 · Profes Services Board	2,600.00
10-5316 · Profession Serv Hearing	50.00
10-5320 · EPA TAG 2018 Admin Hours	125.00
Total 10-5300 · Professional Fees	29,490.55
10-5325 · Repair & Maintenances	
10-5305 · Maintenance Vehicles	1,656.86
Total 10-5325 · Repair & Maintenances	1,656.86
10-5350 · Travel & Conference	
10-5352 · Travel	429.48
10-5353 · Gasoline	1,380.53
10-5354 · Private Car Mileage	470.26
Total 10-5350 · Travel & Conference	2,280.27
Total 10-5991 · Operating Expense	146,265.74
10-5993 · Fixed Asset Purchases Summary	
10-5601 · Fixed Assets Office	10,216.19
Total 10-5993 · Fixed Asset Purchases Summary	10,216.19
Total 10-5994 · Total All Operating Expenses	747,202.54
20-5400 · Grantees Summary Only	
20-5401 · AB2766 Restricted Total	
20-5402 · AB2766 - Nevada County	270,170.56
20-5403 · AB2766 - Plumas County	
20-5440 · 2015-08 Portola PM Nonattainmen	3,296.43
20-5403 · AB2766 - Plumas County - Other	8,459.55
Total 20-5403 · AB2766 - Plumas County	11,755.98
20-5404 · AB2766 - Sierra County	2,860.50
Total 20-5401 · AB2766 Restricted Total	284,787.04
20-5406 · Carl Moyer - Restricted	108,108.00
20-5410 · EPA 2015 Target Grant	160,383.96
20-5413 · H&S Mitigation Agree - Restrict	21,600.00
20-5414 · Woodsmoke Reduction Program	55,366.94
20-5416 · Farmers Pooled Shared Program	1,004,190.72
20-5485 · EPA Target Grant 2018	8,516.97

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4:03 PM

Northern Sierra Air Quality Management District

Profit & Loss

04/02/21

July 2020 through March 2021

Accrual Basis

	Jul '20 - Mar 21
Total 20-5400 · Grantees Summary Only	1,642,953.63
Total Expense	2,390,156.17
Net Ordinary Income	1,343,105.71
Net Income	1,343,105.71

36

To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennitt, Air Pollution Control Officer

Date: April 26, 2021

Agenda Item: VI.A

Agenda Description: Portola PM2.5 Nonattainment Area – Status Update

Issues: NSAQMD employees Julie Ruiz and Melissa Klundby are available for an update and to answer questions.

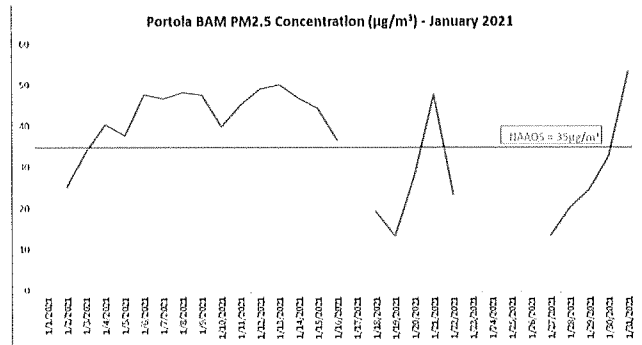
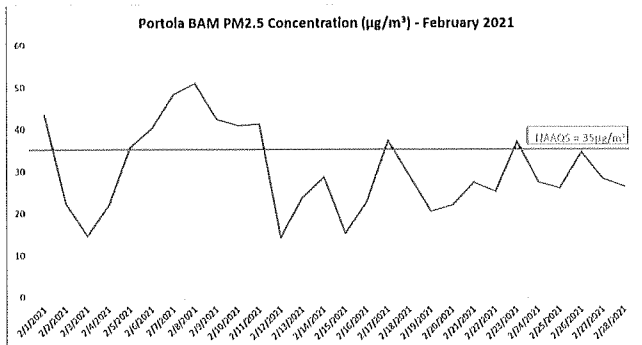
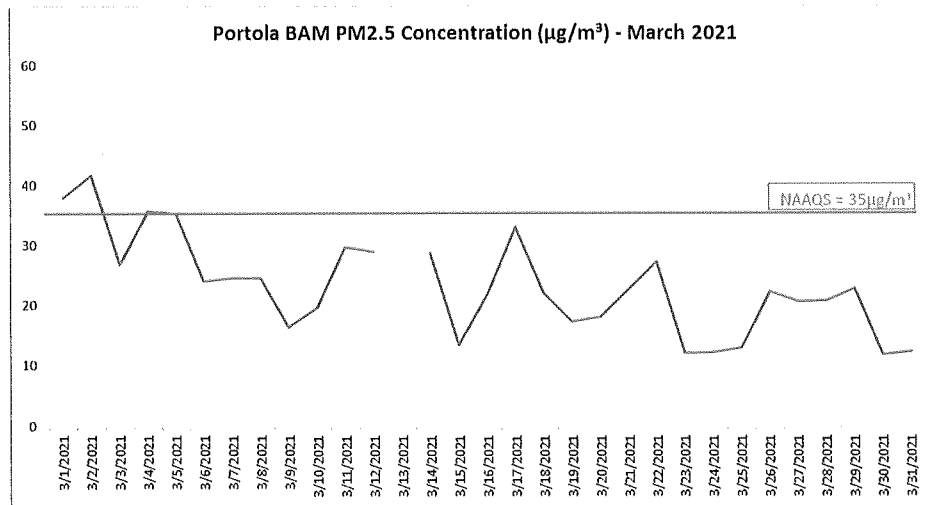
Attachments:

1. Monthly Air Quality Summary for Portola Nonattainment Area by Julie Ruiz

MARCH 2021

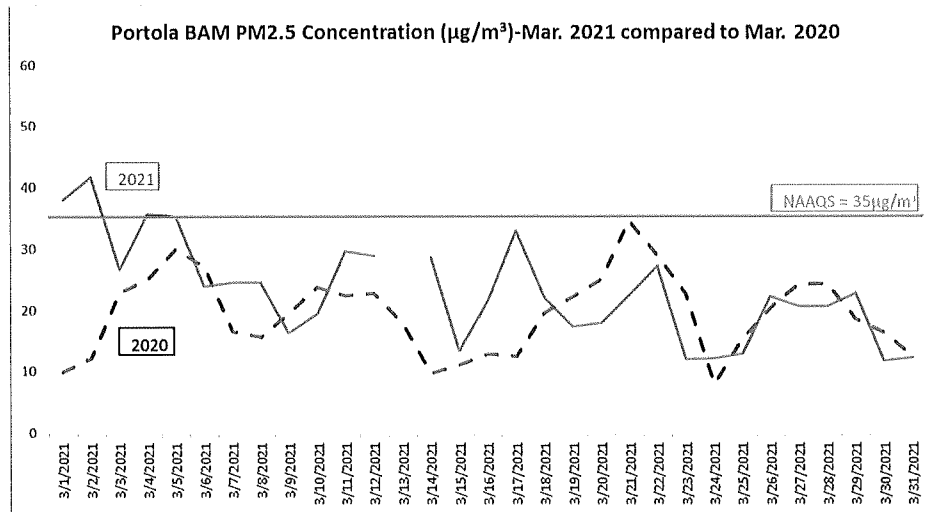
There were 3 days of exceeding the daily National Ambient Air Quality Standard (NAAQS) of 35 micrograms per cubic meter for particulate matter (PM2.5) during March in Portola (compared to NONE in 2020 and 2019). We recognize that wood stoves contributed more PM2.5 than expected based on a low number of change-outs to new EPA certified heating devices over the past year, poor operation of stoves and poor quality fuel (wet/unseasoned wood). During the pandemic, we suspect higher usage of heating devices as adults and children spend more time in the home. There is also evidence that second homeowners in the area are using their second home, normally used for vacations, more during the past year as people have spent more time working from home. In Portola, this translates into more wood being burned.

Much of the region is below 50% of normal precipitation for the rainy season. April through July is expected to be warmer and drier than normal. Significant fire potential is normal through June. Then above normal in July. Dead and dormant fuels at middle elevations where there is no snow pack or a new green grass crop will continue to be the most vulnerable during dry breezy conditions (per Northern California GACC, 4-1-21).



Notes: The charts above show average daily values. BAM 2.5 data is available on an hourly basis at www.myairdistrict.com (click on Portola to view the reading for the previous hour). This measurement is the amount of fine particulate matter (measuring <2.5 microns in diameter; primarily from combustion). Any break in the line typically means that the equipment was down or that data did not transmit correctly to ARB.

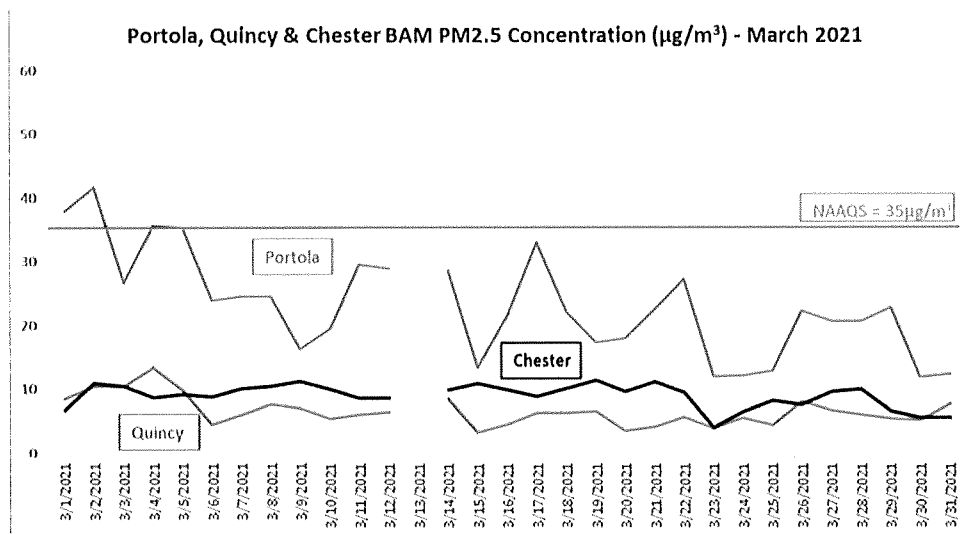
Levels of PM2.5 in Portola compared to this month last year. Note that there were 3 days over the daily NAAQS standard this year compared to 0 days over the standard in 2020:



Notes: Any break in the line typically means that the equipment was down or that data did not transmit correctly to ARB.

Below is a comparison of the three monitoring sites in Plumas County:

There are three monitoring sites in Plumas County (Quincy, Chester and Portola). Portola typically has the highest PM2.5 during the winter months.



Notes: Any break in the line typically means that the equipment was down or that data did not transmit correctly to ARB.



CLEAR THE AIR; CHECK BEFORE YOU LIGHT

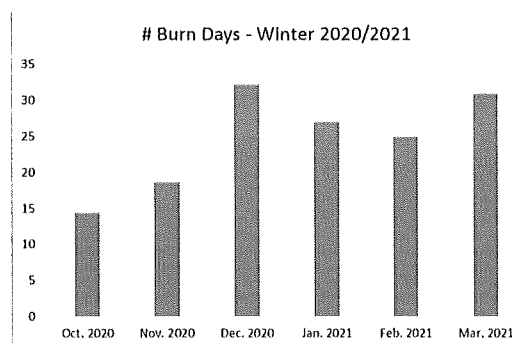
This annual wintertime burning curtailment program ran from Nov. 1, 2020 to Feb. 28, 2021. The program will resume Nov. 1, 2021. Long Valley Charter School (LVCS) students and the Northern Sierra Air Quality Management District (NSAQMD) raise a flag daily to notify the public of voluntary (yellow flag) and mandatory (orange flag) wood burning restrictions. A green flag signifies good air quality and no restriction on burning in wood stoves/fireplaces. During curtailment days (November-February), a wintertime health advisory is issued and a health advisory posted on the District website and on a recorded information line. From March through September, the colored flags are used when there are smoke impacts from wildfires. Suggested actions to protect health are described based on the flag color, known as the Air Quality Index (AQI).



BURN DAYS (OPEN BURNING)

City of Portola municipal code 15.10.025 prohibits all open burning of yard waste within the city limits of the City of Portola (with some exemptions including recreational/ceremonial fires).

CalFire lifted the burn suspension on November 9 for Plumas County and the permit requirement was lifted on December 21. The chart below reflects permissive burn days for Plumas County outside the City of Portola:



Notes: Burn day decisions for the Mountain Counties Air Basin (including Plumas, Sierra, Nevada Counties and other counties along the Sierra to the south/southeast) are determined by the California Air Resources Board based on meteorological conditions. No burn days restrict only open burning, not wood stoves or other residential heating. Cal Fire determines burn suspensions based on fire danger.

The Air District strives to reduce health impacts by reducing fine particulate (PM2.5) in the air from wood smoke. These microscopic particles go deep into the lungs where they may become trapped. PM2.5 is linked with premature death, work and school absences, and significant health problems including aggravated asthma, acute respiratory symptoms (such as chest pain and coughing), chronic bronchitis and decreased lung function. Sensitive individuals (those most at risk from exposure to smoke) are the elderly, children, asthmatics, adults with pre-existing heart and lung disease, pregnant women, and people engaging in strenuous outdoor activity.



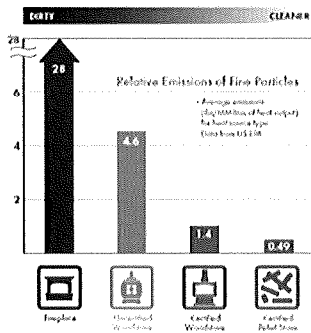
GREATER PORTOLA WOOD STOVE CHANGE-OUT PROGRAM

**543 applications have been received for the change-out program (as of Mar. 31, 2021).
514 pre-approval letters have been sent out. And ~430 installations are complete!**
CONTACT JULIE RUIZ AT 530-832-0102 FOR MORE INFORMATION ABOUT THE WOOD STOVE
CHANGE-OUT PROGRAM.

LOOKING FORWARD

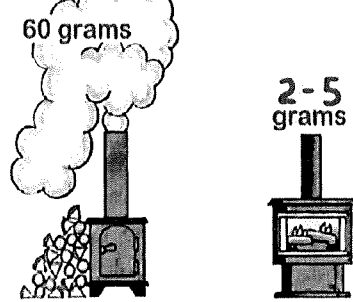
Please remember the following:

- **NOW is the time to purchase wood for next winter!!**
- **SPLIT WOOD SHOULD BE COVERED** (sides should be left open for air flow) **AND DRY FOR BURNING!!** Use a moisture meter to make sure the wood has been seasoned well. Moisture content should be 20% or lower. **CALL THE AIR DISTRICT IF YOU WOULD LIKE A COMPLIMENTARY MOISTURE METER! 832-0102.**
- Burn only seasoned wood (that has been cut for a year or more). Source wood locally.
- Be a good neighbor... don't let smoke from a burn pile or wood stove drift into neighboring properties.
- Residents with older, uncertified wood stoves are encouraged to upgrade to EPA-certified stoves. To decrease emissions further, upgrade to pellet, fuel oil or propane stoves or electric heating.



Graphics adapted from California EPA publications

Particulate emissions in one hour:



Overall Efficiency

40 – 50%

60 – 80%

RESOURCES

For real-time Portola air quality: www.myairdistrict.com

(From the home page, click on Portola to see the level of particulate matter.

Anything in the orange, red or purple ranges exceeds federal and state air quality standards)

For Open Burn Day information: <http://myairdistrict.com/index.php/burning-info/burn-day-status/>

OR 530-832-4528

CLEAR THE AIR; Check Before You Light (November-February): <http://myairdistrict.com/#burn-status-front>

OR 530-832-4067

For smoke complaints and air quality concerns: 530-832-0102

Non-residential burning requires an Air Pollution Permit – call 832-0102 for more information.

"Preserving air quality and protecting the public health and public welfare in Nevada, Plumas and Sierra counties."

Northern Sierra Air Quality Management District (NSAQMD) mission statement

To: Northern Sierra Air Quality Management District Board of Directors

From: Gretchen Bennitt, Air Pollution Control Officer

Date: April 26, 2021

Agenda Item: VI.B.

Agenda Description: Treasurer Duties for Air District

Issues: In the District's recent financial audit, ending June 30, 2020, Finding 2020-002 recommended that:

"We recommend that the Northern Sierra Air Quality Management District engage an individual to report to the Board and serve in a Treasurer Capacity"

Staff followed up with the Financial Auditor (Clay Singleton) to discuss the specific duties and requirements needed for the position of Treasurer for the Air District.

The following are some requirements discussed with the Auditor:

- Ensures appropriate accounting procedures and controls are in place
- Ensures that any recommendations of the auditors are implemented
- Ensure accounts meet the conditions of contractual agreements
- Liaise with designated staff about financial matters
- Present accounts and financial statements
- Advise on the organization's reserves policy

Experience in:

- Financial controls and budgeting
- Good communication and interpersonal skills
- Ability to ensure decisions are taken and followed-up
- Good time-keeping

Additionally, the Auditor recommended that the District utilize the contracted accountant, Rose Asquith as the Treasurer. I contacted Rose and she accepted the duties.

Requested Action: Board Discussion

Attachments: None